

Selectboard Meeting of August 16, 2016  
Town Hall Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Ross Evans, and Michael Hildenbrand. Absent: Jerald Ward, M.D.

Municipal Staff: Melvin Adams (Town Manager), Cindy Spaulding (Recorder), Bill Morgan (Facilities Manager), and Jay Collette (RVFD Chief)

Public Attendees: Joseph Voci, John Joy, Harriet Chase, Shane Niles, Julie Iffland, John Race, Tom Harty, Fay and Doris Sherman, and Bobbie Hislop.

Media: David Crosby (*The Herald of Randolph*)

1. Call to order

Mrs. Brassard called the meeting to order at 5:40 p.m.

2. Public Comment

Mr. Dir commented on Ranger Solar's large solar array project on the East Bethel Road. The Board explained the process of the project did not need to include the Town's input to move it forward.

Mr. Joy commented and inquired on the following:

- Fire  
Why does the Randolph Fire Departments have so many vehicles for firefighting? Why cant the FDs reach out to surrounding communities for assistance? The Board referred this to the Fire Advisory.

Why is the proposed fire station larger with five bays, especially one for washing the trucks? The Board explained the project process needs to include the building code requirements and standards (NFPA, ADA, OSHA, VOSHA and town), and funding including the bond and insurance money.

- Law Enforcement/Budget

Status of payments from the schools and medical facilities for law enforcement services. The Board explained the Police Advisory Committee had reviewed the call volume at all locations and concluded that the calls to the schools are lower than first informed. There is a meeting with Gifford Medical Center and Clara Martin Center concerning the call volume for mental health. In conclusion, law enforcement response can be better managed by education for the personnel at the schools and medical facilities. More information is available the Police Advisory Committee meetings.

How will the taxpayers get their money back without the anticipated \$60,000 in revenue? The Board explained, the money should be still in the budget and carry over to the next fiscal year.

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- Salisbury Square Apartments (RACDC)

Complaint about the tenants at RACDC's Salisbury Square Apartments using profane language and a lot of noise disturbance. The police have been called several times. He asserted that the project was built as senior housing and instead section 8 housing. Ms. Iffland of RACDC suggested that Mr. Joy contact RACDC to resolve the situation instead of calling the police.

3. Public Input on Stage road Site visit

There was no public input for the Stage Road site visit conducted at 5:00 p.m.

4. Approve Agenda

**On motion by Mr. Evans, seconded by Mr. Hildenbrand, the Board voted to approve the agenda as presented. Vote 3-0-0**

5. Consent Agenda

**On motion by Mr. Evans, seconded by Mr. Hildenbrand, the Board voted to approve the consent agenda as presented. Vote: 3-0-0**

*Items approved: minutes of July 14, July 19, July 25 and August 2; Sale of Burial Plot to Gifford Medical Center and warrants.*

6. New Business

- a. RACDC's Grant Consolidation

Ms. Iffland proposed fund consolidation of the housing revolving loan fund into the business revolving loan fund. RACDC is not a financial agency and no longer qualifies as a housing loan agent. The housing loan fund balance is approximately \$70,000 and the portfolio balance was not available. It was the consensus of the Board for RACDC to prepare a proposal with the Agency of Commerce and Community Development and to be considered at a future board meeting. The board also requested RACDC to provide an overview of the relationship between the town and RACDC as it considers shared loans/grants.

- b. Grant Agreement with Governor's Highway Safety on Smart Cart

The grant agreement document was not available. Tabled to September 8 meeting.

- c. Set Date for Public Hearing on Proposal Land Use Regulations

The board reviewed the proposal for setting a date for a public hearing on the Proposed Land Use Regulations. It is the consensus of the board to invite the Planning Commission to the September 8 meeting to explain the changes.

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d. Bond warning in November

The Selectboard set the following public hearing and informational meetings for a bond vote for 45 South Main Street.

- October 6, 2016 at 7:00 p.m. in Town Hall Conference Room B
- November 3, 2016 at 7:00 p.m. in Town Hall Conference Room B

e. Approval Loan Agreement for Water Planning Loan

Mr. Adams provided an overview of the loan agreement in the amount of \$191,000. The Board sent the document back to the Water and Wastewater Advisory Committee to clarify the use of a planning grant or a Safe Drinking Water Revolving Loan.

f. Appoint

**On motion by Mr. Hildenbrand, seconded by Mr. Evans, the Board appointed Michael Dooley as a member to the Citizens Advisory Board/Restorative Reparative Justice Board. Vote 3-0-0.**

g. Policies

- Public Comment Policy for Advisory Committees – not available
- Grants Policy presented as a first reading, tabled to September 8 meeting

h. Award Contracts

The Tri-State Drilling & Boring and Hager-Richter Geoscience Inc. contract awards have been tabled until the September 8<sup>th</sup> meeting since funding is provided from action item 6e.

i. Appoint Fire Warden

**On motion by Mr. Evans, seconded by Mr. Hildenbrand, the Board appointed Riley Brown as Fire Warden. Vote 3-0-0.**

j. Selectboard Vacancy

The board accepted Marjorie Ryerson's letter of resignation to the Board. The Board will advertise the vacancy in the August 25 and September 1 issues of *The Herald of Randolph*. The deadline for letters of interest is set for September 7, 2016.

