

Randolph Selectboard Meeting of January 9, 2007
At the Technical Academics Room of Randolph Technical Career Center

Selectboard Members: James Hutchinson, Lawrence Townsend, Dawn Butterfield and Stephen Springer

Municipal Staff: Joseph Voci (Public Works Director/Assistant to the Town Manager), Cindy Spaulding (Recorder) and

Public Attendees: Jeanne Goss, Ken Goss, Rita Hull, Jeremy Vorce, Saige Vorce (Voces and Hull left at 8:20 p.m.), Dominic Cloud (VLCT arrived at 8:15 p.m.)

Mr. Hutchinson called the meeting to order at 7:00 p.m.

1. Introductions made were made
2. Announcements

Mr. Hutchinson announced there would be two Public Information meetings: 1. Overview of the proposed FY2008 Budget on January 13 at 1:00 p.m. in the Old Dorm Lounge; 2. Public Input on the proposed Work Camp II on January 17 at 7:00 p.m. in Old Dorm Lounge.

3. Public Comment

- a. Invitation:

Mr. Goss extended a verbal invitation to the Selectboard for a Creative Communities Grant sponsored by Gifford Hospital. The meeting will take place on Tuesday, January 30 between 6:00 p.m. and 9:00 p.m. in the Gifford Hospital. Mr. Ken Goss creative communities grant will get formal invitations on Tuesday, January 30 6-9 p.m. at Gifford Medical Center Conference Room.

- b. 10 Dudley Street/Doug Finkle

Mr. Hutchinson explained that the court case against Mr. Finkle is moving forward, there is an emergency court hearing and site visit at the Town offices on January 10th meeting at the Town offices on Wednesday. The Voces and Ms. Hull reported to the Selectboard that there has been vandalism to their property—most recently a windshield in one of the Voces vehicles was shot out and could not prove who shot it out. They (Voces and Hull) are concerned that this act was retaliation for them filing affidavits against Mr. Finkle. They strongly expressed their concerns for their personal safety and that of their family or visitors. The Selectboard asked if they were reporting the incidents as they happen to the Randolph Police Department, as the Board indicated that if the Police Department was doing more patrols in the area some of these incidents may not occur.

They expressed frustration that they had been notifying RPD of any incident that occurs on Dudley Street, but they find that the police department is not responding in a timely manner or not responding at all. They reported an

incident involving a speeding vehicle on Dudley Street that occurred on the evening of Friday (January 5, 2007) around 6:30 p.m., and RPD were called. The Vorces had to call Vermont State Police Dispatcher back regarding the status of the officer's response time. RPD did not respond for over two hours. The Board is very concerned for the response time of the Randolph Police Department; Mr. Voci will address this with the Chief Krakowiecki on January 11 at 9:00 a.m. with the Vorces, Mrs. Hull and dawn butterfield.

4. Committee Reports

Mr. Springer reported that the Forest Committee met on Monday, January 8 and discussed a work plan for 2007. He presented the work plan with an estimate cost: development of a brochure with map (\$250), Placement of four picnic tables (\$400), Placement of boundary markers (\$180), Signs at the Ellis, South Pleasant Street, Tatro Hill and Rabbit Trac by the Ferris Farm (\$500), Installation of a gate at the Ferris Farm (\$170). The funding for the proposed work plan would possibly come out of the Conservation fund.

5. Town Buildings and Inventories

Mr. Townsend expressed his concerns of the Capital Budget increasing by 10% and would like the Board to reconsider their decision from the last meeting.

Upon motion (Townsend/butterfield) duly adopted, the Board moved to reconsider their decision on the FY2008 Capital Budget decision previously moved. Vote 4-0-0, motion carried.

Capital Budget discussion reopens with views on:

- Drawing down debt services
- Creation of "Town Building Repair Fund" after the three/four buildings that need repaired are repaired through FY2006 surpluses (\$64,000 Roofs for the Police Station, Chandler, Old Fish & Wildlife Building at the Transfer Station and masonry repairs at the Kimball Library.); usage of surplus to drawdown the tax rate
- Project Criteria for the Capital Budget;
- Plans to use FY2006 surpluses to off set the increases in taxes
- Highway Surplus to be used for Town's obligation of the Main Street Bridge
- Question of if the WRVA special appropriation is approved is the town obligated to pay it, if the service closes its doors. Discussion of required statute criteria to have a special meeting if that were to occur.
- Mr. Voci will have the Finance Department provide a surplus report and audit prior to the Public Information Meeting.

- Bonding of the Chandler and their proposal for the Chandler Centennial Project: Structural Items, Public Safety Items, and Accessibilities, which are the owner's portion of the project.

Upon motion (Hutchinson/Townsend) duly adopted, the Board tabled discussion of the Capital Budget line item for Town Building Repair Reserve fund \$64,000. Vote 4-0-0, motion carried.

6. Financial/Maintenance Agreement for Randolph BHO 1444 (51)

Upon motion (Springer/Hutchinson) duly adopted, the Board accepted the Financial/Maintenance Agreement for Randolph BHO 1444 (51) Kingsbury Covered Bridge. Vote 4-0-0, motion carried.

7.. Town Manager's Report

Mr. Voci presented a letter from White River Valley Snow Goers requesting to use a portion of Fish Hill to get to Clover Hill Road.

Upon motion (Hutchinson/Springer) duly adopted the Board granted White River Valley Snow Goers permission to use the Fish Hill section to get from Clover Hill to the power lines on the left. Vote 4-0-0, motion carried.

Mr. Voci verbally explained the Managers report outlining: Budget, Bio-diesel, Water/Wastewater Position, and Janitorial Services for the Municipal Building. Mr. Voci further explained the Water and Wastewater Position would require training that could take up to eight months, but in the mean time Mr. Voci is filling in.

8. Water/Sewer Vehicle

Mr. Voci presented a memo requesting a new vehicle with a plow for the Water and Sewer Department.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the purchase of a Ford F250 in the amount of \$29,985 for the Water and Sewer Department with funding to be taken out of the Water Reserve Fund and the Sewer Reserve Fund. Vote 4-0-0, motion carried.

9. Warrants

Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the warrants as presented. Vote 4-0-0, motion carried.

10. Minutes

Upon motion (Springer/Hutchinson) duly adopted, the Board approved the December 29, 2006 meeting minutes as written. Vote 4-0-0, motion carried.

11 Other Business

a. Report of Delinquent Accounts

A memo was presented to the board suggesting making a notation on the delinquent reports in the Town Report to show the actual money owed to the Town at the end of the calendar year as in years past, voters see the high figure owed and question what the town is doing to collect the money owed. It was the consensus of the Board to place a notation in the town Report of how much money is owed at the end of the calendar year and for Water and Sewer delinquent accounts to show the last quarter.

b. Dedication

The dedication of the Town Report and the front cover picture will be available for the next Selectboard Meeting. Tabled

c. Town Mileage Certificate

Mr. Voci mentioned that the Town Mileage Certificate will be available at the January 23 board meeting. He had a question of the removal of Back Street; he suggested keeping Back Street on the Town Mileage Certificate for this year as it requires public hearings to remove it. Mr. Hutchinson will contact Mr. Sammis about Back Street.

12. Personnel Issue

Attendees: Butterfield, Hutchinson, Springer, Townsend, and Voci. James Hutchinson recorded from this point forward.

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to go into executive session at 8:40 p.m. to discuss a personnel issue. Vote 4-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to exit executive session at 8:51 p.m. Vote 4-0-0, motion carried.

Action:

Upon motion (Springer/Hutchinson) duly adopted, the Board the approved payment of \$250 to Joseph Voci for each weekend worked as Water /Wastewater Chief Operator due to personnel shortage in department. Vote 4-0-0, motion carried.

13. Town Manager Search

*Attendees: Hutchinson, butterfield, Springer, Townsend, Voci and Cloud.
(butterfield recused herself from discussion and left at 8:53 p.m.)*

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to go into executive session at 8:53 p.m. to discuss the Town Manager's Search. Vote 3-0-1 (butterfield recused), motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to exit executive session at 10:17 p.m. Vote 3-0-0, motion carried.

Action: No action taken

14. Adjournment

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 10:18 p.m. until the Public Informational meeting on the FY2008 proposed budget on January 13, 2007 in the Old Dorm Lounge at 1:00 p.m. Vote 3-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

TRI-TOWN ALLIANCE
January 11, 2007 at Municipal Building in Randolph Vermont

Attending: George Gray and Walt Palmer - Braintree Selectboard, Jeff Kimmel and Mike McPhetres - Brookfield Selectboard, Steve Springer, Larry Townsend and Jim Hutchinson - Randolph Selectboard, Joe Voci - Randolph DPW

-Meeting called to order at 7:04 PM

-The draft RFP for a transfer station/recycling center contractor was discussed and modified. The changes will be presented for review prior to the next meeting.

-The Ross Environmental bill from the completion of the SWIP was discussed. Randolph will pay the bill and Joe will investigate the income from the current contract and a decision regarding the sharing of the bill will be made at the next meeting.

-In light of the above, discussion of cost sharing was tabled until next meeting.

-The SWIP implementation grant will be applied for with Randolph staff doing the paperwork for submission.

-A discussion of the organization of the Alliance was held and will be continued at the next meeting

- The next meeting was scheduled for March 15 at 7 PM in the Randolph municipal building

-Meeting was adjourned at 8:38 PM

Respectfully submitted,

James Hutchinson
Chairman of Randolph Selectboard

Public Information meeting of January 13, 2007 on proposed FY2008 budget
Old Dorm Lounge at VTC Campus at 1:00 p.m.

Selectboard: James Hutchinson, Lawrence Townsend, dawn butterfield, Tom Schersten and Stephen Springer

Municipal Staff: Cindy Spaulding (Recorder) and Joseph Voci (Assistant to the Town Manager/Director of Public Works).

Public Attendees: Tim Bransetter (Representative for Chandler), Wink Willett, Carol Flint (Budget Committee), Jim Yerrington, Pam Yerrington, Jeanne Goss, Ken Goss, Sharon Rives, Mary Hardy (Budget Committee), Sally Penrod, Michael Penrod, Justin Johnson, and Janet Watton.

Mr. Hutchinson called the Public Information meeting to order at 1:10 p.m.

Mr. Hutchinson explained that the purpose of this information meeting is to provide a preliminary look at the proposed budget for Fiscal Year 2008. He further explained that the budget process and what each budget is for. The FY2008 budget show a one percent increase from FY2007's passed budget.

Mr. Hutchinson presented the proposed FY2008 budget through a slide show highlighting the increases and decreases in the budget.

RANDOLPH MUNICIPAL BUDGET		GENERAL BUDGET HIGHLIGHTS	
FY 2008 (Ends June 30 2008)			
GENERAL	- \$603,975 decrease = \$31,754 = -5%	• TOTAL CHANGE = \$173,134 = 22% LESS	
Spec. Approps	- \$228,370 increase = \$172,452 = 308%	WRVA Removed (in special appropriations) \$165,772	
HIGHWAY	- \$929,457 increase = \$43,526 = 5%	• INSURANCE COSTS = \$6560 increase	
CAPITAL	- \$780,845 increase = \$75,729 = 9%		
TOTAL	- \$2,5432,647 increase = \$259,953 = 11%		
POLICE	- \$396,940 increase = \$21,845 = 5.8%		
articles			

The General Fund budget includes Special appropriations from Social Service Agencies requesting money from the Town. An explanation of a Special Appropriation request was given.

Q: Will the increase in Special Appropriation funds be voted on the ballot?

A: Yes, the Special Appropriations will be on the Town Meeting Warning separate from the General Fund.

HIGHWAY BUDGET HIGHLIGHTS	
•	TOTAL INCREASE - \$43,526. = 5%
•	FUEL COSTS - \$62,450 increase = 66%
•	INSURANCE COSTS - \$6589 increase = 98.2%
•	2 ITEMS = \$69,034
•	DIFFERENCE WITHOUT
	<u>\$25,513 LESS</u>

The Highway Budget has a total increase of \$43,526 or 5 %. The main reason for this increase is due to spikes in fuel costs and insurance.

Q: With the two large items separated out, is there something that is being overlooked to keep the budget down?

A: There could be, but without fuel and insurance cost increases, the budget would be less \$25,513. Last year our Highway Department ended the fiscal year with a surplus.

Explanation: The Highway Department purchases fuel for all departments and the School District. The School district and departments reimburse the Highway Department based upon usage of fuel.

Q: Does the town go out for bid on the fuel or does it by in bulk?

A: The town does not buy in bulk since the fuel prices keep fluctuating. There is a bid process where the town gets a bid price of rack plus cost per gallon.

Q: Has the town considered purchasing fuel with other towns to get a better price?

A: It is more than fuel, the Towns of Braintree, Brookfield and Randolph are exploring the options of cost sharing since we share the school district, fire service and solid waste district.

Comments: Approximate 57,000 gallons of fuel last year. Price of fuel goes up, the highway budget is felt.

Public Information meeting of January 13, 2007 on proposed FY2008 budget
Old Dorm Lounge at VTC Campus at 1:00 p.m.

CAPITAL BUDGET FY 08	
• BOND PAYMENTS =	\$515,486 - dn \$33,630
• HIGHWAY EQUIP RESERVE =	\$68,000 - up \$3,000
• PAVING RESERVE FUND =	\$65,000 - up \$3,000
• FIRE EQUIP RESERVE FUND =	\$76,000 - up \$3,000
• DUMP TRUCK FUND =	\$45,000
• ONE TON PAYMENT =	\$16,000
• CHELSEA RD OVERRUN =	\$95,000
• MAIN ST. BRIDGE =	\$36,359 - up \$36,359
• <u>BUILDING REPAIR</u> =	\$64,000 - up \$64,000
• TOTAL =	<u>\$980,845 up \$75,729</u>
• LANDFILL FUND =	<u>\$200,000</u>
• TAXES =	\$780,845 = 19.09 cents

Capital Budget is based upon big ticket items such as the Chelsea Mountain Road, Main Street Bridge, new equipment like loaders and fire trucks. Mr. Hutchinson explained history of bonding for past year's projects and the concept of setting money aside in reserve funds for the long term and reverse the bond indebtedness. The Capital Plan is a ten year plan to carry out the reserve funds. All of these items have been here and the reserve funds are set up to carry out the long term Capital Plan.

<u>BUILDING REPAIR FUND</u>	
• Chandler roof (non-grant portion) -	\$17,500.
• Police station roof -	\$40,000.00
• Transfer station building roof -	\$3,000.
• Library masonry repointing -	\$3,500.

The Capital Budget is proposing a building repair fund for the purpose of maintenance of town owned buildings such as the Chandler Roof, Police Station Roof, Transfer Station Building Roof and Library Masonry repointing, the cost totaling \$64,000 respectfully. Capital Budget is also asking for a surplus from FY2006 be transferred to Capital Budget in order to pay for the repairs mentioned. To off set the capital budget each year there is \$200,000 taken out of the Landfill Closure fund. Mr. Hutchinson explained the Landfill Closure Fund.

Public Information meeting of January 13, 2007 on proposed FY2008 budget
 Old Dorm Lounge at VTC Campus at 1:00 p.m.

SPECIAL APPROPRIATIONS	
FY - '08	FY - '07
21 Items	19 Items
Total = \$228,370	\$55,918
1 OFF = \$6,000	
3 NEW = \$171,772 (WRVA - \$165,722)	

Special Appropriation cost comparison indicates that there is an increase this year due to two new Special Appropriation requests and moving White River Valley Ambulance (WRVA) out of the General Fund and putting it back in Special Appropriations. Mr. Hutchinson explained the Board's decision to take WRVA out of General Fund was due mainly for the large increase of \$228,000 that the ambulance service was requesting this year. *(New figure was presented at the meeting, different than slide.)* This is approximately \$45.00 per capita for the Town of Randolph.

SPECIAL APPROPRIATIONS '07		SPECIAL APPROPRIATIONS '08	
• Boys & Girls Club	• Randolph Conserv. Fund	• Boys & Girls Club	• Randolph Senior Ctr.
• C. V. Adult Basic Ed.	• Randolph Senior Center	• CV Adult Basic Ed	• Safeline Inc
• CVCAC	• Safeline Inc	• CVCAC	• Stagecoach
• C.V. Council on Aging	• Stagecoach	• Clara Martin Center	• VAVBI
• Clara Martin Center	• VABVI	• Green Up Vermont	• VT Center for Ind. Living
• Green Up Vermont	• VT Ctr for Ind. Living	• Interfaith Caregivers	• Visiting Nurse Assoc.
• Interfaith Caregivers	• Visiting Nurse Assoc.	• Kids Place	• White River Partnership
• Kids Place	• White River Partnership	• Life Skills for Women	• White River Craft Ctr.
• Life Skills for Women	• Groundwater Mapping	• Orange Cty Court Diversion	• Randolph C of C
• Orange Cty Court Diversion			• WRVA

Further explanation regarding WRVA's increase is due to a failed septic system, and financial difficulties.

Mary Hardy of the Budget Committee explained that in years' past WRVA has not been forthcoming with their financial records, when the Budget Committee has requested them. This year is the first year that WRVA has been forthcoming with all requested information.

Q: If the WRVA Special Appropriation does not pass what are the consequences?

A: It is a possibility that they may fold as this was stated at a previous Selectboard meeting.

Q: Can the town legally request information with the ongoing problem of the book keeping at WRVA?

A: It was explained that WRVA is a 501 (c)3 corporation and it takes to time to reorganize. WRVA ends each year with a sufficient amount of debt. This is not so much due to bookkeeping or their need to be straightened out. Mr. Springer further explained the types of transports that the ambulance services provide are paid for on a percentage by Medicare, Medicaid or private

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insurance. The short fall all along has been when private paid or no charge transports. Problems with WRVA are partly related with bookkeeping, biggest problem is under funding or failure to payment.

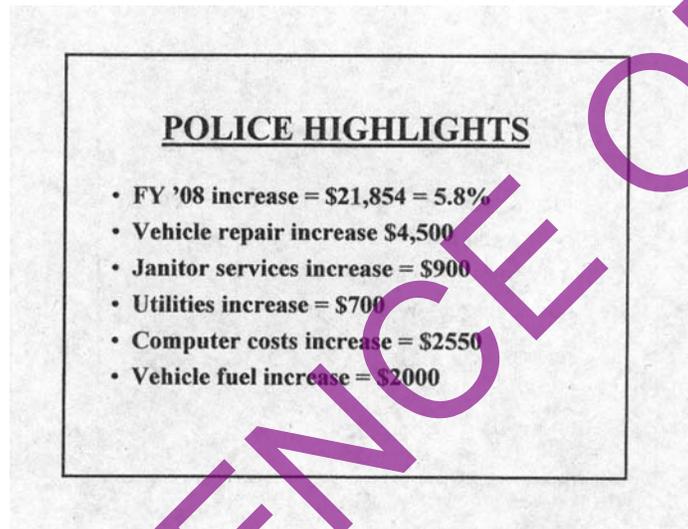
Comment: We are not dissatisfied with the service. Only can we afford the cost.
We are the not dissatisfied with the service, only can we afford it.

Q: How did Randolph provide transport service prior to the Ambulance?

A: The service was provided by the local funeral home.

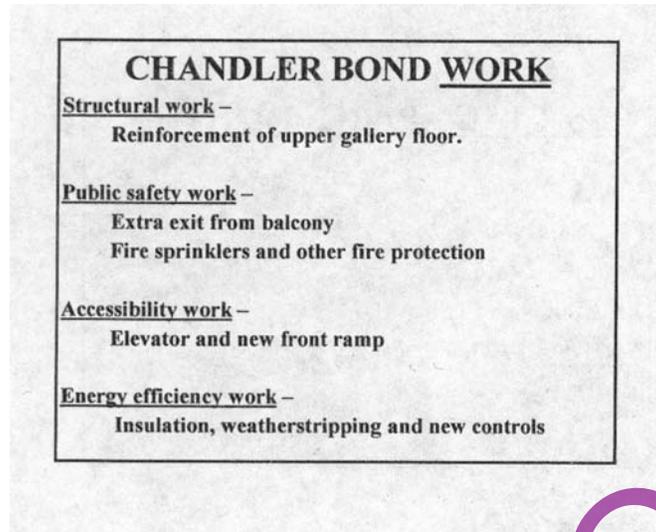
Q: Has the Selectboard considered a representative to White River Valley Ambulance.

A: Randolph does have a representative and she reports back to us every month.



The Police Budget is a separate budget that is paid for by only the residents of the village. This is up \$21,854 which is a 5.8 percent increase. The increase is due to the grant revenue is down.
Announcement: The Selectboard is reviewing the possibility of awarding the \$8,000 contract for policing outside the village to the Randolph Police Department. In addition articles three articles

Mr. Hutchinson proposed an article on the Town Meeting Warning for bonding of \$750,000 to be repaid over twenty years for the purpose of performing fire safety, public safety and handicap access changes needed for the Chandler Music Hall.



Tim Bransetter, on behalf of the Chandler Board, presented an overview of the work needed for the Chandler Music Hall. The Chandler Music Hall one hundred year plus building with Structural work needed to reinforce the upper gallery floor. The gallery floor should be 100 pounds per square foot and at this time it is 10 pounds per square floor. Other needs are public safety, an extra exit from the balcony, fire sprinklers and other fire protection through out the building; Accessibility work—elevator and new front ramp and energy efficiency work—insulation, weather-stripping, new windows and new controls. Chandler Music Hall is a vibrant asset to the town and is an economic driver.

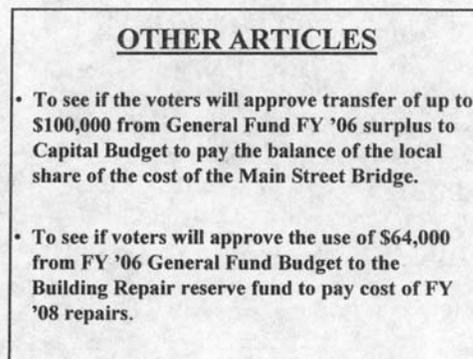
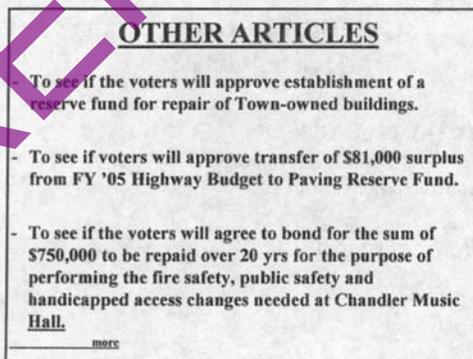
Q: People in town are going to ask why I should spend money for the bond?

