

Selectboard Meeting of August 18, 2015
Town Hall Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Ross Evans, Marjorie Ryerson, and Tom Schersten.
Absent: Larry Richburg

Municipal Staff: Melvin Adams (Town Manager), Cindy Spaulding (Recorder) and Kate Sigurdson (Recreation Director)

Public Attendees: Shane Niles (8 Railroad Street), Jenny Davis and Brandon Brendan (Conservation Commission), John Lutz (Water and Wastewater Committee).

Media: Matt Swenson (ORCA)

1. Call to order and Interview

a. Call to order at 5:17 p.m. (Executive Session – Conference Room A)

Selectboard members Evans, Ryerson, and Schersten conducted an interview with Ramsey Papp as Randolph's representative to the Two Rivers Ottauquechee Regional Planning Commission.

On motion by Mr. Schersten, seconded by Evans, the Board entered into executive session, Board voted to enter into executive session pursuant to V.S.A. Title 1 § 313 to interview a candidate as for the vacancy of Randolph's representative to the Two Rivers Ottauquechee Regional Planning Commission Board of Directors. Vote 3-0-0.

At 5:30 p.m. on motion by Mr. Schersten, seconded by Mr. Evans, the Board returned to open session. Vote 3-0-0.

The board moved to the downstairs conference room to conduct the regular board meeting.

b. Regular Meeting (Conference Room B)

Ms. Ryerson called the regular meeting to order at 5:35 p.m.

2. Approved Agenda

On motion by Mr. Schersten, seconded by Mrs. Brassard, the Board approved the agenda as presented. Vote 4-0-0

3. Public Comment

There was no public comment.

4. Consent Calendar (Agenda)

On motion by Mrs. Brassard, seconded by Mr. Evans, the Board approved the consent calendar as presented with amendments to the meeting minutes of July 14, 2015. Vote 4-0-0.

Approved: Meeting Minutes of July 14, 2015 (amended), Sale of Burial Plots for: Duane & Kathryn Brooks, Dewey & Karen Olds, Richard & Shirley Patneade by daughter Carol Perrin, Resolution for Credit Card Signatures and Warrants.

5. New Business

a. Proposed Playground Project Bid Results

Ms. Sigurdson presented to the Board a proposal for the Randolph Community Playground Project, with the recommendation from the subcommittee to award the bid to MRC Game Time. The subcommittee also asked recommended to include a swing and seesaw.

On motion by Mr. Schersten, seconded by Mr. Evans, the Board voted to award the Community Playground Project to MRC Game time with additional equipment of a swing and seesaw in the amount not to exceed \$65,000. Vote 4-0-0.

- b. Appoint Recreation Advisory Committee Member

On motion by Mr. Schersten, seconded by Mrs. Brassard appointed Fredrick Hauser as a member of the Recreation Committee. Vote 4-0-0.

- c. Town Maintenance Presentation from Conservation Commission

Mr. Barden on behalf of the Conservation Commission presented the Board a proposal for the creation of trails in the Town forests. Discussion ensued with highlights:

- Multi-use trails to enhance recreational activities to include: mountain biking, snowshoeing, and cross-country skiing
- Accessibility of parking at each location
- Motorized vehicles not allowed, but there is an increase in the ATV/motor biking community for accessible trails.

On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board approved the concept of the Conservation Commission's proposal to create and maintain a multi-use trails in the Town Forests with plans including parking and maps. Vote 4-0-0.

Town Forest Policy including allowable activities will be presented at the September 15, 2015 meeting.

- d. Building Usage Policy

On motion by Mr. Schersten, seconded by Mr. Evans, the Board voted to table action on the Building Usage Policy until its meeting of September 15. Vote 4-0-0.

- e. Wastewater Rates

Mr. Schersten provided an overview of the adjustments to Wastewater usage fees. Mr. Adams explained background of the water/wastewater system and the funding over the three years. Discussion ensued concerning the rates and funding of the Wastewater Treatment Plant.

