

Fire Advisory Meeting of January 14, 2014  
Town Hall Conference Room A, 7 Summer Street

Attendees: Kermit LaBounty (Chair, Larry Thurston (RVFD), Ken Preston and Dana Williams (RCFD), Jacob Boule and Paul Campbell (ERFD), Tuthill Doan (Braintree), Mardee Sanchez (Zoning Administrator/E911 Coordinator), Cindy Spaulding (LEPC#12), and Kevin Wheatley (Brookfield FD). Randolph liaison Tom Schersten arrived for the last ten minutes of the meeting.

1. Call to order

Mr. LaBounty called the meeting to order at 1705 hours.

2. Meeting Minutes

On motion by RCFD Chief Preston, seconded by RVFD Assistant Chief Thurston, the committee voted to approve the minutes of December 10, 2013 as amended. Unanimously approved.

3. Review of Proposed Road and Driveway Standards for Subdivision Regulations

Ms. Sanchez, as Zoning Administrator, and members of Fire Advisory reviewed road and driveway standards proposed to be included in the new subdivision regulations. Discussion ensued concerning proposed provisions for stonewalls within the road right-of-way, major roads and angles at intersections. General discussion ensued about inaccessibility for first responders of a few existing driveways and road ways. It was recommended the new regulations include a requirement that the Zoning Administrator shall provide the Fire Advisory a copy of permits for new houses that will include a driveway and to provide those applicants with a copy of the Fire Advisory's driveway guidelines. The Fire Advisory could then choose to contact the applicant if there may be an issue with accessibility of the new house. Ms. Sanchez and Chief Preston, a member of the Planning Commission, will bring the Fire Advisory's concerns and recommendations to the Planning Commission for consideration.

4. Review of Addressing Procedures

Ms. Sanchez, as E-911 Coordinator, asked how the Fire Advisory would like to be notified of new structures assigned addresses and location of new road names or private roads. It was recommended to mark the location of the new structure or road name on the existing E911 map and make two copies for each Fire Department, to replace the outdated page. When the state has new maps, copies will be made and distributed to the departments. The Fire Advisory also indicated that it did not need to know about unit, suite or apartment assignments, just new building address assignments.

5. SCBA Fit Testing Date February 2014

RVFD Assistant Chief Thurston requested a count of SCBA equipment from East Randolph and Randolph Center for the SCBA Fit Test scheduled for the evening of February 24, 2014. The count is as follows: ERFD-12 and RCFD-18. Location and time to be announced at the next meeting.

6. Town Report Narrative and Year End Fire Reports

By consensus of members, the Fire Advisory narrative to be printed in the 2013 Town report is approved. All Randolph Fire Departments have submitted its end of year response reports.

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7. Communications

RCFD Chief Preston requested that the radio assigned to the 2014 International Tanker/Rescue be sent to the builder for install. It is easier for the builder to install the radio.

8. Update on RCFD Tanker/Rescue

RCFD Chief Preston reported that the delivery date for the 2014 International Tanker/Rescue has been pushed back to mid-March.

9. Other Business

RCFD Chief Preston announced that while the tower truck is in Hooksett, NH for rewiring and certification, the Berlin Fire Department or Barre City Fire Department agreed to respond mutual aid. The response time for both departments is approximately 18 minutes from I-89 Berlin entrance to the Randolph exit.

10. Adjournment

At 2040 hours, on motion by RVFD Assistant Chief Thurston, seconded by RCFD Assistant Chief Williams, the committee voted to adjourn until its next scheduled meeting of February 11, 2014 at 1900 hours in Town Hall Conference Room A, 7 Summer Street. Unanimously approved.

Respectfully submitted,

Cindy Spaulding  
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