A: Chandler is an economic driver for Randolph. It draws people into town to spend money. We are looking at it as an economic driver and not cultural.

Q: What does the \$750,000 cost per individual?

A: The cost is about \$27.00 per individual or a penny on the tax rate for a \$134,000 house.

Suggestion: The Chandler board promotes the cost of the Bond as \$27.00 per resident. *Mrs. butterfield stated that she would send an extra \$27.00 for another person.*



Public Information meeting of January 13, 2007 on proposed FY2008 budget
Old Dorm Lounge at VTC Campus at 1:00 p.m.

Other articles...

Other proposed articles for the Town Meeting Warning:

- a. To see if the voters will approve the transfer of up to \$100,000 from General Fund'06 surplus to Capital Budget to pay the balance of the local share of the cost of the Main Street Bridge?
- b. To see if the voters will approve the use of \$64,000 from FY'06 General Fund Budget to the Building repair Reserve Fund to pay costs of FY2008 repairs?
- c. To see if the voters will approve transfer of \$81,000 surplus from FY'05 Highway Budget to the Paving Reserve Fund?

Q: How much money is left over in other areas that have not been spent?

A: We are in the process of going through all of the accounts to see where money has been set aside. There are a surprising number of them and the town's financials is very complex.

Q: Do you think this budget will pass? If not, what do you the major stumbling block?

A: We hope it will pass, it is convening when there is a 1% increase.

Observation Statement from Public Attendees: There were two factors why the budget did not pass last year. One reason was the Press Release that the indicated the Budget Committee did not recommend the FY2007 budgets and the Selectboard did not agree. There should be a Press Release this year stating that the Selectboard and Budget Committee are in agreement on the FY2008 budget. The second reason is that the town was in the middle of a reappraisal and the voters were concern with how high their property values would be affected by the tax rate.

Suggestion: The Selectboard promote the Budget by sending out post cards with facts as they did last year. And also promote the hot issues of the White River Valley Ambulance and Chandler Music Hall.

Mr. Hutchinson thanked the public attendees for coming and closed the informational meeting at 3:00 p.m.

Respectfully submitted,

Cindy Spaulding
Recorder

Special Selectboard Meeting of January 17, 2007 at 6:00 p.m.
at the Old Dorm Lounge on the Vermont Technical College Campus in Randolph Center

Selectboard: James Hutchinson, Lawrence Townsend, Tom Schersten, Stephen Springer and dawn butterfield.
(butterfield arrived at 6:16 p.m.)

Municipal Staff: Joseph Voci (Assistant to the Town Manager/Director of Public Works), Cindy Spaulding
(Recorder) and John Clough (Finance Director)

Public Attendees: Jocelyn Stohl (WRVA), Barbara Springer (Randolph's Representative to WRVA), Patricia
Edwards (WRVA), Ken Goss and M.D. Drysdale.

Mr. Hutchinson called the meeting to order at 6:04 p.m.

1. Town Manager's Search

Attendees for session: Hutchinson, Townsend, Schersten, Springer and Voci. Hutchinson recorded.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to go into executive session at 6:05 p.m. to discuss the Town Manager's candidate. Vote: 4-0-0, motion carried.

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to exit executive session at 6:15 p.m. Vote: 4-0-0, motion carried.

Action:

Upon motion (Schersten/Springer) duly adopted, the Board moved to offer the Town Manager's position to Peter Butterfield, subject to back ground check and contract negotiations. Vote 4-0-0, motion carried.

2. Final Review of the FY2008 Budget

All other attendees arrived at 6:16 p.m. for remainder of meeting.

Mr. Hutchinson explained the Selectboard moved to take White River Valley Ambulance's (WRVA) line item out of the General Fund Budget and place it in the Special Appropriations as a separate item to be voted upon at Town Meeting.

The Board and representatives from WRVA reviewed the increases and discrepancies in the ambulance service budget. WRVA representatives explained the ambulance billing system program matches to the budget; types of calls and services that are reimbursable from Medicare, Medicaid and private insurance; overtime pay decreases with the new standby system; Workman's Compensation insurance; accounts receivable debt carry over; Working with a CPA to review the accounts receivable system, shifting none chargeable costs back to the eight supporting towns;

It was questioned if WRVA was not available, who would take respond to the 911 call? It was stated that under State Statute, Selectboards are required to provide ambulance service to the town. The major problem is that there is no overlapping ambulance service in the Randolph area.

Q: How does the ambulance service feel being to be put on a separate voting item other than in the General fund?

A: I am not sure if I can answer this as the whole issue is very troublesome and concerning, can not speak for the entire board of directors at this time.

Special Selectboard Meeting of January 17, 2007 at 6:00 p.m.
at the Old Dorm Lounge on the Vermont Technical College Campus in Randolph Center

Comment: The ambulance service budget needs to be defended on its own merit if it is to be concluded in Randolph's General Fund. Even if the budget is to pass, this money would not be available until after July 1st as Randolph is on a fiscal year and WRVA is on a calendar year.

Q: WRVA is derived from an eight town corporation; it is required to provide an equal cost of per capita to each town. If a town were to leave, there would be a re-assessment of the per capita for the remaining towns. This cost would go down if a town were to leave. This would also include the charging the towns for cost of a no transport.

Q: How sure are you at this point if all eight towns come up the assessment and that the assessment would solve the current financial problem?

A: If WRVA follows the current path of management, it will survive or have to look other services for revenue.

Mr. Hutchinson thanked the representatives of WRVA for attending the meeting and the Selectboard looks forward to the final budget from WRVA, by January 23, 2007.

3. Adjournment

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to adjourn at 6:58 p.m. to conduct the Public Informational Meeting on the Work Camp scheduled at 7:00 p.m. in the Old Dorm Lounge at Vermont Technical College. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Public Information Meeting on January 17, 2007 on Work Camp II
Old Dorm Lounge at Vermont Technical College

Selectboard: James Hutchinson, Lawrence Townsend, Dawn Butterfield, Tom Schersten and Stephen Springer

Municipal Staff: Cindy Spaulding (Recorder) and Joseph Voci (Assistant to Town Manager/Public Works Director)

State Representatives: David Burley, Robert Kupec and Roger Tetreault

Public Attendees: M.D. Drysdale (*Herald of Randolph*), Ken Goss, John Clough, Mary Hardy, Carol Flint, Heather Tallman, Pamela Yerrington, Jim Yerrington, Susan Cliff, Michael Casey, Elizabeth Pelletier, Sarah Murawski, Matt Murawski, Joseph Pelletier, Nichole Simstead, Melissa Shekinah, Sara Penrod, Michael Penrod, Dana Storer, Tamara Morgan, Bobby Gosh, Adele Smith, Peter Flaherty, Phyllis Forbes, Suzanne Sakai, Alison Marchione, Sonja Buckholts, Josh Plavin, Michael Papp, Gay Gaston, David Gaston, Jan Floyd, Joellen Bence, Rex Bence, Brad Miller, Nancy DuBois, Sheila Jacobs, Barbara Angell, Ellen Baker, Bonny Willett, Wink Willett, David Crosby, Ben Merrill, Ruth Oshorn, Dwain Young, Thomas Morgan, Gertrude Denison, Richard Forbes, Todd VandeGriek, and Carmen VandeGriek.

Mr. Hutchinson called the Public Information meeting to order at 7:10 p.m.

Mr. Hutchinson explained that the Selectboard had invited Mr. Burley, Mr. Kupec and Mr. Tetreault back for a second public information meeting for the purpose of gathering public input on Randolph possibly hosting a Correctional Work Camp.

Mr. Burley and Mr. Kupec gave a brief presentation of the proposed work camp in a hosting town. The work camp would be a minimum security facility housing nonviolent offenders, bringing new jobs to the area and economic development to the community. This work camp is modeled after the one in St. Johnsbury, which houses 100 inmates for non-violent, non-sexual crimes. The inmates participate in work crews and work for local municipalities or non-profits for a fee. The incentive for the inmates of time earned for good behavior and hard work which would be one day off of their sentence for each day worked. The entire cost for the project, acquiring the land, construction of the facility and possible upgrade to public utilities, would be funded by the State. This presentation was followed up by a movie of the Work Camp in St. Johnsbury.

Mr. Kupec responsible for the nine correctional facilities and other facilities. On call 24/7 been in VT for two years... not received a call after hours from the Caledonia Work Camp. There was a phase, adding value to the community, work camps sum that up give back value from the work men do. Establish a work ethic and not a burden on communities. Provided 90,000 hours in all communities they served last year.

Questions, Answers, and Comments

Q: Is the state willing to pay for the extension of Water/Sewer and other utilities required to the site off of Beanville Road?

Public Information Meeting on January 17, 2007 on Work Camp II
Old Dorm Lounge at Vermont Technical College

A: That would be negotiated with any hosting town in the context of an agreement. The terms of an agreement would be negotiated and can not be committed tonight. (Mr. Burley presented history of hosting town agreements)

Q: What is the State's general cost for this type of facility?

A: This could range from \$7-9 million dollars depending upon when it is built. The average is an \$8 million dollar project. (History: the State spent 10-20 percent on utility expenses.)

Q: Would your responses be different if there were no specific building site?

A: There have been no specific sites suggested for this facility.

Q: Can our current Sewer Treatment Plant (STP) facility accommodate with this facility or any other type of expansion in town? We don't want to have the Town asking for a new STP in the next five or six years if this project is to move forward.

A: STP can accommodate this facility and expansion in town, if it not on the Route 66 line. If it were to be placed on the Route 66 line, there would need to be an upgrade of the Route 66 pump station. We will be going to the voters for a new STP in the near future, but it would not be affected by this project. (Mr. Voci gave history of STP being over 40 years old and time for an upgrade.)

Q: Is the State willing to agree in writing that the classification use or size of the facility would not be changed without the approval of the voters of the Town of Randolph?

A: We are willing to negotiate it in an agreement. (History was presented for Swanton's written agreement needing prior approval of any changes to the facility. The context of the agreement in Swanton agrees to seek the approval for any changes, scope or nature of the project.)

Q: Can the State override any of the agreements already with the hosting towns?

A: It could

Q: After building a Work Camp Facility can the State change its status from a Work Camp to medium security prison?

A: We would seek the Selectboard's approval for any changes to the facility. This type of change would require permits on both the local and state level. It is not easy to change the infrastructure of a work camp to enclosed rooms as a medium security facility.

Q: Is the state willing to enter into a tax agreement separate from PILOT with the town of Randolph?

A: It could be negotiated in the agreement. This fee would be a readiness to serve fee. (History of this type of fee in Springfield, Waterbury and Newport's agreements above the pilot.)

Q: What is the current payment arrangement to St. Johnsbury?

A: We give them approximately \$5,000 readiness to serve payment plus the PILOT. The Work Camp Pilot is based upon its value. (Explanation the State is exempt from being

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Old Dorm Lounge at Vermont Technical College

taxes by municipalities on the value of their facilities; PILOT and the funding through State Legislature.)

Q: Will the State agree, in advance to contribute to the construction of a new wastewater treatment facility for the Town of Randolph?

A: The answer is the same, the ability to pay and the contribution is indefinable to the sufficient degree. (History provided indicating the State helped pay for the expansion of a STP and the financing the entire project through Water Pollution Control Grant Programs.). The key words are funding by the state. If an agreement is entered into it has always been supported by Legislature.)

Q: Will the State agree to give residents of Randolph and surrounding towns the first change at a percentage of jobs at the new facility?

A: As a rule the State is not allowed to agree to only hire locally. Some types of facility jobs require expertise in the field and may not be available in the surrounding towns. We do offer work training sessions that is open to the public. (Handouts indicate about 30% of the facility are experienced people in the operations of the facility.)

Q: Could we expect trained professionals to relocate to the town? What is the average salary for paid professionals?

A: Relocation is an individual's decision and the average salary for a professional is about \$50,000 with entry level position (cook) is \$27,000-\$28,000 respectfully.

Q: Can you provide the population of employees living within the area of the existing work camp?

A: The closest guess is 70 percent of the employees live locally.

Q: Out of the 70 percent of jobs what is the lowest paid position?

A: The lowest paying position would be the cook at about \$12.00 per hour.

Q: Will the Department of Corrections contract out the management of the Work Camp to a private corporation such as Corrections Corporation of America (CCA)? Especially given their bad management practices?

A: The Department of Corrections has no desire to contract out the control of the Work Camp to any private agency.

Q: Would the Department of Corrections agree not to contract control to CCA?

A: Same type of answer. CCA serves many states and the federal government with their prisons.

Q: Will the State agree to contribute any annual amount to the Randolph Police Department, if that department is expanded to cover the area where the facility is located?

A: An annual contribution would be covered under the readiness to serve fee and can be part of the agreement, if determined to be a direct impact to the Police District.

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Q: Will the town have final approval over any changes in the size and type of inmate population? (i.e. Changing from work camp to minimum security and over population of the facility)

A: This question has been addressed in the first part of the public hearing. It is hard to bind future legislation, they create the law and towns and jurisdictions.

Q: If there is a contract with a hosting town and the facility changes? Will the State honor the agreements already in place? **(Not sure about the question, help)**

A: The Department of Corrections and Randolph are only a subset of these. In five years the State could privatize the entire Department of Corrections and pay for a rebuild of the work camp to a minimum security.

Q: Why would we even have a contract if this were to happen?

A: Because the current agreement would benefit the town.

Q: What is the design style of a Work Camp facility verses a minimum facility?

A: The work camp is a dormitory design and is less expensive to run than a minimum facility. If we need a new minimum security facility, we would send a proposal out to the towns.

Comment: Legislature can not over ride *imamate domain*. A lease could be formed with standards that the town, voters and Department of Corrections would agree upon.

Q: How do inmates apply to the work camp?

A: Inmates applying for the Work Camp have to follow strict criteria such as their sentence should have 12-22 months left to serve and have to be a nonviolent offender.

Q: What is the determining factor for placing an inmate at a Work Camp facility?

A: It is determined on a case by case basis. Some example factors are time served, medically cleared and prior record.

Q: What kind of follow up is done once an inmate is released?

A: The follow up, inmates fulfill their minimum sentence, leave the facility and transition back into a community. There are about 62 people on probation or house arrest walking among the residents in Randolph now.

Q: Could you give an example of a violent offender?

A: Driving Under the Influence, burglary and breaking and entering.

Q: Do you know the type of impact having a work camp in town on the local businesses? (i.e. Small businesses and the back lash of competition on small businesses such as painters or contractors.)

A: The work would be done anyways. The work camp provides services to non-profit organizations and municipalities. Competition is not an issue. (Examples were given of St. Johnsbury facility providing services to local churches, State Agency of

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Transportation, non-profits and schools). It saves money and valued experience for the hosting community.

Comments: A few residents strongly voiced their opinions on the hand out that the Department of Corrections had presented, stating that some of the statements were taken out of context and that the study did not show the negative of having a prison in a hosting town. And they felt that DOC was selling a bill of goods.

Mr. Kupec explained that no words in the study had been twisted and this is not a prison, it was a work camp. He further explained the difference between the types of facilities.

Q: Have there been any other model studies on Randolph and the impact that it would have to host a work camp?

A: No studies have been done or are planned. We could do a study but that would be funded as part of the project.

Q: Why doesn't the state locate their facilities on their own land instead of soliciting proposals to towns to host a facility?

A: All state owned land is in towns and would have to go through a permit.

Question/Comment: How many people oppose the idea of having a work camp in their back yard? A show of hands indicates that $\frac{3}{4}$ of the attendees did not want a work camp. To them having a work camp would destroy the quality of life in the town.

Comment: Mr. Townsend thanked the audience and stated that the Board invited DOC back for the purpose to get more public input. The Board does not have a deal on the table and this subject is open and will be brought before the voters. He further questioned if the residents wanted the board to look at ways to bring taxes down. He asked the audience to listen to everything at the meeting.

Q: What kind of security does a Work Camp facility have?

A: The facility has a chain link fence and a small enclosed area. There are no bright yard lights. (Further explanation of minimum security prisons)

Comment: The audience started debating the difference between work camps, medium and large prisons. Ms. Butterfield expressed that work camps are a unique model for rehabilitation in the criminal justice system. Comparing work camps to prisons is like comparing apples to oranges.

Q: What is the life expectancy of a Corrections facility? How would you exit a contract if the facility is no longer needed?

A: The expectancy of a facility is about 50 years. DOC doesn't have a strategy for exiting a contract or facility. (Provide example of a facility that was converted back to a Court house in Woodstock.)

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Comment: The audience asked for a technical term to use for internet research on work camps. It was suggested to use "Correctional Work Camp". This would narrow the search.

Q: Is there another model of Work Camps in other states?

A: Vermont is the model.

Mr. Hutchinson thanked the audience for attending.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn the public information meeting until Public Hearing Meeting scheduled for January 23, 2007 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

REFERENCE ONLY

Public Hearing on January 23, 2007 at 6:00 p.m.
in Technical Academics Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, dawn butterfield and Stephen Springer. Absent: Tom Schersten

Municipal Staff: Joseph Voci (Assistant to Town Manager/Director of Public Works), Cindy Spaulding (Recorder)

Public Attendees: Mary Hardy, Ken Goss, Jeanne Goss, Jim Yerrington, Pam Yerrington, Jack Daniels (VTC), Lenae Quillia Blume (VTEC), Neal Fox (GMEDC), Ty Handy (VTC), and Don Maynard.

Mr. Hutchinson called the Public Hearing to order at 6:00 p.m.

Mr. Hutchinson explained that the Town of Randolph received \$750,000 from the State of Vermont under the Vermont Community Development Program. This VCDP funds received have been used to accomplish a completion of a planning study and final report which addresses: Creation of the Vermont Business Resource Center now called the Vermont Tech Enterprise Center (VTEC). VTEC is the first established university sponsored incubator in the State created to provide flexible, cost-supported space for new businesses and to create new jobs, of which 20 would be available to low and moderate income persons.

Mr. Daniels presented a report outlining the current status of the tenancy of the two buildings at the Enterprise Center, use of the conference space and Meeting Rooms and the benefits the tenants have at the Enterprise Center.

Q: The original grant application had 38 jobs, was this number too high?

A: No, it took a little longer to have space available. We asked the State for an extension to fulfill this

Q: There has been a concern that the application process is time consuming for a tenant to get into the program?

A: We have changed the application process and the initial application process can be completed quickly. It takes about one year for the applicant to complete the full business plan, but in the interim the applicant can start working while this process is underway. We have also simplified the application process to one page.

Q: Are there resources available for applicants to setup a business plan?

A: Yes, there is an SBDC counselor is available on-site one or two days a week to help tenants in getting their businesses up and running.

Mr. Hutchinson thanked all of the participants in the project for a job well done.

Upon motion (Hutchinson/Townsend) duly adopted, the Board closed the Public Hearing for the close out of VCDP 0135/01IG(01) known as the Incubator Grant at 6:13 p.m. Vote 4-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Randolph Sewer Commissioners and Water and Sewer Advisory Committee
Joint Meeting Minutes

January 23, 2007

Technical Academics Room – Randolph Technical Career Center – 17 Forest Street

Sewer Commission: James Hutchinson, Lawrence Townsend, dawn butterfield and Stephen Springer. Absent: Tom Schersten

Water and Sewer Advisory Committee (WSAC): Don Maynard, Mary Hardy and Patrick French.

Municipal Staff: Joseph Voci (Assistant to Town Manager/Director of Public Works), Cindy Spaulding, and Mardee Sanchez (Town Engineer).

Public Attendees: Jeanne and Ken Goss, Jim and Pam Yerrington, Ty Handy, Neal Fox, and Barbara Springer.

Mr. Hutchinson called the meeting to order at 6:15 p.m.

1. Route 66 Sewer Issues

Springer overviewed the history of the sewer allocation and usage of ClearSource and an outline of the arrangement/agreement the WSAC came to with Jim Morgan, CEO of ClearSource (see attached).

Townsend acknowledged he is employed by ClearSource and would be recusing himself from any vote. He did express a concern about the precedent this action would be setting and whether such course of action would be taken for someone else in the future. Hutchinson thinks it is a good precedent, but Townsend disagreed. There was some discussion as to whether a penalty should be assessed considering ClearSource has been exceeding its allocation for quite some time and the Sewer District has lost money by not having the allocation fee monies or interest on it for the years ClearSource has been exceeding its allocation. It was noted that since the situation was discovered and ClearSource was made aware of it, ClearSource has been cooperative and has made strides in reducing its wastewater flow and continues to do so.

With respect to the WSAC recommendation of requiring only a 10,000 gallon per day (gpd) allocation at this point, which carries a \$50,000 allocation fee, it was noted that that enables ClearSource to use some of the money that might have been required for a higher allocation fee to further reduce the amount of wastewater flow. It was also noted that ClearSource originally suggested a lower initial allocation of 6,000 gpd, but is aware of and appear to be okay with the 10,000 gpd figure.

Springer made the following motion, seconded by butterfield:

- 1. Per the Sewer Ordinance, the Town issue a Notice of Violation requiring ClearSource to submit by February 10th, 2007 an application for an additional sewer allocation. The amount of the required additional allocation shall be either a) 10,000 gpd or b) another figure approved by the Vermont Agency of Natural Resources Wastewater Management Division. If option (a) is chosen, ClearSource shall provide a letter of intent to submit another application in November 2007 for the Town to ascertain if the daily flow monitoring results from July 1 through October 31, 2007 indicate a need for additional*

allocation beyond the 13,310 gpd of total granted allocation. Also required in the Notice will be further compliance with the Ordinance assuming an additional allocation is granted (i.e. payment of allocation fee.) Said Notice of Violation shall include information on penalties for failure to comply with the requirements of the Notice.

- 2. ClearSource continue its daily flow monitoring program and provide the Town with the results on a monthly basis. Such results to include the time of day the meter was read.*
- 3. The Town accept the current usage from ClearSource (i.e. the public system can hand the current usage) but it encourages ClearSource to find alternatives for the disposal of its wastewater.*

The motion passed 3-0-0, as Townsend recused himself from the vote.

2. Adjournment

Hutchinson made a motion, seconded by Springer, to adjourn the meeting. The motion passed and the meeting adjourned at 6:40 p.m.

