

Kimball Library Trustee Meeting Minutes for February 9, 2016

The meeting was called to order at 5:30 PM. Attending: Tamara Morgan, Kelly Green, Susan Westbrook, Paulette Staats, Betty Phillips, trustees, and Amy Grasmick, director. This is Betty Phillips' last meeting as a trustee. Betty has served the library and its patrons in her role as a trustee for ten years. We have learned a lot from Betty and hope to continue her good work.

Pamela Fecteau, an underwriter from the Vermont League of Cities and Towns, spoke to us regarding the value of the library and our insurance coverage. The building is valued at \$827,235, and we have replacement coverage. Replacement coverage will allow us to replace the building should it be destroyed, regardless of this valuation. The contents of the library are insured separately and we need to provide the insurer with a value of these objects. We need to photograph and create a written catalog of our assets and store it off-site.

The trustees unanimously approved the January 2016 minutes and ratified the warrants.

Director's report. Amy is getting two quotes for the basement windows. The front railing has been fixed and is now secure.

Amy's grant application for laptops and additional power outlets was approved! If permitted by the Town, we will be awarded \$4,500 for this important project. Amy reported that our server will need updates to continue to run Linux.

Tamara improved our website and it looks better!

Long-range planning. We will review our mission statement and staff salaries next month.

Budget. The Town's finance manager altered our budget slightly

Treasurer's report. Tamara submitted a report.

The meeting was adjourned at 6:27 PM.

Our next meeting is March 8, 2016 at 5:30 PM.