

Selectboard Meeting of March 3, 2016
Town Hall Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Michael Hildenbrand, Marjorie Ryerson and Jerald Ward.

Absent: Ross Evans

Municipal Staff: Melvin Adams (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Dennis Brown, John Race and Merrill Bent, Esq. (Council for DG Retail LLC)

Media: none

1. Call to order

Ms. Ryerson called the meeting to order at 5:30 p.m.

2. Reorganization

a. Election of Officers

On motion by Ms. Ryerson, seconded by Mr. Hildenbrand, the Board nominated Trini Brassard as Chair. Vote 4-0-0.

On motion by Mr. Hildenbrand, seconded by Dr. Ward, the Board nominated Marjorie Ryerson as Vice Chair. Vote 4-0-0.

On motion by Ms. Ryerson, seconded by Dr. Ward, the Board nominated Michael Hildenbrand as Clerk. Vote 4-0-0.

b. Set Meeting Schedule

On motion by Ms. Ryerson, seconded by Mr. Hildenbrand, the Board set its regular meetings for the second Thursday of the month, at 5:30 p.m., in the Town Hall Conference Room B, 7 Summer Street, affective in April. Vote 4-0-0.

March meeting is scheduled for March 17, 2016 at 5:30 p.m.

3. Public Comment

There was no public comment. Mr. Adams explained the procedures for taking public comment.

4. Approve Agenda

On motion by Ms. Ryerson, seconded by Mr. Hildenbrand, the Board approved the agenda as presented. Vote 4-0-0.

5. Consent Agenda

On motion by Ms. Ryerson, seconded by Mr. Hildenbrand, the Board approved the consent agenda as presented. Vote 4-0-0.

Approved

a. *Minutes of January 19 (amended), January 27 (amended), February 9 and February 18*

b. *First Class Restaurant/Bar License: Renewal*

Lyon's Den

Randolph Village Pizza

Sodexo Vermont, Inc. (Randolph)

- *Outside Consumption: Renewal: Lyon's Den – this is on private property*

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- *Second Class Liquor License: Renewal*
Bob's M&M Beverage Champlain Farms Chef's Market & Provision
Cumberland Farms Floyd's Store Kinney Drugs, Inc.#102
Randolph Smart Shop Rite Aid Store #10309 Shaw's Wine & Beer
Summit Stores

- c. *Second Class Liquor License: New*
Dollar General Store #12464 One Main Tap & Grill on Merchants Row

d. *Art Gallery, Book Store, Library or Museum Permit: Art of Vermont*

e. *Warrants*

6. Appointments to Boards, Committees and Commissions

The Board reviewed the Reorganizational List of Appointments

a. Town Officials

Mel Adams as Town Manager, Emergency Management Director, Town Service Officer
and Acting Zoning Administrator

Michael DeCubellis as Delinquent Tax Collector

Anne "Milo" Cutler as Animal Control Officer/Enforcement Officer (junk yards)

Rick Warner as Animal Control Officer

Mardee Sanchez as E911 Coordinator and Town Engineer

Cindy Spaulding as Local Emergency Planning Committee Representative

Michael Hildenbrand as Alternate to Local Emergency Management Plan

Robert Mollica/Randolph Animal Hospital as Pound Keeper

Julie Iffland as Stagecoach Representative

David Barnard as Superintendent of Cemeteries

Robert Runnals as Tree Warden

Ross Evans as Mountain Alliance Representative

Ramsey Papp as Two Rivers-Ottawaquechee Regional Planning Commission
Representative

William Morgan to Two Rivers Transportation Advisory Committee

Stephen Webster as White River Valley Ambulance Representative

Jeff Tolbert as ECFiber Representative

Jerald Ward as ECFiber Alternate Representative

CJ Stumpf as ECFiber Alternate Representative

Fire Warden, Health Officer, and Deputy Health officer have terms to expire later in
2016.

Vacancies for Officials are alternates to Two Rivers Ottawaquechee Regional Planning
Commission and White River Valley Ambulance.

b. Appoint Advisory Committee Members/Commission Members

Budget Committee: Michael Hildenbrand, Exofficio

Capital Planning Committee: Timothy Angell, Margaret Osborn, Jerald Ward, Holly
Sanders, and Harvie Porter

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Citizens Advisory Board: Marjorie Ryerson (Liaison), Jeannie Beaudin, William Bohnyak, Dawn Fuller-Ball, Rose Lucenti, Loretta Stalnaker and Kym Anderson as staff (RJC),

Conservation Commission: Sydney McLam, Gus Howe-Johnson and Candler Engel with terms to expire 2019

Design Review Advisory Committee: Perry Armstrong with term to expire 2019 and David Shepler with term to expire 2018

Design Review Board: Paul Putney, Matt Murawski, and Chris Recchia for term 2019
Interim Alternates: Tom Malanchuk and John Becker

Energy Advisory Committee: Patrick French, Gary Dir, Jennifer Phipps, Larry Richburg, Peter Thoenen and Michael Hildenbrand, Selectboard.