Respectfully submitted,

Mardee Sanchez

REFERENCE ONLY

Selectboard Meeting on January 23, 2007
in Technical Academics Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, dawn butterfield and Stephen Springer. Absent: Tom Schersten

Municipal Staff: Joseph Voci (Assistant to Town Manager/Director of Public Works), Cindy Spaulding (Recorder), Patrick French (Assessor), and Mardee Sanchez (Zoning Administrator), John Clough (Finance Director).

Public Attendees: Mary Hardy, Jeanne Goss, Ken Goss, Jim Yerrington, Pam Yerrington, Barbara Springer, M.D. Drysdale (*Herald of Randolph, The*), Jeremy Vorce, Saige Vorce, Loraine Boudro, Eveline Chase, Jada Billow, Matthew Billow, Arnold Dumas, and Carol Flint.

Mr. Hutchinson called the meeting to order at 6:55 p.m.

1. Public Comment—None
2. Billow Building a Structure within Town's ROW for Dylan Drive

It was brought to the Board's attention that Matthew Billow of 169 Dylan Drive built a structure, part of which is in the town's right-of-way. Mr. Billow is seeking zoning approval to put an addition on the building, part of which would also be within the right-of-way, and Ms. Sanchez indicated that Selectboard approval is required pursuant to 19 VSA 1111 for any structure within a town's right-of-way. Ms. Sanchez informed the board that Mr. Billow would need a variance for the building and Mr. Voci stated that building and the addition do not impact the highway maintenance of Dylan Drive. *Ms. Sanchez will draft a letter for the Board to review.*

Upon motion (Hutchinson/Townsend) duly adopted, the Board granted Matthew Billow permission to maintain the corner of his shop and part of the proposed addition at 169 Dylan Drive in the Town's right of way, because it does not impact highway road maintenance. Vote 4-0-0, motion carried.

3. Closeout of Incubator Grant: VCDP 0135/011G(01)

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the closing out Agreement for VCDP Grant 0135/011G(01) known as the Incubator and submit the appropriate documents to the Vermont Community Development Program. Vote 4-0-0, motion carried.

- 4.. Braintree Fire Contract

The Board received a letter from the Town of Braintree proposing a payment plan for the 2007 Fire Service Contract. Mr. French provided the Board with a memo outlining the history and issues with the Fire Service Contract between Randolph and Braintree.

Upon motion (Townsend/Springer) duly adopted, the Board tabled the Fire Service Contract with the Town of Braintree until the first meeting in February. Vote 4-0-0, motion carried.

Selectboard Meeting on January 23, 2007
in Technical Academics Room of Randolph Technical Career Center

5. Resolution on Flex Spending

Mr. Voci presented a resolution for flex spending accounts moving from in-house to outside cafeteria plans due to new confidentiality laws.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the Flex Spending Resolution and appointed Joseph Voci as administrator. Vote 4-0-0, motion carried.

6. Revised MOU from RACDC

The Board received an amended Memorandum of Understanding between the town and Randolph Area Community Development Corporation (RACDC). Mr. Hutchinson explained that this MOU is not a contract, but an understanding of RACDC's role.

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the amended Memorandum of Understanding between the Town of Randolph and Randolph Area Community Development Corporation. Vote 4-0-0, motion carried.

Upon motion (Townsend/Springer) duly adopted, the Board appointed James Hutchinson as signatory on the Memorandum of Understanding. Vote 4-0-0, motion carried.

7. Dudley Street Update.

The Board received information on the courts findings and directive regarding the Solid Waste Violation at 10 Dudley Street owned by Dough Finkle. A directive was issued for Mr. Finkle to work with the Special Master to clean up the property. The Board questioned if the neighbors could contact the Special Master if there a concern with the property. This question would have to be directed to Mr. Nowlan.

Mr. Springer, Ms. butterfield, Mr. Voci and Chief Krakowiecki met with the Vorces regarding a second issue of harassment towards the Vorces. In the meeting it was discussed the roles of the town, and the Police Department. The Police Department is patrolling the area five times a shift according to the Vorces. The next meeting to follow up on this issue is February 6 in the Town offices.

8. Committee Reports

a. Budget Committee

Mr. Springer presented a memorandum regarding why the town of Randolph should support the White River Valley ambulance and a proposed (revised) budget.

Upon motion (Springer/Hutchinson) duly adopted, the Board moved to remove White River Valley Ambulance Budget out of Special Appropriations. Vote 3-0-1 (butterfield abstained)

Upon motion (Springer/Hutchinson) duly adopted, the Board moved include White River Valley Ambulance's budget in the amount of \$197,460 in the Town's General Fund. Vote 4-0-0, motion carried.

Discussion: Who owns the Ambulance? WRVA is owned by themselves as they are a 501 c 3 Corporation, the eight towns only support the ambulance service. What happens if WRVA does not accept the \$197,460? They have a board meeting on Wednesday night to finalize their budgets.

Selectboard Meeting on January 23, 2007
in Technical Academics Room of Randolph Technical Career Center

b. Capital Budget

Capital Budget meets on January 24, they will be discussing working on the Capital Plan.

Upon motion (Hutchinson/Springer) duly adopted, the Board accepted the Capital Budget as amended and to transfer \$64,000 from the General Fund FY2006 Surplus to the Capital Budget. Vote 4-0-0, motion carried.

c. Conservation Commission

- Letter from Vermont Land Trust, read letter

Upon motion (Springer/Townsend) duly adopted, the Board moved to draft a letter to Mark McEathron of Vermont Land Trust confirming if the conservation of the Pinello Farm is consistent with the town's planning and zoning. Vote 4-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved to draft a letter of support to Vermont Housing and Conservation Board on behalf of the Pinello Farm. Vote 4-0-0, motion carried. Draft letters be reviewed at the next Board meeting

d. Police Advisory

Ms. butterfield announced that the Randolph Police Department have been awarded a grant in the amount of \$1,000 from the Vermont Department of Public Safety for Drug Interdiction, this will be used from the DPS Drug Task Force.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Grant Agreement 02140-12312-709 between the Vermont Department of Public Safety and the Randolph Police Department in the amount not to exceed \$1,000 for the purpose of Community Drug Interdiction Program and appointed Joseph Voci as signatory. Vote 4-0-0, motion carried.

Other areas of discussion at the Advisory meeting was Police District Expansion, Chamber of Commerce request for Special Appropriation for the 4th of July parade.

e. Recreation

Ms. butterfield reported that there is a private organization that would like to solicit donations as a fund raiser on behalf of the town for the purpose of a fund to repair the Tennis Courts on School Street. The fund raiser would like to see something in writing that the donations would be only for the tennis courts and not for other town projects.

Upon motion (Hutchinson/butterfield) duly adopted the Board approved to dedicate the existing funds labeled "Tennis Court Repairs" for the purpose of repairing the tennis courts repairs for donations as required.

Mr. Voci mentioned that the extension for the Land Water Conservation Fund Grant was approved by the State, but there was no mention if they approve or disapprove of the change in scope of work fir the Ice Skating Rink. The amount left in the LWCF grant is approximately \$29,000.

Selectboard Meeting on January 23, 2007
in Technical Academics Room of Randolph Technical Career Center

Upon motion (butterfield/Hutchinson) duly adopted, the Board moved to establish a "Skating Rink Reserve Fund" for the purpose for donated funds to be used for the Skating Rink. Vote 4-0-0, motion carried.

Ms. butterfield announced that the community meeting on youth crime prevention is tentatively scheduled for May 2007. More information will be forthcoming.

9. Town Building and Inventory (Capital Plan)

Mr. Hutchinson announced that the Town Buildings and Inventory are on the Capital Budget committee's agenda for review on January 24.

10. Town Manager's Contract

Mr. Hutchinson, Mr. Springer and Mr. Townsend reviewed the Town Manager's Contract agreement for changes. Ms. butterfield recused herself from discussion as this is a conflict of interest.

11. Manager's Report

Mr. Voci presented the Manager's report verbally, outlining: Correspondence from the Chamber of Commerce, Selecting a candidate to fill a Highway Position, Suggested language on the Town Meeting Warning, Correspondence from Vermont Computing and draft letter to residents the town's responsibility not to plow private roads.

12. Appoint Liaison to ERPC

Upon motion (Townsend/Hutchinson) duly adopted, the Board appointed Stephen Springer as Liaison to the East Randolph Planning Committee and dawn butterfield as adergent to the committee. Vote 4-0-0, motion carried

13. Signatory EM Generator

Upon motion (Townsend/Hutchinson) duly adopted, the Board appointed Joseph Voci as signatory for the contract with BrookField Service to service three emergency generators. Vote 4-0-0, motion carried.

14. Highway Mileage

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the Highway Mileage certificate with no changes. Vote 4-0-0, motion carried.

15. Liquor license

Upon motion (butterfield/Townsend) duly adopted, the Board approved East Garden Restaurant's request to sell malt and vinous beverages. Vote 4-0-0, motion carried.

16. Town Articles

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved to place an article on the Town Meeting Warning to transfer \$100,000 from FY2006 General Fund Surplus to Capital Budget for the local cost share of the Main Street Bridge Project. Vote 4-0-0, motion carried.

Selectboard Meeting on January 23, 2007
in Technical Academics Room of Randolph Technical Career Center

Upon motion (Hutchinson/butterfield) duly adopted, the Board approved to place an article on the Town Meeting Warning to transfer \$64,000 from the FY2006 General Fund Surplus to the Capital Budget for the purpose of building repairs on town owned buildings. Vote 4-0-0, motion carried..

Upon motion (Springer/Hutchinson) duly adopted, the Board approved to place an article on the Town Meeting Warning to ask the voters to authorize an expenditure no more than \$1,800 to conduct a study to locate a work camp in the Town of Randolph. Vote 3-1-0 (butterfield opposed), motion carried.

17. Dedicate the Town Report

It was suggested that the Town Report be dedicated the Town report to the volunteers and employees. The Board will finalize this decision at a Special Selectboard Meeting.

18. Warrants

Upon motion (butterfield/Townsend) duly adopted, the Board approved the warrants as presented. Vote 4-0-0, motion carried.

19. Minutes

a. Public Informational Meeting on Work Camp

Upon motion (butterfield/Springer) duly adopted, the Board approve the January 17, 2007 Public Information meeting on the Work Camp as written. Vote 4-0-0, motion carried.

b. Special Meeting

Upon motion (Springer/Hutchinson) duly adopted, the Board approved the January 17, 2007 Special Selectboard Meeting as written. Vote 4-0-0, motion carried.

c. Public Informational Meeting on proposed FY2008 Budget

Upon motion (Springer/Townsend) duly adopted, the Board approved the January 13, 2007 Public Information meeting on the proposed FY2008 Budget as written. Vote 4-0-0, motion carried.

d. Regular Meeting

Upon motion (Springer/Townsend) duly adopted, the Board approved the January 9, 2007 Regular Selectboard meeting as written. Vote 4-0-0, motion carried.

f. Tri-town Alliance

Upon motion (Springer/Townsend) duly adopted, the Board approved the January 11, 2007 Tri-town Alliance as written. Vote 4-0-0, motion carried.

Selectboard Meeting on January 23, 2007
in Technical Academics Room of Randolph Technical Career Center

20. Other Business

a. WRVA billing

White River Valley ambulance submitted a request for an increase in their monthly payment for an additional \$5,443.33

Upon motion (Townsend/Hutchinson) duly adopted, the Board amended payments to the White River Valley Ambulance in the amount of \$5,443.33 per month until the allotted amount is spent. Vote 4-0-0, motion carried.

b. Vermont Coalition of Municipalities

Upon motion (Springer/Townsend) duly adopted, the Board declined Vermont Coalition of Municipalities request to join their organization. Vote 4-0-0, motion carried.

c. Announcement

Household Hazardous Waste Days will be conducted on May 12, 2007 and October 6, 2007.

21. Executive Session.

Attendees: Hutchinson, butterfield, Townsend, Springer and Yoci. Hutchinson took remain minutes.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to enter into an Executive Session at 10:00 p.m. to discuss a personnel issue. Vote 4-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted the board moved to exit Executive Session at 10:26 p.m. Vote 4-0-0, motion carried.

Action:

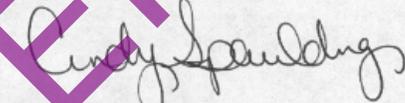
Upon motion (Springer/Townsend) duly adopted, the Board moved to increase John Clough's vacation from two weeks to three weeks. Vote 4-0-0, motion carried.

Upon motion (Springer/butterfield) duly adopted, the Board moved to raise Robert Runnals salary to \$38,980 retroactive to January 1, 2007. Vote 4-0-0, motion carried.

22. Adjournment

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to adjourn at 10:34 p.m. until the next scheduled Special Selectboard meeting of January 31, 2007 at 7:00 p.m. in the Municipal Building. Vote 4-0-0, motion carried.

Respectfully submitted,



Cindy Spaulding
Recorder

**Special Selectboard Meeting of January 31, 2007 at 7:00 p.m.
in the Municipal Building at 7 Summer Street**

Selectboard: James Hutchinson, Lawrence Townsend, Tom Schersten, Stephen Springer and dawn butterfield

Municipal Staff: Cindy Spaulding (Recorder)

Public Attendees: Ken Goss, Peter Butterfield, Rob Niebling (Randolph Chamber of Commerce) and Lynn Irish (Randolph Chamber of Commerce).

Mr. Hutchinson called the meeting to order at 7:00 p.m.

1. Approve Warning of for Town Meeting

a. Randolph Chamber of Commerce Article

Mr. Hutchinson explained that representatives of the Randolph Chamber of Commerce were attending the meeting to discuss their request for funding the 4th of July parade.

Mr. Niebling reported that the Chamber of Commerce did not receive enough signatures for a petition on Special Appropriations. He presented a brief synopsis of that the Chamber was requesting \$2,500 for the purpose of defraying some of the cost for the 4th of July Parade. This money would be used for the purpose of traffic control through out the 4th of July festivities in Randolph. The Chamber hires off duty law enforcement officers to direct traffic during the parade.

Q: Are all law enforcement officers in the Randolph Police Department on duty during the parade?

There are two officers on duty from Randolph, but they are not paid by the Chamber. The Chief volunteers his time to the event and any officers directing traffic during the parade are paid for by the Chamber.

Q: Does the Chamber obtain any other funding for the 4th of July event?

A: The Chamber solicits donations from area businesses.

Q: What does it cost to put this event on?

A: It costs between \$4,500 and \$5,000.

Q: Has the Chamber done a study to find out how much money the 4th of July event generates with area businesses?

A: No study has been done. There are several types of businesses that benefit the parade and the events that follow.

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to place the Randolph Chamber of Commerce's request of \$2,500 as an article on the Town Meeting Warning under Special Appropriations. Vote 5-0-0, motion carried.

Article will read: Shall the Town voters authorize the expenditure of \$2,500 to be raised by taxes in support of the Randolph Area Chamber of Commerce to help cover expenses of the 4th of July parade? (This will be Article 16)

b. Tennis Reserve Fund

**Special Selectboard Meeting of January 31, 2007 at 7:00 p.m.
in the Municipal Building at 7 Summer Street**

Upon motion (butterfield/Springer) duly adopted the Board moved to place an article on the Town Meeting Warning to create a “Tennis Court Reserve Fund” under For Discussion and Action from the floor. Vote 5-0-0, motion carried.

Article will read: Shall the Town voters approve the creation of a reserve fund that shall be called “Tennis Court Reserve Fund” for the purpose of accepting donations to be used for the Tennis Court improvements? (Article 39)

c. Schedule Public Information Meeting

Upon motion (Hutchinson/Townsend) duly adopted the Board scheduled the Public Hearing and Informational Meeting on the Town Budget and warned articles for Town Meeting on Monday, March 5, 2007 at 7:00 p.m. in the Chandler Music Hall at 71—73 North Main Street. Vote 5-0-0, motion carried.

d. Bonding Obligations for the Chandler Music Hall

Upon motion (Springer/Hutchinson) duly adopted, the Board moved to place an article on the Town Meeting Warning for a General Obligation Bond not to exceed \$750,000 to be repaid over twenty years for the purpose of safety and handicap access needs in the Chandler Music Hall. Vote 5-0-0, motion carried.

Article will read: Shall the Town voters authorize the issuance of General Obligation Bonds in an amount not to exceed \$750,000, to be repaid over twenty (20) years by General Fund taxes for the purpose of performing fire safety, public safety and handicapped access changes needed in the Chandler Music Hall? (Article 8)

Discussion: The Board is concerned with the proposed improvements to the Chandler and the Centennial Project.

e. Feasibility Study for Work Camp

Upon motion (Townsend/Springer) duly adopted, the Board moved to reconsider the article on funding a feasibility study for locating a Work Camp in Randolph. Vote 5-0-0, motion carried.

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to remove the article requesting authorization for an expenditure of \$1,800 to conduct a feasibility study of locating a Work Camp in Randolph. Vote 5-0-0, motion carried. (Article removed from warning)

Upon motion (Hutchinson/Schersten) duly adopted, the Board approved the Warning for Town meeting to be conducted on Tuesday, March 6, 2007 at 10:00 a.m. in the Chandler Music Hall, Articles 1 through 32 will be voted by Australian Ballot, Articles 33 through 40 will be called for consideration from the floor. Vote 5-0-0, motion carried.

**Special Selectboard Meeting of January 31, 2007 at 7:00 p.m.
in the Municipal Building at 7 Summer Street**

2. Support Letter to Vermont Land Trust

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the support letter to Vermont Land Trust on behalf of the Pinello Farm. Vote 5-0-0, motion carried.

3. Town Manager's Contract

The Board and Mr. Butterfield reviewed the final draft of the Town Manager's Contract. Ms. butterfield recused herself from all discussions as it was a conflict of interest on her part.

Changes were made as follows: remove *willingful neglect* to *derelection of duty*; Add Probationary section with 90 day probationary period; Change Section 7 to Automobile/Communications, remove in parentheses *including car phone and two way radio*; ad: Town shall supply a cell phone for the use of the Town Manager, Butterfield will reimburse Town for any costs incurred for personal use of cell phone; and change four weeks vacation to three weeks vacation.

Upon motion (Hutchinson/Townsend) duly adopted, the Board accepted the Town Manager's amended contract and schedule a formal signing of the document on February 13, 2007 at their regular meeting. Vote 4-0-1 (butterfield recused).

4. Adjournment

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 8:41 p.m. until the next scheduled Selectboard meeting of February 13, 2007 at 7:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Selectboard Meeting of February 13, 2007
At Technical Academics Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer, and dawn butterfield.
Absent: Tom Schersten

Municipal Staff: Cindy Spaulding (Recorder), Joseph Voci (Assistant to Town Manager/Director of Public Works), Pat French (Assessor) and Alex Easton (Media)

Public Attendees: Peter M. Butterfield (New Town Manager), Ben Merrill, Linda Samson, Ken Goss, Jeanne Goss, Rita Hull, and Jeremy Vorce

Mr. Hutchinson called the meeting to order at 7:03 p.m.

Introductions:

1. Public Comment

a. Dudley Street

Ms. Hull, Ms. Samson and Mr. Vorce questioned the status of the Environmental Court case against Doug Finkle regarding the Junkyard and Solid Waste Ordinance Violation on Dudley Street. The Board informed the residents of Dudley Street that the court-appointed Special Master informed Town Attorney Peter Nowlan that the Hodgdon Brothers would be coming in to clean up the property in the next two weeks.

The Dudley Street residents voiced their concerns for other zoning violations such as an apartment and storage unit on Doug Finkle's property. They felt that the town should pursue these as well.

Q: Will the Storage Unit be part of the property clean up, since Mr. Finkle has moved some of the questionable junk in to it?

A: Contact the Special Master with this question. *Suggestion by the Board to contact the Special Master every few days.*

Q: Did the town receive a letter from Century 21 regarding the Vorce's property? The letter indicates that the real estate agency is having difficulties selling the Vorce's property due to the current situation of a junk yard across the street. Prospective buyers are turned away by current view across the road.

A: Suggestion to submit a letter to the Board of Abatement. The Vorce's already get a 5% tax rate reduction reflected by the current situation. The entire neighborhood gets the same reduction on their property taxes. When the reappraisal company appraised the town they reviewed Dudley Street carefully and the housing prices are affordable, it was not a big affect on the value of the property. The number of recent sales verified that there was not affect.

Mr. Butterfield will review the status the zoning violations of the apartment and storage unit at Mr. Finkle's property on Dudley Street and the town's responsibility.

Ms. Samson voiced her frustration that the town is doing nothing for the situation and is putting the Dudley Street residents in a difficult position and making their lives unbearable. Again, the Board strongly suggested that they document all incidents that occur, and a pattern may start to form.

Selectboard Meeting of February 13, 2007
At Technical Academics Room of Randolph Technical Career Center

Q: Are the Dudley Street Residences satisfied with the Randolph Police Department patrolling the street five times per shift?

A: Yes we are satisfied.

Comment: The Police Department has instructed their dispatchers that all calls coming from the Dudley Street area should be treated as high priority.

Comment: The Vorces informed the Board that they have been instructed by the State that their foster children should not be allowed out of their residence without supervision as the area is a hazard to children.

Q: If an area is considered a hazard by the State for the children in foster care, what about the neighborhood children?

A: It is suggested to have a meeting with Mr. Butterfield and the State agency to review this concern. *Note: Mr. Butterfield, Vorces, Hull and Sampson will meet on February 19 at 1:00 p.m. in the Town Manager's office.*

Mrs. Hull wondered whether, if the judge considered the outdoor tires a safety hazard, there was a safety hazard for Mr. Finkle to store them in his basement.

b. Efficiency Vermont

Mr. French suggested that the Town look into the Efficiency Vermont for street lighting and other alternatives. The Board suggested that Mr. French explore it further and put it on the February 27's meeting agenda.

2. Town Manager's Contract

d. butterfield recused herself from discussion and motion.

Upon motion (Springer/Townsend) duly adopted, the Board approved the Town Manager's Employment Agreement with Peter Butterfield. Vote 3-0-0 (d. butterfield recused)

3. Braintree Fire Contract

The Board reviewed the Town of Braintree's concern regarding for paying 100% of their Grand List for Fire Services with Randolph. They claim they are not equal to Randolph and have no voice in the budget process. Randolph Fire Department's budget covers all three of the fire departments and Braintree feels that they should only be paying for the Village Fire Department. They are offering to pay 80% of the Grand List assessment, which is about \$36,883. The Board feels that this is now a form of negotiating a contract and suggested that there be a meeting with Braintree Selectboard members prior to the Tri-town meeting scheduled for March 17 at 7:00 p.m. Mr. Hutchinson will contact Braintree Selectboard with this suggestion.

