

## Kimball Library Trustee Meeting Minutes for March 8, 2016

The meeting was called to order at 5:30 PM. Attending: Kelly Green, Susan Westbrook, Paulette Staats, Robin Goodall, trustees, and Amy Grasmick, director. This is Robin's first meeting as a trustee. She has amazing energy and we are grateful to have her.

The trustees unanimously approved the February 2016 minutes and ratified the warrants.

**Director's report.** Amy presented four quotes for the exterior painting of the basement windows. They varied widely. We selected Vermont Window Restoration for the job at the cost of approximately \$10,700. This was the second lowest bid and the company comes highly recommended. The job will be paid in part with grant money.

Amy has been working on the RFP for the interior painting and the remaining exterior painting.

Amy updated us about her work to update the library's online access for patrons through improved infrastructure (namely more power outlets) and more devices and digital content.

The trustees endorsed Amy's idea to send out a fundraising letter reminder in April.

We also updated our fire service call list.

Insuring the building. Ben DeFlorio will take photos of the library for us to store off-site. At the same time Kelly will make a list

**Budget.** Our budget passed! We are so grateful to the Town!

**Long-range planning.** Kelly suggests this edit to the library's mission: Kimball Public Library is a center of community interaction, involvement, and information, welcoming all people seeking to connect, read, learn, and to foster civic participation.

Also, we will review salary planning in the near future.

The meeting was adjourned at 6:32 PM.

Our next meeting is April 12, 2016 at 5:30 PM.