7. Old Business

a. Emerald Ash Borer Management Plan Adoption

The Board discussed adopting the Emerald Ash Borer Management Plan. It was the consensus of the Board to table action and to invite the Conservation Commission and the State to discuss at the September 8 meeting.

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b. Central VT Brew Fest

Participants in discussion: Selectboard members, Mel Adams, RVFD Chief Collette and Shane Niles. Highlights of discussion and conditions for the DLC Festival and Town Assembly permits:

- Power will come from Wilson Tire, not generator, to run the music stage
- Two Randolph Police Officers will be hired at \$55.00 an hour per officer
- No BrewFest vendors in the area from Kelley Way to behind the church, reserved as a staging area for the bike and foot race
- Public Safety – emergency exits within the DLC festival serving area. Egresses must be a removable barricades near the Town Hall green towards Summer Street and the medium in the parking lot. The barricades must be easy access to remove such as barrels and a split in the snow fence with no obstruction. Each point of emergency access must have signage
- Currently ten vendors will get vendor's permits from Town
- RPD officers on duty at the festival must have portable radios to communicate with RFDs
- Must follow the Solid Waste Implementation Plan and receptacles available for recyclable and trash.
- Provide a new lay out of the BrewFest showing the required changes
- Certificate of insurance must be received prior Assembly permit is released and Festival Permit is sent to DLC.
- Amend the DLC Festival License to show just the hours of serving alcohol.

**On motion by Mr. Evans, seconded by Mr. Hildenbrand, the Board approved Central Vermont BrewFest's Festival permit to sell alcohol at a public brew festival on Saturday, October 8, 2016 between the hours of 2:00 p.m. and 8:00 p.m. after conditions are met for the Assembly permit. Vote 3-0-0.**

c. Stage Road Realignment and Section Reclassification.

The board reviewed its options for realigning Stage Road and potentially reclassifying it. Discussion ensued to do the least of the three options and possibly renegotiate the ROW at the Perkins' drive way so that the trail does not cross the driveway's stone wall but is realigned more closely adjacent to Lodestar Road.

8. Other Business

- DLC license

Bent Hill Brewery, LLC submitted Department of Liquor Control permit to sell alcohol at the Three Bean Café on August 23, 2016. The Board reviewed the permit and questioned the outside serving area.

**On motion by Mr. Evans, seconded by Mr. Hildenbrand, the Board approved Bent Hill Brewery, LLC's special DLC permit contingent upon a site plan from Three Bean Café indicating that the number anticipated attendees is under regulatory limit for crowd control. Vote 3-0-0.**

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- Banners

**On motion by Mr. Hildenbrand, seconded by Mr. Evans, the Board approved the Stagecoach Transportation's request to hang three light pole banners at locations indicated in request.**

9. Executive Session

**At 8:15 p.m. on motion by Mr. Hildenbrand, seconded by Mr. Evans, the Board entered into executive session pursuant to 1 V.S.A. § 313(a)(1) personnel issue and invited, Mel Adams (Town Manager) and Tom Harty to participate. Vote 3-0-0.**

**At 9:37 p.m. on motion by Mr. Hildenbrand, seconded by Mr. Evans, the Board returned to open session. Vote 3-0-0.**

*Action: No Action taken*

**At 9:38 p.m. on motion by Mr. Hildenbrand, seconded by Mr. Evans, the Board entered into executive session pursuant to 1 V.S.A. § 313(a)(1) potential litigation and invited Mel Adams, Town Manager. Vote 3-0-0.**

**At 10:13 p.m. on motion by Mr. Hildenbrand, seconded by Mr. Evans, the Board returned to open session. Vote 3-0-0.**

*Action:*

**On motion by Mr. Evans, seconded by Mr. Hildenbrand, the Board voted to consult with legal counsel for guidance on a potential litigation. Vote 3-0-0.**

10. Adjournment

**At 10:15 p.m. on motion by Mr. Evans, seconded by Mr. Hildenbrand, the Board voted to adjourn until its next board meeting of Tuesday, September 8, 2016 at 5:30 p.m. in Town Hall Conference Room B, 7 Summer Street. Vote 3-0-0.**

Respectfully,

Cindy Spaulding  
Recorder