Selectboard Meeting of February 13, 2007
At Technical Academics Room of Randolph Technical Career Center

4. Review Insurance Denial on Windshield

Mr. Hutchinson was asked by Mrs. Corliss of Braintree for the Board to review a recently denied insurance claim involving the windshield of her vehicle and a town highway truck. The town's insurance company denied the claim as the town is not legally liable for the damage to her windshield. The Board reviewed the documents from the insurance company and concluded that it was correct. No action taken on this request.

5. Committee Reports

a. Ancient Roads

Mr. Springer reported that the Ancient Roads Committee meets every Friday afternoon to research ancient roads. The committees have gone as far back as 1947 and have found a number of discrepancies. It was reported once the research is complete and the town may have a new highway map. Mr. Hutchinson informed the Board there has been an additional \$200,000 appropriated by the House for Ancient Roads for towns researching Ancient Roads.

b. Forest Committee

Mr. Springer reported that the Forest Committee met on Monday and highlighting a brochure that would promote all of the public forests in Randolph. Highlight brochure of Public Forest Lands.

c. Water and Sewer Committee

- Power allocation request at 13 Maple Street

Upon motion (Springer/Hutchinson) duly adopted, the Board (as Sewer Commissioners) approved James W. Powers, Jr.'s request for additional water and sewer allocations of 405 and 210 gallons per day respectfully for a third unit at 13 Maple Street. Vote 4-0-0, motion carried.

- Green Mountain Gospel Chapel

Upon motion (Springer/Townsend) duly adopted, the Board (as Sewer Commissioners) approved the Green Mountain Gospel Chapel's request for additional sewer allocation of 992 gpd for the school, church suppers, and infiltration at 106 Hebard Hill Road. Vote 4-0-0, motion carried.

- JH Civil Design

Upon motion (Hutchinson/butterfield) duly adopted, the Board (as Sewer Commissioners) approved the engineering services contract with JH Civil Design, Inc. in the amount not to exceed \$4,000 to conduct a feasibility study on the Route 66 water problem. Vote 4-0-0, motion carried.

Upon motion (Hutchinson/Springer) duly adopted, the Board appointed Peter Butterfield as signatory on the contract. Vote 4-0-0, motion carried.

Selectboard Meeting of February 13, 2007
At Technical Academics Room of Randolph Technical Career Center

- Restorative Justice: Safer Communities

Mr. Springer presented a short report of the *Safer Communities: Restorative Justice* meeting he attended on Thursday February 8. Highlighted the Safer Communities grant (of \$15,000) should be awarded within 6-8 weeks. The Advisory board will be a working board; the grant funds will be used to hire a part time coordinator and the Town Manager would be the supervisor. It was suggested that the Town Manager sit on the Advisory Board.

6. Manager's Report

Mr. Voci presented the Manager's report verbally:

- Draft letters (Parking, White River Valley Ambulance, Maintenance of Private Roads and ROW Letter)
- Parking Meters request to sell

Upon motion (Springer/Hutchinson) duly adopted, the Board authorized Joseph Voci to sell the parking meters. Vote 4-0-0, motion carried.

- Highway Equipment--Replacement of a Highway Loader and funding
- Employee Health Screening received \$3,400 hold an employee appreciation day. The Town will include those who serve on volunteer boards, as well.
- Health Insurance, VLCT and the prescription drug coverage
- Change salary positions referred to Town Manager (Butterfield)
- Delinquent Taxes are down
- Suggested Salary increases for two support staff positions
(Tabled for February 27 meeting, Town Manager will review the recommendation)
- Thank you for the Selectboard: Mr. Voci thanked the Board for placing confidence in him during this transition without a Town Manager.

7. Professional Service Agreement

Upon motion (Springer/Hutchinson) duly adopted, the Board approved a Professional Services Agreement for Annual Inspection of Randolph Landfills with DuBois and King Inc. Vote 4-0-0, motion carried.

Upon motion (Hutchinson/Springer) duly adopted, the Board appointed Peter Butterfield as signatory on the contract with DuBois and King, Inc. for Professional Services. Vote 4-0-0, motion carried.

8. Licenses

- a. Second Class Liquor License and Tobacco Licenses

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the renewal of Floyd's Store's Second Class Liquor license to sell malt and vinous beverages. Vote 4-0-0, motion carried.

Selectboard Meeting of February 13, 2007
At Technical Academics Room of Randolph Technical Career Center

Upon motion (butterfield/Hutchinson) duly adopted, the Board approved Floyd Store's application to sell tobacco products. Vote 4-0-0, motion carried.

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the renewal of Brooks Pharmacy #369's Second Class Liquor license to sell malt and vinous beverages. Vote 4-0-0, motion carried.

Upon motion (butterfield/Hutchinson) duly adopted, the Board approved Brooks Pharmacy #369's application to sell tobacco products. Vote 4-0-0, motion carried.

b. First Class Restaurant License

Upon motion (Springer/Hutchinson) duly adopted, the Board approved the renewal of the Three Stallion Inn, Inc.'s First Class Restaurant License to sell malt and vinous beverages. Vote 4-0-0, motion carried.

Upon motion (Springer/Townsend) duly adopted, the Board approved the renewal of Valley Bowl, Inc.'s First Class Restaurant License to sell malt and vinous beverages. Vote 4-0-0, motion carried.

Upon motion (Springer/Hutchinson) duly adopted, the Board approved the renewal of Randolph Village Pizza's First Class Restaurant License to sell malt and vinous beverages. Vote 4-0-0, motion carried.

c. Caterer License

Upon motion (butterfield/Springer) duly adopted, the Board approved Pond village Restaurant's, Inc's Caterer's License to sell malt and vinous beverages and spirituous Liquors at the Annual 'Thank you' reception for Gifford Medical Center supporters to be conducted at the Chandler Center for the Arts on March 17, 2007 between 5:00 p.m. and 8:00 p.m. Vote 4-0-0, motion carried.

9. Warrants

Upon motion (Springer/Townsend) duly adopted, the Board approved the warrants as presented. Vote 4-0-0, motion carried.

10. Minutes

Upon motion (Springer/Townsend) duly adopted, the Board approved the minutes of January 23, 2006 Public Hearing meeting as written. Vote 4-0-0, motion carried.

Upon motion (Springer/Townsend) duly adopted, the Board approved the minutes of January 23, 2006 Sewer Commissioner's minutes as written. Vote 4-0-0, motion carried.

Upon motion (Springer/Townsend) duly adopted, the Board approved the minutes of the January 23, 2006 Regular meeting as written. Vote 4-0-0, motion carried.

Upon motion (Springer/Townsend) duly adopted, the Board approved the minutes of January 31, 2006 Special meeting as written. Vote 4-0-0, motion carried.

Selectboard Meeting of February 13, 2007
At Technical Academics Room of Randolph Technical Career Center

11. Other Business

a. Press Release

The Board reviewed the press release announcing hiring Peter Butterfield as Town Manager. There is a correction to place "Mr". in front of Butterfield, instead of just using Butterfield.

b. Public Information Meeting

The Board scheduled a special information meeting for Article 8 of the Town Meeting Warning regarding bonding up to \$750,000 for the Chandler Music Hall public safety upgrades. This meeting is scheduled for February 22, 2006 at 7:00 p.m. in the Chandler Music Hall or the Gifford Medical Center Conference rooms (if available).

c. Announcement

Mr. Voci announced that the Transfer Station would be closed on Wednesday due to the prediction of the weather being blizzard like.

d. CHAMPPS Grant

Mrs. butterfield informed the Board that there are funds available through a grant from the Vermont Department of Health for health, wellness, and substance abuse prevention work. Up to \$150,000 will be granted per area and all agencies and organizations should work collaboratively. If the town is the lead agency, the funds would only be a pass through.

Upon motion (butterfield/Springer) duly adopted, the Board moved to make the town available as lead agency on the CHAMPPS Grant unless another agency comes forward. Vote 4-0-0, motion carried.

12. Adjournment

Upon motion (Springer/Hutchinson) duly adopted, the Board moved to adjourn until the Special Informational Meeting on February 22, 2006 at 7:00 p.m. in the Chandler Music Hall or Gifford Medical Center Conference Rooms. Vote 4-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Public Informational Meeting of February 22, 2007
In the Chandler Music Hall at 71-73 North Main Street

Selectboard: James Hutchinson, dawn butterfield, and Stephen Springer. Absent: Tom Schersten and Lawrence Townsend

Municipal Staff: Peter Butterfield (Town Manager)

Public Attendees: Ken Goss, Sharon Rives; Janet Watton, Tim Branstetter, Joseph Voci, Barbara Springer, Jeff Stetter, Betsy Catlin and Becky McMeekin

Mr. Hutchinson opened the meeting at 7:00 p.m.

Mr. Hutchinson explained the purpose of the information meeting was to discuss Article 8 of the Town Meeting Warning. Article 8's question is: *Shall the Town voters authorize the issuance of General Obligation Bonds in an amount not to exceed \$750,000, to be repaid over twenty (20) years by General Fund taxes for the purpose of performing fires safety, public safety and handicapped access changes needed in the Chandler Music Hall?*

Mr. Hutchinson clarified that the bond vote is for the maintenance of the Chandler Music Hall deferred over fifty years and the money will not be for the Centennial Expansion project.

The Architect Firm presented plans of the entire project and the parts covered by the vote with the structural components and new exits for fire safety, sprinkler system, accessibility ramps, elevator renovating the restrooms and insulation. The upgrade estimate of \$750,000 is from January 2006

If the costs are broken down it will go up each year as workers are mobilized. The building is grandfathered by Labor and Industry until the work is started on the building, then all requirements are in place. The cost to each household would be approximately 29 dollars a year on a \$200,000 house for the next twenty years.

There have been concerns to have the Selectboard and the Chandler Trustees improve communications on the entire project and the upgrades to the Chandler Music Hall. The town having a role in the beginning of the Centennial Project was an oversight.

The Chandler Trustees will be attending the March 5, 2007 Public Hearing and Informational Meeting on the town budget and warned articles to defend the upgrades.

The towns of Braintree and Brook have similar articles warned for town meeting to help with bringing the Chandler Music Hall up to building code.

Mr. Hutchinson thanked the audience for coming and reminded them of the Public Hearing and Informational meeting on March 5, 2007.

The Informational Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Peter M. Butterfield
Town Manager

PMB:css

Selectboard Meeting of February 27, 2007
at Technical Academics Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer and dawn butterfield.
Absent: Tom Schersten

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager) and Joseph Voci (Public Works Director)

Public Attendees: Mary Hardy, Jeanne Goss, Ken Goss, Perry Armstrong, Karl Flint, and Carol Flint and Barbara Springer.

Mr. Hutchinson called the meeting to order at 7:00 p.m.

Introductions were given

1. Public Comment

Perry Armstrong informed the board that he and three other commercial property owners on Hull Street would like to reconnect to the sewer system. History showed that two of the commercial properties legally disconnected from the village sewer service. The three property owners are willing to pay \$2,500 a piece to help the town with upgrading the line for them to connect. Further discussion was the old line would have to be upgraded to accommodate additional users.

Upon motion (Hutchinson/Springer) duly adopted, the Board referred Mr. Armstrong's request to upgrade the Sewer line near 14 Hull Street to the Water and Sewer Advisory Committee. Vote 4-0-0, motion carried.

2. White River Valley Ambulance

Mr. Butterfield informed the Board that he received a telephone call from a reporter at the Herald asking why Randolph was not "paying their fair share" to White River Valley Ambulance. That comment was in reference to the fact that the Town of Randolph had presented a compromise budget that was significantly less than the \$224,668 WRVA requested. It was the first Mr. Butterfield had heard about the issue.

Discussion: Members Mary Hardy and Carol Flint of the Budget Committee and Barbara Springer, Randolph's representative to WRVA presented the outcome of their meeting with WRVA attended by six representatives (Hardy, Flint, Springers, Clough and Voci) from Randolph and Jocelyn Stohl and Pat Edwards from WRVA. Randolph presented a compromise budget to representatives of WRVA. Both parties reviewed the compromise budget line by line and came up with a figure \$197,000 respectfully. They also reviewed a plan for WRVA to increase collections and their in-house financial stability. It was the Randolph delegations' understanding that the WRVA full board would accept this compromise, but they did not. In order to avoid miscommunication between Randolph and WRVA, the consensus of the Selectboard is to attend the next WRVA Board of Directors meeting on March 15. Besides the compromised budget, Randolph also offered to help cut WRVA costs by performing some vehicle maintenance for them.

Selectboard Meeting of February 27, 2007
at Technical Academics Room of Randolph Technical Career Center

3. Committee Reports

Mr. Springer presented an update on the East Valley Planning Committee's meeting of February 26. The Committee reviewed projects for consideration to include revitalizing the streets of East Randolph, upgrades and improvements to the East Valley Community Hall and the possible purchase of a field behind the Community Hall. A copy East Valley's Recreational survey was presented: the majority of the residents that took the survey were in favor of having recreational programs in the East Valley. It was suggested that the survey results be sent to the Boys and Girls Club of White River Valley.

4. Manager's Report

Mr. Butterfield presented his report verbally, outlining the resignation of a Police Officer, the Police Department charging \$10.00 for court ordered alcohol testing and the Governors Community Service Award nomination application.

5. Manager's Vehicle

Mrs. butterfield recused herself from discussion and vote.

A memo was presented to the Board recommending purchasing a 2004 Jeep Liberty from School Street Garage.

Upon motion (Springer/Townsend) duly adopted, the Board approved the purchase of a 2004 Jeep Liberty in the amount of \$12,900 from School Street Garage. Vote 3-0-0, motion carried.

6. Class II Highway Grants

Mr. Voci presented two projects to apply for two Class II grants through AOT. The proposed projects would be East Bethel Road and Windover Road.

Upon motion (Hutchinson/Springer) duly adopted, the Board approved to apply for two Class II Highway Road Program through the Agency of Transportation for the East Bethel Road and Windover Road. Vote 4-0-0, motion carried.

Discussion: What would the life expectance be for both roads? The life expectancy for Windover Road about eight years and the East Bethel Road approximately fifteen years.

7. Highway Finance Plan

Mr. Voci presented to the board that he and Mr. Butterfield met with the AOT agency with the Town's Budget.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the Annual Finance Plan for the Town Highways. Vote 4-0-0, motion carried.

Selectboard Meeting of February 27, 2007
at Technical Academics Room of Randolph Technical Career Center

8. Licenses

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the renewal of Cumberland Farms application to sell tobacco products. Vote 4-0-0, motion carried.

Upon motion (Hutchinson/Springer) duly adopted, the Board approved Cumberland Farms' Second Class Liquor license to sell malt and vinous beverages. Vote 4-0-0, motion carried.

Upon motion (Springer/Townsend) duly adopted, the Board approved Aramark Educational Services of Vermont's request to Caterer's License to sell malt and vinous beverages and spirituous Liquors for a Meeting Group to be conducted in Old Dorm Lounge at Vermont Technical College on March 20, 2007 between 5:00 p.m. and 7:00 p.m. Vote 4-0-0, motion carried.

9. Warrants

Upon motion (Springer/Townsend) duly adopted the Board approved the warrants as printed. Vote 4-0-0, motion carried.

10. Work Camp

Mrs. Butterfield read a statement that the Selectboard and Town had several projects to move on. She felt that crafting a contract favorable to the Town and overseeing the Camp's development and implementation would require a level of attention to detail that might distract from the other projects needing attention.

Upon motion (butterfield/Townsend) duly adopted, the Board moved cease exploring a Work Camp in Randolph and to send a letter to the Department of Corrections indicating that Randolph is no longer interested in pursuing a work camp. Vote 4-0-0, motion carried.

Discussion: The consensus of the Board is that the Work camp programs are truly rehabilitative, but the perceptions around a "prison town" may be detrimental to Randolph.

10. Minutes

- February 13

Upon motion (butterfield/Townsend) duly adopted, the Board approved the minutes of February 13, 2007 Regular Meeting as written. Vote 4-0-0, motion carried.

- February 22 Public Information

Upon motion (Springer/Hutchinson) duly adopted, the Board approved the minutes of February 22, 2007 Public Information Meeting as written. Vote 3-0-1 (Townsend abstained).

Selectboard Meeting of February 27, 2007
at Technical Academics Room of Randolph Technical Career Center

12. Signatory for Grants

Upon motion (Hutchinson/Springer) duly adopted, the Board appointed Peter Butterfield as signatory on the monthly Water, Wastewater and Landfill Reports. Vote 4-0-0, motion carried.

13. Other Business

- Conservation Easement for the Pinello Farm. This will be reviewed by the Conservation Commission and a recommendation will be forthcoming.
- Announcements:

The Public Hearing Informational Meeting is taking place on March 6, 2007 at the Chandler Music Hall and the Town Meeting will be conducted on March 6, 2007 at the Chandler Music Hall.

- Equalized Education Value

Upon motion (butterfield/Hutchinson) duly adopted, the Board approved the Equalized Education Property Value and Coefficient of Dispersion in the amount of \$347,951,000. Vote 4-0-0, motion carried.

14. Adjournment

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn until the Public Hearing and Informational Meeting on March 5, 2007 at 7:00 p.m. in the Chandler Music Hall. Vote 4-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Public Hearing and Informational Meeting on March 5, 2007 at 7:00 p.m.
At the Chandler Center for the Arts

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer, dawn butterfield, and Tom Schersten

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager) and Joseph Voci (Public Works Director) and John Clough (Finance Director).

Public Attendees: James Yerrington, Pamela Yerrington, Ken Goss, Jeanne Goss, Merton Partridge, Skip Tabor, Patrick French, Wink Willett, Tim Bransetter, Sharon Rives, Rebecca McMeekin, Barbara Springer, Janet Watton, Carol Flint and Al Floyd.

Mr. Hutchinson called the meeting to order at 7:10 p.m.

Mr. Hutchinson explained the purpose of the Public Hearing and Informational Meeting was to provide information on the proposed FY2008 Budget and other warned articles on the Town Meeting Warning.

He presented a power point presentation of the FY2008 Budgets.

RANDOLPH MUNICIPAL BUDGET		GENERAL BUDGET HIGHLIGHTS	
FY 2008 (Ends June 30 2008)		• TOTAL INCREASE = \$16,044 = .2%	
GENERAL -	\$776,811 increase = \$16,044 = .2%	• INSURANCE COSTS = \$6560 increase	
HIGHWAY -	\$914,995 increase = \$29,064 = .3%	• WRVA INCREASE = \$38,112 increase (24%)	
CAPITAL -	\$716,845 increase = \$11,729 = 1.7%	WITHOUT 2 ITEMS = <u>\$28,628 LESS</u>	
TOTAL -	\$2,408,651 increase = \$56,837 = 2.3%		
Spec. Approps -	\$62,648 increase = \$930 = 1.5%		
POLICE -	\$404,940 increase = \$29,845 = 8%		
articles			

General Fund total increase is \$16,000 is one fifth of a cent. Part of the budget is Randolph's assessment of White River Valley ambulance an increase \$38,112 increase (24%) Assessment is based on a per capita basis for WRVA and Randolph is the largest of all eight towns.

HIGHWAY BUDGET HIGHLIGHTS
• TOTAL INCREASE - \$29,064. = .2%
• FUEL COSTS - \$62,450 increase = 66%
• INSURANCE COSTS - \$6589 increase = 98.2%
• 2 ITEMS = \$69,034
• DIFFERENCE WITHOUT
<u>\$34,970 LESS</u>

Public Hearing and Informational Meeting on March 5, 2007 at 7:00 p.m.
At the Chandler Center for the Arts

Highway Budget has a total increase of \$29,064 which is a .2% increase from last year. This is all due to the careful spending in the department.

Capital Budget: several items that form this budget. Broader range of items because of value and longevity of subjects.

7

CAPITAL BUDGET FY 08	
• BOND PAYMENTS =	\$515,486 - dn \$33,630
• HIGHWAY EQUIP RESERVE =	\$68,000 - up \$3,000
• PAVING RESERVE FUND =	\$65,000 - up \$3,000
• FIRE EQUIP RESERVE FUND =	\$76,000 - up \$3,000
• DUMP TRUCK FUND =	\$45,000
• ONE TON PAYMENT =	\$16,000
• CHELSEA RD OVERRUN =	\$95,000
• MAIN ST. BRIDGE =	\$36,359 - up \$36,359
• MAIN ST. BRIDGE EXTRA =	\$100,000 - up \$100,000
• BUILDING REPAIR =	\$64,000 - up \$64,000
• TOTAL =	\$1080,845 up \$175,729
• LANDFILL FUND =	\$200,000
• TRANSFER FROM SURPLUS	\$164,000
• TAXES =	\$716,845 = 17.52 cents ('07 = 17.24)

Capital Budget is based on a broad range of items because of their value or longevity, such as purchase of heavy equipment to highway infrastructure. The town still has a large bond indebtedness, two thirds of the bond payments go toward principal and the other third goes toward interest. We are trying to stay away from bonding, which is the reason for legally establishing reserve funds. The change in usage of the reserve funds can only be done by the voters. With the reserve funds we would be able to purchase equipment every few years without borrowing.

8

BUILDING REPAIR FUND	
• Chandler roof (non-grant portion) -	\$17,500.
• Police station roof -	\$40,000.00
• Transfer station building roof -	\$3,000.
• Library masonry repointing -	\$3,500.

We are asking to establish a Building Repair Fund for the purpose to replace maintenance repairs such as roofs or masonry on town owned building. Examples were given of four buildings in need of major repairs.

SPECIAL APPROPRIATIONS	
FY - '08	FY - '07
19 Items	19 Items
Total = \$62,648	\$61,617
NEW	

SPECIAL APPROPRIATIONS '08	
• Boys & Girls Club	• Randolph Senior Ctr.
• CV Adult Basic Ed	• Safeline Inc
• CVCAC	• Stagecoach
• Clara Martin Center	• VAVBI
• Green Up Vermont	• VT Center for Ind. Living
• Interfaith Caregivers	• Visiting Nurse Assoc.
• Kids Place	• White River Partnership
• Orange City Court Diversion	• White River Craft Ctr.
• CV Council on Aging	• Randolph C of C
	• Rand. Conservation Fund

Special Appropriations are a list of organizations asking for money from the town. There are nineteen this year. The new organizations for special appropriations are White River Craft Center and Randolph Chamber of Commerce. The Randolph Chamber of Commerce is asking for \$2,500 for the policing of the 4th of July parade. In the past the RCC has funded this alone.

