

Selectboard Meeting of March 18, 2014  
Town Hall Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Dennis Brown, Larry Richburg, Marjorie Ryerson, and Tom Schersten

Municipal Staff: Melvin E. Adams (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Julie Iffland (RACDC), William Waite, Travis Brigante, Tim Johnson, Kevin Robinson, David Jabonski, Erica Lewis and April Hancy.

Media: Tessie Sakai (RTCC student) and Merrill Whitcomb (ORCA)

1. Call to order

Mr. Brown called the meeting to order at 5:31 p.m. and introductions were made.

2. Public Comment

Ms. Ryerson welcomed the VTC students in the audience, who were observing local government sessions.

Ms. Lewis asked about how the Conservation Commission operates. Mr. Adams provided an overview of the Conservation Commission's duties.

3. Consent Calendar (Agenda)

Item a: Minutes of February 27 and item b: minutes of March 5 were removed from consent agenda and will be voted on separately under Old Business.

**On motion by Mrs. Brassard, seconded by Mr. Richburg, the Board voted to approve the consent agenda as presented.**

- c. First Class Liquor License
  - Randolph Village Pizza
  - Chadwick's Restaurant & Pub
- d. Second Class Liquor & Tobacco
  - Shaw's Beer and Wine
  - Rocky Summit Corporation
- e. Warrants

4. New Business

- a. Pre-application for VCDP Grant Funding

Ms. Iffland provided an overview of the status of the sale of the Armstrong Mobile Home Park in Randolph Center and explained that the tenants have voted to ask RACDC to acquire, upgrade and manage the park. She reviewed potential funding options and requested the Selectboard's support for a pre-application to the Vermont Community Development Program for a grant to RACDC to assist in its acquisition, and rehabilitation of the Armstrong Mobile Home Park. She explained the grant process involves a new HUD requirement that applicants receive approval of the environmental review prior to scheduling a public hearing and submitting the actual grant application. She is working with Mr. Adams to gather the necessary information to obtain that approval. She did note that if an archaeological assessment is required, RACDC may not be able to cover that cost and may need to request town assistance in funding that grant

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requirement. She agreed that it is possible that the cost could be reimbursed through the grant if the grant regulations would allow it.

The project is to acquire Armstrong Mobile home Park that has 16 mobile home lots; improve water system; upgrades to housing rentals, improve the roadway, increase lighting and landscaping and related permitting and engineering requirements. There is a possibility of working with Community Development institute and the residents to convey a resident coop for the rehab.

**On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board approved submitting a pre-application for funding through Vermont Community Development Program, under Implementation category, for RACDC's Armstrong Mobile Home Park Project and appointed Melvin E. Adams as official signatory. Vote 5-0-0.**

b. Set Public Hearing Date

Schedule Public Hearing date for VCDP funding for the Armstrong Mobile Home Park is forthcoming.

c. Highway Financial Plan

**On motion by Ms. Ryerson, seconded by Mr. Schersten, the Board voted to approve the FY2015 Annual Financial Plan – Town Highways as presented. Vote 5-0-0.**

d. Solid Waste Grant Agreement

**On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board vote to accept the grant agreement: Tri-Town Alliance-WMD-Solid Waste-SWIP-2014 with the State of Vermont Department of Environmental Conservation in the amount of \$4,798. Vote 5-0-0.**

5. Old Business

a. Dana Properties on Pleasant Street

Ms. Iffland provided an update on the status of the Dana Properties located at 12, 14 & 16 Pleasant Street and the types of grant funding. The concept is for the town to acquire the properties to create larger downtown green. It was the consensus of the Board for RACDC to continue exploring the opportunity for the acquisition of the properties and grant funding.

b. Reorganizational List of Appointments

The Board discussed vacancies on the Reorganizational List and appointed the following:

Don Sweetser as Lister for one year

Julie Iffland as Randolph's Representative to the Stagecoach Transportation Board of Directors

Dennis Brown as Tri-Town Alliance Representative

Trini Brassard as Liaison to the Citizens Advisory Board and Fire Advisory Committee

Marjorie Ryerson as a member to the History Committee

Tom Schersten as a member of the Water and Sewer Committee

CJ Stumpf as an alternate to EC Fiber

**On motion by Mr. Schersten, seconded by Ms. Ryerson, the Board approved the Reorganizational List of Appointees for 2014. Vote 5-0-0.**

6. Committee Reports

Mr. Schersten reported that Fire Advisory met last Tuesday and announced that the tower truck is back in service.

7. Other Business

- Minutes of February 27, 2014

**On motion by Mr. Schersten, seconded by Ms. Ryerson, the Board voted to approve the minutes of February 27, 2014 as presented. Vote 3-0-2 (Brassard and Richburg abstained).**

- Minutes of March 5, 2014

**On motion by Mr. Richburg, seconded by Mrs. Brassard, the Board voted to approve the minutes of March 5, 2014 (Reorganization) as presented. Vote 3-0-2 (Ryerson and Schersten abstained).**

8. Adjournment

**At 6:35 p.m. on motion by Ms. Ryerson, seconded by Mr. Schersten, the Board voted to adjourn until its next scheduled meeting of April 15, 2014 at 5:30 p.m. in Town Hall Conference Room B, 7 Summer Street. Vote 5-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

Dennis Brown  
Selectboard chair