

Selectboard Meeting of July 22, 2014
Town Office Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Dennis Brown, Larry Richburg, and Marjorie Ryerson.
Absent: Tom Schersten

Municipal Staff: Cindy Spaulding (Recorder), Mardee Sanchez (Zoning Administrator/Town Engineer), Bill Morgan (Facilities/Highway Operations Manager), and Robert Runnals (Highway Supervisor).
Absent: Melvin Adams (Town Manager)

Public Attendees: Matt Murawski, Michael Hildenbrand and Ross Evans (DRB Alternate interviewees); Julie Iffland, Gary Dir, John Lutz (Water & Sewer Committee representative), Samantha Holcomb (TRORC), Kym Anderson (TRORC), and Stephanie Tyler (Under One Sun Arts Festival).
Media: Merrill Whitcomb (ORCA)

At 5:30 p.m., the Selectboard conducted interviews with Matt Murawski, Michael Hildenbrand, and Ross Evans for a vacancy on the Development Review Board as an alternate.

Immediate following interviews the regular meeting will commence.

1. Call to order

Mr. Brown called the regular meeting to order at 6:05 p.m.

2. Approve Agenda

On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board voted to move Action Item 5. New Business: 1 (L). Set Water & Sewer Rates to the beginning of Action item 5. A; all other action items under this heading will move down one. Vote 4-0-0.

3. Public Comment

There was no public comment.

4. Consent Agenda

On motion by Ms. Ryerson, seconded by Mr. Richburg, the Board voted to approve the minutes of June 17, 2014 and warrants as presented. Vote 4-0-0.

5. New Business

a. Water & Sewer Rate Structure

Ms. Sanchez presented to the board the recommendation from the Water and Sewer Committee to increase the water and sewer rates in order to create sewer revenues for the bond payments of new Wastewater Treatment Facility. The recommendation was to adopt Option 3: Flat Rate Fee + increasing block usage rate as outlined in a memo.

On motion by Ms. Brassard, seconded by Mr. Richburg, the Board voted to approve the Water and Sewer Rates Option 3. FLAT SERVICE FEE PLUS INCREASING BLOCK USAGE RATE with rates going into effect November 1, 2014 and to set a public informational meeting on the increase at its special meeting of July 31, 2014. Vote 4-0-0.

b. Hazard Mitigation Plan Presentation

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Ms. Holcomb of TRORC presented the Board with Randolph's Hazard Mitigation Plan. The plan will then be submitted to the Federal Emergency Management Association for review and possible approval.

- c. Set Public Hearing Date for VCDP Implementation Grant for RACDC/Armstrong Mobile Home Park

The Public Hearing had been scheduled for July 31 at 6:00 p.m., but it is now cancelled pending outcome of a private purchase and sales agreement.

- d. Grant Application/Set Public Hearing Date for RACDC's Randolph House

On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board voted to schedule a Public Hearing on August 19, 2014 at 5:30 p.m. for the purpose of the Town submitting a grant application through the Vermont Community Development Program on behalf of RACDC for an implementation grant in the amount of \$30,000 to evaluate feasibility of expansion of services at the Randolph House. Vote 4-0-0.

- e. Title V Amendment 3 (ratify)

On motion by Mrs. Brassard, seconded by Mr. Richburg, the Board voted to ratify accepting Grant Agreement #3440-20387-JJDP Amendment 3, between the town and State of Vermont, Grant for Personal Service Department for Children and Families and to appoint Melvin Adams, Town Manager as duly authorized signatory. Vote 4-0-0.

- f. Restorative Justice Grant Agreement

Kym Anderson, Restorative Justice Coordinator, provided and updates on the Restorative Justice Program and COSA.

On motion by Ms. Ryerson, seconded by Mr. Richburg, the Board voted to accept Grant Agreement #3520-1374, between the town and the State of Vermont Department of Correction and to appoint Mel Adams, Town Manager as duly authorized signatory. Vote 4-0-0.

- g. Grant Application to upgrade Randolph Police Department's Mobile Data Terminal

On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board voted to grant permission for the Randolph Police Department to submit a grant application to obtain funding through the Division of Emergency Management and Homeland Security to upgrade Mobile Data Terminal 2. Vote 4-0-0.

- h. Class 2 Town Highway Grant Agreement with Vermont Agency of Transportation

On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board voted to accept the Class 2 Town Highway grant agreement between town and the State of Vermont Agency of Transportation in the amount of \$175,000 to pave 2.5 miles of the Ridge Road and to appoint Mel Adams, Town Manager as duly authorized signatory. Vote 4-0-0.

i. Better Backroads Category A Grant Agreement

On motion by Ms. Ryerson, seconded by Mr. Richburg, the Board voted to accept the Better Backroads Category A grant agreement between the town and State of Vermont Agency of Transportation. The grant of \$4,000 will be applied to the Road Inventory and Capital Budget Plan. Vote 4-0-0.

j. Award Bids for Trucks

On motion by Mr. Richburg, seconded by Mrs. Brassard, the Board voted to accept Charlebois' bid for the town to purchase a 2015 Freightliner Cab and Chassis in the amount of \$104,700 to be financed as a lease option through Community Partners/SunTrust, with payments to be expended out of the Highway Equipment Fund. Vote 4-0-0.