Q: Why is there a request for bonding for the Chandler; thought we were trying to get out of long term debt?

A: The Chandler Bonding is not being presented by the Capital Budget. The long term debts are decreasing each year.

Q: How much money is in the Landfill Depreciation Fund?

A: There is about 1 million.

Q: Will this fund be available in the future?

A: We are taking \$200,000 with interest and principal, this will eventually run out.

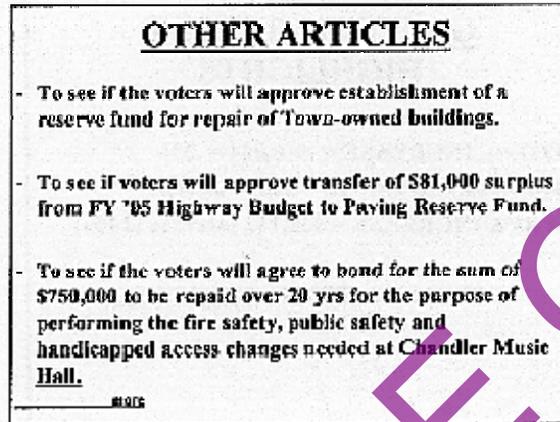
POLICE HIGHLIGHTS
• FY '08 increase = \$29,845 = 8%
• Vehicle repair increase \$4,500
• Janitor services increase = \$900
• Utilities increase = \$700
• Computer costs increase = \$2550
• Vehicle fuel increase = \$2000
• Grant revenue decrease = \$21,122
(total direct cost for officers -\$5,500)

POLICE BUDGET COMPARISON		
TOWN	BUDGET	COST /CAPITA
BELLOWS FALLS	\$694,406	\$220
WATERBURY	\$337,370	\$198
BERLIN	\$500,000	\$175
MIDDLEBURY	\$1,258,000	\$156
RANDOLPH**	\$419,050	\$155
SWANTON	\$370,693	\$145
NEWPORT	\$608,104	\$121

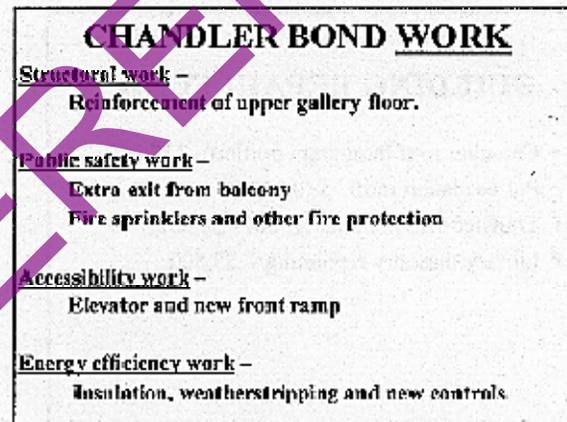
The Police Budget has only increased by \$29,845 which is about 8%. The department is at full force and we are not paying overtime or special officers to fill a full time slot.

Q: Is the fuel for all departments purchased through the Highway Department?
A Yes, it is a pass through.

Other Australian Ballot Articles on the Warning are to seek the voters' approval to transfer \$81,000 surplus from the FY05 Highway Budget to the Paving Reserve Fund. These funds may be used to pave the Mason Road, if it is needed. IT is more expensive for maintenance of a paved road than a gravel one.



To seek the approval of the voters to bond \$750,000 for the accessibility needs of the Chandler Music Hall.



Tim Bransetter, presented to the audience, the Chandler Trustees vision for the Chandler Music Hall by adding on to the back of the Hall, placing more bathrooms in the basement and upgrading the floor in the upper gallery. The \$750,000 bond request would be used for structural components, new exits for fire safety, sprinkler system, handicap accessibility ramps, and insulation. The cost for each household would be approximately 29 dollars a year on a \$200,000 house for the next twenty years. to update and bring the hall into building compliance.

Q: How long would it take for the project to be completed?

A: It would take about fifteen months to complete.

Q. By doing upgrades on the gallery would this increase its capacity?

A. Yes this would increase the gallery's capacity.

Q: By spending the money on the property would this increase its value? If so, how much?

A: Yes, it would increase the value. It would be a little over four million dollars.

Q. Do you feel confident with this project?

A. Yes, we do. Especially, if we get a jump start from Randolph.

Q. Who would own the building once the upgrades and additions are done?

A: The town would still own the building. We are reviewing the current lease agreement.

17 <u>OTHER ARTICLES</u>	18 <u>OTHER ARTICLES</u>
<ul style="list-style-type: none">• To see if the voters will approve transfer of up to \$100,000 from General Fund FY '06 surplus to Capital Budget to pay the balance of the local share of the cost of the Main Street Bridge.• To see if voters will approve the transfer of \$64,000 from FY '06 General Fund Budget surplus to the Building Repair reserve fund to pay cost of FY '08 repairs.	<ul style="list-style-type: none">• To see if the voters will approve establishment of a Skating Rink Reserve Fund to receive donations for improvements to the skating rink.• To see if voters will approve establishment of a Tennis Court Reserve Fund to receive donations for repair of the School St tennis courts.

Mr. Hutchinson explained the other articles of transfer of \$100,000 from General Fund FY06 Surplus to Capital Budget for the remaining balance of the local share of the Main Street Bridge. This is because the delay in the Main Street Bridge Construction to this year. Also, the transfer of \$64,000 from FY2006 General Fund Budget surplus to the Building Repair Reserve fund, this was explained earlier that it was for roof repairs on the Police Station, Chandler Music Hall, and Transfer Station as well as the masonry points on the Kimball Library.

Mr. Hutchinson explained that the Skating Rink and Tennis Court Reserve funds are for the purpose of setting aside money and donations to fund the Skating Rink and Tennis Court projects.

The audience questioned line item "Downtown Maintenance for side walks. The question was is this for the ones that were rebuilt. Mr. Hutchinson reminded the audience that Gifford Medical Center donated and included the South Main Street sidewalks, in their project which was no cost to the tax payers.

Public Hearing and Informational Meeting on March 5, 2007 at 7:00 p.m.
At the Chandler Center for the Arts

Audience questioned why \$2,500 in the Emergency Generator. It was explained that the Emergency Generator line item had increased as the inspection of the generators is over \$1,000 for each area.

Q: Are there any plans for air conditioning in the Chandler?

A: The air conditioning is already in the building.

Q: Why aren't the financial statements for White River Valley Ambulance and East Randolph Fire Department in the Town Report?

A: The organizations have their own Board of Directors.

Mr. Hutchinson asked if there were any other questions on the articles on the Town Meeting Warning. There was no more questions from the audience. Mr. Hutchinson thanked the audience for attending the public hearing and closed the hearing at 8:42 p.m.

Respectfully submitted,

Cindy Spaulding
Recorder

REFERENCE ONLY

Selectboard Meeting of March 13, 2007
In Technical Academics Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer and dawn butterfield and Ken Goss.

Municipal Staff: Cindy Spaulding (Recorder), Alex Easton (Media), Peter Butterfield (Town Manager) and Joseph Voci (Public Works Director).

Public Attendees: Jeanne Goss, Jim Yerrington, Pamela Yerrington and M.D. Drysdale (*Herald of Randolph, The*)

Mr. Hutchinson called the meeting to order at 7:00 p.m.

Welcome Ken to Board and Larry back to the Selectboard. Introductions were made.

1. Public Comment None
2. Organization for the Selectboard
 - a. Selectboard Officers

Upon motion (Townsend/Springer) duly adopted, the Board appointed James Hutchinson as Chairman of the Selectboard. Vote 5-0-0, motion carried.

Upon motion (Hutchinson/Springer) duly adopted, the Board appointed Lawrence Townsend as Clerk to the Selectboard. Vote 5-0-0, motion carried.

- b. Meeting Days

Upon motion (Springer/Townsend) duly adopted, the Board moved to continue meeting on the second and fourth Tuesdays from March until May at 7:00 p.m. in the Technical Academics Room of Randolph Technical Career Center; then meet the first and third Mondays starting in June at 7:00 p.m. with location of meeting to be announced. Vote 5-0-0, motion carried.

- c. Appointments

Upon motion (Springer/Goss) duly adopted, the Board appointed Peter Butterfield as Town Manager, Delinquent Tax Collector, Emergency Management Director; Patrick French as Assessor; Anne Cutler as Animal Control Officer/Enforcement Officer; Cindy Spaulding as Deputy Emergency Management Director and Emergency Management Coordinator and Local Emergency Planning Committee Representative; Ken Goss as Alternate Emergency Management Coordinator; Gretchen Kidder as Health Officer; John Daly as Inspector of Lumber, Shingles & Wood, Weigher of Coal; Robert Mollica as Pound Keeper; Mardee Sanchez as Sewage Officer (exp July 1, 2007), Sign Officer, Town Engineer and Tree Warden. Vote 5-0-0, motion carried.

Upon motion (Hutchinson/butterfield) duly adopted, the Board appointed Lawrence Townsend as Tri-Town Solid Waste Alliance Representative. Vote 5-0-0, motion carried.

Selectboard Meeting of March 13, 2007
In Technical Academics Room of Randolph Technical Career Center

Upon motion (Hutchinson/Springer) duly adopted, the Board appointed Jennifer Colby as Representative to Two Rivers-Ottauquechee Regional Planning Commission and Frank Reed as the alternate; Peter Butterfield as Two Rivers-Ottauquechee Regional Planning Commission Transportation Advisory Committee and Town Service Officer; Barbara Springer as Representative to White River Valley Ambulance Board of Directors and Lawrence Townsend as the alternate. Vote 5-0-0, motion carried.

d. Ancient Roads Review Committee

Upon motion (Springer/butterfield) duly adopted, the Board appointed Kenneth Goss as Chairman and appointed members Alan Campbell, Lisa Dyer, Jeanne Goss, Kenneth Hafner, Peter Magoon, Maria Puglisi and Steven Springer. to the Ancient Roads Review Committee. Vote 5-0-0, motion carried.

e. Budget Committee

Upon motion (Hutchinson/butterfield) the Board appointed Stephen Springer as Liaison to the Budget Committee. Vote 5-0-0, motion carried.

f. Capital Planning and Capital Budget

Upon motion (Springer/Townsend) duly adopted, the Board appointed James Hutchinson as Chair and appointed members Timothy Angell, Harvie Porter, Larry Richburg and Marty Strange. Vote 5-0-0, motion carried.

g. Chandler Center for the Arts

Upon motion (Hutchinson/Townsend) duly adopted the Board appointed Kenneth Goss as liaison to the Chandler Center for the Arts. Vote 5-0-0, motion carried.

h. Conservation Commission

Upon motion (Hutchinson/butterfield) duly adopted, the Board appointed Jennifer Colby and Warren Davoll to the Conservation Commission with terms to expire in 2011. Vote 5-0-0, motion carried.

i. Development Review Board

Upon motion (Hutchinson/Springer) duly adopted, the Board appointed Trini Brassard, Chris Recchia and John Becker to the Development Review Board with terms to expire 2010. Vote 5-0-0, motion carried.

j. Fence Viewers

Upon motion (Hutchinson/Springer) duly adopted, the Board appointed Timothy Angell, Mitchell Harrness and Kermit LaBounty as Fence Viewers. Vote 5-0-0, motion carried.

Selectboard Meeting of March 13, 2007
In Technical Academics Room of Randolph Technical Career Center

k. Forest Committee

Upon motion (Hutchinson/butterfield) duly adopted, the Board appointed Stephen Springer as Chair and members Lynn McNamara, Sidney McLam, Gerry Reymore, David Crosby and David Pagnelli to the Forest Advisory Committee. Vote 5-0-0, motion carried.

l. Fire Advisory Board

Upon motion (Townsend/Springer) duly adopted the Board appointed Kenneth Goss as Liaison and Kermit LaBounty as Chair to the Fire Advisory Board. Vote 5-0-0, motion carried.

m. Highway Advisory Committee

Upon motion (butterfield/Hutchinson) duly adopted the Board appointed Kenneth Goss as Chair and members Nan Gwin and Neil Richardson. Vote 5-0-0, motion carried.

n. Library Trustees

Upon motion (Hutchinson/Springer) duly adopted, the Board appointed dawn butterfield as Liaison to the Kimball Library Board of Trustees. Vote 5-0-0, motion carried.

o. Lined Landfill Review Committee

Upon motion (Hutchinson/butterfield) duly adopted, the Board appointed Lawrence Townsend as Chair and members Nan Gwin, Mary Hardy, Jason Lewis, Frank Reed and Joan Sax to the Lined Landfill Review Committee. Vote 5-0-0, motion carried.

p. Municipal Building Committee

Upon motion (Townsend/Hutchinson) duly adopted the Board appointed James Hutchinson as Chair and members Dennis Brown, Jeffrey Ellis, Patrick French, Ned Herring, Joyce Mazzucco and Michael Penrod to the Municipal Building Committee. Vote 5-0-0, motion carried.

q. Planning Commission

Upon motion (butterfield/Townsend) duly adopted, the Board appointed Stephen Springer as Liaison to the Planning Commission. Vote 5-0-0, motion carried.

Upon motion (Townsend/Hutchinson) duly adopted, the Board appointed Ed Lincoln to the Planning Commission with term to expire 2011. Vote 5-0-0, motion carried.

Selectboard Meeting of March 13, 2007
In Technical Academics Room of Randolph Technical Career Center

Upon motion (Hutchinson/Springer) duly adopted, the Board reappointed Julie Iffland to the Planning Commission with term to expire 2011. Vote 5-0-0, motion carried.

r. Police Advisory Committee

Upon motion (Townsend/Hutchinson) duly adopted, the Board appointed dawn butterfield as Chair to the Police Advisory Board. Vote 5-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed Dennis Brown, Dominic Delia, Rita Hull, Priscilla Smith, George Trask and Allen Wright to the Police Advisory Board. Vote 5-0-0, motion carried.

s. Recreation Advisory Committee

Upon motion (Springer/Townsend) duly adopted, the Board appointed dawn butterfield as Chair to the Recreation Advisory Committee. Vote 5-0-0, motion carried.

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to appoint Max Bryant, Jon Kaplan, Joseph Voci and Kelly Mitchell to the Recreation Advisory Committee. Vote 5-0-0, motion carried.

s. Revolving Loan Fund Committee and Tax Stabilization Request Business Review Board.

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed Julie Iffland, Sarah Isham, Elaine Soule, Judith Soules and Marty Strange to the Revolving Loan Fund Committee and Tax Stabilization Request Review Board. Vote 5-0-0, motion carried.

t. Town History Committee

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed Mim Herwig, Polly Frankenberg and Harriet Chase to the Town History Committee. Vote 5-0-0, motion carried.

u. Water and Sewer Advisory Committee

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed Stephen Springer as Chair of the Water and Sewer Advisory Committee. Vote 5-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed Kenneth Goss as Alternate to the Water and Sewer Advisory Committee. Vote 5-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed Patrick French Mary Hardy and Don Maynard to the Water and Sewer Advisory Committee. Vote 5-0-0, motion carried.

Selectboard Meeting of March 13, 2007
In Technical Academics Room of Randolph Technical Career Center

v. Newspapers

Upon motion (Townsend/Hutchinson) duly adopted, the Board appointed *The Herald of Randolph, Times Argus and Valley News*. Vote 5-0-0, motion carried.

w. East Valley Community Planning Committee

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed Stephen Springer as the Board's representative to the East Valley Planning Committee. Vote 5-0-0, motion carried.

3. Public Comment: Mr. and Mrs. Yerrington congratulated Mr. Goss for being the newest Board member.

4. Committee Reports.—no reports

5. Manager's report

Mr. Butterfield presented the Manager's Report verbally outlining: an interest to have a bio-diesel plant on Hull Street; new map of Randolph to attract business; progress on Salisbury Square; Vermont Ravens using VTC for their practices, break in s at the Rink Building and High school cafeteria; staff salaries; proposed energy audit of Community Hall in Randolph Center, clarification of the library establishment; meeting with Union representatives; planning grant for Route66 Water and Sewer issues. And agenda subjects for the second meeting in March to include the auditors, update on the Municipal Building Litigation and Safer Communities Grant. Announcement that St. Rogation and Donations will have ground breaking and fund raiser and also the closing of Prince Street during the Main Street Bridge project.

Mr. Springer expressed his concerns that the town's website was not up-to-date and should be redesigned. He suggested that a committee be formed under the direction of Mr. Butterfield, to review the cost of design and maintenance of the Town having its own website to include links of the community and schools. It was also suggested to include the schools in this research.

Upon motion (Springer/Hutchinson) duly adopted, the Board directed Mr. Butterfield to form a Website Review Committee. to conduct a study of cost for redesign and maintenance of a town owned website. Vote 5-0-0, motion carried.

6. Pinello Farm Grant Application

Mr. Springer reported the Conservation Commissions recommendation for the Pinello Farm.

Upon motion (Springer/Hutchinson) duly adopted, the Board authorized the expenditure of \$10,000 from the Conservation Fund as payment towards the development rights of the Pinello Farm. Vote 5-0-0, motion carried.

Selectboard Meeting of March 13, 2007
In Technical Academics Room of Randolph Technical Career Center

7. Licenses

Upon motion (butterfield/Springer) duly adopted, the Board approved Montague Golf Club's request to renew a first class restaurant license to sell malt and vinous beverages. Vote 5-0-0, motion carried.

Upon motion (Springer/butterfield) duly adopted, the Board approved Messier's General Store's request to renew their second class license to sell malt and vinous beverages. Vote 5-0-0, motion carried.

Upon motion (Springer/butterfield) duly adopted, the Board approved Messier's General Store's request to renew their license to sell tobacco products. Vote 5-0-0, motion carried.

Upon motion (Springer/Hutchinson) duly adopted, the Board approved Valley Bowl, Inc.'s request for a caterer's license to sell malt and Vinous Beverages and Spirituous Liquors at East Randolph Community Hall on April 21, 2007 between the hours of 11 a.m. and midnight for the purpose of holding a Texas Holdum Tournament put on by the Randolph Village Fire Department. Vote 5-0-0, motion carried.

Upon motion (butterfield/Springer) duly adopted, the Board approved Rinker's request to renew their second class license to sell malt and vinous beverages. Vote 5-0-0, motion carried.

Upon motion (Springer/butterfield) duly adopted, the Board approved Rinker's request to renew their license to sell tobacco products. Vote 5-0-0, motion carried.

Upon motion (butterfield/Springer) duly adopted, the Board approved Champlain Farms request to renew their second class license to sell malt and vinous beverages. Vote 5-0-0, motion carried.

Upon motion (butterfield/Springer) duly adopted, the Board approved Champlain Farms request to renew their license to sell tobacco products. Vote 5-0-0, motion carried.

8. SWIP Implementation Grant

Upon motion (Hutchinson/Springer) duly adopted, the Board accepted the State's Grant for SWIP Grant in the amount of \$4,807.81 for the purpose to help fund the Household Hazardous Waste Days and appointed Peter Butterfield as Signatory and Grant Administrator. Vote 5-0-0, motion carried.

9. Addendum to Union Contract for Insurance

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the addendum to the Collective Bargaining Agreement between AFSCME Local 1369, Council 93 and the Town of Randolph pertaining to health insurance.. Vote 5-0-0, motion carried.

Selectboard Meeting of March 13, 2007
In Technical Academics Room of Randolph Technical Career Center

10. Warrants

Upon motion (Springer/Townsend) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

11. Minutes

a. March 5 (Public Hearing)

Upon motion (butterfield/Springer) duly adopted, the Board approve the minutes of March 5, 2007 Public Hearing as written. Vote 4-0-1 (Goss abstained), motion carried.

b. February 27

Upon motion (Springer/Townsend) duly adopted, the Board approved the minutes of February 27, 2007 regular meeting as written. Vote 4-0-1 (Goss abstained), motion carried.

12. Other Business

Mr. Townsend asked what the status was on ClearSources proposal for allocations. Mr. Springer indicated that the proposal would be going before the Water and Sewer Advisory Committee on the next day.

Mr. Butterfield asked for confirmation of attendees to the White River Valley Ambulance Board of Directors meeting held on March 15 at 5:15 p.m. at the ambulance bay. It is confirmed that Mr. Butterfield, Mrs. butterfield, Mrs. Springer and Mr. Hutchinson will be attending the meeting.

Mr. Hutchinson reaffirmed the announcement that Prince Street would be closed as of April 2 for the purpose of the Main Street Bridge Project. All businesses on Prince Street can be accessed from Pleasant Street and through the Prince Street Parking Lot.

13. Adjournment

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to adjourn at 8:20 p.m. until the next meeting of March 27, 2007 at 7:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Selectboard Meeting of March 27 2007
In Technical Academics Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer, dawn butterfield and Ken Goss.

Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder), Alex Easton (Media), Joseph Voci (Public Works Director) and John Clough (Finance Director)

Public Attendees: Sonny Holt, Erica Weber, John Mudgett and Bonnie Lesage (Town Auditors), Patrick French, William Baumann, Joyce Mazzucco, Carol Flint, M.D. Drysdale (*Herald of Randolph, The*), Jeanne Goss, Peter Nowlan, Pam Yerrington, James Yerrington and Richard Burstein.

Mr. Hutchinson called the meeting to order at 7:00 p.m.

1. Announcements:

Mr. Hutchinson announced committee vacancies and the schedule change of the Selectboard meetings.

Mrs. butterfield announced her resignation to the Selectboard with great regret.

2. Public Comment none

3. Auditors on FY2006

Mr. Mudgett and Ms. Lesage explained the DRAFT FY2006 audit for the Town of Randolph. They reviewed: Assets, Analysis, Financial Statements, Profit Loss, GASB 34 and suggested changes.

Q: Do you see any thing in audit to cause concern?

A: The findings are only to improve on internal control. *Payments need to be made from only two cash accounts: payroll checking and Citizens. All deposits should be made to only one cash account.*

Q Would any of them cause a lot of concern? Should categorizing be adjusted and done different? Categorize should be adjusted and done different.

A: These are reportable conditions with internal weakness. Addressing them does not define them to the next level up. *Invoices and payroll splits are being reviewed for 2009 budget year*

Q: In general is this a clean bill of health for the audit?

A: Yes, *The audit is unqualified, which means there are no material findings—nevertheless Audit recommendations need to be addressed..*

Comments referred to 06-03 Fund Structures.

