

Selectboard Meeting of October 20, 2015  
Town Hall Conference Room B, 7 Summer Street, Randolph

Selectboard: Trini Brassard, Larry Richburg, Marjorie Ryerson and Tom Schersten.  
Absent: Ross Evans

Municipal Staff: Mel Adams (Town Manager), Cindy Spaulding (Recorder), Bill Morgan (Highway Ops), Kate Sigurdson (Recreation); Mardee Sanchez (Zoning Administrator), James Krakowiecki (Police Chief)

Public Attendees: Carolyn Lumbrá, Bethany Drum, Dave Miles, Reg Magnant, Michael Hildenbrand; Kristen Aja, Jan Rice, Hugo Liepmann, Griffin Payne, Michael Tragner, Nancy Rice, Jerry Ward, Paul Rea, Jenny Carter, Julie Iffland, Laura Perez, Aaron Little, Lee and Carolyn Moore, Anthony Keller, Karen Petersen, Karen McGinty, Betty Edson, Kim McKerley, Sam Lincoln, Jenny Bryan, Robert Keisher, Fay and Doris Sherman, Ray and Nancy Richardson, Elijah Hawkes, Bob Kershaw, Cathy Hazlett, Morgan Dion and John Race.

Media: Evan Warner (ORCA)

1. Call to order

Mr. Richburg called the meeting to order at 5:36 p.m.

2. Approve Agenda

**On motion by Mr. Schersten, seconded by Ms. Ryerson, the Board approved the agenda. Vote 4-0-0.**

3. Public Comment

Mrs. Lumbrá expressed thank you to the Board for listening at the previous meeting to the Randolph Center residents' concerns with regards to the dog issue.

4. Consent Calendar (Agenda)

Separate motions were made for consent agenda

a. Meeting Minutes

- September 15, 2015

**On motion by Ms. Ryerson, seconded by Mr. Schersten, the Board approved the minutes of September 15, 2015 regular meeting as written. Vote 3-0-1 (Brassard abstained.)**

- September 25, 2015 (Special)

**On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board approved the minutes of September 25, 2015 special meeting as written. Vote 3-0-1 (Ryerson abstained)**

- October 1, 2015 (Special)

**On motion by Ms. Ryerson, seconded by Mrs. Brassard, the board approved the minutes of October 1, 2015 special meeting as presented. Vote 3-0-1 (Schersten abstained)**

b. Warrants

**On motion by Mr. Schersten, seconded by Ms. Ryerson, the Board approved the warrants as presented. Vote 4-0-0.**

5. New Business

a. Presentation of Land Use Regulations by the Planning Commission

The Planning Commission presented to the Selectboard the proposed Land Use Regulations. Discussion indicated that the document would be abiding and implemented with the 2013 Town Plan Goals and Recommendations; Further discussion on the adoption process. .

b. Set Public Hearing date for Land Use Regulations

It was the consensus of the Board to set the public hearing date in November.

Mr. Richburg requested to move agenda item 1 to d, this is due to the high attendance for that item.

**On motion by Mr. Schersten, seconded by Ms. Ryerson, the Board voted to move item 1: Opiate Prevention Support for discussion after c. Vote 4-0-0. (All other items will be moved down one.)**

c. NGO – Stagecoach Transportation Budget

Mr. Adams provided a proposal for having the Stagecoach Transportation being moved from Special Appropriations to the town's general fund budget. This is due in part that Transportation is more considered as a services.

Representatives: Julie Iffland, Aaron Little, and Laura Perez reported to the Board offering explanation on the operations of the nongovernment organization and the funding issues with highlights on:

- NGO operating in the black
- Services and partnerships provided
- Up to 80% of operating cost is Federal/State funded leaving a match of 20% to be divided among the towns serviced
- Difficulties to predict the funding from the towns
- Increased funding for FY2017 would be \$15,000 up from FY2015 of \$7,500
- Randolph is the largest town with service

Discussion with the Selectboard brought up highlighted concerns:

- NGO's services are considered Human Services
- No transparency if included the Town General Fund Budgets
- Equality of dispersing the funding request to all towns and increase commuter fees

Selectboard Meeting of October 20, 2015  
Town Hall Conference Room B, 7 Summer Street, Randolph

It was recommended to the Stagecoach Transportation representatives to continue with its Special Appropriation petition and to write a press release describing its services to the public. The consensus of the Board to table action on the recommendation until the November 17 meeting

d. Opiate Prevention/Support Coordinator

Mr. Richburg explained that Mr. Schersten was taking the lead in creating a community support group, which would be a stand-alone committee and not a subcommittee of the Board. Mr. Schersten would be a liaison to the Selectboard as this group is established.

The interest is to cast a wide net in to addressing the Opiate Prevention support committee, finding out who is interested and a time to meet.

