

Kimball Library Meeting Minutes for July 12, 2016

Present: Susan Westbrook, Kelly Green, Robin Goodall; Amy Grasmick

June minutes approved and warrants signed.

Director reported progress on painting projects and work on the new server.

Discussion relative to staff salary levels:

We need to know where staff match the state scale in order to make budget decisions for 2018

We also need to know how to build increases into the next several years...a three year plan.

The August meeting is our first work on that budget.

Second order of business was to complete a yearly evaluation of Amy G.

In executive session we used a comprehensive rubric to bring us to an overall evaluation of excellent in all areas of management for the library. Her work is really exemplary.

One request we had is that she could lead us in rebuilding a healthy volunteer network for the library...this would include trustees, friends, and wider volunteers.

Next meeting is scheduled for August 2 (first Tuesday) because of vacation conflicts.

Adjourned at 6:30pm

Submitted by Susan Westbrook