On motion by Mr. Schersten, seconded by Mr. Evans, the Board approved the wastewater rates of \$65 connection fee including 500 cubic feet with additional usage over 500 cubic feet at \$11.00 per 100 cubic feet to take effect on September 1, 2015. Vote 4-0-0.

A post card will be going out to all rate payers as written below:

"Wastewater Rates to be Adjusted:

Last September, the Selectboard voted on setting revenue targets for the wastewater to ensure adequate funds would be available to pay the costs of constructing our new wastewater treatment facility. Rather than implement a large rate increase all at once a decision was made to spread it over a 3 year period (December, 2014 – July 1, 2016).

In consideration of total system costs and to our budget requirements, the second increase in the series of three will take effect September 1, 2015. The Connection Fee will not be \$65.00 (instead of \$45) and will continue to include 5 Hundred Cubic Feet (HCFs). Any additional usage over 5 HCFs will now be charged at \$11 per HCF (instead of \$7.50).

Water rates will remain the same (\$45 Connection Fee/\$7.50 usage above 5 HCFs)"

Selectboard Meeting of August 18, 2015
Town Hall Conference Room B, 7 Summer Street

It was suggested to promote the rate increase by advertising in the *Herald of Randolph* and WCVR radio Station. Mr. Lutz will write a press release to be published in the August 27 issue of *The Herald of Randolph*.

f. Water and Sewer Ordinances

On motion by Mrs. Brassard, seconded by Mr. Evans, the Board voted to adopt the Randolph Village Water District Ordinance and Randolph Sewer District Ordinance as written with amendments. Vote 4-0-0.

g. Request to disconnect from Public Water and Wastewater Systems

On motion by Mr. Schersten, seconded by Mrs. Brassard, the Board granted permission for 5 Maple Street and 8 Railroad Street to disconnect from the water and wastewater systems with allocations for both locations being forfeited. Vote 4-0-0.

The property owner of 8 Railroad Street, has a bill for water and wastewater exceeding \$8,000 and has submitted an abatement request to the Town Manager for consideration.

h. New World Festival Street Closure

The Chandler Center for the Arts Board has submitted a request to close North Main Street to conduct the New World Festival. The Chandler Board did send confirmation that Norwich University Cadets will conduct the traffic control for the festival.

On motion by Mr. Schersten, seconded by Mrs. Brassard, the Board voted to close North Main Street on Sunday, September 6, 2015 from approximately 9:30 a.m. to 11:00 p.m. for the New World Festival event. Vote 4-0-0.

Note: Traffic will be diverted to Prince Street off the North Main Street bridge.

i. Canopy Grant

On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board accepted the Communities Caring for Canopy Grant Agreement: 01630-UCF-CFC-16-11 between the State of Vermont Agency of Natural Resources Department of Forest, Parks and Recreation and the Town of Randolph Conservation Commission to conduct education workshops and inventory of invasive plant species within the Town of Randolph public forests and appointed Melvin Adams as the duly authorized signatory for all executed documents pertaining to the agreement. Vote 4-0-0.

j. Department of Corrections Grant Agreement : 03520-1374, Amendment 1

On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board accepted Grant Agreement: 03520-1400, Amendment #1 between the Town of Randolph and State of Vermont Department of Corrections and appointed Melvin Adams as the duly authorized signatory for all executed documents pertaining to the agreement.

k. Inter-municipal Agreement

On motion by Mrs. Brassard, seconded by Mr. Evans, the Board adopted the Intermunicipal Agreement between the Towns of Randolph, Braintree, Brookfield, and Northfield, creating the Mountain Alliance District for Solid Waste Implementation, and appointed Marjorie Ryerson as the duly authorized signatory on behalf of the Selectboard. Vote 4-0-0.

l. Variable Rate Pricing by Volume or Weight for Municipal Solid Waste Collection

On motion by Mr. Evans, seconded by Mr. Schersten, the Board adopted the Variable Pricing Rate or Weight for Municipal Solid Waste Collection ordinance as written. Vote 3-1-0 (Brassard opposed).

