

LISTERS' MEETING
Randolph Municipal Building, 7 Summer St, Randolph, VT
April 26, 2016 at 1:00 pm, recessed, reconvened May 10, 2016

Board members present: Ed, Pat, and Lisa

Guests present: There were no guests present

Public Comment – no public, no comment

Update on inspections - 50% of the properties requiring inspection, prior to the completion of the 2016 grand list, have been inspected. Some of the inspected properties require re-inspections.

Update on office work status – Property transfers for the grand list year, April 2, 2015 through April 1, 2016, are still being processed.

Upcoming Lister training – The online Property Valuation and Review course calendar provided by the Vermont Department of Taxes was reviewed.

GMC appeal update – the status of the appeal remains unchanged

Homestead and CU status updates – the bulk of the homestead declarations are complete: Randolph has received 1050+/- homestead declarations to date.

Pat is in the process of reviewing the current use updates for the 2015-2016 tax year. There is not expected to be a significant change from the 2015 totals. Pat provided the statistics from the *State of Vermont Department of Texas Annual Report: Based on 2015 Grand List Data*.

According to the data presented in 2015 Randolph total parcels in program: 181; of the total program acres 8,273 are homestead acres and 6,398 are non-residential acres. The data indicates that just under 50% of the land in Randolph is enrolled in the program.

There is one expected addition to the program in the current grand list year and two properties that require penalty calculations.

Any Other Business:

Approval of minutes – the minutes of March 15, 2016 were approved as written

Pat made a motion seconded by Ed that the meeting be recessed at 3:00pm until May 10, 2016 at 1:00pm. Vote 3-0.

The Board reconvened at 1:00pm on May 10, 2016.

Discussion ensued regarding the Grand list extension request, which must be filed by June 4, 2016. Pat made a motion that the board apply for an extension by sending a formal request that: the date for completion of the 2016 Grand List for the Town of Randolph, Vermont be extended from June 4, 2016 until July 31, 2016 and that all other completion dates be adjusted accordingly. Ed seconded. Vote 3-0.

Pat will present the extension request to the Selectboard on Thursday May 12th and provide them with an update on the GMC appeal. He recommended the other members of the Board attend, if possible.

Pat made a motion that the Board meet and review on Tuesdays at 1pm until the 2016 grand list is completed. Ed seconded. Vote 3-0.

Pat and Ed reported on the May 9th *Current Use Program: Training*, they attended. The training reviewed the ongoing exchange between the state and the town of the electronic current use file for the town. All properties on the list require yearly reconciliation and the file is exchanged multiple times until all parcels are considered "Certified". Methods of application reconciliation and penalty assessment were reviewed during the course.

Next Meeting – The next regular meeting is May 17, 2016 at 1pm. Ed will post the agenda and Pat will reserve Conference Room A.

Adjournment – Pat made a motion seconded by Ed that meeting be adjourned. Vote 3-0. The meeting adjourned at 3:02pm

Respectfully submitted.