

BUDGET COMMITTEE

Minutes

Thursday, January 6, 2011 @ 2:00 p.m.

Conference Room A, Randolph Town Hall, 7 Summer Street

- Present: Michael Penrod, Gary Champy, Sheila Jacobs
- Absent: Michael Decubellis, Horace Puglisi, Carol Flint
- Approved Minutes of December 2nd 2010 Meeting
- Discussion of Budget Committee – Michael Penrod was just elected for another 3 year term at the last Town Meeting on March 2010. Sheila Jacobs has 1 year remaining – and Horace was filling a one year term. Horace’s position will be elected from the floor on Town Meeting in March 2011.
- Capital Budget Committee discussion-
 - Suggestion to have all Town Department Heads put capital expenditures on a spread sheet
 - Request Department Heads attend a Budget Committee meeting in the fall with an updated inventory and capital budget projects
 - We have a concern as a budget committee that these projections are not being tracked and goals set for 5, 10, 15 year time frames, along with no current inventory
- Discussion on RACDC special requests being a part of special appropriations
- Discussion on special appropriations and the increases from year to year and how this is impacting the Town Budget. Suggestion made again to have a special appropriations committee where appropriation requests would be submitted, presented, discussed and awarded from a Town of Randolph voter approved set of funds just for special appropriations.
- We have requested a list of employees from Gary for staffing review
- A goal was set for 2011 to see if the Union Rep would meet with the Budget Committee to discuss town employee wages so the budget committee could understand the process.
- We are suggesting job descriptions and wage comparison be done for town employees to see where they fall compared to other towns
- Next meeting review suggestions from Horace for 2011 goals.
- Next Meeting Thursday, February 3rd, 2011 @ 2PM At the Randolph Town Hall

Meeting Adjourned at 4:00 PM

Sheila Jacobs

Secretary