Upon motion (Springer/Hutchinson) duly adopted, the Board moved to accept the independent audit report of June 2006 as presented. Motion with drawn until final report is available.

Selectboard Meeting of March 27 2007
In Technical Academics Room of Randolph Technical Career Center

4. Energy Efficiency Committee

Mr. Butterfield suggested that the Board appoint an Energy Efficiency Committee. This type of committee would review conserving energy and be more earth friendly. Pat French mentioned that this is a common concern for many municipalities and gave an example of Efficiency Vermont doing a building audit with just turning off equipment and lights not being uses saves about 25%. Mr. French and Mr. Voci will be attending a work shop called, "Climate Change: Impacts and Opportunities for Local Governments". It was also mentioned that the Legislature just passed a bill regarding Selectboards appoint an Energy Person. (This will be reviewed at a later date.)

5. Conservation Fund Recommendation.

Mr. Springer gave a brief synopsis regarding the Forest Committee applying for funding through the Conservation fund to produce a brochure to promoting town forest, including a map, purchase of picnic tables in each parcel, boundary markers identifying Randolph Town Forest, Kiosk Signs at each sight and Signage and gate at Ferris Farm Entrance. After reviewing, the Conservation Commission supports this work in the amount of \$3,105, the relevant activities under the application falls includes Section III.A. Items 6 & 7.

Upon motion (Hutchinson/Springer duly adopted, the Board approved the Conservation Commission's recommendation support Randolph Forest Committee's application in the amount of \$3,105.

Comment: Mr. Voci alerted the Board that part of the Randolph Forest Committee's project was to gate a Class Four Road near the Ferris Road. To his knowledge Roads cannot be gated. The Board directed Mr. Butterfield to look into the State Statutes regarding gating/penning Class 4 Roads.

Amendment: upon find outcome of research on penning Class 4 Roads. (Both Hutchinson and Springer agreed to the amendment Vote 5-0-0, motion carried.

Motion

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the Conservation Commission's recommendation to fund the Randolph Forest Committee's application in the amount of \$3,105 pending final out come of research on penning Class 4 roads. Vote 5-0-0, motion carried.

6. Committee Reports

a. Water/Sewer Report

Mr. Springer read from Mardee Sanchez's memo regarding ClearSources Sewer allocation and proposed payment arrangement. Mr. Townsend recused himself from motion but not discussion.

Upon motion (Springer/Hutchinson) duly adopted, the Board approved ClearSources requested for an additional 10,000 gallons per day sewer allocation

Selectboard Meeting of March 27 2007
In Technical Academics Room of Randolph Technical Career Center

with the following conditions: shall continue its daily flow meter monitoring until at least October 31, 2007, such monitoring to include the time of day the meter reading was taken; and Clear Source shall re-apply for additional allocation in November 2007 and include the flow monitoring results in the application. The amount of the additional allocation shall be either (a) the difference between 13,310 gpd and the peak reading for the monitoring results from July 1, 2007 through October 31, 2007, (b) a figure approved by the State or (c) 8,382 gpd (21,692 – 13,310 gpd) if the July 1–October 31 monitoring results are not submitted with the application or if these monitoring results are incomplete. Vote 4-0-1 (Townsend recused), motion carried.

Upon motion (Springer/Hutchinson) duly adopted, the Board approved ClearSources payment arrangement for five monthly installments of \$10,000 to be paid each month starting April 15, 2007 to August 15, 2007 with 1½ percent interest (interest alone \$1,500). Vote 4-0-1 (Townsend recused), motion carried.

Question/Comment: Is the payment due upon approval of allocation? Mr. French commented that there is a three part payment plan. Because this was over looked, ClearSources has been working with the town to remedy the problem.

b. Planning Commission

Mr. Springer announced that the Planning Commission is approaching closure on the draft Exit 4 District plan and back ground of the three types of parcels within the district: Restricted, Limited and Preferred. The next step is the Planning Commission and the Selectboard to hold public hearings on the proposed Exit 4 District Plan.

7. Grants

a. Assistance to Fire Fighters

Mr. Collette requested that the Board approve the Randolph Village Fire Department to apply for Assistance to Fire Fighter's Grant. RVFD would like to apply for funding for the sole purpose of a piece of Fire Apparatus. The fire apparatus is to replace a 1981 Chevrolet Pumper.

Upon motion (Hutchinson/Springer) duly adopted, the Board authorized Randolph Village Fire Department to submit a grant application to (Federal) Homeland Security 2007 Assistance to Fire Fighter's Grant for the sole purpose of funding for a new fire truck. Vote 5-0-0, motion carried.

8. Municipal Building Project Update

Mr. Nowlan requested that the Board go into executive session to discuss the Municipal Building Project. It was the consensus of the Board not to go into executive session as the subject is public information and it was recently published in the newspaper

Mr. Nowlan proceeded to give background on Municipal Building Project and Bond Vote as well as the three litigations against the town with regards, the Crabapple Tree, DRB site plan approval and Design Concept.

Selectboard Meeting of March 27 2007
In Technical Academics Room of Randolph Technical Career Center

Q: Are we prematurely moving forward since there are still pending litigation against the town for the project?

A: It is not premature to move forward.

Comment: If you go with a design/build bid and elect a different proposed site plan, then you would need to have to go through the entire process again.

Mr. Hutchinson announced that the Municipal Building Committee would be meeting on April 3, 2007 at 7:00 p.m. in the Municipal Building to discuss the Municipal Building Project and draft recommended course of action.

9. Manager's report

Mr. Butterfield gave the Manager's report verbally, it outlined: Website/Internet/Information Technology, Congress Peter Welch's Visit on April 5 and the Chandler Rehabilitation.

10. Emergency Management

Mr. Hutchinson presented the towns Rapid Response Plan and Mutual Aid Agreements that need to be reviewed and adopted each year and submitted to the Vermont Emergency Management. Mr. Hutchinson encouraged that all board members familiarize themselves

There were minor edits to the RRP to include removing dawn butterfield from the Selectboard listing and changing Justin Morgan School to Hebard Hill

Upon motion (Hutchinson/Goss) duly adopted, the Board approved Randolph's Rapid Response plan and Mutual Aid Agreements for Public Works and Local Emergency Planning Committee #12. Vote 5-0-0, motion carried.

11. Licenses

a. First Class Restaurant

Upon motion (butterfield/Springer) duly adopted the Board approved Patrick's Place's request for a first class restaurant license to sell malt and vinous beverages. Vote 5-0-0, motion carried.

Upon motion (butterfield/Springer) duly adopted, the Board approved Aramark Educational Services of Vermont's first class restaurant license to sell malt and vinous beverages. Vote 5-0-0, motion carried.

b. Second Class License

Upon motion (butterfield/Springer) duly adopted, the Board approved Midway Oil Corporation's request for a second class license to sell malt and vinous beverages. Vote 5-0-0, motion carried.

Selectboard Meeting of March 27 2007
In Technical Academics Room of Randolph Technical Career Center

c. Tobacco License

Upon motion (butterfield/Hutchinson) duly adopted, the Board approved Midway Oil Corporation's request to sell tobacco products. Vote 5-0-0, motion carried.

d. Cabernet License

Upon motion (Hutchinson/butterfield) duly adopted, the Board approved Jake's Full Circle's request for a first class cabaret license to sell malt and vinous beverages. Vote 5-0-0, motion carried.

12. Grants (continued)

a. Better Back Roads

Mr. Voci requested that the town apply for a Better Back Road's Grant for the purpose of bank stabilization along the North Randolph Road in Randolph Center.

Upon motion (Hutchinson/Springer) duly adopted, the Board approved for the town to submit an application to Better Back Roads Grant for the purpose of bank stabilization on the North Randolph Road. Vote 5-0-0, motion carried.

b. Safer Communities Restorative Grant #20295

Mr. Butterfield announced that the Town was awarded a Safer Communities Restorative Program Grant in a prorated amount of \$5,000 for the remainder FY2007. This award requires the town to provide a 25% match in cash or in kind services for a total of \$1,250. This grant will enable the town to continue building justice partnerships and to begin implementing local restorative justice practices that best serves the needs and interest of the citizens. Mr. Butterfield explained the history of the Restorative Justice Program as well as the Citizens Advisory Board.

Upon motion (Springer/Hutchinson) duly adopted, the Board accepted the Safer Communities Restorative Justice Grant 20295 from the Department of Corrections and appointed Mr. Butterfield as signatory to the grant. Vote 5-0-0, motion carried.

13. Cemetery Request

The Board received a letter from Anne Silloway requesting that the Cemetery Department buy back her cemetery lot in Randolph Center cemetery.

Upon motion (Hutchinson/Goss) duly adopted, the Board directed Mr. Butterfield to review the purchase of a cemetery plot further. Vote 5-0-0, motion carried.

14. Warrants

Upon motion (Springer/Townsend) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

Selectboard Meeting of March 27 2007
In Technical Academics Room of Randolph Technical Career Center

15. Minutes

Upon (butterfield/Springer) duly adopted, the Board approved the minutes of March 13 as written. Vote 5-0-0, motion carried.

16. Other Business

a. Two Rivers-Ottawaquechee Regional Planning Commission

Mr. Springer noticed on the TRORC meeting minutes that there was no representative at the meeting and questioned if the Town did have a representative. It was mentioned that the Board appointed Jennifer Colby as the representative with Frank Reed as the alternate at the organizational meeting of March 13.

b. Selectboard Resignation

Upon motion (Hutchinson/Townsend) duly adopted the Board accepted with great regret the resignation of dawn butterfield from the Selectboard. Vote 4-0-1 (butterfield abstained), motion carried.

Comment: The Board thanked Mrs. butterfield for her years on the board and asked Mr. Springer to draft a letter of appreciation. Mr. Springer accepted the task.

c. Appointments

Upon motion (Hutchinson/Springer) duly adopted, the Board appointed Andrea Easton and Jennifer Guarino to the Recreation Advisory Committee. Vote 5-0-0, motion carried.

d. Announcements

Mr. Hutchinson renounced the Committee vacancies and Selectboard meeting schedule change.

17. Pending Legal Issue

(Attendees for Executive Session: Richard Burstein, Hutchinson, Springer, Townsend, Goss, d. butterfield and P. Butterfield)

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to go into Executive Session at 8:40 for the purpose of discussing pending legal issue. Vote 5-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to exit Executive Session at 8:59 p.m. Vote 5-0-0, motion carried.

Action: No action taken

Selectboard Meeting of March 27 2007
In Technical Academics Room of Randolph Technical Career Center

18. Adjournment

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 9:15 p.m. until the next scheduled meeting of April 10, 2007 at 7:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

REFERENCE ONLY

Selectboard Meeting of April 10, 2007
In Technical Academics Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer and Kenneth Goss

Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder) and Alex Easton (Media)

Public Attendees: Becky Seymour, Pamela Yerrington, James Yerrington, William Kevan, Letitia Rydjeski, Ned Herrin, Damon Lease, MD Drysdale, Joyce Mazzucco and Patrick French.

Mr. Hutchinson called the meeting to order at 7:00 p.m.

Introductions

1. Public Comment none
2. Grant Application to Windham Foundation

Becky Seymour, representative of the Tennis Court submitted a request to the Selectboard to apply for funds through Windam Foundation for the purpose of renovating the tennis courts on School Street. If the grant is awarded to Randolph the grant funds would go in the Town's established "Tennis Court Reserve Fund".

Q: Do you have an idea scope of work?

A: We have received an informal bid for the project approximately \$100,000?.

Comment: The scope of work would be tearing out the old court surfaces, preparing sub-base and proper drainage and putting on the tennis court surface and lighting and wiring under the courts, new fencing and everything else to upgrade the courts.

Q: Security issues in the area?

A: Experience playing down there, tennis courts enhances the area and family mix tends to keep the younger population. Ordinance would go off at 10:00 p.m. each night.

Q: Will you be applying for the full \$25,000?

A: We are not sure the amount that we would be applying for. We have already raised \$4,500.

Upon motion (Springer/Hutchinson) duly adopted, the Board approved to submit a grant application to the Windham Foundation for the purpose of obtaining funds to help with the renovations of the tennis courts on School Street authorize courts committee to submit a grant to the Windham Foundation. Vote 4-0-0, motion carried.

The amount to be requested is undetermined at the time of the Selectboard meeting.

Selectboard Meeting of April 10, 2007
In Technical Academics Room of Randolph Technical Career Center

3. Garden Club

Gay Gaston of the Garden Club submitted a request for the Town to fund the maintenance of the hanging baskets that are hung up around town every year. She further explained the background and the maintenance of the hanging baskets.

Upon motion (Hutchinson/Goss) duly adopted, the Board approved Garden Club's request for the expense of \$420.00 for the maintenance of the hanging baskets. Vote 4-0-0, motion carried.

Comment: It was suggested that next year the Garden Club submit its request during the budget process.

4. Status of Municipal Building Project

Patrick French, Joyce Mazzucco and Ned Herrin of the Municipal Building Committee provided a presentation about the Municipal Building. Mr. French provided a brief history of the Municipal Building Review Committee, Mrs. Mazzucco displayed some pictures of the current building which showed how the Town is non-compliant with the ADA regulations, described issues concerning privacy, inadequate space, poor ventilation, and traffic flow patterns. Mr. Herrin supported the need for improvements to the Municipal Building.

Mr. Hutchinson stated that Mr. Sammis had renewed his offer of renting 2 South Main Street as municipal offices for \$12.00 per square foot.

Further discussion followed regarding the use of the current site versus the Branchwood site. Mr. Hutchinson reminded the audience that the bond was for expansion of the Municipal Building at its present site. If the choice was to use a different site, then it would need to go back before the voters for a new bond vote.

It is the recommendation of the Municipal Building Committee to move forward and send out a request for proposal for a design/build of the new Municipal Building.

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to proceed to send out a request for proposal for a Design/Build Request on the Municipal Building Expansion Project on the current site within the funding left from the bond. Vote 3-1-0 (Townsend opposed), motion carried.

Discussion and further comment: Mr. Kevan strongly opposed the Selectboard proceeding with a design/build concept at the current site.

5. Final Audit Report

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to table accepting the Final Audit Report until April 24, 2007 Selectboard meeting. Vote 4-0-0, motion carried

Selectboard Meeting of April 10, 2007
In Technical Academics Room of Randolph Technical Career Center

6. Skate Board Park Equipment

Mr. Butterfield reported that Recreation Committee would like to have the Skate Board Park equipment removed from the Prince Street Area, as the usage has changed and the equipment may pose a liability on the Town. It was the consensus of the Selectboard to send the request back to the Recreation Committee and have them conduct a survey of the Skateboard Park with the parents and youths of the town. Mr. Goss will be interim chair of the Recreation Committee to facilitate the next meeting.

7. Committee Reports—No reports

8. Buying Back Cemetery Plots

Mr. Butterfield stated that he would like to review this with the Cemetery Commissioner David Barnard upon his return from vacation. He informed the Board the Town does not have a written policy regarding this request.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to table action on the Anne Silloway's request to buy back her cemetery plot in Randolph Center Cemetery until April 24, 2007 meeting. Vote 4-0-0, motion carried.

9. Conservation Fund Recommendation

Mr. Butterfield reported that by State Statute, the Selectboard could pent the entrance of the Town forest off of Ferris Road, but it could not be permanently locked. It was suggested to place a sign near the gate indicating, usage and possibility of the phrase, "Drive with care, you are driving though someone's front lawn".

Upon motion (Hutchinson/Springer) duly adopted, the Board authorized the Conservation Commission to gate the Ferris Road where it leads into the Town Forest and to erect a sign stating the usage of the road. Vote 4-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the Conservation Commission's recommendation to fund the Randolph Forest Committee's application in the amount of \$3,105 to be taken from the Conservation Fund. Vote 4-0-0, motion carried.

10. Appointees and Appointment Policy

a. Appointee

The Board received a memo regarding the oversight of an appointee during the organizational meeting.

Upon motion (Townsend/Springer) duly adopted the Board appointed Kevin O'Donoghue as Randolph's co-representative to Local Emergency Planning Committee #12. Vote 4-0-0, motion carried.

Selectboard Meeting of April 10, 2007
In Technical Academics Room of Randolph Technical Career Center

b. Planning Commission Vacancy

Upon motion (Townsend/Hutchinson) duly adopted, the Board appointed Charles Russell to the Planning Commission for a term to expire 2009. Vote 4-0-0, motion carried.

Discussion: It was recommended to review the Selectboard minutes on the unwritten policy regarding the process of filling a committee/commission's vacancy.

c. Selectboard Vacancy

Mr. Hutchinson announced that he has received two letters of interest for the Selectboard and has spoken with two others that may be interested. The Board directed that the position be advertised and posted for two weeks. At that time, they will review the letters of interest and set up an interview.

d. Resignation from Planning Commission

The Board received an email from Chris Sargent announcing his resignation from the Planning Commission effective immediately.

Upon motion (Hutchinson/Townsend) duly adopted, the Board accepted with great regret the resignation of Chris Sargent from the Planning Commission effective immediately. Vote 4-0-0, motion carried.

11. Sub-grant recipient

Mr. Butterfield presented a policy to the Board for the purpose of a sub-grant recipient. The policy needed a few corrections before the Board's Signature.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to table the Sub-recipient Monitoring agreement until the April 24, 2007 meeting for correction. Vote 4-0-0, motion carried.

12. Bridge Inspection

Upon motion (Hutchinson/Townsend) duly adopted, the Board accepted the Agency of Transportation's Bridge Inspection report for Braley Covered Bridge (CB 38) off of Braley Road (TH#64). Vote 4-0-0, motion carried.

13. Manager's Report

Mr. Butterfield gave his report verbally: Landfill operations & Composting and Community Achievement Award and a future meeting with Central Vermont Solid Waste District and Chittenden Solid Waste District.

Selectboard Meeting of April 10, 2007
In Technical Academics Room of Randolph Technical Career Center

14. Liquor License

Upon motion (Springer/Townsend) duly adopted, the Board approved Moreau and Moreau's request to renew their second class license to sell malt and vinous beverages. Vote 4-0-0, motion carried.

Upon motion (Springer/Townsend) duly adopted, the Board approved Moreau and Moreau's license renewal to sell tobacco products. Vote 4-0-0, motion carried.

15. Warrants

Upon motion (Springer/Hutchinson) duly adopted, the Board approved the warrants as presented. Vote 4-0-0, motion carried.

16. Minutes

Upon motion (Springer/Townsend) duly adopted, the Board approved the minutes of March 27, 2007 regular meeting as written. Vote 4-0-0, motion carried.

17. Other Business

Announced the ribbon cutting ceremony of St. Rogation and Donations is scheduled for April 15. Mr. Springer indicated that he would attend on behalf of the Selectboard.

18. Adjournment

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 8:56 p.m. until the next scheduled meeting of April 24, 2007 at 7:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 4-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Selectboard of April 24, 2006
In Technical Academics Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, and Kenneth Goss. Absent: Stephen Springer.

Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder), Joseph Voci (Public Works Director), Alex Easton (Media) and John Clough (Finance Director)..

Public Attendees: Pam Yerrington, James Yerrington, Damon Lease, Donna Gerstenmaier, Jeanne Goss, Nathan Dunn, and Zac Chamberlin.

Mr. Hutchinson called the meeting to order at 7:00 p.m.

1. Announcements

Mr. Hutchinson announced community events taking place: Household Hazardous Waste Day on May 12, Selectboard schedule change to the first and third Mondays starting June and Committee vacancies.

2. Public Comment—No Public Comment none

3. Final Audit

Mr. Butterfield gave a brief overview of the Auditors' final report for fiscal Year 2006. The Selectboard questioned the surplus and how it is compiled. The Board asked Mr. Clough to explain the surplus and GASB accounting.

Upon motion (Hutchinson/Townsend) duly adopted, the Board accepted the final report from the auditors as presented. Vote 3-0-0, motion carried.

4. Skateboard Park

Mr. Goss presented an overview of the Recreation Committee meeting that took place on April 18th as a fact finding mission for information on the safety of the equipment at the Skateboard Park. It is the recommendation of the Recreation Advisory Committee to temporarily close Skateboard Park until further notice. (Minutes of the Recreation Committee meeting introduced)

Discussion: Ms. Gerstenmier presented background of the Skateboard Park over the past five years and the cost estimates and size specifications of the equipment that was presented to the Selectboard in May 2002. Mr. Voci explained that there is a safety issue with the equipment and the design would need to be corrected.

It is the consensus of the Board to temporarily close the Skate Board Park based upon the safety of the equipment, with short and long term goals.

- a. Short term goal: For equipment safety reasons to have the town's insurance company assess the equipment and report back to the town with a

Selectboard of April 24, 2006
In Technical Academics Room of Randolph Technical Career Center

recommendation to repair or replace the equipment. (No work is to be done on the existing equipment until after the assessment.)

b. Long term goal: Funding for new equipment needs to go to the Capital Budget Committee or Budget Committee. (

5. Committee Reports—No reports given

6. Buy back of Cemetery Plots

Mr. Butterfield presented a draft burial plot buy back policy which was arise from a request from Anne Silloway.

Upon motion (Townsend/Goss) duly adopted, the Board adopted the Burial Plots Buy Back Policy for the Town of Randolph as written. Vote 3-0-0, motion carried.

7. Policy for Subrecipient Monitoring

Upon motion (Hutchinson/Townsend) duly adopted, the Board adopted the Subrecipient Oversight Monitoring Policy as written. Vote 3-0-0, motion carried.

8. Braley CB final plans

Mr. Voci explained the final plans for the Braley Covered Bridge Restoration. The stones from bridge will come to the town. The project should be completed by 2008.

Upon motion (Hutchinson/Townsend) duly adopted, the Boar approved the final plans for the Braley Covered Bridge Restoration (Randolph BHO 1444(44) as presented. Vote 3-0-0, motion carried.

9. Manager's report

Mr. Butterfield gave the Manager's report verbally outlining that the town was awarded a SWIP Implementation grant to help fund the Household Hazardous Waste Events and that the Police Chief will be out on medical leave for about ten weeks. The Sergeant is in charge and there are two part-time officers filling the position. He also informed them that with Prince Street closed for the Main Street Bridge Project, they are reviewing alternate routes for the Fourth of July Parade and New World Festival.

Selectboard of April 24, 2006
In Technical Academics Room of Randolph Technical Career Center

10. Transfer of Funds School Taxes

Upon motion (Hutchinson/Goss) duly adopted, the Board approved the transfer of \$2,095,527.00 for the second half of the school tax. Vote 3-0-0, motion carried.

