

## Kimball Library Meeting Minutes for June 14, 2016

The meeting was called to order at 5:33 PM. Attending: Robin Goodall, Kelly Green, Tamara Morgan, Susan Westbrook, trustees. Amy Grasmick, director. Susan brought the most delicious lemon candies.

The Trustees unanimously approved the May 2016 meeting minutes and ratified the warrants.

**Director's report.** The Frederick Douglass reading will take place as part of the Independence Day weekend. Time and location will be announced. Tamara suggested holding it before the parade to minimize noise and to attract the crowd awaiting the parade.

Amy updated us on several building maintenance projects. We would like to build a work space/desk and asked Amy to obtain quotes.

Work is moving forward on the server update project.

The Trustees unanimously agreed to keep the non-resident user fee at \$35.

We discussed staff salaries. Amy is going to give us a list of staff salaries, years of service, and credentials. Next month we will review all of the data.

At the VLA annual meeting, Amy heard a speaker who suggested exactly what Tamara and Kelly suggested last week: to get a sense of what library users want go to the local watering hole and talk to people. Learn their passions and find ways to engage them.

Robin and Tamara were present for the select board tour. Two selectmen came, Jerry Ward and Michael Hildebrand

**Investment committee.** Kelly explained that our next step is to purchase two index funds to bring the endowment into compliance with our investment policy. Tamara will execute the purchases.

**Book sale.** The schedule will be as follows: Friday, July 1 at 5:00 PM (tent set-up), Saturday, July 2 (book brigade (7:30 AM) and sale (9:00 AM – 1:00 PM)), Monday, July 4 (sale (9:00 AM to 1:00 PM) and cleanup (thereafter)). The trustees discussed the details. Susan did a marvelous job of organizing this event with Amy.

**Treasurer's report.** Tamara provided the Trustees with a written report.

**Next meeting:** June 28, 2016 – FY16 end-of-year reconciliation

The meeting was adjourned .