

## Kimball Library Trustee Meeting Minutes for September 16, 2014

The meeting was called to order at 5:36 PM. Attending: Susan Westbrook, Kelly Green, Betty Phillips, Jason Aldous, Paulette Staats, trustees. Amy Grasmick, director.

**Mark Kelley** visited to discuss the collaboration between the Chandler Film Society and the library. The film society will be showing films based on books and the library will hold related reading groups. The first film is *The Third Man*. The movie will be shown on Wednesday, September 21. The library will have a discuss of the book tomorrow evening.

There was a change in the July 23, 2014 minutes: the custodian is a contractor and not staff. The trustees unanimously approved the change and approved the minutes.

The trustees unanimously approved the August minutes.

### **Director's report, old business, and related action.**

Amy reported that the masonry repairs are being actively pursued.

Amy reported that in fiscal year 2016 the painting of both the interior and exterior of the library are in the town's capital budget.

Jason suggested that Amy investigate inviting VTC engineer students and faculty to look at our drainage project. Debois and King has not provided the answers that we need.

The fundraising letter project is under way. Amy is going to cull the list and remove people who have not given in 5 years or more. She has added lots of new patrons to the list to replace these names. Amy will circulate last year's letter to the trustees to edit.

Pat French believes that the library is severely underinsured. The building is insured for \$795,908 and the contents for \$122,000. The trustees agreed that it sounded too low. Kelly suggested we photograph the building carefully. The trustees think that Amy should contact the insurer to reevaluate our coverage.

Amy showed us the draft personnel budget projection and tentative budget that she developed but noted that there are some errors in it. The town gave us short notice to create a budget but we are committed to meeting the deadline. We will have a budget meeting September 22, 2014 at 6:00 PM.

**Old business.** With respect to the investment committee, Kelly promises that she will meet with the contacts that Amy made for her with respect to investing. Also, there is a library association meeting coming up that will address investing.

**Treasurer's Report.** Jason submitted August's report and presented September's report. We have \$303,920.84 in our investment account. We also have \$42,063.81 sitting in an account in Lake Sunapee that earns very little. Jason recommends that we move the account.

The next meeting is Tuesday, October 21, 2014 at 5:30 PM. The November meeting will be Tuesday, November 18, 2014 at 5:00 PM. The December meeting will be Tuesday, December 16, 2014 at 5:00 PM.

At 6:45 PM, the meeting was adjourned.