11. DUI Grant

Upon motion (Hutchinson/Goss) duly adopted, the Board approved the submission of a grant application for the Governors Highway Safety Grant on behalf of the Randolph Police Department for enforcement violations. Vote 3-0-0, motion carried.

12. Windham Foundation

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed the Chair of the Selectboard as additional signatory to the Windham Foundation Grant application for the purpose of reconstruction of the tennis courts at the School Street Recreation area. Vote 3-0-0, motion carried.

13. Ronald Mc Donald

Upon motion (Hutchinson/Goss) duly adopted, the Board approved the submission of a grant to the Ronald McDonald Foundation for the purpose of securing additional funds for the reconstruction of the tennis courts at the School Street Recreation Project and appointed Mr. Butterfield as the signatory. Vote 3-0-0, motion carried.

14. Downtown Transportation Improvement

Mr. Butterfield reported to the Board that there is a downtown Transportation Improvement grant being offered through Vermont Community Development Program. This grant is a 50/50 match and could be used for improvements in the downtown. He suggested applying for the grant for the purpose of upgrading Merchants Row.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the submission of grant application to the Vermont Downtown Transportation improvement in order to secure funds to reconstruction of Merchants Row. Vote 3-0-0, motion carried.

15. Appointee Policy

The Board reviewed the Committee and Board Appointment Policy that was presented to them. There were minor edits to be made to the document, will be available at the first meeting in May.

Selectboard of April 24, 2006
In Technical Academics Room of Randolph Technical Career Center

16. Website Policy

Mr. Butterfield presented a policy for the Website and a contract for website services through GovOffice.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the Website Policy as written. Vote 3-0-0, motion carried.

Upon motion (Hutchinson/Goss) duly adopted, the Board approved to enter into a contract with GovOffice.com to provide website services for the town's website. Vote 3-0-0, motion carried.

17. Liquor License

Upon motion (Townsend/Goss) duly adopted, the Board approved China Jade's request to renew a Class I Restaurant License to sell malt and vinous beverages. Vote 3-0-0, motion carried.

18. Warrants.

Upon motion (Townsend/Goss) duly adopted, the Board approved the warrants as presented. Vote 3-0-0, motion carried.

19. Minutes

a. April 10

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the minutes of April 10, 2007 as written. Vote 3-0-0, motion carried.

b. March 27, 2007

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the minutes of March 27, 2007 as amended. Vote 3-0-0, motion carried.

20. Other Business

a. Draft Letter

The Board reviewed a draft letter to be sent to dawn butterfield, thanking her for her time on the board.

Selectboard of April 24, 2006
In Technical Academics Room of Randolph Technical Career Center

b. WRVA resignation

The Board received a letter from Linda Minsinger who resigned from the White River Valley Ambulance Board of Directors. The correspondence outlines various issues with the ambulance service.

c. Discontinuation of Town Roads

The Board received a written request from Sam Sammis asking that Clover Hill be discontinued. Clover Hill is a Class 4 road; the Board also received a memo on the procedure to discontinue a town highway.

Discussion: Mr. Voci and Mr. Lease explained that Clover Hill is used by the public in all seasons and it would be in the best interest of the town to keep the road as is or upgrade it to a Class 3.

Upon motion (Hutchinson/Goss) duly adopted, the Board moved to table action on discontinuation of Clover Hill until May 8, 2007 meeting. Vote 3-0-0, motion carried.

d. Selectboard vacancy

The Board has received three letters of interest for the Board's vacancy and scheduled interviews for May 7, 2007 between 5:30 and 7:00 p.m. in the Municipal Building.

21. Adjournment

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 8:50 p.m. until the Special Selectboard meeting scheduled for May 8, 2007 at 5:30 p.m. in the Municipal Building. Vote 3-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Special Selectboard Meeting of May 4, 2007
Municipal Building Conference Room, 7 Summer Street

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer and Kenneth Goss
Municipal Staff: Peter Butterfield (Town Manager)
Public Attendees: Patrick French

Mr. Hutchinson called the meeting 7:00 p.m.

1. Discuss Possible Real Estate Transaction

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to go into executive session at 7:01 p.m. to discuss a possible negotiation of a real estate transaction. Vote 4-0-0, motion carried.

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to exit executive session at 8:12 p.m. Vote 4-0-0, motion carried.

Action: No Action taken

2. Adjournment

Upon motion (Townsend/Hutchinson) duly adopted, the board moved to adjourn the Special Meeting at 8:15 p.m. until next scheduled special meeting of May 7, 2007 at 5:30 p.m. in the Municipal Building Conference Room at 7 Summer Street. Vote 4-0-0, motion carried.

Respectfully submitted

Peter M. Butterfield
Town Manager (Recorder)

PMB:css

REFERENCE ONLY

Special Selectboard Meeting of May 7, 2007
Municipal Building Conference Room, 7 Summer Street

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer and Kenneth Goss
Municipal Staff: Peter Butterfield (Town Manager/Recorder)
Public Attendees: M.D. Drysdale (*Herald of Randolph*)

Mr. Hutchinson called the meeting to order at 5:30 p.m.

1. Interview Candidates for Vacancies

- a. Damon Lease: Can make time now in life. Police District a big issue; Municipal Building move to a new site because of court case. How to deal with Conflict of Interest?
- b. Adelbert Thompson: Great Town—like to be more active on economic growth, get businesses to come to town; looked at budget; not much to cut need revenue. Municipal Building needs to be reviewed.
- c. Joel Tillberg: Teaches civics; willing to serve on both boards, if can. New Zoning Regulations more business development; Police District should be expanded and Municipal Building needs to happen.

Discussion:

All three candidates had excellent presentations and presented a great choice. That being said, the Board was intrigued by a fresh set of eyes presented by Damon Lease.

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed Damon Lease as Selectboard member to fill the board's vacancy. Vote 4-0-0, motion carried.

2. Adjournment

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 7:25 p.m. until the next scheduled meeting of May 8, 2007 at 7:00 p.m. in the Technical Academics Room. Vote 4-0-0, motion carried.

Respectfully submitted,

Peter M. Butterfield
Town Manager/Recorder

PMB:css

Selectboard of May 8, 2007
In Technical Academics Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer, Kenneth Goss, and Damon Lease.

Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder) Joseph Voci (Public Works Director) and Alex Easton (Media) Zac Chamberlain (back up) Media/training)

Public Attendees: Jeanne Goss, Todd Deuso (Casella Solid Waste), William Bohnyak (Orange County Sheriff), M.D. Drysdale (*Herald of Randolph*), William Kevan, Letitica Rydjeski, Nathan Dunn, and Patrick French.

Mr. Hutchinson called the meeting to order at 7:00 p.m.

Introductions given

1. Selectboard Vacancy Appointee

Mr. Hutchinson reported that the Selectboard had interviewed candidates for the Board's vacancy on May 7th and moved to appoint Damon Lease as the newest member.

2. Public Comment none

3. Casella Solid Waste

Todd Deuso of Casella Solid Waste Management requested an increase in bag and hauler fees at the Transfer Station. This request is due to a financial loss of \$50,000 over the past two years. The increase request is for \$.25 on bag rates and \$10 for hauling fees. This would change the bag rate from \$3.00 to \$3.25 and hauling rate from \$90.00 to \$100.00.

Upon motion (Townsend/Springer) duly adopted, the Board approved an increase of twenty-five cents for bag rate (\$3.25) and a ten dollar increase in hauler's fees (\$100) effective July 1, 2007. Vote 5-0-0, motion carried.

Comment: Request that Casella send public notices out on the increases and any time they are closing the transfer during a holiday.

Comment: Larry publicizing closing during a holiday.

4. Traffic Enforcement

Mr. Butterfield presented on the contrast of Town Traffic Enforcement outside of the village proposal funding to go towards Randolph Police Department patrolling of the Police District in the area of the Ridge Road and Randolph Center.. (Broken down \$4,000 for RPD to do traffic enforcement and \$4,000 for Orange county Sherriff Department to do traffic enforcement in East Randolph.)

Sheriff Bohnyak of Orange County Sheriff's Department presented statistics of OCS' contract for Randolph. There have been 92 tickets written; 115 warnings and 17 arrests. OCS also conducts quality of life checks through out the Town. He questioned that if Randolph Police officers are patrolling outside of the Police District that they should also offer the full service which includes quality of life checks.

Selectboard of May 8, 2007
In Technical Academics Room of Randolph Technical Career Center

Upon motion (Townsend/Hutchinson) duly adopted, the Board directed a meeting of the Police Advisory Committee to discuss this proposal with the Chief Krakowiecki or his delegate, Sheriff Bohnyak, and Mr. Butterfield. Vote 5-0-0, motion carried. This meeting should take place as soon as possible.

5. Committee reports

Mr. Springer announced that the Budget Committee would be meeting on Thursday, May 10 at 7:00 p.m. in the Municipal Building.

6. Skateboard park

Mr. Goss reported that he, Mr. Butterfield and Mr. Voci met with Rikki Taft of Vermont League of Cities and Towns to inspect the skateboard equipment on Prince Street. Mr. Taft inspection reflects that the equipment is salvable with a few modifications a report of the specifications and suggested signage at the Skateboard Park is forthcoming. Mr. Voci announced that one large home made piece of equipment made of wood was unsafe and would be removed from the park. Pending cost and specifications, the Skateboard Park may be open in as early as six weeks. This is tentative at this time.

7.. Municipal Building Project

Mr. Hutchinson announced that the Municipal Building Committee will be meeting next week to discuss the status of the Municipal Building Project.

8. Manager's report—No report given, majority of items are on agenda for discussion.

9. Purchasing Policy

Mr. Butterfield presented to the Board a draft of the Purchasing Policy. The Board reviewed the policy and made minor edits. This will be available for final approval at the May 22 meeting.

10. Committee and Board Appointee Policy

Mr. Springer presented his edits to the Committee and Board Appointee Policy. The Board reviewed the edits. This policy will be available for final approval at the May 22, meeting.

11. Clover Hill

Mr. Hutchinson read correspondence the Board received from Mr. Jesse Sammis requesting that Clover Hill be discontinued and deeded to him as he states there are several safety concerns to the road. (Clover Hill Town Highway 69 is a Class 4 Road). It was the consensus of the Board to inspect Clover Hill under State Statute Title 19 § 708 to hold a site inspection and public hearing with notices to be sent out to all abutters in the area of Clover Hill to include Fish Hill and Stock Farm Road. Testimonies can be verbal or in writing. (Procedures outlined in State Statute 19)

Selectboard of May 8, 2007
In Technical Academics Room of Randolph Technical Career Center

Upon motion (Hutchinson/Townsend) duly adopted, the Board set a site visit and public hearing for June 18 as follows: Site inspection at 5:30 at the bridge on Clover Hill (Town Highway 69) with the Public Hearing to take place immediately to follow on the Vermont Technical College Campus. Vote 5-0-0, motion carried.

Discussion: Can upgrading from a Class 4 to a Class 3 be conducted at the same time. Mr. Hutchinson stated that it is the same procedure and has to be done separately.

12. Burial Plots

Upon motion (Hutchinson/Townsend) duly adopted the Board approved the sale of a single grave site to Mary Welch in the amount of two hundred forty dollars (Lot \$60/Care \$180). Vote 5-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the sale of a four grave burial plot to Steven Bingham in the amount of nine hundred dollars (Lots \$240/Care \$660). Vote 5-0-0, motion carried.

13. Liquor Licenses

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Bare Mexicana's request to renew a First Class Restaurant License to sell malt and vinous beverages. Vote 5-0-0, motion carried.

Upon motion (Sprinter/Townsend) duly adopted, the Board approved Shaw's request to renew a second class liquor license to sell malt and vinous beverages. Vote 5-0-0, motion carried.

Upon motion (Springer/Townsend) duly adopted, the Board approved Brockton Corporation (dba: Shaw's Beer & Wine) request to sell tobacco products. Vote 5-0-0, motion carried.

Upon motion (Springer/Townsend) duly adopted, the Board approved Tewksbury's Store request to renew a second class liquor license to sell malt and vinous beverages. Vote 5-0-0, motion carried.

Upon motion (Townsend/Springer) duly adopted, the Board approved Tewksbury Store's request to sell tobacco products. Vote 5-0-0, motion carried.

14. Warrants

Upon motion (Townsend/Springer) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

Selectboard of May 8, 2007
In Technical Academics Room of Randolph Technical Career Center

15. Minutes

a. May 4

Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the minutes of May 4, 2007 Special Meeting as written. Vote 4-0-1 (Lease abstained), motion carried.

b. May 7

Upon motion (Townsend/Springer) duly adopted, the Board approved the minutes of May 7, 2007 Special Meeting as amended. Vote 4-0-1 (Lease abstained), motion carried.

c. April 24

Upon motion (Townsend/Goss) duly adopted, the Board approved the ;minutes of April 24, 2007 regular meeting as written. Vote 3-0-2 (Springer/Lease abstained), motion carried.

16. Other business

a. Alternate Representative to TRORC Committee

Upon motion (Goss/Springer) duly adopted, the Board appointed Kenneth Hafner as second alternate to represent the Town of Randolph at the Two-Rivers Ottauquechee Planning Commission Committee. Vote 5-0-0, motion carried.

b. Thank you from audience

Mrs. Yerrington thanked the Selectboard for reviewing the equipment at the Skateboard Park.

c. Possible Real Estate Purchase

*Attendees of session: Hutchinson, Townsend, Springer, Goss, Lease and Butterfield.
(Butterfield took minutes of out of executive and action items)*

Upon motion (Springer/Townsend) duly adopted, the Board moved to enter into executive session at 8:35 p.m. for the purpose to discuss a pending real estate purchase. Vote 5-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to exit executive session at 9:36 p.m. Vote 5-0-0, motion carried.

Action: No action taken

Selectboard of May 8, 2007
In Technical Academics Room of Randolph Technical Career Center

d. Clara Jobs Day

The Board received correspondence from St. John's Episcopal Church on behalf of the Randolph Ecumenical Emergency Committee on Housing) requesting the Board declare May 22 as Clara Jobs Day.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to declare May 22, 2007 as Clara Jobs Day in honor of Clara Jobs. Vote 5-0-0, motion carried. (A proclamation is forthcoming)

17. Adjournment

Upon motion (Townsend/Goss) duly adopted, the Board moved to adjourn at 9:40 p.m. until the Special Selectboard meeting with the Town of Braintree on May 17, 2007 at 6:00 p.m. in the Municipal Building Conference Room at 7 Summer Street. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

REFERENCE ONLY

Joint Meeting of Braintree and Randolph Selectboards at 6:00 p.m.
May 17, 2007 in the Municipal Building of 7 Summer Street, Randolph

Randolph Attendees: Jim Hutchinson, Larry Townsend, Stephen Springer and Ken Goss. Absent: Damon Lease

Braintree Attendees: Jocelyn Stohl, and George Gray. Absent: Walter Palmer

Randolph Staff : Peter Butterfield (Town Manager), Cindy Spaulding (Secretary/Recorder) and Joseph Voci (Public Works Director).

Public Attendees: None

The meeting was called to order at 6:17 p.m.

1. Fire Contract Between Braintree and Randolph

History: Fire Services has been provided to Braintree for many years. For several years, no charge was made for the services. Since 1989, the charge has been based on comparative grand lists, Braintree started paying 70%. In 2001 a contract was signed by both Selectboards by the terms of which the payment went up to 75 percent and up five Percent each year until capped to 100 percent in 2006 and thereafter.

Current Correspondence: Braintree has asked for to have a new calculation of the payment structure to be considered as they feel they are funding three fire departments (Center, Village and East Randolph.). Response from Randolph is that funding of the three fire departments is not an issue as they work as one unit and share the same resources. Randolph feels that the fire services provided to Braintree should not be the tax burden of the residents of Randolph.

Discussion: In their research, Braintree has reviewed payment per call basis, numbers of calls to Braintree, other small towns which have a small fire department and funding their own Fire Department. The final out-come is that they would like to see a payment on a per call basis instead of a calculation of the tax equalization of the grand list or renegotiate the contract.

Randolph reiterated their original response letter that the financing of the fire services provided to Braintree is unfair to the Randolph taxpayers who fund fire services. Randolph feels that paying 100% for fire services is only fair.

Both Boards were in favor of continued examination of the issues and still looking at the Fire Services contract. Randolph wants the Fire Service contract between both towns to be a five to ten year renewable contract. It was offered by Randolph to have consider having the tax equalization percentage based upon 100% of Randolph Village; 80 percent of Randolph Center and East Randolph Fire to be comparable for the tax payers of each town. Braintree offered 85 % of the comparative Grand List and offered 85% of the current billing.

Both Board will review the payment structures and meet on June 28 at 6:00 p.m. for further negotiations.

The meeting adjourned at 7:08 p.m.

Respectfully submitted,

Cindy Spaulding
Recorder

(Comments from Braintree following these minutes)

Joint Meeting of Braintree and Randolph Selectboards at 6:00 p.m.
May 17, 2007 in the Municipal Building of 7 Summer Street, Randolph

RE: Selectboard 05172007 (Joint with Braintree).doc - Message (HTML)

From: George Gray [ggray@vtcompucount.com] Sent: Tue 5/29/2007 6:03 PM

To: Cindy; Jocelyn Stoh; Walter Palmer; Kerry Brown; Damon Lease; Jim Hutchinson; Jim Hutchinson (home); Kenneth Goss; Larry Towns@yahoo.com; natureboy@innevi.com; Joe Vodi; John; Joyce Mazucco; Kerry; Linda; Mardee Sanchez; Pat French; Peter; Wendy

Cc: 'Town of Braintree'

Subject: RE: Selectboard 05172007 (Joint with Braintree).doc

Cindy --

I do not feel like your minutes captured the actual discussions that we had on the 17th. Please see below:

The history section is mostly correct -- except that Braintree started paying 50% and eventually got to 70% in 1991 where the assessment percentage remained level at 70% for 10 years. In 2001 a contract was signed by both select boards with an increase to the Braintree assessment so it eventually was at 100% in 2006 and thereafter.

Current Correspondence: Braintree has asked for a new calculation based on a number of factors that they feel make the current 100% assessment percentage inequitable.

Note -- The Three Fire Dept. issue was a minor consideration in our correspondence and reasoning for why a lesser percentage would be more equitable for the taxpayers of Braintree. It should not be portrayed as the only reasoning in our correspondence.

Discussion: Braintree select board member Gray pointed out that the assessment level at 70% had been negotiated and paid for a period of 10 years based on the decisions of the select boards in 1989 when Braintree was first assessed for fire services. This percentage was agreed upon "until a request was made by either party to renegotiate the contract" (correspondence dated June 4, 2000). Mr. French surmised in that letter that it was the original intent of that agreement to bring the assessment percentage to 100% -- but Mr. Gray disputes that as the original intent. He believes it was the original intent for the assessment percentage to remain at 70% or a percentage similar to that -- as it had been for 10 years.

Braintree has done much research into the various methods of obtaining fire protection -- including per call analysis, actual number of calls that Braintree has per year (and the associated costs of each department based on those calls) and the funding of their own department, which they stressed was not a viable option for them.

Note -- Our final outcome is not to see a payment on a per call basis -- but an assessment percentage that is in line with our research regarding what a community our size would pay with any of these other options. Based on our research this is in the \$28K - \$40K range.

Note -- I did not hear it to be the consensus of the Randolph board that they were reiterating their original response letter that the financing of the fire services provided to Braintree is unfair to the Randolph taxpayers who fund fire services -- and that Randolph feels that paying 100% for fire services is only fair. It was discussed that NEITHER Town should be subsidizing the other -- and it was Braintree's contention that a 100% assessment percentage actually resulted in Braintree subsidizing the Randolph taxpayers based on a number of factors and that that was not equitable.

I heard a Randolph Board that was willing to listen and work out a compromise that both towns could be comfortable with - as this clearly is not a black and white issue.

Select board Townsend suggested calculating the tax equalization percentage based on 100% Randolph Village, 80% Randolph Center and 80% East Randolph to be comparable for tax payers of each town. Mr. Hutchinson agreed to look into that with the CFO and let Braintree know what that amount would be.

Braintree offered an assessment percentage of 85% of the comparative Grand List and 85% of the current billing as an amount that would be on the high end of the cost associated

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Braintree offered an assessment percentage of 85% of the comparative Grand List and 85% of the current billing as an amount that would be on the high end of the cost associated with other towns Braintree's size based on the research they have done.

The Braintree Select board look forward to hearing from the Randolph Select board before the June 28th meeting in hopes of wrapping this up, getting a five year contract signed, and getting it crossed off the list!

Thanks!

Best regards,

George R. Gray, CPA
Compucount, Inc.
341 VT RT 66
PO Box 7
Randolph, VT 05060
Full Service Bookkeeping, Payroll,
and Tax Preparation
802-728-4461 (phone)
802-728-4089 (fax)

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Joint Meeting of Braintree and Randolph Selectboards at 6:00 p.m.
May 17, 2007 in the Municipal Building of 7 Summer Street, Randolph

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Joint Meeting of Braintree and Randolph Selectboards at 6:00 p.m.
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Compucount, Inc.

Tri-Town Alliance Meeting of May 17, 2007 at 7:00 p.m.
In the Municipal Building of 7 Summer Street, Randolph

Randolph Attendees: James Hutchinson, Lawrence Townsend, Stephen Springer and Ken Goss. Absent: Damon Lease

Braintree Attendees: George Gray and Jocelyn Stohl. Absent: Walter Palmer

Brookfield Attendees: Jeff Kimmel and John Benson. Absent: Michael McPhetres

Randolph Staff: Peter Butterfield (Town Manager), Joseph Voci (Public Works) and Cindy Spaulding (Recorder)

Public Attendees: Linda Morse and Joan Hall

The meeting was called to order at 7:10 p.m.

1. Solid Waste Implementation Plan/RFP for Transfer Station

The Tri-town Alliance received the outstanding comments from the State of Vermont regarding the draft Solid Waste Implementation Plan. The Alliance needs to address the outstanding comments and submit a revised SWIP to the State by August 1, 2007. A copy of this will be forwarded to Ross Environmental as a stand by if the Alliance needs the consultant. (Was received day prior to meeting, the Transfer Station, recyclables and solid waste is referenced in the SWIP.