Discussion ensued concerning mandate regulation of the pricing of garbage collection and recycling private haulers charge its customers.

m. Local Hazardous Mitigation

On motion by Mrs. Brassard, seconded by Mr. Evans, the Board adopted the Certificate of adoption /resolution for the Local Hazard Mitigation Plan submitted by Two Rivers Ottawaquechee Regional Planning Commission on behalf of the town to the Federal Emergency Management. Vote 4-0-0.

n. Traffic, Parking and Speeding Ordinance

The Board reviewed the Traffic Parking and Speeding ordinance with amendments to Article V 3 removal of Main Street and from the loading zone, adding Section B: Access to Fire Department Facilities and Equipment throughout Town and under Article VI B Enforcement add all law enforcement agencies and authorize Randolph Fire Chiefs towing capabilities.

On motion by Mr. Schersten, seconded by Mrs. Brassard, the Board adopted the Traffic, Parking and Speeding ordinance with amendments: Article V: Parking and Loading regulations, adding Section B: Access to Fire Department Facilities and Equipment throughout Town, and language to include all law enforcement to write tickets and authorize Randolph Fire Chiefs authority to tow vehicles which block fire stations as outline in Section B. Vote 4-0-0.

o. Warrant Policy

On motion by Mrs. Brassard, seconded by Mr. Evans, the Board approved action in accordance with provisions of 24 V.S.A § 1623, appointing Tom Schersten or Ross Evans or Marjorie Ryerson or Larry Richburg to approve and sign orders for payroll; also the same members be appointed to sign for operating expenses as long as majority of the Selectboard have signified by email their approval of the expense(s). The appointments are for a period of August 19–December 31, 2015. Vote 4-0-0.

It was suggested for this reappointment be done on a quarterly basis.

6. Old Business

a. Town Attorney

Mr. Adams reported that the town sent out solicitations to attorneys for legal services. The town received three responses and he recommends Tarrant, Gillies & Richards.

On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board awarded legal services contract to Tarrant, Gillies & Richardson with service fees of \$150 per hour and IRS mileage. Vote 4-0-0.

Selectboard Meeting of August 18, 2015
Town Hall Conference Room B, 7 Summer Street

7. Other Business

- Four-way intersection

Mr. Adams reported that there would be a sign placed at the four-way intersection/Junctions of Route 12 (Central Street, Forest Street), Route 66 (Central Street) and Elm Street, the sign will be mandating directional signals be used by motor vehicle operators.

- Speeding & Truck Traffic on Randolph Avenue

Ms. Ryerson has submitted an email with her concerns for truck traffic and speed on Randolph Avenue and Hull Street to the former Ethan Allan complex. Mr. Adams reported there was a feasibility study on Beanville Road in 2005, which provided three options for the possible alleviate of traffic by diverting it to Beanville Road. The best option in 2005 was to create access by building a roadway under the railroad tracks. The cost in 2005 was approximately \$3 million, today's cost would be extremely higher.

- Representative to TRORC Board of Directors

On motion by Mr. Schersten, seconded by Mr. Evans, the Board appointed Ramsey Papp as the town's representative to the Two Rivers Ottawaquechee Regional Planning Commissions Board of Directors. Vote 4-0-0.

8. Adjournment

At 7:50 p.m. on motion by Mr. Schersten, seconded by Mr. Evans, the Board voted to adjourn until its next scheduled meeting, site visit on Saturday, September 12, 2015 to review a Pent Road at the end of Jacobs Court, and to conduct a public hearing and regular meeting on Tuesday, September 15, 2015 at 5:30 p.m. in Town Hall Conference Room B, 7 Summer Street. Vote 4-0-0.

Respectfully submitted,

Cindy Spaulding
Recorder

Marjorie Ryerson
Selectboard Vice Chair