

Selectboard Meeting of September 8, 2016
Town Hall Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Michael Hildenbrand and Jerald Ward. Absent: Ross Evans.

Municipal Staff: Melvin Adams (Town Manager), Cindy Spaulding (Recorder) and Mardee Sanchez (Zoning Administrator)

Attendees: David Atkinson, Letitia Rydjeski, Ed Luce, John Race, Patrick French, Jeff Hackett, Paul Rea, John Race, Sam Lincoln, Michael Tragner,

Media: David Crosby (*Herald of Randolph*) and Hanna Warren (ORCA Media)

1. Call to order

Mrs. Brassard called the meeting to order at 5:37 p.m.

2. Public Comment

Mr. Crosby apologized to the Board and Mr. Adams with regards to errors in an article written in *The Herald of Randolph*.

3. Approve Agenda

On motion by Mr. Hildenbrand, seconded by Dr. Ward, the Board approved the agenda as presented. Vote: 3-0-0

4. Consent Calendar (Agenda)

On motion by Dr. Ward seconded by Mr. Hildenbrand, the Board approved the consent agenda as presented. Vote: 3-0-0.

- a. Meeting Minutes of August 16, 2016
- b. Sale of Burial Plots to Dowds and Dupras
- c. Interlibrary Loan Courier Pilot Project
- d. Banner Request for Downtown Event on October 8
- e. DLC Special Event Permit at Vermont Technical College
- f. Warrants

5. New Business

a. Set Tax Rate

Mr. French explained the proposed tax rates to be set and an overview of the increase and how it ties in the Fiscal Year budget approved by the voters in March.

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board voted to set the Municipal, School, Local Agreement, and Police District property tax rates as presented See below. Vote: 3-0-0

	Homestead	Non-Residential
1) Municipal tax rate	0.7745	0.7745
2) School statewide tax rate	1.3928	1.4801
3) Local agreement tax rate	0.0027	0.0027
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4) Total townwide tax rate	2.17	2.2573
5) Police District tax rate	0.3824	0.3824
6) Townwide tax rate plus Police District tax rate	2.5524	2.6397

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b. Land Use Regulations with Planning Commission

Discussion ensued between Selectboard members of the Planning Commission and Zoning Administrator regarding the propose Land Use Regulations and potential changes. Highlights of discussion:

- Large Solar Array Projects exemptions
- Certificate of Public Good
- Standards for enhanced renewable energy for the Regional Plan and Town Plan
- Day cares in rural areas (home business vs daycare centers).
- Zoning Overlays,
- Public Hearing Process

Redo the zoning district map and expand Central Business district to include Branwood property (change Branchwood from RV High Density to Central Business District). Selectboard will provide Zoning Administrator/Planning Commission with its comments on proposed LUR by October 10.

- Set Public Hearing date for Land Use Regulations

The Selectboard scheduled a public hearing for the Land Use Regulations to Tuesday, October 18 at 7:30 p.m. in Conference Room B. Proposed changes will be sent to Zoning Administrator and Planning Commission no later than October 10, 2016.

c. Water Revolving Loan Fund

Discussion ensued concerning the Water Planning Loan and the use of funding for a study to discover a new water supply.

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the board accepted the Loan agreement between Vermont Environmental Protection Agency Local Assistance State Revolving Fund Water Planning Loan WPL-262-1 in the amount of \$191,000. Vote 3-0-0

d. Award Contracts

- Tri-State Boring
- Hager-Richter Geoscience

On motion by Dr. Ward, seconded by Mr. Hillenbrand, the Board awarded contract to Tri-State Drilling and boring up to \$64,000 for well drilling and testing for a new water supply; award contract to Hager-Richter Geoscience for VLF electronic magnetic survey in the amount of \$4,650 and appointed Melvin Adams as official authorized signatory. Vote 3-0-0.

e. Set water and wastewater rate for damaged or destroyed buildings

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board set the water and wastewater rate for minimum billing for damaged structures at fifty percent of the respective service connection fee, effective immediately. Vote 3-0-0.

f. Stage Coach Transportation Special Appropriation included in General Fund

The Board reviewed the Stagecoach's written request be included in the town's general fund budget and moved from Special Appropriations. It is requesting the full \$15,000 to be included instead of the \$7,500/\$7,500. Discussion ensued with the types of ride services and quantity of

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riders who commute. The average cost for a commuter fare is \$3.50. No action taken at this time on the request.

g. Downtown Designation (RACDC)

Mr. Adams and Julie Iffland provided an overview of the Downtown Designation application process and the types of programs available to businesses and grant funding availability. Discussion ensued regarding a narrative and map that will need to be included in the Town Plan when it comes up for reoption. Tabled until September 29 Special Meeting.

