

Selectboard meeting of July 14, 2015
Town Hall Conference Room B , 7 Summer Street

Selectboard: Trini Brassard, Larry Richburg, and Marjorie Ryerson.
Absent: Ross Evans and Tom Schersten

Municipal Staff: Mel Adams (Town Manager), Cindy Spaulding (Recorder),
and Mardee Sanchez (Town Engineer)

Public Attendees: Ashlee Taylor, Betsy Race and Marcy Hannon (East Randolph Hall Committee), and Sandy Conrad (Play House Theatre). Observed but not signed in: David Hurwitz, Cynthia Jackson and Dee Dee Tracey along with three others in the group against developing Exit 4. At 7:15 p.m. an Malcolm Fitzpatrick walked in and observed the meeting without signing in.

Media: Hannah Warren (Orca)

1. Call meeting to order

Mr. Richburg called the meeting to order at 5.36 p.m.

2. Approve Agenda

On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board approved the agenda as presented. Vote 3-0-0.

3. Public Comment

Dave Hurwitz presented to the Selectboard a paper and online petition requesting the board withdraw their support for the Exit 4/Green Mountain Center –Jesse “Sam” Sammis’ development project in the ACT250 process. Petitions were left with the Board Chair.

4. Consent Calendar (Agenda)

On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board approved the consent agenda as presented. Vote 3-0-0.

Approved: Minutes of May 19, 2015 (Public Hearing), Minutes of May 19, 2015 (Regular) as amended; Minutes of June 11, 2015 (Special Meeting), Sale of a burial plot to Iris King and Warrants.

5. New Business

a. Playhouse Theatre

Sandy Conrad, Vice President of the Board of Directors for Playhouse Cooperative, Inc. submitted a request to use the Town of Randolph as a pass through on a recent awarded grant for the Playhouse Cooperative to obtain grant funding in the amount of \$3,945 from the John M. Bissell Foundation to purchase an Infra-red (IR) Emitter and five closed caption glasses for the Playhouse Theatre. The purpose for the request is that the Playhouse Cooperative, Inc is a nonprofit but not a 501c3 which is a requirement to obtain the grant money.

On motion by Ms. Ryerson, seconded by Mrs. Brassard, the Board approved supporting the Playhouse Cooperative’s request to use the Town of Randolph as a pass-through for its grant award of \$3,945 from the John M. Bissell Foundation. Vote 3-0-0.

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b. Town Forest Maintenance Presentation

Table until August 18, 2015 meeting. No one in attendance to present from the Conservation Commission.

c. Trail System in Town Forests

Table until August 18, 2015 meeting. No one in attendance to present from the Conservation Commission.

d. East Randolph Community Hall

The East Randolph Community Hall Committee and the Selectboard discussed the proposed Memorandum of Understanding for the East Randolph Community Hall.

Discussion ensued with highlights on:

- Building structure and facilities
- Usage and management of the building
- Rental Fee structure
- Memorial and Clock dedicated funds staying with the East Randolph Hall Committee to manage.
- Maintenance Savings account transferred to the Town and placed in the Capital Budget under Facilities Maintenance and earmarked for the East Randolph Community Hall only.
- Provide a draft proposed memorandum of understanding for the Hall Committee to take to the East Randolph Fire Prudential District for review and approval.
- Prudential Fire District would maintain its charter as a Fire District and have access and usage of the building
- Proposed final MOU tentatively for action on August 18 Selectboard meeting.

e. Water District and Sewer District Ordinances

Ms. Sanchez presented the Board with revisions to the Water District and Sewer District Ordinances with minor and major changes and update to reflect current practices. The Selectboard as Water and Wastewater Commissioners will review the ordinances and take action at the August 18, 2015 meeting.

f. Vermont Natural Sheepskin, LLC

Ms. Sanchez presented to the Board a discharge agreement with Vermont Natural Sheepskins, LLC. This is similar with different parameters to the agreement the town has with NewTech Wastewater Service.

On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board approved the discharge agreement with Vermont Natural Sheepskins, LLC, as presented and appointed Melvin Adams as duly authorized signatory. Vote 3-0-0.

g. Update on Summer Street/Franklin Street

Mr. Adams and Ms. Sanchez provided the board with an update to the Summer, Salisbury, Franklin and Fales Street project. The project will consist of widening Summer Street to accommodate a sidewalk. There will be water, wastewater and stormwater infrastructure upgrades in various areas of the project. The bid will be going out in the fall for a projected start date of spring 2016. It was requested to schedule a neighborhood information meeting in September.

