

Selectboard Meeting of June 17, 2014
Town Hall Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Dennis Brown, Larry Richburg, and Marjorie Ryerson.

Absent: Tom Schersten

Municipal Staff: Melvin E. Adams (Town Manager) and Cindy Spaulding (Recorder).

Public Attendees: Kate Sigurdson (Recreation Director), Don Sweetser (Board of Listers) and Patrick French (Assessor).

Media: Merrill Whitcomb (ORCA)

1. Call to order

Mr. Brown called the meeting to order at 5:40 p.m. Introductions were made.

2. Public Comment

Mr. Brown announced that the Transfer Station would be closed on Friday, July 4th in observation of Independence Day.

Mr. Adams introduced the new Recreation Director, Kate Sigurdson. Mrs. Sigurdson provided a report on the summer recreation programs and the swimming pool activities.

3. Consent Calendar (Agenda)

On motion by Mr. Richburg, seconded by Mrs. Brassard, the Board voted to amend the minutes of May 20, 2014 and approve the warrants as presented. Vote 4-0-0.

Action item Outside Consumption Permit from Travelin' Willy B's removed from consent agenda to be discussed later in the meeting.

4. New Business

a. Members Resignation from the Board of Listers

On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board accepted Polly Frankenburg's resignation from the Board of Listers and thanked her for her years of service. Vote 4-0-0.

b. Proposed to fill vacancy on Board of Listers

On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board appointed Ed Luce to the Board of Listers with the term to expire March 2014. Vote 4-0-0.

c. Computer Assisted Mass Appraisal (CAMA) Agreement

On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board to enter into an agreement with Marshall & Swift for Computer Assisted Mass Appraisal (CAMA) and designated Dennis Brown, Chair as the designated signatory. Vote 4-0-0.

d. Tax Mapping Interactive GIS Layering

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Mr. Sweetser presented to the board a proposal for a new Tax Map and Interactive GIS layering software. This would update the current tax maps and the capability of GIS layering which could include town service infrastructures and used by various departments.

On motion by Ms. Ryerson, seconded by Mrs. Brassard, the Board voted to carry over surplus from Tax Mapping line item in FY2014 to FY2015 for the purpose of funding the tax mapping software agreement with CAI Technologies. Vote 4-0-0.

- e. Appoint Member to the Conservation Commission

On motion by Mrs. Brassard, seconded by Mr. Richburg, the board voted to appoint Erica Young to the Conservation commission with a term to expire March 2017. Vote 4-0-0.

- f. Award Ridge Road Paving Bid

On motion by Mrs. Brassard, seconded by Mr. Richburg, the Board voted to award the Ridge Road paving bid to Frank W. Whitcomb Construction Corporation in the amount of \$465,353.68 (Four hundred sixty-five thousand, three hundred fifty-three dollars and sixty-eight cents). Vote 4-0-0.

- g. Award Engineering Services for Franklin, Fales, Summer and Salisbury Street Project

On motion by Ms. Ryerson, seconded by Mr. Richburg, the Board voted to award DuBois & King, Inc. the Engineering Services contract for Franklin, Fales, Summer and Salisbury Street Project in the amount of \$36,700 (thirty –six thousand seven hundred dollars). Vote 4-0-0.

- h. Notice of Pending Tax Sales

Mr. Adams reported that there are approximately fifty delinquent property tax and delinquent water and sewer accounts that have been handed over to Attorney Pam Stafford for collection.

- i. Set Summer Schedule

The Board's summer meeting schedule is as follows: July 22, August 19 and September 16.

- j. Unregistered Dogs

The Board discussed list of unregistered dogs with Mr. Adams. It is the consensus of the board for Animal Control Officers Rick Warner and Milo Cutler follow up on the list. Ms. Brassard inquired about complaint about the unregistered dog breeder. Mr. Adams will follow-up and provide a report at the July meeting.

- k. VT/NH States Trial Championship & Beaver Pond Fitness Ride

Mr. Adams reported that the VT/NH State Time Trial Bike event is taking place on July 19 and would only be using a portion Routes 12 & 12A in Randolph. The primary event is through the Town of Roxbury.

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l. Town Service Officer

On motion by Ms. Ryerson, seconded by Mr. Richburg, the Board appointed Mel Adams as the Town's service officer until someone can be recruited to fill the vacancy. Vote 4-0-0.

m. Water & Sewer Allocation for New England Central Railroad, 3 L. Street

On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board voted to approve New England Central Railroad's water and sewer allocations of 41 and 36 gallons per day with an associated allocation fee of \$108.65 and \$180 for three office employees at 3 L Street. Vote 4-0-0.

5. Old Business

a. Schedule interviews for DRB alternate vacancy

It was the consensus of the Board to interview the candidates for the alternate on Tuesday July 22 at 5:30 p.m. with the regular meeting to start at 6:00 p.m.

b. Collective Bargaining Agreement

Action on the Collective Bargaining Agreement tabled to the end of the meeting.

6. Committee Reports

Mr. Adams reported that the Communities of Distinction are scheduled to conduct their filming of Randolph on August 20.

Mr. Adams provided an update to the complaints regarding the sidewalk in front of One Main Tap and Grill.

Mr. Adams announced that the legislature has changed the open meeting law requirements effective July 1. He will provide a detail of the law at the July meeting.

7. Other Business

a. RF-1 Repayment Schedule Amendment

On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board voted to accept the repayment schedule for RF1-091-1 and designated Mr. Brown, Chair as the duly authorized signatory. Vote 4-0-0.

b. Outside Consumption Permit for Travelin Willy B's

On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board voted to approve Travelin Willy B's permanent outside consumption permit as presented. Vote 4-0-0.

c. Collective Bargaining Agreement

At 6:45 p.m., on motion by Ms. Ryerson, seconded by Mrs. Brassard, the Board voted to enter into executive session pursuant to V.S.A. Title 1, § 313(b) to discuss a personnel matter and invited Melvin Adams, Town Manager to participate. Vote 4-0-0

At 7:15 p.m., on motion by Mr. Richburg, seconded by Ms. Ryerson, the Board voted to return to open session. Vote 4-0-0.

On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board voted to approve the American Federation of State, County, and Municipal Employees Local 1369, Council 93, AFL-CIO Collective Bargaining Agreement document for the period of July 1, 2014–June 30, 2017. Vote 4-0-0.

8. Adjournment

At 7:17 p.m., on motion by Mr. Richburg, seconded by Ms. Ryerson, the Board voted to adjourn until its next meeting of July 22, 2014 at 5:30 p.m. for interviews with candidates for the DRB alternate vacancy and regular meeting to start at 6:00 p.m. in the Town Hall Conference Room B, 7 Summer Street. Vote 4-0-0.

Respectfully submitted,

Cindy Spaulding
Recorder

Dennis Brown
Selectboard chair

REFERENCE ONLY