

Special Selectboard Meeting of March 4, 2015
Town Hall Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Ross Evans, Larry Richburg, Marjorie Ryerson, and Tom Schersten

Municipal Staff: Melvin Adams (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Dennis Brown

Media: M.D. Drysdale (*The Herald of Randolph*)

1. Call to order

Mr. Richburg called the meeting to order at 5:33 p.m.

2. Reorganizational Meeting

a. Election of Officers

On motion by Mr. Schersten, seconded by Ms. Ryerson, the Board nominated Larry Richburg as Chair. Vote 5-0-0.

On motion by Mr. Richburg, seconded by Mrs. Brassard, the Board nominated Marjorie Ryerson as Vice Chair. Vote 5-0-0.

On motion by Ms. Ryerson, seconded by Mrs. Brassard, the Board nominated Tom Schersten as Clerk. Vote 5-0-0.

b. Meeting Schedule

It was the consensus of the Board to conduct its regular meeting on the third Tuesday of the month at 5:30 p.m. in Town Hall Conference Room B, 7 Summer Street with time and location subject to change during the year.

3. Public Comment

There was no public comment

4. Consent Calendar (Agenda)

On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board voted to remove items a and b from the consent agenda and approved items c-f as presented. Vote 5-0-0

- a. Minutes of February 17, 2015 (Public Hearing) – Unapproved due to lack of quorum
- b. Minutes of February 17, 2015 (regular) – Unapproved due to lack of quorum
- c. Minutes of February 19, 2015 (Special)
- d. Minutes of February 24, 2015 (Public Hearing Informational on Budget) as amended
- e. First and Second Class Liquor Licenses
 - Brockton Corporation: dba: Shaw's Bear & Wine
 - Randolph Depot, LLC
- f. Warrants

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5. Appointments to Boards, Committees and Commissions

a. Appoint Town Officials

The Board reviewed the Reorganizational List of Appointments

Mel Adams as Town Manager, Emergency Management Director, Town Service Officer
and Acting Zoning Administrator

Michael DeCubellis as Delinquent Tax Collector

Anne "Milo" Cutler as Animal Control Officer/Enforcement Officer (junk yards)

Rick Warner as Animal Control Officer

Mardee Sanchez as E911 Coordinator and Town Engineer

Cindy Spaulding as Local Emergency Planning Committee Representative

Robert Mollica/Randolph Animal Hospital as Pound Keeper

Julie Iffland as Stagecoach Representative

David Barnard as Superintendent of Cemeteries

Robert Runnals as Tree Warden

Ross Evans as Tri-Town Solid Waste Alliance Representative

Del Thompson as Two Rivers-Ottauquechee Regional Planning Commission
Representative

William Morgan to Two Rivers Transportation Advisory Committee

Stephen Webster as White River Valley Ambulance Representative

Fire Warden, Health Officer, and Deputy Health officer and Zoning Administrator have
terms to expire in future years.

Vacancies: Local Emergency Planning Committee Representative, Two Rivers
Ottauquechee Regional Planning Commission Alternate Representative, and White River
Valley Ambulance alternate representative.

b. Appoint Advisory Committee Members/Commission Members

Budget Committee: Trini Brassard, Exofficio

Capital Planning Committee: Timothy Angell, Margaret Osborn, Harvie Porter, Holly
Sanders and Larry Richburg (Selectboard representative)

Citizens Advisory Board: Marjorie Ryerson (Liaison), Kym Anderson (RJ Coordinator),
Jeannie Beaudin, Madison Boyce, William Bohnyak, Dawn Fuller-Ball, Rose
Lucenti, Barbara Schaedler, Loretta Stalnaker and Eugene Woodward

Conservation Commission: Gerald Reymore and Erica Young with a terms to 2018

Design Review Advisory Committee: Jerald Ward with a term to 2018

Energy Committee: Patrick French, Gary Dir, Jennifer Phipps, Larry Richburg (Selectboard
rep/Chair) and Marjorie Ryerson.

Economic Development Council: Marjorie Ryerson and Ross Evans as Selectboard reps.
Members were appointed at the February 17 meeting.

Fire Advisory: Trini Brassard as Liaison and Kermit LaBounty as Chair

Planning Commission: David Miles and Michael Tragner with a term to 2019

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Police Advisory Committee: Tom Harty, Rita Hull, Larry Richburg (Selectboard Representative /Chair), and George Trask with staff members Loretta Stalnaker and James Krakowiecki

Randolph Community Recreation Advisory Committee: Jon Kaplan, Erica Sears, Jason Lewis George Sweet, and Tom Schersten (Selectboard Representative/Chair)

Water and Sewer Advisory Committee: Mary Harty, Don Maynard, John Lutz, and Tom Schersten (Selectboard Representative/Chair) with staff members Mardee Sanchez and Elizabeth Walker.

Official Newspapers: *The Herald of Randolph*, *The Times Argus* and *Valley News*

Vacancies will be advertised in the local newspaper for the next few weeks.

On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board voted to accept the appointee listing as amended. Vote 5-0-0.

6. New Business

a. Local Emergency Operations Plan

On motion by Ms. Ryerson, seconded by Mr. Schersten, the Board approved the Local Emergency Operations Plan as presented and authorized Melvin Adams as signatory. Vote 5-0-0.

b. AOT Grants Structures or Class II Paving

Mr. Adams explained an AOT Structures grant is forthcoming.

c. Certify Road & Bridge Standards

On motion by Mr. Schersten, seconded by Ms. Ryerson, the Board voted to approve the Certification of Compliance for Town Road and Bridge Standards and Network Inventory. Vote 5-0-0.

d. Annual Financial Plan AOT/Highway

On motion by Mrs. Brassard, seconded by Mr. Schersten approved the Annual Financial Plan- Town Highways as presented. Vote 5-0-0.

7. Old Business

- Communities of Distinction

A preview of the town's Community of Distinction five minute segment was reviewed. Discussion ensued concerning the corrections.

- Litigation

Mr. Drysdale asked for confirmation of litigation regarding a tasered incident three years ago with Mr. Huntley against the town and Randolph Police Department. It was reported the town was served on January 30 and the Vermont League of Cities and Towns has hired McNeil, Leddy and Sheahan to respond to the summons on the town's behalf.

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Mr. Adams also reported that the town has hired attorneys to respond to a general “Freedom of Information Act” request from Mr. Wallace Nolan.

8. Adjournment

At 7:12 p.m. on motion by Ms. Ryerson, seconded by Mr. Schersten, the Board voted to adjourn until its next scheduled meeting of March 17, 2015 at 5:30 p.m. in Town Hall Conference Room B, 7 Summer Street. Vote 5-0-0.

Respectfully submitted,

Cindy Spaulding
Recorder

Larry Richburg
Selectboard Chair

Reference Only