

Fire Advisory Meeting of April 8, 2014
Town Hall Conference Room A, 7 Summer Street

Attendees: Kermit Labounty (Chair), Melvin Adams (Town Manager), Jay Collette and Larry Thurston (RVFD), Ken Preston and Dana Williams (RCFD), Kevin Wheatley (Brookfield), Jacob Boule and Paul Campbell (ERFD), and Tut Doane (Braintree).

1. Call to order

Mr. LaBounty called the meeting to order at 1900 hours.

2. Meeting Minutes March 11, 2014

On motion by RCFD Chief Preston, seconded by RCFD Assistant Chief Williams, the committee voted to approve the minutes of March 11, 2014 as amended. Unanimously approved.

3. Communications

It was the consensus of the committee that communications with Barre City Dispatch have been clear. There is an issue when storms are rolling through the region.

ERFD Chief Boule inquired if the committee would be interested in E-dispatching. The service is a backup system to the pagers. It is equipment that could be connected to the station's base set and would call by telephone all members when the department is toned out. He will investigate the system and report back at a future meeting.

4. Auxiliary and Apparatus Equipment

ERFD Chief Boule reported the vendor is having difficulties obtaining parts to repair Minitor V pagers. Discussion ensued concerning the life cycle of pagers and when to replace them. This would could be incorporated over several years in the Capital Plan. In the meantime, Radio North will be contacted concerning the issue.

RVFD Chief Collette provided information related to fit testing and medical evaluations of respirator users as a follow up from the recent risk assessments of the fire departments. He presented recommendations from VLCT outlining annual fit testing and medical evaluations as outlined by VOSHA.

Discussion ensued concerning the current written procedures for testing and medical evaluations for respirator users and a possible contract with a local medical provider for the medical evaluation of the respirator user. It is suggested to create a sub-committee to draft up new procedures.

5. Update on RCFD Tanker Rescue

RCFD Chief Preston reported that the new truck is on schedule and RC should take delivery by the end of April. Mr. Adams provided Chief Preston with the license plate, registration, and insurance card for the new truck.

6. Alarm Registration Form

RVFD Chief Collette reported that all of the knox boxes are registered in the village and there are keys. He is working on obtaining special keys for outside stortz covers. This would deter anyone

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from tampering with the covers. He has forms for businesses wanting to install Knox boxes on buildings.

7. Other Business

- Dry Hydrant

The Montey Ranch dry hydrant on Route 12A is leaking. The Town of Braintree will look in to obtaining a dry hydrant grant to replace it.

- Computers

The chiefs inquired if the computers housed at the fire stations could be upgraded as most of them are running Windows 95 operating system. This will be followed-up.

- Fire Department Funds

Mr. Adams informed the Chiefs that if the department conducts fund raising drives such as a coin drops, the bank accounts must be audited annually. He offered the town's Finance Director to audit the bank accounts.

- Surplus

Mr. Adams reported that RVFD Engine 3 (1981 Chevrolet Pumper/Tanker) and RCFD Tanker 3 (1981 International Tanker) are scheduled for surplus sale this spring. He requested information regarding RCFD Tanker 2.

- July 4 Fire Works

Mr. Adams informed the committee that the town has set aside up to \$2,000 for the July 4th Fire Works.

8. Adjournment

At 2058, on motion RVFD Chief Collette, seconded by ERFD Chief Boule, the committee voted to adjourn until its next scheduled meeting of May 13, 2014 at 1900 hours in Town Hall Conference Room A, 7 Summer Street. Unanimously approved.

Respectfully submitted,

Kermit LaBounty
Chair

csds