

Selectboard Meeting of November 17, 2015
Town Hall Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Ross Evans, Larry Richburg, Marjorie Ryerson, and Tom Schersten

Municipal Staff: Melvin Adams (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Dorothy Wolfe, John Race, Michael Hildenbrand, Paul Rea, and Fay Sherman.

Media:

1. Call to order

Mr. Richburg called the meeting to order at 5:30 p.m.

2. Approve Agenda

On motion by Mrs. Brassard, seconded by Mr. Evans, the Board voted to omit 5 e. Award Demolition of RVFD Fire Station at 2 Central Street and approved the agenda as amended. Vote 5-0-0

3. Public Comment –

The Board received a letter from resident David Atkinson concerning the Washington post streetlights in the downtown causing light pollution. Mr. Adams will have a local electrician look at the streetlights to ensure they are focusing maximum light downwards.

4. Consent Calendar (Agenda)

On motion by Mrs., Brassard seconded by Ms. Ryerson, the Board approved the minutes of October 20, 2015 as amended, sale of a burial plot to Todd and Carmen VandeGriek, and warrants as presented. Vote 4-0-1 (Evans abstained).

On motion by Ms. Ryerson, seconded by Mr. Schersten, the Board approved the minutes of October 23, 2015 Special meeting as written. Vote 3-0-2 (Brassard and Evans abstained).

5. New Business

a. Presentation by Wolfe Energy

Dori Wolfe of Wolfe Energy LLC presented to the board an opportunity to consider purchasing a solar net metering credit from a 150 KW solar array being installed on Tilton Road in Randolph. Discussion ensued regarding other solar arrays installed by Wolfe Energy, the town's current solar array at the landfill, potential future projects, energy credits and options to buy an array. There is an interest in the proposed solar array. Ms. Wolfe will send a letter of intent.

b. NGO-Stagecoach Transportation Budget

The Board discussed the pros and cons of adding the Stagecoach Transportation budget appropriation into the town's general fund budget instead of as a special appropriation. Highlights of discussion:

Selectboard Meeting of November 17, 2015
Town Hall Conference Room B, 7 Summer Street

- Increase from \$7,500 to \$15,000
- Transparency
- Place a question on the Town Meeting warning asking the voters
- Split the amount between General Fund and Special Appropriations

On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board approved adding funding of \$7,500 in the General Fund. Vote 5-0-0

The additional \$7,500 will be as a Special Appropriation, unless the Stagecoach increases it further, which would require a petition.

c. Lease with Stagecoach Transportation Garage

Mr. Adams presented an overview of the proposed lease agreement to temporarily house the Randolph Village Fire Department at the Stagecoach Transportation garage at 13 Hedding Drive. There were modifications to the building. These modifications were paid by Stagecoach Transportation directly and will be paid back by the Town by paying rent of \$857.00 a month during the one-year lease. The town will be responsible for increase in utilities, which will be an addition to the agreed rent. The lease agreement is still in draft format and is being reviewed by the Stagecoach Transportation Board of Directors as well as the Board. A final version will be available at a future meeting.

On motion on Ms. Ryerson, seconded by Mr. Schersten, the Board approved the principal of the leases agreement. Vote 5-0-0.

Note: Mr. Adams requested the Board to get back to him with any edits within another week.

d. Update on Randolph Village Fire Department

It was reported the fire department is waiting for delivery of its new tanker by late December. Mr. Adams reported that the insurance company is researching a comparable KME or potentially replacing RVFD Engine 2 new as part of the settlement. Further discussion pending installation of the propane tanks for the generator and need for a telephone at the temporary location.

e. No Trespass Notice Procedure

Mr. Richburg provided an overview of the intent of a No Trespass policy for the Police Department. The intent was to give the Police Department the ability to remove individuals who are using public areas such as the recreation areas after hours. The policy is going back before the Police Advisory Committee. The town will establish appropriate signage for all areas with hours of operation.

f. Amend Purchase Order Policy

Mr. Adams provided an overview increasing the purchasing order requirement to \$500. Upon review of the document, the Board amended the criteria in Section VI- 5 Sealed bids

On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board voted to amend the Purchasing Policy. Vote 5-0-0.

Note: Purchase Policy will be available for final approval at future meeting.

g. Grant Application Request for Building Community Grant

The Kimball Library Director requested permission to submit a grant agreement to the State of Vermont Department of Buildings and General Services' 2015 Human Service and Educational Facility's Grant to obtain funding purpose of expanding technology access and literacy tutoring for community members. The grant is a 50/50 match, which will be funded through the library budget.

On motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board authorized the submission of a grant application in the amount of \$4,500 to solicit funding through the State of Vermont Building & General Services' 2015 Human Service & Educational. Vote 5-0-0.

h. Additional Water and Wastewater Allocation Request

On motion by Mrs. Brassard, seconded by Mr. Schersten, the Board approved granting Jennifer Beaudin's additional water and wastewater allocations of 135 and 140 gallons per day, respectively, for the 1-bedroom apartment at 190 Fish Hill Road. The requisite allocation fees are \$357.75 and \$400, respectively. Vote 5-0-0.

i. Liquor Control Request for Wine Tasting at Chandler Music Hall

The board reviewed a request for a wine tasting at the Chandler Art Gallery on December 11, 2015 between the hours of 6:00 p.m. and 8:00 p.m. A letter from the Executive Director acknowledges that Janet Cathey has a license to serve alcohol. Discussion ensued concerning caterer requests where the vendor has a liquor license to sell alcohol with insurance vs wine tasting without insurance or license.

On motion by Ms. Ryerson/seconded by Mr. Evans, the Board approved the DLC wine tasting contingent upon Ms. Cathey provide proof of insurance to serve and name the town as additional insurer. Vote 5-0-0.

6. Old business

a. Set Public Hearing date for Land Use Regulations

On motion by Ms. Ryerson, seconded by Mrs. Brassard, the Board set a public hearing on February 9, 2016 with location to be announced for the purpose of reviewing the Land Use Regulations with public notice announced no sooner than January 25, 2016. Vote 5-0-0.

b. Consideration to realigning a portion of Stage Road.

Mr. Adams requested the Board consider realigning a portion of Stage Road with Lodestar Road. He explained the road surveyor will set stakes for a portion of Stage Road extending

Selectboard Meeting of November 17, 2015
Town Hall Conference Room B, 7 Summer Street

approximately 400' above the Perkins driveway for the purpose of realigning the upper portion of Stage Road alongside of Lodestar Road. It was suggested the board consider taking over the first approximate 500' of Lodestar Road Pvt to the Perkins' driveway to create an access for public access to the upper portion of Stage Road.

This would be in two phases:

- i. In the spring, conduct a site visit and Public Hearing to consider realigning the upper portion approximately 400' of Lodestar Road (PVT) as to creating full public access.
- ii. Consider taking over the first approximately 500' of Lodestar Road (PVT) from the intersection of Wallace Hill, and classifying it as a Class III or IV roadway.

Discussion ensued concerning the difference between a Class III and IV roadway and requirements.

On motion by Ms. Ryerson, seconded by Mr. Evans, the Board approved the concept of realigning Stage Road (Legal Trail) with Lodestar Road (PVT), pending survey results and scheduling of site visit and public hearing for reclassification in the spring. Vote 5-0-0.

- c. Set site visit and public hearing Lodestar Road-PVT/Stage Road-Legal Trail

Action on this pending will be taken up in the spring of 2016.

7. Committee reports

- Listers

The Board received a letter from Don Sweeter resigning as Lister at the end of the year. This creates now two vacancies on the Board of Listers. It is required to have two members of the Board of Listers to conduct appraisals. At this time, the remaining Lister and assessor are reassigning duties of the board. It was suggested to recruit for the Listers positions for election at Town Meeting in March.

- Selectboard Budget

The Board scheduled two meeting to discuss the proposed budget. Special Selectboard meetings scheduled for December 3 and 17 at 5:30 p.m. with conference room assignment to be determined.

- Police Advisory Committee

Mr. Richburg reported the Police Advisory Committee has recommended a few policies, which will be available at a future board meeting for adoption. He also elaborated the Police Department is spending more time at the hospital and schools which is causing a financial burden on the taxpayers of the Police District. It was recommended to have a round table discussion between the stakeholders of the Police Department, Selectboard, Gifford Medical Center on how to consider the issue.

- Manganese in Town Drinking Water

Selectboard Meeting of November 17, 2015
Town Hall Conference Room B, 7 Summer Street

The board inquired about the proper treatment regarding the manganese in the town's drinking water. Discussion ensued concerning the various correction measures to correct the issue, potential search for additional water source, taking the Pearl Street well off-line and use it for emergencies.

8. Other Business

a. Executive session per 1 VSA §313(a)(2)

At 8:20 p.m. on motion by Mrs. Brassard, seconded by Ms. Ryerson, the Board voted to enter into executive session pursuant to 1 VSA §313(a)(2) for the purpose to discuss real-estate option and invited Mel Adams (Town Manager) and Michael Hildenbrand (RVFD Assistant Chief) to participate. Vote 5-0-0.

At 8:40 p.m. on motion by Ms. Ryerson, seconded by Mrs. Brassard, the Board entered open session. Vote 5-0-0.

Action:

On motion by Mrs. Brassard, seconded by Mr. Evans, the Board authorized Sanborn & Head as engineers responsible for soil borings at potential property sites for the Public Safety Building with the amount for engineering the borings not to exceed \$15,000 (fifteen thousand dollars). Vote 5-0-0.

9. Adjournment

At 8:41 p.m. on motion by Mr. Evans, seconded by Mrs. Brassard, the Board voted to adjourn until its next scheduled meeting of Thursday, December 3, 2015 at 5:30 p.m. with location to be announced. Vote 5-0-0.

Respectfully submitted,

Cindy Spaulding
Recorder

Larry Richburg
Selectboard Chair