

Fire Advisory Meeting of May 13, 2014
Town Hall Conference Room A, 7 Summer Street

Attendees: Kermit LaBounty (Chair), Cindy Spaulding (LEPC rep), Larry Thurston and Michael Hildenbrand (RVFD), Ken Preston and Dana Williams (RCFD), Jacob Boule and Paul Campbell (ERFD), Kevin Wheatley (Brookfield), Alex Northern (VTC Fire Science) and Tut Doane (Braintree)

1. Call to order

Mr. LaBounty called the meeting to order at 1902 hours

2. Meeting Minutes of April 8, 2014

On motion by RCFD Chief Preston, seconded by RVFD Assistant Chief Thurston, the committee voted to approve the minutes of April 8, 2014 as amended. Unanimously approved.

3. Discussion with VTC Fire Science Director

Discussion ensued concerning the following topics:

- Scheduling burn building at VTC for combined drills
- Training at the Pinello barn
- Dispatch protocol: RFD will contact Barre City Dispatch to contact VSP Dispatch to tone out VTC 1st Responders
- VTC Staffing minimums: VTC would provide four to five responders with an Engine. VTC 1st responders will not respond to a scene in personal vehicles.
- NFIRS reports – VTC was referred to Michael Grenier of VT Fire Safety
- VTC duty hours: Monday-Friday: 0800 to 1600, with no holidays or breaks. Summer session may allow for VTC to be available at times, but VTC would contact Barre City Dispatch, if they would be available.
- When to call out VTC 1st responders: Judgment call for the Fire Chief or Incident Commander when to call VTC in addition to mutual aid departments.
- DHART Landings & Training: VTC referred to DHART for training first, then may be implemented with RCFD.
- WRVA Assists: RCFD could use VTC 1st responders for additional man power when necessary.
- Maps: Maps will be made available.
- Letter from the Town Manager: forthcoming
- Dates of agreement implementation: Possibly late August/early September
- Scheduling drills tables to June meeting

4. Communications

ERFD Chief Boule reported that he is having difficulties contacting the vendor regarding the E-dispatch service as a backup system to pagers. The status will be reported at a future meeting.

ERFD Chief Boule and RCFD Chief Preston reported there are issues with radio communications with Barre City Dispatch. On scene, the Chiefs can hear BCD clear at times and others times it is scratchy and high background squelching. There is still an issue with BCD having difficulties hearing radio transmissions from the scene, even after turning the volume up full blast, the communications comes in low. RadioNorth will be notified to assess the situation at BCD.

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5. Auxiliary and Apparatus Equipment

ERFD Chief Boule reported that the department has a Skid Unit to be placed on the ERFD's brush truck.

6. Appoint Representative from Each RFD to develop policies

ERFD Chief Boule appointed Paul Campbell. RVFD and RCFD will provide names to the Town Manager's office.

7. Location of June meeting

Chair LaBounty asked if the committee would like to move its June meeting to RCFD station for the purpose of reviewing the new Tanker/Rescue. The consensus was to keep the meeting location at the Town Hall.

8. Other Business

RCFD Chief Preston announced that the Randolph Center Fire Association conducted an emergency meeting on Monday, May 14 and made a motion to sell the Tanker 3 (1981 International) to WhiteRoc Farm in the amount of \$100 and to sign the check over to the Town of Randolph.

Mr. Doane reported:

- Braintree is ~~writing~~ including Randolph's Fire Department Road Standards in its draft town plan.
- Requested permission to allow VTRANS to draw water from the Ferris dry hydrant
- Braintree is budgeting to repair the Ferris dry hydrant

9. Adjournment

At 2020 hours, on motion by RVFD Assistant Chief Thurston, seconded by RCFD Assistant Chief Williams, the committee voted to adjourn until its next scheduled meeting of June ~~17~~ 10, 2014 at 1900 hours in Town Hall Conference Room A, 7 Summer Street. Unanimously approved.

Respectfully submitted,

Cindy Spaulding
LEPC Representative