h. New Private Road Name – Sault Mountain Road

On motion by Dr. Ward, seconded Mr. Hildenbrand, the Board approved “Sault Mountain Road” as a private road serving two residences and a propose cell tower. Vote 3-0-0.

i. Governor Highway Safety Grant Agreement

On motion by Dr. Ward, seconded Mr. Hildenbrand, the Board approved accepting Governor’s Highway Safety Grant Agreement GR1002 between the State of Vermont Agency of Transportation and Town of Randolph for 2016 Speed Monitoring equipment in the amount of \$10,000 and appointed Melvin Adams as authorized signatory. Vote 3-0-0.

j. Governor Highway Safety DUI, Occupant & Equipment Grant Agreement

On motion by Mr. Hildenbrand, seconded by Dr. Ward, the Board approved accepting grant modification terms of Governor’s Highway Safety Program application for Occupant Protection (\$2,000), DUI (\$2,000) and Equipment (\$6,000) and appointed Melvin Adams as signatory. Vote 3-0-0.

k. Town Fair Delegate for Business Meeting

On motion by Mr. Hildenbrand, seconded by Dr. Ward, the Board appointed Melvin Adams as the delegate to the VLCT business meeting on October 6, 2016. Vote 3-0-0.

l. New Account with Mascoma Savings Bank

The Board reviewed the new account documents and inquired about the earning calculations fee schedule for Sweep Fee of \$75.00 and ACH Monthly Fee of \$25.00. No action taken, tabled to a special meeting to be determined.

m. Policies

- Grants Policy

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board adopted the Grants Policy as written. Vote 3-0-0.

- No Trespass

Discussion ensued regarding the appropriate length of time for the notice.

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board approved to adopt the No Trespass Order Policy for the Randolph Police Department as written. Vote 3-0-0.

- Internal Affairs

The board reviewed the Internal Affairs Policy to include complaints against the Police Chief. It was the consensus of the board to send it back to the committee.

- Motor Vehicle Stop/Search

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On motion by Mr. Hildenbrand, seconded by Dr. Ward, the Board voted approved the policy for Motor Vehicle Stops/Searches for the Randolph Police Department as written. Vote 3-0-0.

- Public Comment for all Advisory Committees

Document not available, tabled for a future meeting.

n. Lumbra Water Service at Manager Drive

Mr. Adams provided an overview of Mr. Lumbra's situation of no water service at his residence on Manager's Drive for the past five years. Per Mr. Adams, Mr. Lumbra is requesting the town drill him a well and he will give up maintenance to Managers Drive. It was the consensus of the board not to accept the proposal as it has no obligation to drill a private well. Discussion ensued concerning road classifications from Class III to Class IV and the general Status of "one-house roads."

o. Designate Signatories on Burial Plot Deeds

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board appointed any board member to sign the burial plot deeds upon approval in the consent agenda. Vote 3-0-0.

p. Reappoint Board member for Warrants

On motion by Mr. Hildenbrand, seconded by Dr. Ward, the Board appointed all board members to sign warrant s upon approval by email of majority of the Board. Vote 3-0-0.

q. Appoint member to Economic Development Council

The board reviewed the candidates for the EDC. It was suggested to have Ross Evans and Michael Tragner to interview the EDC candidates.

r. Municipal Planning Grant Application Request

Document was not available, tabled for a Special Meeting.

6. Old Business

a. Selectboard Vacancy

The board reviewed letters of interest from candidates for the Selectboard vacancy.

b. Schedule interviews with candidates

It was the consensus of the board to interview candidates on September 29 and 30 at 5:00 p.m. in Town Hall Conference Room A. Vote 3-0-0.

7. Other Business

- Police Design

Mrs. Brassard mentioned the Police Design Committee should have a board representative that is able to attend all of the meetings. It was also suggested to move the bond vote for 45 South Main Street to Town Meeting in March.

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- Petition

The Board received a petition requesting for a special meeting and revote of the \$2.4 million bond vote for the fire station. The bond warning is required to have the same language as stated on the petition. State statutes require a public hearing be set at 7:30 p.m. the evening before a Special Meeting.

Discussion ensued. The bond vote revote will take place on General Election Day. The public hearing will take place on November 7, 2016 at 7:30 p.m. with location to be determined at a later date. The warning will be available at the Special meeting on September 29.

8. Executive Session (as needed)

No executive session scheduled.

9. Adjournment

At 9:25 p.m. on motion by Mr. Hildenbrand, seconded by Dr. Ward, the Board voted to adjourn until its next scheduled special meeting on September 29, 2016 at 5:00 p.m. in Town Hall Conference Room A. Vote 3-0-0.

Respectfully submitted,

Cindy Spaulding
Recorder