

Budget Committee Meeting Minutes

September 9, 2014 8:00 AM
Town Hall, 7 Summer Street

Present: Committee Members: Sam Lincoln, Frederick Hauser, Perry Armstrong
Municipal Staff: Mel Adams, Michael deCubellis

Absent: Selectboard Representative: Dennis Brown

Meeting was called to order by Sam Lincoln at 8:11 AM.

- 1) Minutes of previous meeting were approved with edit to item 2f.
- 2) Review of FY 2015 financials.
 - a) Draft audit was completed on 12/01/2014
 - b) These financials were not reviewed at this meeting as all changes are not yet reflected.
- 3) Review proposed FY 2016 budget.
 - a) The Committee reviewed the FY 2016 budget dated 12/02/2014.
 - b) Sam noted that a number of line items for Salaries showed above-trend increases. These are due to across-the-board one-time increases to bring salaries in line with State of Vermont averages. There are no other salary increases other than Cost of Living Adjustments (COLA).
 - c) Rick asked what the Recreation Department estimates were based on as this is a newly created department. Mel said that the Boys & Girls Club was very accommodating in providing all relevant financial reports for analysis.
 - d) The line item for Fire Department Worker's Compensation increased by 60% due to several related claims.
 - e) An increase in line items for Insurance was noted. Costs for Property and Liability as well as Health Insurance continue to rise.
 - f) Election expense budgets are adjusted to account for the increased expenses of Presidential and Mid-term elections.
 - g) Mel is continuing discussions to have the police reimbursed for expenses incurred when responding to calls outside of the boundaries of the police district (eg. Gifford).
 - h) All Special Appropriations shown in the budget reflect actual applications received and are not estimates based on last year.
- 4) Other Business
 - a) Mel will talk with Cindy about posting minutes to the web.
 - b) Sam will attend the next two Selectboard meetings on 12/04/2014 and 12/11/2014.
- 5) Set Next Meeting Date -- Next meeting is scheduled for 12/16/2014 at 8:00 AM
- 6) Meeting adjourned at 9:02 AM