

**WARNING FOR THE ANNUAL MEETING OF THE TOWN OF RANDOLPH**

**Randolph Police District  
Randolph Water District  
Randolph Sewer District**

**FOR 2013 (FY2014 BUDGETS) TO BE HELD MARCH 5, 2013**

The legal voters of the Town of Randolph, the Randolph Police District, the Randolph Water District, and the Randolph Sewer District are hereby warned to meet at the Chandler Music Hall, 71-73 North Main Street, Randolph on Tuesday, March 5, 2013 at 10:00 A.M. to vote on the Articles herein set forth. The meeting will begin with the Annual School District Meeting, followed by the Annual Town Meeting. **Articles 1 through 34** are to be voted by Australian ballot. Polls will be located at the Town Hall at 7 Summer Street in Randolph, and shall open at 7:00 A.M. and close at 7:00 P.M. **Articles 35 through 47** are to be called for consideration from the floor at the business meeting of said legal voters. A Public Hearing and Informational Meeting on the Town Budget and warned articles will be held on Wednesday, February 20, 2013 at 7:00 P.M. in the Gifford Medical Center Red Clover and Maple Leaf Conference Rooms at 44 South Main Street, Randolph, Vermont.

**ELECTIONS**

- Article 1.** To elect the following officers:  
**MODERATOR** for a term of one (1) year  
**SELECTMAN** for a term of one (1) year remaining of a three (3) year term  
**SELECTMAN** for a term of two (2) years remaining of a three (3) year term  
**SELECTMAN** for a term of two (2) years  
**SELECTMAN** for a term of three (3) years  
**LISTER** for a term of three (3) years  
**TRUSTEE OF PUBLIC FUNDS** for a term of three (3) years  
**TRUSTEE OF PUBLIC FUNDS** for a term of two (2) years remaining of a three (3) year term  
**LIBRARY TRUSTEE** for a term of five (5) years  
**LIBRARY TRUSTEE** for a term of four (4) years remaining of a five (5) year term  
**AGENT TO PROSECUTE AND DEFEND SUITS** for a term of one (1) year  
**TOWN GRAND JUROR** for a term of one (1) year

**GENERAL FUND OPERATIONS BUDGET AND TAXATION**

All budgets are for the fiscal year July 1, 2013 through June 30, 2014

- Article 2.** Shall the town voters authorize the total expenditure of **\$2,461,615** for Town General Fund expenses of which \$1,327,998 shall be raised by taxes; \$1,133,617 shall be from non-tax revenues?
- Article 3.** Shall the town voters authorize the total expenditure of **\$1,821,521** for Town Highway Fund expenses of which \$1,363,236 shall be raised by taxes; \$458,285 shall be from non-tax revenues?
- Article 4.** Shall the town voters authorize a transfer in the amount of **\$95,426** of General Fund FY2012 surplus to be consolidated with other funds as the cumulative source of an Emergency Reserve Fund to be considered in Article 43?
- Article 5.** Shall the town voters authorize the sum of **\$81,267** of General Fund Surplus (repayment from Sewer Fund) to be consolidated with other funds as the cumulative source of an Emergency Reserve Fund to be considered in Article 43?
- Article 6.** Shall the town voters authorize the total expenditure of **\$242,727** for Kimball Library expenses of which \$198,177 shall be raised by taxes; \$44,550 shall be from non-tax revenues?

## CAPITAL BUDGET, GENERAL BONDING AND TAXATION

All budgets are for the fiscal year July 1, 2013 through June 30, 2014. Capital items are developed and funded as part of a five-year plan. General Obligation Bonds are the annual payments from previously-approved capital expenditures.

- Article 7.** Shall the town voters authorize the total expenditures of **\$130,000** for Capital Fund Expenses which shall be raised by taxes?
- Article 8.** Shall the town voters authorize the sum of **\$100,000** from the Landfill Depreciation Fund to be transferred to the Capital Budget for the purpose of offsetting capital expenditures?
- Article 9.** Shall the town voters authorize consolidating the **\$2,562** balance of the Municipal Building Reserve Fund into the Building Repair Reserve as a single fund for the purposes of constructing and maintaining municipal properties?
- Article 10.** Shall the town voters authorize a transfer of **\$23,307** from the FY2012 balance of the General Capital Construction Fund to be consolidated with other funds as the cumulative source of an Emergency Reserve Fund to be considered in Article 43?

## SPECIAL APPROPRIATIONS BY TAXATION

Budgets offered by Organizations requesting funds may be viewed at the Town Offices.

