

RANDOLPH DESIGN REVIEW ADVISORY COMMISSION
MEETING MINUTES
Monday, May 10, 2010

Randolph Town Hall – 7 Summer Street

PRESENT

Members Phil Godenschwager, Jerry Ward, Bill Rice and Sally Penrod (Eric Sturm was absent) and Administrator Mardee Sanchez.

Sanchez called the meeting to order at 8:10 PM.

1. Orientation

The members present and the administrator introduced themselves and provided some background information as well. Sanchez then commenced with an orientation of the Design Review Advisory Commission (DRAC). At one point, there was discussion on sign regulations and Sanchez suggested that, if there were interest, the DRAC could work on revising the existing Sign Ordinance. Such work would be presented to the Selectboard for adoption.

2. Election of Officers

Godenschwager made a motion, seconded by Ward, to elect Sturm as Chair. The motion passed 4-0-0. As Sturm was not present, it was noted that, should he object, a new chair could be elected.

Penrod made a motion, seconded by Rice, to elect Ward as Vice Chair/Treasurer. The motion passed 4-0-0.

Godenschwager made a motion, seconded by Rice, to elect Godenschwager as Clerk. The motion passed 4-0-0.

3. Required signatures for decisions

Sanchez explained that the DRAC's recommendations are to be put in writing and signed. The proposed Rules of Procedures and Ethics (see next agenda item) requires that the DRAC annually decide who will be signing the written document (i.e. the Chair or a quorum of the DRAC). It was the consensus of the DRAC that, in order to expedite the process, the Chair would sign the written recommendations on behalf of the DRAC.

4. Rules of Procedure and Ethics

Sanchez explained the Rules and the DRAC reviewed and provided edits.

Godenschwager made a motion, seconded by Penrod, to adopt the Rules of Procedure and Ethics as edited. The motion passed 4-0-0.

5. Old/new business

Sanchez briefly explained a bit about a potential upcoming application for the Vermont Technical Enterprise Center.

6. Adjournment

It was the consensus of the DRAC to adjourn and the meeting adjourned at approximately 9:34 PM.

Respectfully submitted,

Approved: as written as edited

/s/ Mardee Sánchez

on _____