On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board voted to accept Shearer Chevrolet's State Bid to purchase a 2015 Chevrolet Silverado with plow frame and plow in the amount of \$34,879 and Formula Ford's State bid to purchase a 2015 Ford F250 with plow frame and plow in the amount of \$31,747. Financing will be done as a lease option through Community Partners/SunTrust, with payments to be expended out of the Highway Equipment Fund. Vote 4-0-0.

Total Expense from the Highway Equipment Fund: \$171,326.

k. Open Meeting Laws and Adoption of Posting Places

The Board reviewed the Vermont Open meeting laws, which went into effect on July 1, 2014.

On motion by Ms. Ryerson, seconded by Mrs. Brassard, the Board voted to approve the following as official posting places where all agendas will be placed: Middlebranch Market & Deli, East Randolph Post Office, Floyd's Store, Town Hall bulletin board, Kimball Public Library and the town's website: www.randolphvt.org. Vote 4-0-0.

l. Water & Sewer Allocation for Dina Levine at 23 South Main Street

On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board voted to approve Dina Levine's request for additional water and sewer allocations of 135 and 112 gallons per day with associated allocation fees of \$357.75 and \$560. Vote 4-0-0. (Mardee emailed that the memo was incorrect for allocations but dollar amount was correct.

m. Vital Communities - Solarize Upper Valley

Mr. Richburg reported that Randolph, Braintree, and Brookfield have submitted a joint application in response to Vital Communities RFP for the Solarize Upper Valley project. The documents obligate the town to participate.

On motion by Mr. Richburg, seconded by Mrs. Brassard, the Board voted to ratify submitting an application to Vital Communities for the Solarize Upper Valley project. The Board appointed Larry Richburg as the town's representative and duly authorized signatory. Vote 4-0-0.

n. Gazebo Repair

Mr. Morgan, Facilities/Highway Operations Manager reported to the Board that the stairs, hand rails, and flooring of the Gazebo needed to be repaired as well as given a fresh coat of paint. It was recommended under the sole source section of the Purchasing Policy to award the contract to Valler Painting.

On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board voted to award the repairs of the Gazebo to Valler Painting in the amount of \$5,600. Vote 4-0-0.

o. Randolph Under One Sun Art & Music Festival

The Board received correspondence from Stephanie Tyler requesting the closure of Merchants' Row for an Under One Sun Art & Music Festival in October. An assembly permit for the event has been submitted to the Town.

On motion by Ms. Ryerson, seconded by Mr. Richburg, the Board approved Closing Merchants Row on October 4, 2014 between 11:00 a.m. and 8:00 p.m. for the purpose of holding the Downtown Randolph Under One Sun Art & Music Festival. Vote 5-0-0.

6. Old Business

a. Appoint member as DRB alternate

On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board voted to appoint Matt Murawski as the alternate to the Development Review Board with a term to expire March 2016. Vote 4-0-0.

b. Create Economic Development Council (2013 Town Plan Chapter 8: Economic Development)

~~**On motion by Mr. Richburg, seconded by Ms. Ryerson, the Board voted to create an Economic Development Council as outlined in the 2013 Town Plan Chapter 8: Economic Development.**~~ Motion withdrawn after discussion concerning creation of an Economic Development Council under the umbrella of town government vs. an Economic Development Coalition, which would not be under town government. The coalition was recommend to Board in a memo by a Steering Committee for Economic Development.

c. Appoint members to the Economic Development Council

This action is tabled until further review of the concept of forming a council versus a coalition.

d. Collective Bargaining Agreement to sign

At its meeting of June 17, 2014, the Selectboard approved the agreement between American Federation of State, County, and Municipal Employees Local 1369, Council 93, AFL-CIO and the Town of Randolph for a term of July 1, 2014 to June 30, 2017. This final version of this document was not available at the time of the motion.

e. Letter of Intent for Consideration of Purchase Dana Estate

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It was the consensus of the board to move this item to Item 8.

7. Committee Reports

Mrs. Brassard reported that Fire Advisory was concerned with the impact of FY2015 budgets with the mandatory increase in minimum wage.

8. Executive Session as necessary

At 8:15 p.m. on motion by Mr. Brown, seconded by Ms. Ryerson, the Board voted to enter into executive session pursuant to V.S.A. Title 1, § 313(b) to discuss a potential real estate transaction. Board invited Julie Iffland, director of RACDC, to participate. Vote 4-0-0.

At 8:46 p.m. on motion by Mr. Richburg, seconded by Mrs. Brassard, the Board returned to open session. Vote 4-0-0.

Action: It was the consensus of the Board to forward a copy of the document for legal review.

9. Adjournment

At 8:47 p.m. on motion by Mr. Richburg, seconded by Ms. Ryerson, the Board voted to adjourn until its scheduled Special Selectboard meeting of July 31, 2014 at 5:30 p.m. in Town Hall Conference Room B, 7 Summer Street. Vote 5-0-0.

Respectfully submitted,

Cindy Spaulding
Recorder

Dennis Brown
Selectboard Chair