

Randolph Budget Committee Minutes
March 11, 2016
Randolph Town Hall, Conference Room A

Attendees: Michael Penrod, Rick Hauser, CJ Stumpf, and Mel Adams (Town Manager)

1. Call to order

The meeting was called to order at 3:35p.m.

2. Minutes

Town of Randolph Budget Status Report Feb 2016 was discussed.

- line by line review was performed focusing of differences between projections and actuals
- explanation of audit allocation over 4 funds (General, Highway, Water, Sewer)

3. History of Budget Committee

Budget Committee status as an historic committee, created in the 1960s, and the sole committee elected at Town Meeting by the voters was discussed (all other committees are appointed by Selectboard)

It was suggested to have the conference room phone available to the committee to have call ins by interested residents.

4. Election of Officers

Officers Elected: Rick Hauser, Chair and C.J. Stumpf , Secretary

5. Set Meeting Schedule

Meets are scheduled on the second Tuesday of the month at 11 a.m.

6. Other Business

It was suggested the Budget Committee meet with Capital Planning Committee. The Budget Committee Chair will reach out to set up a time in May.

Mr. Adams noted that the two most important Budget meetings are:

- 1) Beginning of Construction Season
- 2) End of September before we get into the Operations budget – this is the optimum time to catch and adjust for overages and major discrepancies

7. Adjournment

Meeting adjourned 5:28 p.m.

Submitted by: CJ Stumpf, Secretary