

Kimball Library Trustee Meeting Minutes for November 18, 2014

The meeting was called to order at 5:27 PM. Attending: Susan Westbrook, Kelly Green, Betty Phillips, Jason Aldous, trustees. Amy Grasmick, director.

The trustees unanimously approved the October 21, 2014 the minutes.

Director's report.

Amy reported good news on the masonry project. John Wastrom thinks he can locate the correct stone for the building. We will pay him about \$400 for this service. We will still need to hire a new mason.

The Preservation Trust of Vermont has a grant available for us to pay for assessing the roof and cupola. Amy said that one way realtors are using drones to assess roofs!

Mark Bannon is on his way to assist us with our drainage issue. The trustees are pleased!

We have advised the Town that painting the interior and exterior of the library is our priority. The furnace is not pressing. The Town would like to replace the air conditioning condenser and compressor as it is quite inefficient. It is 15 or 20 years old.

Kimball has been invited by the Vermont Digital Economy Project to be among the first libraries in the state to use a carefully designed, free website template that would greatly improve our user's experience, accessibility.

Amy gave us an update on the Catamount Library Network, the interlibrary loan consortium. There are pluses and minuses. We are keeping an eye on this interesting development.

In regard to the Edge Assessment, Amy spoke at length about partnering with other groups to improve our community's access to technology: instruction and lending devices. Jason reminded the group that part of expanding our services will require us review relevant library policies.

Investment committee. Kelly provided sample investment policies from Grafton and Illsley. The trustees will review them and discuss next month.

Treasurer's Report. Jason submitted November's report. We have \$301,800.36 in our investment account.

Budget. The Trustees discussed and took action on the budget. We have a surplus this year acquired by carefully managing our budget. We discussed bringing staff salaries in range with other similarly situated Vermont libraries. For years, our staff has been paid *below* the *bottom* of range of other libraries. The Trustees voted unanimously agreed to increase the Director's salary by \$0.75/hour and other staff by \$2.00/hour. We voted unanimously to spend the surplus to cover this increase. We also voted unanimously to put any remainder of the surplus into library programs and acquisitions.

Amy will reconfigure the budget and we will reconvene a budget meeting on December 2, 2014 at 5:00 PM. Our next regular meeting is December 16, 2014 at 5:00 PM.