- Article 11.** Shall the town voters authorize the expenditure of **\$800** for the operation of the **Arts Bus**, a free service which delivers arts activities to Randolph youth on the wheels of a renovated school bus (bus is a mobile art studio, library, music space and pocket theater)?
- Article 12.** Shall the town voters authorize the expenditure of **\$4,000** to be raised by taxes in support of the **Boys and Girls Club of the White River Valley**?
- Article 13.** Shall the town voters authorize the expenditure of **\$6,000** to be raised by taxes in support of the **Central Vermont Adult Basic Education**?
- Article 14.** Shall the town voters authorize the expenditure of **\$1,300** to be raised by taxes in support of **Central Vermont Community Action Council**?
- Article 15.** Shall the town voters authorize the expenditure of **\$1,200** to be raised by taxes in support of **Central Vermont Council on Aging**?
- Article 16.** Shall the town voters authorize the expenditure of **\$8,000** to be raised by taxes in support of **Clara Martin Center**?
- Article 17.** Shall the town voters authorize the expenditure of **\$14,000** to be raised by taxes in support of **Greater Randolph Senior Center**?
- Article 18.** Shall the town voters authorize the expenditure of **\$800** to be raised by taxes in support of **Home Share Now**?
- Article 19.** Shall the town voters authorize the expenditure of **\$2,500** to be raised by taxes in support of **Orange County Parent Child Center**?
- Article 20.** Shall the town voters authorize the expenditure of **\$600** to be raised by taxes in support of **Orange County Court Diversion Program**?
- Article 21.** Shall the town voters authorize the expenditure of **\$2,500** to the **Randolph Area Food Shelf** for the purpose of supporting this non-profit organization's efforts to provide food supplies to those in need in Randolph?
- Article 22.** Shall the town voters authorize the expenditure of **\$2,500** to be raised by taxes in support of the **Randolph Area Chamber of Commerce** to help cover expenses of the 4<sup>th</sup> of July parade?
- Article 23.** Shall the town voters authorize the expenditure of **\$2,500** to be raised by taxes in support of **Safeline**?
- Article 24.** Shall the town voters authorize the expenditure of **\$5,700** to be raised by taxes in support of

**Stage Coach Transportation, Inc.?**

- Article 25.** Shall the town voters authorize the expenditure of **\$1,000** to be raised by taxes in support of **Vermont Association for the Blind and Visually Impaired?**
- Article 26.** Shall the town voters authorize the expenditure of **\$1,000** to be raised by taxes in support of the **Vermont Center for Independent Living?**
- Article 27.** Shall the town voters authorize the expenditure of **\$16,220** to be raised by taxes in support of the **Visiting Nurse Association & Hospice of Vermont and New Hampshire?**
- Article 28.** Shall the town voters authorize the expenditure of **\$5,000** to be raised by taxes in support of the **White River Craft Center?**

**POLICE DISTRICT**

All budgets are for the fiscal year July 1, 2013 through June 30, 2014

- Article 29.** Shall the town voters residing in the Police District authorize the total expenditure of **\$633,743** for Police District Operations and Capital Expenses of which \$543,744 shall be raised by taxes; \$89,999 shall be from non-tax revenue?
- Article 30.** Shall the town voters residing in the Police District authorize the transfer of **\$78,449** of FY2012 Operations Surplus into the Police Capital Fund?

**WATER DISTRICT**

All budgets are for the fiscal year July 1, 2013 through June 30, 2014. Capital items are developed and funded as part of a five-year plan.

- Article 31.** Shall the town voters residing in the Water District authorize the sum of **\$516,709** to be expended for Water District total water expenses in FY2014?
- Article 32.** Shall the town voters residing in the Water District authorize consolidating the **\$93,028** balance of the Water Improvement Fund into the Water Improvement Reserve Fund as a single fund for the purposes of capital construction and repairs in the water district?

**SEWER DISTRICT**

All budgets are for the fiscal year July 1, 2013 through June 30, 2014. Capital items are developed and funded as part of a five-year plan.

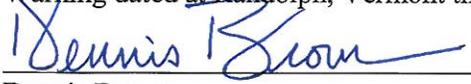
- Article 33.** Shall the town voters residing in the Sewer District authorize the sum of **\$515,766** to be expended for Sewer District total sewer expenses in FY2014?
- Article 34.** Shall the town voters residing in the Sewer District authorize consolidating the **\$37,649** balance of the Sewer Improvement Fund into the Sewer Improvement Reserve Fund as a single fund for the purposes of capital construction and repairs in the sewer district?

