

**BOARD OF CIVIL AUTHORITY MEETING MINUTES
RANDOLPH TOWN HALL
CONFERENCE ROOM B
FEBRUARY 25, 2015
6:00 P.M.**

Board Members Present: Ruth Lutz, Richard Burstein, Jim Sault, Joyce Mazzucco, Michael Ross, George Phillips, Dennis Brown, Tom Schersen, Janice Russell, Larry Richburg, and Tom Harty (arrived at 6:15 p.m.)

The meeting was called to order at 6:00 p.m. The first order of business was to approve the agenda for the meeting. Dennis Brown made a motion to approve the agenda. The motion was seconded by Jim Sault. A voice vote was taken and the motion carried by majority vote.

The next order of business was to elect a board chair. Dennis Brown nominated Richard Burstein to be board chair. Jim Sault seconded the nomination. There were no further nominations. A voice vote was taken and Mr. Burstein was elected board chair.

The next order of business was preparation for the upcoming Annual Town Meeting and Annual School District Meeting Australian ballot vote being held on Tuesday, March 3, 2015. Town Clerk Joyce Mazzucco reported that she was having difficulty finding enough people to work at the polls as a ballot clerk. The following board members volunteered to work as a ballot clerk at the polls: Jim Sault from 1 p.m. to 4 p.m., Michael Ross from 10 a.m. to 1 p.m., and George Phillips from 4 p.m. to 7 p.m. Board member Martha Lawrence was unable to attend the meeting but had volunteered to work at the polls as a ballot clerk from 1 p.m. to 7 p.m. The following board members volunteered to work at the polls:

Ruth Lutz	7:00 a.m. to 10:00 a.m.
Janice Russell	10:00 a.m. to 1:00 p.m.
Jim Sault	1:00 p.m. to 3:00 p.m.
Martha Lawrence	3:00 p.m. to 7:00 p.m.

Ms. Mazzucco will contact board members Trini Brassard, Pam Stafford and Jessamyn West to see if they can work at the polls on Tuesday. Jim Sault and Ruth Lutz volunteered to hand deliver any absentee ballots requested from homebound voters on Monday, March 2nd.

The next order of business was to review the applications for addition to the voter checklist. Town Clerk Joyce Mazzucco gave eight (8) applications to the board to circulate and review. While the board members were reviewing the applications, Chair Richard Burstein asked if the board wished to have a demonstration of the vote tabulating machine. Town Clerk Joyce Mazzucco has run a batch of test ballots through the machine and the machine performed as expected. The board was in agreement to dispense with a demonstration of the vote tabulating machine. Dennis Brown made a motion to accept the addition of the eight applicants to the voter checklist. Jim Sault seconded the motion. A voice vote was taken and the motion carried by majority vote. The following names were added to the voter checklist:

Nicholas J. Alden
Denise Glatzer
Bonnie M. Lavoie

Cathy L. Berry
Marie A. Kittel
William R. Wereley

Chloe T. Collins
Cathy Marie Lavasser

There was no further business to consider. Jim Sault made a motion to adjourn the meeting. Dennis Brown seconded the motion. A voice vote was taken and the motion carried by majority vote. The meeting adjourned at 6:20 p.m.

Attest: _____
Joyce L. Mazzucco, Town Clerk