Mr. Schersten provided an overview of a vision to have a community support group to create a wide network of resources to include: prevention, treatment, recovery, and introduction back into society.

Audience attendees in support of the community support group included representatives from the Clara Martin Center, Education, Health Department, Vermont Recovery Network, Recreation Director and private citizens.

e. Short Term Borrowing Note with Lake Sunapee (ratify)

**On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board ratified the promissory note #6000759738 with Lake Sunapee Bank in the amount of \$500,000 (five hundred thousand) for the purpose of tax anticipation. Vote 4-0-0.**

f. Finance for RVFD Tanker

**On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board voted to finance the Randolph Village Fire Department's tanker with Community First National Bank Lease # Ranvt2015-10E in the amount of \$199,974.00 (one hundred ninety-nine thousand nine hundred seventy-four dollars) and appointed the following as duly authorized signatories: Melvin Adams, Town Manager; Joyce Mazzucco, Town Clerk; and Larry Richburg, Chair of the Selectboard. Vote 4-0-0.**

g. Wastewater Treatment Facility Closing Bond

**On motion by Ms. Ryerson, seconded by Mr. Schersten, the Board voted to postpone action until January 19, 2016 on consideration of the offer of USDA to purchase the Town's \$5,023,000 (five million twenty-three thousand dollars) sewer system improvement bond described in the October 1, 2015 Bond Sale Notice of the Town Treasurer. Vote 4-0-0.**

Selectboard Meeting of October 20, 2015  
Town Hall Conference Room B, 7 Summer Street, Randolph

h. Grants

- Agreements for Governor's Highway Safety

Chief Krakowiecki provided an overview of two grant awards funded through the Governor's Highway Safety Program. The programs are Click-it or Ticket and Driving under the Influence. Each grant agreement is \$2,500 (two thousand five hundred dollars) each with a \$500 match.

**On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board voted to accept the State of Vermont Grant Agreements: GR0831 (2016 Op Enforcement) and GRGR0793 (2016 DUI Enforcement) and appointed Michael DeCubellis, Finance Director as duly authorized signatory. Vote 4-0-0.**

- COSA Grant Amendment Extension for additional year

**On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board voted to accept the COSA Grant Agreement #03520-1400, Amendment #2 between the Town of Randolph and State of Vermont Department of Correction: and appointed Melvin Adams, Town Manager as duly authorized signatory. Vote 4-0-0**

- Vermont Women's Fund for RAD and People for Bikes Community Grant-Pump Track

**On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board authorized Town Manager and Recreation Director to submit grant applications to solicit funding through the VT Woman's Fund for RAD (Rape Aggression Defense) Program, and to the PeopleforBikes Community grant to assist in funding the construction of the Pump Track. Trini/Tom approve application for both. Vote 4-0-0**

Mr. Adams reported the Park Street Playground was constructed this past weekend with the assistance of volunteers and municipal staff and extended a thank you to all that assisted.

He also announced that the Recreation Department will be conducting a small parade on October 31 through a haunted forest along the river trail from School Street/Park Street Recreation areas to the Warming Hut Prince Street ending at the downtown for trick-or-treating. For safety reasons, it is requested to close the entrance of Prince Street from 3:50 and 4:00 p.m. with the assistance of traffic control conducted by the Randolph Police Department.

**On motion by Ms. Ryerson, seconded by Mr. Schersten, the Board approved closing the entrance of Prince Street (bridge side) between the hours of 3:45 p.m. to 4:00 p.m. for the parade to pass through. Vote 4-0-0.**

i. Center Highway Garage Heating Bid

Mr. Adams reported that the town had received three bids for the heating system at the Center Highway Garage at 87 Rand Road. Mr. Adams, Mr. Morgan, and Mr. Richburg had reviewed the bids and recommend awarding the project to VT Mechanical. The electrical and

Selectboard Meeting of October 20, 2015  
Town Hall Conference Room B, 7 Summer Street, Randolph

other preparations are not included in the bid. Upgrading the heating system would be approximately 85% efficient compared to the old existing system.

**On motion by Mr. Schersten, seconded by Ms. Ryerson, the Board awarded the Center Highway Garage Heating System project to Vermont Mechanical in the amount of \$59,685.00 (fifty-nine thousand six hundred eight-five dollars) and appointed Mel Adams, Town Manager as authorized signatory on the contract. Vote 4-0-0.**

j. Update on Randolph Village Fire Department

Mr. Hildenbrand provided an update to the temporary housing of the Village Fire Department. There are negotiations between the town and Stagecoach Transportation (SCT) to use one of SCT's garage bays on Hedding Drive. A draft agreement will be presented at a later date. The move may be as early as the end of October.