**FOR DISCUSSION AND ACTION FROM THE FLOOR**

- Article 35.** To hear and act upon any reports of Town Officers and Committees.
- Article 36.** To elect one Budget Committee member for a term of three (3) years.
- Article 37.** To elect one Budget Committee member to fill a term of one (1) year remaining of a three (3) year term
- Article 38.** To fill any vacancy.
- Article 39.** Shall the town voters residing in the Water District authorize the collection of penalty and interest on overdue water payments consistent with state statute? An 8% penalty will be assessed on any unpaid charges. Interest will be assessed at a rate of 1% per month or part of a month for the first three months, and then at a rate of 1 ½% per month or part of month that they are due thereafter.

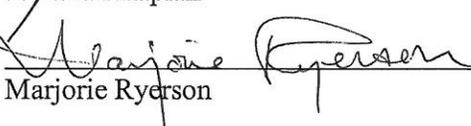
- Article 40.** Shall the town voters residing in the Sewer District authorize the collection of penalty and interest on overdue sewer payments consistent with state? An 8% penalty will be assessed on any unpaid charges. Interest will be assessed at a rate of 1% per month or part of a month for the first three months, and then at a rate of 1 ½% per month or part of month that they are due thereafter.
- Article 41.** Shall the town voters authorize the collection of taxes in two (2) installments for the fiscal year beginning July 1, 2013 through June 30, 2014, one half (½) of the total twelve month tax to be due on October 31, 2013, and the remaining one half (½) to be due on March 31, 2014; interest shall be due after each installment date but penalty shall not be assessed until after the final payment due date; payments must be received in the Town Treasurer's Office by 6:00 p.m. on the due date to avoid late charges; postmarked mail shall not be accepted as payment on time; and post-dated checks shall not be accepted?
- Article 42.** Shall the town voters authorize an exemption to the Greater Randolph Senior Center from real estate taxes for a period of five (5) years? (T.32 Sec 3840)
- Article 43** Shall the town voters establish an emergency reserve fund not to exceed 5% of the general and highway fund budget to a maximum of \$200,000 to cover unanticipated revenue shortfalls and to pay nonrecurring and unanticipated general and highway fund expenses, in accordance with 24 V.S.A. § 2804(a)?
- Article 44.** Shall the town voters authorize allocation of any annual surplus arising from the operations of the General Fund to restore the portion of the Emergency Reserve Fund which may be used during any fiscal year?
- Article 45.** Shall the town voters authorize allocation of any annual General Fund surplus, which is not applied towards an Emergency Reserve Fund short fall, and any Highway Fund surplus to the Highway Paving Reserve Fund?
- Article 46.** Shall the town voters create a Property Assessed Clean Energy (PACE) District to enable property owners, who wish to, to access funding for eligible energy efficiency and renewable energy projects and then pay back the cost as a regular municipal assessment on that property owner's property tax or other municipal bill as provided for by 24 VSA Chapter 87 (Section 3261 et seq.)?
- Article 47.** To do any other business proper to come before this meeting.

Warning dated at Randolph, Vermont this 25<sup>th</sup> day of January, 2013.

  
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 Dennis Brown

  
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 Jonathan Kaplan

  
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 Trini Brassard

  
 \_\_\_\_\_  
 Marjorie Ryerson

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 Larry Richburg  
 Randolph Selectboard

Received for record before being posted this 28<sup>th</sup> day of January, 2013 at 8:00 . A. M. .

Attest:  Town Clerk

## NOTICE TO VOTERS

### BEFORE ELECTION DAY

#### **CHECKLIST POSTED:**

By Sunday, February 3, 2013 (or 30 days before Annual Town Meeting), the Town Clerk must post the checklist. Make sure your name is on it. If your name is not on it, you must complete an application to the checklist. (Available online at <http://www.sec.state.vt.us>, click on Elections or from your Town Clerk).

#### **REGISTER TO VOTE:**

Deliver your application to the checklist to your Town Clerk's Office no later than 5:00 p.m. on Wednesday, February 27, 2013 (Wednesday before the Annual Town Meeting), or mail to the Department of Motor Vehicles, or other voter registration agency [Department of Social Welfare, Department of Health (WIC), Department of Aging & Disabilities (home health, adult day care, etc.)] with a postmark before the deadline.

