

Special Selectboard meeting of August 26, 2014
Town Hall Conference Room A, 7 Summer Street

Selectboard: Larry Richburg, Marjorie Ryerson, and Tom Schersten. Absent: Dennis Brown and Trini Brassard

Municipal Staff: Melvin Adams (Town Manager)

Public Attendees: Patrick French

Media: M.D. Drysdale (*Herald of Randolph, The*)

1. Call to order

Mr. Richburg called the meeting to order at 5:30 p.m.

2. Set Property Tax Rate

The Board reviewed the breakdown of property tax rates for resident and non-resident tax rate to include those in the Police District. As well as the levy and collect the taxes document assigning the task to the Town Clerk's office to prepare and mail out the property tax bills.

On motion by Ms. Ryerson, seconded by Mr. Schersten, the Board voted to set the Municipal, School, Local Agreement, and Police District property tax rates as presented. Vote 3-0-0.

2014 (FY 2015) RANDOLPH TAX RATE SUMMARY

	Homestead	Non-Residential
1) Municipal tax rate	0.73	0.73
2) School statewide tax rate	1.3009	1.3949
3) Local agreement tax rate	0.0026	0.0026
4) Total townwide tax rate	<u>2.0335</u>	<u>2.1275</u>
5) Police District tax rate	<u>0.38</u>	<u>0.38</u>
6) Townwide tax rate plus Police District tax rate	2.4135	2.5075

On motion by Mr. Schersten seconded by Ms. Ryerson, the Board voted to command levy and collection of property taxes to Joyce Mazzucco, Town Clerk pursuant to VSA Title 32 § 4792. Vote 3-0-0

3. Set Public Hearing date to closeout VTC's Small Business VCDP grant

The purpose of this public hearing is to close out Vermont Tech Enterprise Center's Implementation Grant under the VCDP Grant. In 2010, VTC Small Business had applied for \$300,000 in VCDP funds to accomplish the following: Provide on-site technical assistance to businesses housed at the Vermont Tech Enterprise Center, to provide an on-site incubator manager responsible for recruiting businesses, marketing location assistance with tenant needs, and site coordinating with VTC. These items will spur economic growth within the community, create jobs, and offer a valuable service for all businesses in the surrounding area. This grant

was over a two period time, which is now complete and time to close out. VCDP has given a date to close out the grant of October 13.

On motion by Mr. Schersten, seconded by Ms. Ryerson, the Board voted to schedule a public hearing to close out the VCDP Grant: IG-2010-Randolph-00004 Vermont Tech Enterprise Center/Vermont Small Business Development Center on Tuesday, September 16, 2014 at 5:30 p.m. in Town Hall Conference Room B, 7 Summer Street. Vote 3-0-0

4. Set Public Hearing Date to close out Beanville Road VCDP Grant

The purpose of this public hearing is to close out the Town of Randolph's Beanville Road water and wastewater infrastructure grant. The town applied for \$424,000 in VCDP funds to be used to construct approximately 2,000 feet of wastewater extension to the Randolph Beanville Industrial Park. (Extension went to Freedom Foods). The contractor has one more item to complete on the project punch list, which should be done the week of August 25.

On motion by Ms. Ryerson seconded by Mr. Schersten, the Board voted to schedule a public hearing to close out the VCDP Grant: IG-2012-Randolph-00014 Beanville Road Water/Wastewater Line Extension on Tuesday, September 16, 2014 at 5:45 p.m. in Town Hall Conference Room, 7 Summer Street. Vote 3-0-0.

5. Agreement to Finance Highway Trucks with Community Leasing Partners through Community First National Bank

The Selectboard has previously approved the purchase of a Chevrolet Silverado **\$34,879**, Ford F250 **\$31,747** and Freightliner (Cab & Chassis) **\$104,700**.

- a. It failed to include awarding the dump body, plow with wing and lights to Tenco in the amount of \$53,859. (There were three bidders: HP Fairfield \$55,760 and Viking Cives \$56,960.)

On motion by Ms. Ryerson seconded by Mr. Schersten, the Board voted to TENCO's proposal for a dump body, plow frame with wing and light package in the amount of \$53,859. Vote 3-0-0.

- b. It is recommended to finance the Highway Trucks in the amount of \$225,185.00 with Community Leasing Partners through Community First National Bank.

On motion by Ms. Ryerson seconded by Mr. Schersten, the Board voted to finance its highway fleet with Community First National Bank in the amount of \$225,185 (2015 Chevrolet Silverado \$34,879, 2015 Ford F250 \$31,747, and Freightliner with Dump Body package \$158,559) and appointed Mel Adams, Town Manager as duly authorized signatory. Vote 3-0-0.

6. Lyons Den First Class Restaurant Liquor License

Thomas and Diane Lyons and Neale and Lisa Wilson have purchased the former Chadwick's Restaurant & Pub. They will be doing business as The Lyons Den Restaurant & Pub. The establishment is required to have new liquor in place prior to opening in September.

On motion by Ms. Ryerson seconded by Mr. Schersten, the Board voted approved a first class restaurant liquor license to Lyon's Den. Vote 3-0-0.

7. Lake Champagne Campground Sewer Allocation

Special Selectboard meeting of August 26, 2014
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The water and sewer Advisory Committee recommends granting a sewer allocation of 600 gallons per day with the associated fee of \$3,000 for eight camp sites.

On motion by Mr. Schersten, seconded by Ms. Ryerson, the Board voted approve Lake Champagne's request for additional sewer allocation of 600 gallons per day with an associated fee of \$3,000 for eight camp sites. Vote 3-0-0.

8. Appoint Delegate to 2014 VLCT Annual Business Meeting

The Town Fair takes place on October 9 each year the annual VLCT Business meeting takes place. It is recommended to appoint Mel Adams as a voting delegate for Randolph. The deadline to return this to VLCT is September 12.

On motion by Ms. Ryerson seconded by Mr. Schersten, the Board voted to appoint Mel Adams, Town Manger as a voting delegate at the Vermont League of Cities and Towns Business meeting on October 8. Vote 3-0-0.

9. Authorized signatory for WWTF Contract

It is recommended in my absence to authorize Michael DeCubellis to sign the WWTF Contract documents on behalf of the Town of Randolph.

On motion by Ms. Ryerson seconded by Mr. Schersten, the Board voted to authorize in Town Manager Adam's absence Michael DeCubellis, Finance Director to sign the Wastewater Treatment Plant Contracts on behalf of the town. Vote 3-0-0.

10. VCDP Grant Resolution for RACDC's Randolph House Planning Grant

On motion by Ms. Ryerson seconded by Mr. Schersten, the Board voted to approve resolution for PG 2014-Randolph-00003 (Randolph House) appointing Julie Iffland/Bill Bonsignore of RACDC (application preparers) as Contact Person and Melvin E. Adams, Town Manager as designated authorized official. Vote 3-0-0.

11. Warrants

On motion by Ms. Ryerson seconded by Mr. Schersten, the Board voted to approve the warrants as presented. Vote 3-0-0.

12. Adjournment

At 5:58 p.m. On motion by Ms. Ryerson seconded by Mr. Schersten, the Board voted to adjourn until its next scheduled meeting on Tuesday, September 16, 2014 at 5:30 p.m. in Town Hall Conference Room B, 7 Summer Street. Vote 3-0-0.

Respectively submitted,

Melvin E. Adams
Town Manager as recorder