Mr. Adams provided an update to this summer's paving projects to include Pleasant Street near the *Herald of Randolph* and at Dudley Street. This is possible as a trade off in lieu of payment by allowing Pike Industries to use two areas of the landfill to stockpile material from the Route 12 Randolph to Bethel paving project.

h. Wastewater Treatment Plant

Mr. Adams and Ms. Sanchez provided an update to the ongoing upgrade of the Wastewater Treatment Facility. The projected completion date of the facility upgrade and online is February 2016.

i. Warrant for Unlicensed Dogs

On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board approved the Warrant for Unlicensed Dogs and Wolf-hybrids. Vote 3-0-0.

j. Solid Waste Mountain Alliance

Mr. Adams provided an update to the Solid Waste Implementation Plan, ACT 148 requirement and proposed Solid Waste Ordinance for each town within the Mountain Alliance to be in compliance with ACT 148. The Alliance Advisory Committee is scheduled to meet on July 22, 2015 to discuss the SWIP and ordinance.

k. Appointments

- Conservation Commission

On motion by Ms. Ryerson, seconded by Mrs. Brassard, the Board voted to appoint Jenny Davis as a member of the Conservation Commission with a term to expire March 2018. Vote 3-0-0.

- Representative to Two Rivers Ottauquechee Regional Commission

It was the consensus of the board to invite Ramsey Papp to be interviewed at the August 18 Board meeting.

l. Orange County Sheriff Contract

On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board approved the Orange County Sheriff's Departments Law Enforcement Services for Fiscal year 2016 in the amount not to exceed \$8,000 as outlined in the agreement. Vote 3-0-0.

m. Town Attorney

Mr. Adams requested the town look into obtaining legal services for rudimentary documents since the retirement and closing of Nowlan and Meyers. He provided a list of attorneys that the town currently obtain legal services for various types of subjects such as zoning and personnel.

n. New World Festival Banner/Flag Poles

On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board approved to place banners and flags on the light poles for the New World Festival. Vote 3-0-0.

o. Lamson Howell Foundation

Request authorize acceptance of the grant for \$10,000 for camp scholarship reserve or playground equipment.

On motion by Ms. Ryerson, seconded by Mrs. Brassard, the Board voted to accept Lamson & Howell Foundations grant award of \$10,000 to be used for camp scholarships or playground equipment as outline in the award letter. Vote 3-0-0.

On motion by Ms. Ryerson, seconded by Mrs. Brassard, the Board approved the installation of a “pump track” at the Park Street recreation area near the playground. Vote 3-0-0/

p. Historical Preservation Grant

On motion by Ms. Ryerson, seconded by Mrs. Brassard, the Board voted to accept the Historical Preservation Grant #HP14-037 and appointed Amy Grasmick as authorized signatory. Vote 3-0-0.

6. Old Business

a. Schedule Site Visit for Class 4 Road at Jacobs Trailer Park

Mr. Adams explained that the action taken on the Pent Road near Jacobs Trailer Park did not follow the appropriate procedures during the public hearing. Therefore a site visit and Public Hearing would be needed, he also suggested to make it a Class 4 instead of a Pent Road.

It was the consensus of the Board to conduct a site visit at 8:30 a.m. on September 12, 2015 at Jacobs Trailer Park and the Public Hearing to be scheduled at a later date.

7. Committee Reports

Ms. Ryerson provided an overview of the Economic Development Council’s meeting with highlights on the creation of a booklet for businesses wanting to start up or move to Randolph.

Mr. Richburg provided a overview of the Police Advisory Committee with highlights on updating the Police Department’s policies with highlights on body armor and excessive force; and the purchase of body cameras through funding of the Governor’s Highway Safety Program and

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suggested language to be included of “trespassing after hours” on the recreation park signs on Park Street, School Street, and Prince Street.

Mr. Adams inquired the Board’s pleasure to the concept of a Community Center at 24 Pleasant Street Units A-C. The owners of Unit A have inquired if the Town is still interested in purchasing Unit A, as they would like to move forward on putting it on the market.

Discussion ensued with highlights on:

- Grant Funding Resources
- Possible Bond vote
- Renovation to each unit
- Possible Rental income resource
- Type of usage for each unit
- Marketing the concept to the voters of Randolph

It was the consensus of the Board to move forward and inform the owners of the Board’s interest and to request a timeline of late November to early December to assess viability of the project.

8. Follow-up Discussion regarding Opiate Awareness Forum

The Board discussed the possibility of having the Kym Anderson, Restorative Justice Coordinator be the contact person to develop the a program since she is already working on COSA, Restorative Justice, Diversion and Reparative Justice Programs.

9. Adjournment

At 7:52 p.m. on motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board adjourned until its next scheduled meeting of August 18, 2015 at 5:30 p.m. in the Town Hall Conference Room B, 7 Summer Street. Vote 3-0-0.

Respectfully submitted,

Cindy Spaulding
Recorder

Larry Richburg
Selectboard Chair