Economic Development Council: Marjorie Ryerson and Ross Evans as Selectboard reps. Joseph Wooden and Paul Ralston with terms to 2018

Fire Advisory: Michael Hildenbrand as Liaison and Kermit LaBounty as Chair

Fire Design Committee: Michael Hildenbrand, Jay Collette, Larry Thurston, Wayne Warner, Matt Fordham, William Morgan, and Trini Brassard, Selectboard
The purpose of this committee is to prepare a design building Fire Station.

Planning Commission: Hugo Liepmann with term to 2020

Police Advisory Committee: Tom Harty, Rita Hull, and George Trask. Ross Evans as Selectboard rep and George Trask with staff members Loretta Stalnaker, James Krakowiecki and Sam Lambert.

Police Design Committee: Loretta Stalnaker, Sam Lambert, Larry Richburg, William Morgan, Joyce Mazzucco and Michael Marshal. The purpose of this committee is to oversee the design of a proposed Police Station.

Recreation Advisory Committee: Jon Kaplan, Erica Sears, Jason Lewis, George Sweet, Ian Sears and Frederick Hauser with staff member Kate Sigurdson

Water and Wastewater Advisory Committee: Mary Harty, Don Maynard, John Lutz, and Jerald Ward with staff members Mardee Sanchez and Elizabeth Walker.

Official Newspapers: *The Herald of Randolph*, *The Times Argus* and *Valley News*

Posting Places: Randolph Town Hall, Kimball Public Library, Floyd's Store, Middle Branch Market & Deli, East Randolph Post Office and www.randolphvt.org

Vacancies will continue to be advertised.

On motion by Ms. Ryerson, seconded by Mr. Hildenbrand, the Board voted to accept the appointee listing as amended, create the Fire Design Committee and Police Design Committee and deactivate Public Safety Site Committee. Vote 4-0-0.

7. New Business

a. Grants

- Gov. Highway Safety Equipment (Law – Award/Agreement)

On motion by Dr. Ward, seconded by Ms. Ryerson, the Board approved accepting the grant award from the Governor's Highway Safety Equipment in the amount of \$8,000 and agreement conditions. The board appointed Melvin Adams as duly authorized signatory on the agreement. Vote 4-0-0.

- VTBSGS Building Communities Grant: Education Facilities (Library-Award only)

On motion by Ms. Ryerson, seconded by Dr. Ward, the Board voted to accept the grant award from the State of Vermont Buildings and General services in the amount of \$4,500 contingent upon receiving the grant agreement for review of conditions. Vote 4-0-0.

Note: This is a grant award acceptance only not approval for agreement. Awaiting the grant agreement for all conditions prior to accepting.

- PACIF Grant

Mr. Adams explained the purpose of the PACIF Grant is for equipment that may assist employees and reduce the risk of Workman's Comp claims. The potential equipment will be exterior vests for the Police Department and two tripods with magnets for the Highway and Water/Wastewater Departments to assist in lifting storm drain grates and manhole covers.

On motion by Mr. Hildenbrand, seconded by Ms. Ryerson, the Board approved submitting an application to VLCT PACIF in the amount not to exceed \$10,000 and appointed Melvin Adams as official signatory. Vote 4-0-0.

b. Notification of Braintree's Stipulation of Stage Road

On motion by Ms. Ryerson, seconded by Dr. Ward, the Board acknowledged the Stipulation that Braintree's recent reclassification of Stagecoach Road:

We, the undersigned Selectboard of the Town of Randolph, stipulate that Braintree's recent reclassification of Stagecoach Road from a Class 4 to a town trail—a road that crosses between the border between Randolph and Braintree—raises not concerns or objection on the part of the Town of Randolph, notwithstanding the lack of official notice of the reclassification to the Town of Randolph. Had we received that notice, we would not have participated in the reclassification hearing accordingly. Vote 4-0-0.

8. Old Business

No old business to discuss

9. Other Business

- Downtown Transportation Grant

Mr. Adams asked to submit a grant application in the amount not to exceed \$100,000 for the purpose of sidewalks on Summer Street and a Welcome sign for Randolph off of Route 66.

On motion by Ms. Ryerson, seconded by Dr. Ward, the Board approved submitting a grant application to the State of Vermont Commerce and Community Development for a Downtown Grant in the amount not to exceed \$100,000 for the Summer Street sidewalk project and another Randolph welcome sign to be placed on Rt. 66. Board

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signed a resolution for the project and appointed Mel Adams as official authorized signatory. Vote 4-0-0.

- Selectboard practices:

The board members discussed various appropriate ways of communication as a board and their concerns about using their personal email accounts for town business.

Mr. Adams mentioned to the board of workshops that were available to them.

The board discussed Town Meeting and the police services provided to the schools.

10. Adjournment

At 7:05 p.m. on motion by Mr. Hildenbrand, seconded by Ms. Ryerson, the Board voted to adjourn until its next scheduled meeting of Thursday March 17, 2016 at 5:30 p.m. in Town Hall Conference Room B. Vote 4-0-0.

Respectfully submitted,

Cindy Spaulding
Recorder