#### **EARLY OR ABSENTEE BALLOTS:**

You, or a family member on your behalf, may request an early or absentee ballot from your Town Clerk by telephone, mail or e-mail at any time up until 5 p.m., or closing of the Town Clerk's Office on the day before the election, March 4, 2013. An authorized person can apply for you to get a ballot only in person or in writing.

You can also go to the Town Clerk's office and vote your ballot while at the office. Or, you can pick up your ballot at the Town Clerk's Office and take it home to vote. (You cannot pick up a ballot for your spouse or anyone else.)

If you take your ballot or have a ballot sent to you, you must return the ballot to the Town Clerk's Office or to the polling place not later than 7 p.m. on the day of the election.

If you are ill or disabled, you can request that a pair of justices of the peace deliver a ballot to you. You can request assistance in reading or marking your ballot from the justices. They must return the ballot to the Town Clerk for you.

**SAMPLE BALLOTS POSTED:** Wednesday, February 13, 2013.

### ON ELECTION DAY

- If your name was dropped from the checklist in error, explain the situation to your town clerk and ask that it be put back on.
- If the problem isn't cleared up to your satisfaction, have the town clerk, a selectman or other members of the board of civil authority call an immediate meeting of the members of the board who are present at the polls. They should investigate the problem and clear it up.
- If you are still not satisfied, you may take a brief written request to a superior court judge, who will rule on your request before the polls close that day. Call the Secretary of State's Office at 1-800-439-VOTE for more information.
- If you have physical disabilities, are visually impaired or can't read, you may bring the person of your choice to assist you or you can request assistance from two election officials.
- If you cannot get from the car into the polling place, two election officials may bring a ballot to your car.

#### **THE FOLLOWING ARE PROHIBITED BY LAW:**

- Do Not knowingly vote more than once, either in the same town or in different towns.
- Do Not mislead the board of civil authority about your own or another person's eligibility to vote. You can only register to vote and remain on the checklist in the town of your principal dwelling place.
- Do Not display any campaign literature, stickers, buttons, etc. within the building containing a polling place. However, a voter may bring a small card or paper into the polling place for his or her own use in remembering candidates so long as it is not publicly displayed.
- Do Not solicit votes or otherwise campaign within the building containing a polling place.
- Do not interfere with the progress of a voter going to and from the polling place. This includes not socializing in a manner that will disturb other voters.

## INSTRUCTIONS TO VOTERS

Here is some basic information for you, the voter. If you have any questions after reading this, or at any time during the voting process, ask your town clerk or another election official.

### **CHECK-IN**

- 1) At the entrance checklist table, state your name, and if asked, your residence, in a clear, audible voice.
- 2) Wait until your name is repeated and checked off by the official.

### **ENTER**

- 1) Enter within the guardrail, and an election official will hand you a ballot(s).
- 2) Take your ballot(s) to a vacant booth.

### **MARK YOUR BALLOT**

- 1) **HOW TO MARK:** For each office listed on the ballot, you will see instructions to "Vote for not more than one, or Vote for not more than two, etc."
  - If you are voting in a town that does not use voting machines to count ballots, mark a cross (X) in the box to the right of the name of the candidate(s) you want to vote for.
  - If you are voting in a town that uses voting machines, follow the instructions on the ballot to either fill in the oval or to connect the arrow next to the name of the candidate(s) you want to vote for.
  - If you are unclear about the instructions, ask an election official to assist you.
- 2) **WRITE-IN:** To vote for someone whose name is not printed on the ballot, use the blank "write-in lines on the ballot. You may place a label or sticker with your candidate's name on the write-in line or you can write the name.
- 3) **MISTAKES or SPOILED BALLOTS:** If you make a mistake in marking your ballot, you may give your spoiled ballot to an election official and receive another ballot to mark. You may request up to three new ballots.

### **CHECK OUT**

1. If your town uses an exit checklist, go to the exit checklist table and state your name in a clear, audible voice.
2. Wait until your name is repeated and checked off by the official and then proceed to cast your ballot.

### **VOTE**

1. In a town that does not use voting machines, fold your ballot and then deposit your voted ballot in the ballot box.
2. In a town using voting machines, do not fold or bend your ballot. Simply insert your ballot into the slot on the voting machine.

### **LEAVE**

1. Leave the voting area by passing outside the guardrail.
2. Continue outside the polling place before beginning socializing or conversations that could disrupt other voters.

Posting in conformance with 17 V.S.A. §2521 by the Town or City Clerk on January 28, 2013

  
Signature of Randolph Town Clerk