

## Kimball Library Meeting Minutes for November 8, 2016

The meeting was called to order at 5:30 PM. Attending: Kelly Green, Tamara Morgan, Susan Westbrook, trustees. Amy Grasmick, director. Susan brought pumpkin pie this month!

The Trustees unanimously approved the October 2016 meeting minutes and ratified the warrants.

**New trustee needed.** We will need to replace Susan Westbrook in March. There really is no replacing Susan Westbrook. Kelly put out a call for names.

**Director's report.** The annual fund letter is ready to be signed and sent. Amy plans to get some volunteers to assist getting the letter out; Trustees need to sign letters this week.

The windows and doors are getting done. The work on the path is crawling along, but will hopefully be done next week.

Amy received two bids to assess the cupola and roof and has spoken to another person who could assess the cupola but not the roof. Amy will contact some slate roofers to investigate. The Trustees are amazed as always at Amy's ability to manage the work on the building.

The Trustees considered a contract with the Town's elevator repair service, but decided that we were not interested at this time.

Amy updated us the awesome work of the Friends of the Kimball Library. What a resource! Also, we are going to start up mini, themed book sales again. This is excellent news! In the past it was so fun.

Amy and Lynne have been engaged in professional development: legal resources for patrons, online privacy and security, and more. Tamara will attend the annual trustees conference with Amy in Stowe.

Lynne is making connections at Gifford, specifically with Menig residents.

**Treasurer's report.** Tamara gave a treasurer's report.

**Budget.** We made some adjustments to our proposed budget based on the Town's interest in level-funding the budget.

The meeting was adjourned at 6:37 PM.

The Kimball Library Trustees will meet on Tuesday, December 13, 2016 at 5:30 PM at the library. The public is invited to the meeting and encouraged to attend!