Mr. Adams provided an update on the fire scene location and the status of insurance/litigation of the building and fire apparatus. It is projected that once the building and its contents have been released by the insurance company, it could be as early as December for demolition of the building.

k. Rename Fire/Police Station Committee: Public Safety Site Committee

**On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board voted to rename the subcommittee Fire/Police Station Committee to Public Safety Site Committee. Vote 4-0-0.**

l. Status of Negotiations to use the Stagecoach Transportation Garage

The negotiation status was reported earlier in the meeting.

m. No Trespass Notice Procedures – recommendation from Police Advisory Committee

Documents for the proposed procedure were not available, action tabled until November 17 meeting.

n. Appoint Town Fair Delegate (ratify)

**On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board ratified its motion to appoint Michael DeCubellis, Finance Director as designated delegate for Randolph at the VLCT annual business meeting on October 8, 2015. Vote 4-0-0.**

o. Plowing Lodestar Road-PVT/Stage Road -Legal Trail

Mr. Adams provided background history of Lodestar Road PVT and Stage Road's Legal Trail. It was recommended for the town to take over the entrance to Lodestar Road and upgrade Stage Road to a Class 3 road to provide access for the legal trail through to Braintree. This would also require plowing and sanding the private road to the end for a turn around.

Historic: Stage Road had been on the Town map, in the mid 90s property owners had built a structure in the middle of where the road way would be, and the Selectboard at the time did

Selectboard Meeting of October 20, 2015  
Town Hall Conference Room B, 7 Summer Street, Randolph

not take action on throwing up the Road. Then in early 2000s, State Statutes had outlined ancient roads.

Discussion ensued with concerns to taking over a private road, plowing a private road, financial cost to upgrade the roads. It was recommended to provide four options for the roads and to conduct a site visit and to table action until November 17 meeting.

The consensus of the board was to conduct a site visit on Saturday, October 24, 2015 at 9:00 a.m. Everyone will meet at the Town Hall and go to the site by the determined time.

Fund raiser for RVFD (Not on agenda)

Mr. Adams announced that Beth Drum had conducted a bake sale as a fundraiser to support the Village Fire Department. She is requesting to do another one at the Justin Morgan Plaza and it requires a liability release for organizations. He is asking permission for the Selectboard to support this cause under the town's name.

**On motion by Ms. Brassard, seconded by Mr. Schersten, the Board approved the town as the organization of record for Beth Drum to conduct a fundraising bake sale to support the Randolph Village Fire Department at the Justin Morgan Plaza in front of Shaw's and authorized Mel Adams as legal representative for the town. Vote 4-0-0.**

p. New England Precision Discharge Agreement

**On motion by Mr. Schersten, seconded by Mrs. Brassard, the Board approved the discharge agreement with New England Precision, as presented and appointed Melvin Adams as duly authorized signatory. Vote 4-0-0.**

6. Old Business

a. Personal Usage of Center Highway Garage

The Board reviewed the proposed amendment to personal use of the town equipment and or facilities dated July 30, 2015 to allow the town mechanic Reg Magnant to use the garages for his personal use after hours due to his personal tools being secured on town property. Discussion ensued concerning the language and definition of immediate family as used in the amendment.

**On motion by Mr. Schersten, seconded by Ms. Ryerson, the Board approved the proposed memorandum of understanding for personal use of the Town Garages between the town and mechanic, Reg Magnant with an amendment to include immediate family in the fourth paragraph. Vote 4-0-0.**

7. Committee reports

Mr. Adams reported that the town is in the process of acquiring two pickup trucks through the State bid process for the Water/Wastewater and Highway Departments. The Selectboard scheduled a special meeting on Friday, October 23, 2015 at 7:30 a.m. for action on authorizing the purchase of the fleet vehicles.

Selectboard Meeting of October 20, 2015  
Town Hall Conference Room B, 7 Summer Street, Randolph

8. Other Business

- a. Executive Session per 1 VSA § 313(a)(2) to discuss real estate purchase options.

**At 8:35 p.m. on motion by Mrs. Brassard, seconded by Mr. Schersten, the Board entered into executive session pursuant to per 1 VSA § 313(a)(2) to discuss real estate purchase options and invited Mel Adams, Bill Morgan, Michael Hildenbrand and James Krakowiecki to participate. Vote 4-0-0.**

**At 9:08 p.m. on motion by Mr. Schersten, seconded by Ms. Ryerson, the Board returned to open session. Vote 4-0-0.**

Action: No action taken.

9. Adjournment

**At 9:10 p.m. on motion by Mr. Richburg, seconded by Mr. Schersten, the Board voted to adjourn until its next scheduled meeting of October 23, 2015 at 7:30 a.m. in Town Hall Conference Room A, 7 Summer Street. Vote 4-0-0**

Respectfully submitted,

Cindy Spaulding  
Recorder

Larry Richburg  
Selectboard Chair