

**BOARD OF CIVIL AUTHORITY MEETING MINUTES  
RANDOLPH TOWN HALL,  
CONFERENCE ROOM B  
AUGUST 20, 2014  
5:30 P.M.**

**Present:** Barbara Angell, Richard Burstein, Jack Cowdrey, Joyce Mazzucco, Martha Lawrence, Ruth Lutz, Sheila Jacobs, Tom Schersten and Dennis Brown.

The meeting was called to order at 5:35 p.m. by Board Chair Richard Burstein. The first order of business was to approve the agenda for the meeting. There were no modifications to the agenda. Dennis Brown made a motion to approve the agenda. Martha Lawrence seconded the motion. A voice vote was taken and the motion carried by unanimous vote.

The next order of business was to adopt Rules of Procedures for Tax Assessment Appeal Hearings. There was a discussion about the proposed rules. Participating in the discussion were the following individuals: Richard Burstein, Joyce Mazzucco, Tom Schersten, Dennis Brown, Jack Cowdrey, Sheila Jacobs, Barbara Angell, Ruth Lutz and Martha Lawrence. Tom Schersten made a motion to re-adopt the Guidelines for Conduct of Meetings and Hearings adopted October 5, 2009. Ruth Lutz seconded the motion. A voice vote was taken and the motion carried by majority vote. (8-1-0)

The next order of business was to review election procedures. Town Clerk Joyce Mazzucco instructed the board members to review the "Election Procedures" booklet she had sent to all board members. It contains useful information to ensure the smooth running of elections.

The next order of business was preparation for the upcoming Statewide Primary Election, being held on Tuesday, August 26, 2014. The following board members have volunteered to work at the polls:

Ruth Lutz	7:00 a.m. to 10:00 a.m.
Sheila Jacobs	10:00 a.m. to 1:00 p.m.
Barbara Angell	1:00 p.m. to 3:00 p.m.
Ellen Baker	3:00 p.m. to 5:00 p.m.
Tom Schersten	5:00 p.m. to 7:00 p.m.

Jack Cowdrey and Ruth Lutz volunteered to hand deliver any absentee ballots on Monday, August 25, 2014.

The next order of business was to review the applications for addition to the voter checklist. Town Clerk Joyce Mazzucco distributed the applications to the board members to review. While the applications were being circulated, the board members were in agreement to dispense with a demonstration of the vote tabulating machine. Town Clerk Joyce Mazzucco had run a test of the machine and the tabulator performed as expected. After all board members had reviewed the applications, Ruth Lutz made a motion to approve the addition of the fifty-one (51)

applicants to the voter checklist, with the Town Clerk to follow up on the seven (7) applications still requiring the Voter's Oath to be taken. Dennis Brown seconded the motion. A voice vote was taken and the motion carried by majority vote. The following names were added to the voter checklist:

Michael E. Aldrich	Sheila M. Aldrich	Chelsea D. Ambrose
Edward J. Barna	Jody A. Barna	Lucinda I. Barnes
Marcus C. Blair	Peter A. Bonaccorsi, Jr.	Nicole M. Brouillette
Robyn L. Chojnacki	Yamilka Cintron-Cordova	David I. Costigan
Syerra G. Dezan	Beatrice I. Downs	Gene E. Downs
Erin Q. Easton	Howard W. Garrow	Wendy S. Garrow
Sarah D. Haupt	Miles C. Hooper	Amanda Johnson
Ryan C. Langlois	Tami R. LaPointe	Erica T. Lewis
Linda Lipton-Schaedler	Donald D. Locke	Heather M. McCoy
Seth W. McCoy	Diane m. McElhiney	Deborah A. McKenna
Gregory M. McKenna	Paul H. McPhetres	Katelynn Michele Miller
Darren G. Nadon	Judith A. Osojnicki	Eric R. Pandiscio
Robin Russell	Douglas W. Sanders	Monique S. Sanders
Zachary K. Shaw	Ruth E. Singer	Randall D. Smith
Dresden L. Soules Peters	Ruth M. Tucker	Rebecca M. Walter-Proulx
David C. Warren	Kathleen Drew Warren	David L. Waters
Richard H. Wilder	Kaeleigh A. B. Wood	Kyle R. Young

There was no further business to consider. Jack Cowdrey made a motion to adjourn the meeting. Dennis Brown seconded the motion. A voice vote was taken and the motion carried by majority vote. The meeting adjourned at 6:21 p.m.

Attest: \_\_\_\_\_  
Joyce L. Mazzucco, Town Clerk