In accordance to the State's comments, the Alliance should have an organizational contract between the three towns. A copy of the Upper Valley's Solid Waste Alliance Charter was introduced as a model. The Alliance would like to appoint representatives as the Tri-town Alliance as it is difficult for the three Selectboards to meet as a collective group. This concept is based as a possible separate governing entity from the Selectboards and not an Advisory Board.

A draft request for proposals for the operation of the Transfer Station/Recycling Center was introduced. This document outlines the services that Tri-town would like to see in the operation of the transfer station as the contract with Casella expires in December of 2008.

Award Criteria: Price and terms with a fee structure for both the Alliance and users of the facility; hours of operation with the possibility of one evening a week; and reporting to the Alliance. Concerns are a listing of recyclables currently accepted at the facility and door-to door pick up for the residents and businesses; educating the residents and businesses on recycling. The concept of having a second mobile Transfer Station was also discussed.

Public Participants: Linda Morse and ????? representatives of the Creative Communities Green program approached the Alliance offering to educate the

Tri-Town Alliance Meeting of May 17, 2007 at 7:00 p.m.
In the Municipal Building of 7 Summer Street, Randolph

public and businesses on recycling. They would start with the school system. The educational piece may be: School and Business Food Waste Diversion programs. The Creative Communities Green Group offered to conduct a survey at the transfer station on the types of waste that is being dropped off at the facility. The Alliance was in favor of a Green group taking on this task.

2. Adjournment

The meeting adjourned at 8:45 p.m. The next Tri-town meeting is scheduled for June 28, 2007 at 7:00 p.m. in the Randolph Municipal Building. Items for discussion: Detail Scope of Work for Transfer Station; respond to the outstanding comments on the SWIP, Results of Green Group's survey at the Transfer station, Official organization of Tri-town Alliance.

Respectfully submitted,

Cindy Spaulding
Recorder

REFERENCE ONLY

Selectboard Meeting of May 22, 2007
At Randolph Technical Career Center, 17 Forest Street

Selectboard Members: Lawrence Townsend; Damon Lease, Ken Goss, and Stephen Springer. Chairman, James Hutchinson (arrived at 7:40 p.m.)

Staff Members: Cindy Spaulding (Recorder), Alex Easton (Media), Peter Butterfield (Town Manager); Robert Runnals (Highway Supervisor) and Joseph Voci (Public Works Director)

Public Attendees: Zac Chamberlin, Albert Huntley, Jeanne Goss, Carl Aronson, James Yerrington, Pamela Yerrington, Jim Berry, Debbie Berry, William Kevan, Letitia Rydjeski, (see signatory page), Galin Tracy, Donna Gerstinmeier, Milton Fowler, M. D. Drysdale (*Herald of Randolph*), and dawn butterfield

Mr. Townsend called the meeting to order at 7:02 p.m.

Introductions given

1. Public Comment:

Mr. Huntley addressed his concerns for the safety of the general public on the streets of Randolph, especially in the area of the Gazebo (Main/Pleasant Street). There are a group of youths around twenty years old hanging around the gazebo and Christian Science Building. The youths in the area at all hours of the night and early morning, they are drinking, swearing, and loud. Mr. Huntley expressed that the youths are taking over the town and the retirees in the area do not feel safe. This issue has been addressed to Mr. Butterfield and the Police Advisory Committee. The Police Department is conducting foot patrol and drive bys to make their presence known. Mr. Butterfield is reviewing the issue to have a sign placed at the Gazebo on the rules and expectations as part of the town's park system.

Mr. Townsend handed the meeting over to Mr. Hutchinson when he arrived at 7:40 p.m.

2. Mason Road Resurfacing

Mr. Butterfield gave a brief background history of Mason Road. The Board received a signed petition from the residents of Mason Road, with the majority of signatories asking for the road to be repaved. The Board heard from several Mason Road residents questioning if Mason Road would be paved this year or if it would stay dirt. The majority of residents do not want it to stay as dirt since they purchased their properties when it was a paved road. Mr. Hutchinson stated to the residents that it is an experiment to keep it as dirt or pave it as there is a cost factor involved. It was also stated that the Board would like to hear from the residents of Mason Road that would like to keep it as gravel. Further discussion involved maintenance of paved verses gravel, health issues of living on a dusty road, property values declining because of the road change. It was the consensus of the Board to have a meeting of the residents on Mason Road for the first meeting in July. (*July 2*).

3. Committee Reports:

a. Ancient Roads

Mr. Goss reported that the Ancient Roads Committee met to review the status of the Ancient Roads project. The project is moving forward on target with their time line.

Selectboard Meeting of May 22, 2007
At Randolph Technical Career Center, 17 Forest Street

b. Budget Committee

Mr. Springer reported that the Budget Committee are keeping close track of the expenditures and a request that reporting would be for clear in the future. They also recommended that the Selectboard, Town Manager and Representative of the White River Valley Ambulance need to look into an alternative for Emergency Ambulance Services in the near future. Mr. Butterfield reported that the White River Valley Ambulance Board of Directors would be meeting on May 29 and he is prepared to ask them to look into broadening their current structure.

c. Conservation Commission

Mr. Springer reported that the Conservation Commission is focusing on preparing a tree inventory with the intent to apply for a tree planting grant. This inventory would be compiled with the help of students and citizens who will be trained. The time for this is set for early September and the grant submission would happen in the fall. The inventory is part of the prerequisite of the grant application.

d. Forest committee

Mr. Springer introduced a Significant Floodplain Forests of Vermont outlining the town owned property along the Third Branch of the White River. More flood plain forest in River City Sufficient land is owned by the town. There are various endangered species of plants in this corridor along the river. He would like to see it preserved.

Upon motion (Springer/Hutchinson) duly adopted, the Board approved that all forest lands owned by the town to the west of the Main Street bridge (along the Third Branch of the White River) be included as designated town forest parcels and place under the management of the Forest Committee. Vote 5-0-0

Further discussion: Regarding the responsibilities of the Forest Committee and the Recreation Committee with regards to the recreational trails in this forest.

e. Police Advisory

Mr. Lease reported that Mr. Butterfield and Sheriff Bohnyak finalized their agreement of the Orange County Sheriff's Department. The committee also discussed a citizen that had been threatened at the River area with dogs. It was suggested to her that the area that the incident occurred is very secluded and she should stay on the recreational trails of the river.

Upon motion (Lease/Springer) duly adopted, the Board authorized to allocate \$6000 to the Orange County Sheriff Department contract and the remaining \$2,000 be held in reserve for approval at a later date. Vote 5-0-0, motion carried.

f. Water/Sewer

A memo on behalf of the Water and Sewer Advisory Committee was introduced with recommendations as follows:

Selectboard Meeting of May 22, 2007
At Randolph Technical Career Center, 17 Forest Street

Upon motion (Springer/Hutchinson) duly adopted, the Board approved Bill and Annie Lu's request for additional sewer allocation of 162 gpd (gallons per day) for conversion of office space into a dwelling unit at 2920 Vermont Route 66 in Randolph Center. Vote 5-0-0, motion carried.

In the same memorandum the board discussed Glenn and Holly Engel's request for an adjustment to water and sewer billing for running their water over the winter months. A review of the bill shows that the requestors were under billed and it was suggested that the billing should stand as is. No formal motion was made but it was the consensus of the board to take no action.

Mr. Voci gave a brief report of the repairs of manholes on Route 66. There is still a lot of I/I going through the manholes. It would cost \$40,000 to spray lined all 67 manholes along Route 66. .

4. Dog Registrations

Mr. Butterfield reported that there are a low number of dogs registered in the town of Randolph. With the health concern of rabies reported in Orange County he would like the board to review their options to strongly enforcement of dogs registered. The Town Clerk has sent notices to all owners of dogs that were registered in 2006 and have not registered for this year to have their canines registered by June 15. The Board will review the issue of non-registered dogs at the June 18th Selectboard Meeting. A notice should be placed in the newspapers of the concerns and consequences of not have a dog registered Randolph.

5. Skate Board Park

Mr. Goss stated that there is nothing more to report on the Skateboard Park, he and Mr. Butterfield are waiting for information from the Vermont League of Cities and Towns regarding the specifications and report from the safety inspection. A comment from the public that they are concern of the modifications that would be done to the equipment.

6. Municipal Building Project

Mr. Hutchinson reported that the Municipal Building Committee met and discussed the project, but could not elaborate any further in public and asked to go in to executive session. Public participants questioned the Board being very mysterious with the project as it is over a million dollar project. It was mentioned that the executive session was to update on an ongoing real estate transaction.

7. Manager's report

Mr. Butterfield presented his written report verbally outlining: Landfill; employee Appreciation Day; Holidays in July and September, Rotary request to place flags on light poles; Paving projects and Grand List Extension.

- Flags

Upon motion (Townsend/Goss) duly adopted, the Board approved the Rotary Club's request to place American Flags on the light poles of Main Street from the Memorial Day to Labor Day. Vote 5-0-0, motion carried.

Selectboard Meeting of May 22, 2007
At Randolph Technical Career Center, 17 Forest Street

- Meeting Schedule

It was the consensus of the Board to move the first meeting in September from the third to the fourth due to the Labor Day Holiday falling on the Monday, September 3. Meeting is scheduled for Tuesday, September 4 at 7:00 p.m.

- Paving Projects

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the paving projects as follows: Belle Fred Drive \$7,316; Prospect Street \$6,200; Grove Street \$4,340 and Brigham Circle \$10,664. Vote 5-0-0, motion carried.

- Grand List Extension

Upon motion (Hutchinson/Springer) duly adopted, the Board approved to submit an extension to the Vermont Department of Taxes, Division of Property Valuation and Review for the 2007 Grand List with the Board of Listers. Vote 5-0-0, motion carried.

8. Purchasing Policy

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the Purchasing Policy as printed effective May 22, 2007. Vote 5-0-0, motion carried.

9. East Randolph Enhancement Letter of Intent

Mr. Butterfield reported to the Board that the town would like to submit a grant application for the VTrans Enhancement Program for the purpose of a pedestrian and streetscaping improvements along Route 14 in East Randolph. As part of the criteria of the grant the town must submit a letter of intent by May 30 and the grant is due in August.

Upon motion (Springer/Hutchinson) duly adopted, the Board approved the letter of intent and grant application to be submitted to VTrans Enhancement Program for the purpose of East Randolph Streetscape Project. Vote 5-0-0,, motion carried.

10. Committee and Appointee Policy

The Board tabled the draft Committee and Appointee Policy until the June 4, 2007 meeting.

11. Caterer License

Upon motion (Hutchinson/Lease) duly adopted, the Board approved Montague Golf Course's request of a caterer's' license to sell malt and vinous beverages on the golf course for the 2007 Golf Season. Vote 5-0-0, motion carried.

12. Police Service and Coverage, Part I

Mr. Butterfield presented a memo addressing Police Force Coverage and announced the loss of Officer Christopher Altig to the Town of Northfield. The memo outlines that other surrounding communities pay officers a more comparable salary than Randolph; the tax

Selectboard Meeting of May 22, 2007
At Randolph Technical Career Center, 17 Forest Street

implications if the Police Budget would be spread through out the Grand list instead of the current "special services district" which is stated in the town's merger document.

The public audience reminded the Board that they had promised that the question of Police District Expansion would be a town wide vote. Further discussion was based upon expanding the Police District to be brought before the voters of the Town of Randolph and not just to the Police District tax payers.

Part II of the Police Service and Coverage will be presented at the June 4, 2007 meeting based upon Public Safety and statistics of broadening the Police District.

12. Sale of Burial Plots

Upon motion (Springer/Townsend) duly adopted, the Board approved the sale of a two grave burial plot in the Randolph Center Cemetery to Paul Calter in the amount of \$470. Vote 5-0-0, motion carried.

Upon motion (Springer/Townsend) duly adopted, the Board approved the sale of a single burial plot in the South Pleasant View Cemetery to the State of Vermont in the amount of \$240. Vote 5-0-0, motion carried.

Upon motion (Springer/Townsend) duly adopted, the Board approved the sale of a two grave burial plot in the Randolph Center Cemetery to Marvin and Marry Williams in the amount of \$470. Vote 5-0-0, motion carried.

13. Warrants

Upon motion (Hutchinson/Lease) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

14. Other Business

a. Grant Request

Mr. Butterfield reported that the "Friends of the Tennis Courts" would like to submit a grant application to the Oakland Foundation for the purpose obtaining funding to resurface the town's tennis courts on School Street.

Upon motion (Springer/Hutchinson) duly adopted, the Board approved a grant application to be submitted to the Oakland Foundation in the amount of \$5,000. Vote 5-0-0, motion carried.

b. Municipal Bond

The Board received a notification form McKee, Giuliani and Cleveland of the 2007 Series Vermont Municipal Bond Bank Sale.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the sale of the Municipal Bond in the amount of \$500,000 as a general obligation bond for the Main Street Bridge to be paid over the next twenty years. Vote 5-0-0, motion carried.

Selectboard Meeting of May 22, 2007
At Randolph Technical Career Center, 17 Forest Street

c. Chandler

Mr. Goss announced the Chandler has just finished their brochure for a fund raising drive for the Centennial Project.

d. Clara Jobs Day

Mr. Hutchinson announced that the resolution for Clara Jobs Day was well received at St. Johns and that Clara Jobs was surprise of the presentation.

e. Good Byes

Mr. Townsend announced that this board meeting was the last one for Mr. Voci as the town's Public Works Director as Mr. Voci had taken a position at Gifford Medical Center. The Board thanked Mr. Voci for his years of service and dedication to the town.

15. Minutes

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to table the minutes of the May 8th Selectboard meeting until June 4, 2007. Vote 5-0-0, motion carried.

16. Adjournment

Upon motion (Townsend/Hutchinson) duly adopted, the Board adjourned at 10:05 p.m. until the next scheduled meeting of June 4, 2007 at the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Selectboard Meeting of June 4, 2007
Technical Academics Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, Damon Lease, Stephen Springer and Kenneth Goss

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), Alex Easton (Media) and Robert Runnals (Highway Supervisor).

Public Attendees: Albert Huntley, James Yerrington, Pamela Yerrington, Joseph Voci, dawn butterfield, Hugo Liepmann, Jean Andreson, Kathy Gagne, Paul Gagne, Lou DiNicola, M. D. Drysdale (*Herald of Randolph*), Don Sweetser, and Al Floyd.

Mr. Hutchinson called the meeting to order at 7:00 p.m.

1. Public Comment

- Groundwater Mapping

Mr. Liepmann informed the Board that there was state funding now available for groundwater mapping and he presented a draft letter addressed to Commissioner Jeffery Wennberg asking that Randolph be considered high priority to identify and for mapping of ground water resources.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved submitting a letter to the Agency of Natural Resources requesting Randolph be a high priority to identify and for mapping of ground water resources. Vote 5-0-0, motion carried.

- Brigham Circle

Mr. & Mrs. Gagne voiced their concern that Brigham Circle was in need of repaving as the road is in disrepair and presented a signed petition of residents on Brigham Circle. The Selectboard informed the Gagne's that they had approved Brigham Circle to be paved at the May 22 meeting.

- Media Coverage

Mr. Huntley informed the Selectboard that the video taping of the meetings do not include Satellite dish subscribers and a lot of Randolph residents are not viewing the Selectboard meetings. It was mentioned that Selectboard meetings are published in the newspapers and posting place to inform the public of the Selectboard meeting.

2. Main Street/Gazebo Enforcement

Mr. Huntley commented on the recently placed sign at the Gazebo on rules of the Gazebo Park. He pointed out that one of the items "No tobacco" on the sign is not enforceable. There is still a concern for the youths hanging around the Christian Science Building. The members of the Christian Science do not want to put a "No Trespass" sign up on the building as it is not in good faith. Mr. Butterfield stated that he would contact Mrs. Barnes regarding the youths loitering on at the Christian Science Building in the evenings.

Selectboard Meeting of June 4, 2007
Technical Academics Room of Randolph Technical Career Center

3. Mason Road

Dr. DiNicola requested that the Board reconsider having Mason Road paved instead of having the road as an experiment. Due to the rain of the evening, the road is now very slippery, he also presented statistics of 100 potholes on Mason Road and the heavy dust having the road dirt. Mr. Butterfield mentioned to the Board that the cost for paving materials would be going up as of July 1st.

Upon motion (Townsend/Springer) duly adopted, the Board moved to repave Mason Road this season. Vote 5-0-0, motion carried.

Discussion: Two Board members expressed their concern there was never a question of Mason Road being an experiment, they were going to let it settle over the winter. There is also a concern of the steepness of the road.

4. Dewey Boulevard Project

Mr. Butterfield presented to the Board a contractual agreement for Randolph to sponsor the Dewey Boulevard Stream Bank Protection Project. He gave background information that the project is due to bank erosion along Carl Dewey's property and it qualifies for a USDA funding, but funding can only be obtained through a municipality. The estimated cost of the project is \$123,500 of which the town would provide not less than 25 percent of the cost in in-kind contributions.

Upon motion (Springer/Townsend) duly adopted, the Board approved sponsoring the Dewey Boulevard Stream Bank Protection Project, providing there is a satisfactory agreement between Carl Dewey and the Town. (No vote on motion after discussion.)

Discussion: Audience participants voiced their concern the in-kind portion of the project should be paid by the property owners and not by all of the town's taxpayers. It was suggested that an agreement be made between the Town of Randolph and the Dewey's, since this could set precedence for other residents with erosion problems along their property.

Upon motion (Townsend/Springer) duly adopted, the Board moved to table the Dewey Boulevard Stream Bank Protection Project until the July 2, 2007 Selectboard meeting. Vote 5-0-0, motion carried.

5. Ancient Roads

Mr. Goss informed the Board that the town was notified by the State that there was additional funding available for the Ancient Roads Grant. The funding will be distributed equally among the existing pool of towns that did not receive funding in the first round. This amount is \$4,310 to each eligible application.

Upon motion (Hutchinson/Goss) duly adopted, the Board approved submitting an application for the Ancient Roads Grant second round. Vote 5-0-0, motion carried.

Upon motion (Hutchinson/Springer) duly adopted, the Board appointed Mr. Butterfield as signatory and Grant Administrator for the Ancient Roads Grant. Vote 5-0-0, motion carried.

Selectboard Meeting of June 4, 2007
Technical Academics Room of Randolph Technical Career Center

6. Appointee of E9-1-1 Coordinator

Mr. Butterfield announced that Mr. Sweetser has tenured his resignation and E-9-1-1 Coordinator and has suggested to appoint Linda Nissl as the new coordinator.

Upon motion (Hutchinson/Lease) duly adopted, the Board appointed Linda Nissl as E-9-1-1 Coordinator for the Town of Randolph and to send Mr. Sweetser an letter of gratitude for his years of service. Vote 5-0-0, motion carried.

Discussion: The Board questioned how much time is involved as a E-9-1-1 Coordinator and if it was a paid position. They were informed that it is on an hourly basis and a review of how much time will presented at a later date. It was also suggested that the payment go to a stipend instead of an hourly rate and suggested it go to a stipend.

7. Committee Reports

a. Highway Committee

Mr. Goss reported that the Highway Committee meeting was for him to get up to speed as the current Chair.

b. East Randolph Planning Committee

Mr. Springer reported that the East Randolph Planning Committee had a meeting on May 31st and Chris Sargent had presented the East Randolph Village Master Plan. A copy of this master plan is in each board member's box for review.

c. Water and Sewer

Mr. Springer informed the Selectboard that the Water and Sewer Committee will be establishing a subcommittee called the WWTF, this sub-committee will be reviewing the best way to replace the aging Wastewater Treatment Facility. It was suggested to include a member of the Water and Sewer and Capital Budget Committees to sit on the subcommittee.

d. Recreation Committee

Mr. Lease reported that the Recreation Committee met on May 24, they discussed the Skateboard Park, fund raising from the Tennis Courts and the possibility of applying for an enhancement grant for a bike path.

e. Capital Budget

Mr. Hutchinson reported that the Capital Budget met last week, they discussed inventory of all town owned buildings with square footage and condition. The committee also heard a presentation from Carol Flint regarding the East Valley project.

f. E-9-1-1 Coordinator

Mr. Townsend and other Board members thanked Mr. Sweetser for dedication as the E-9-1-1 coordinator.

Selectboard Meeting of June 4, 2007
Technical Academics Room of Randolph Technical Career Center

8. Skateboard Park

Mr. Goss reported that the town has received a report from the Vermont League of Cities and towns regarding the Skateboard Park Equipment. According to the report the recommendation is minimum repairs to the equipment. He and Mr. Runnals will be working on the recommendations. It is possible that the Skate Park would be reopened as soon as the end of the month.

Further discussion was on tagging of the equipment, the pride that the youths giving input on the equipment and park. It was suggested to have a grant reopening of the Skate Park. It was also suggested that the youths present their ideas of tagging to the Town Manager.

9. Randolph Center Fire District

The Board received a letter from the Randolph Fire District 1 requesting to update the boundaries of the prudential district for the Fire District and Randolph Center Water System. Mr. Butterfield informed the Board that the letter has gone to Mr. Nowlan for legal review.

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to table Randolph Fire District 1 request to alter the boundaries of the fire district until June 18, 2007 meeting. Vote 5-0-0, motion carried.

10. Committee and Boards Appointee Policy

The Board reviewed the *Committee and Boards Appointee Policy* with all changes made to date..

Upon motion (Lease/Springer) duly adopted, the Board approved the Committee and Boards Appointee Policy as presented. Vote 5-0-0, motion carried.

11. Caterer License

Upon motion (Springer/Lease) duly adopted, the Board approved Sambel's Restaurant's request for caterer's license to sell malt, vinous beverages and spirituous liquors on June 23 between the hours of 11:00 a.m. and 6:00 p.m. at the Maple Cakes Farm in Randolph Center. Vote 5-0-0, motion carried.

12. Police Service & Coverage

Mr. Butterfield reported on the statistics (assigned numbers) of Randolph Police, Orange County Sheriff's Department and Vermont State Police for both inside and outside of the district. At this point there are gaps in coverage, sufficient amount of crime that is happening in the community, the State Police can not guarantee no more less than 45 minute response time.

Further discussion: recommendation to expand the Police District to 24 hour coverage, adding two officers per shift, creation of a system with patrolling routes in and outside of the police district. Audience participation strongly opposed of expanding the Police District and stated that it should be a town wide vote. It was recommended to review the town's charter and work towards having public information meetings set up by September on the Police District subject. The subject will be on the Selectboard's agenda for discussion as more information comes is compiled.

Selectboard Meeting of June 4, 2007
Technical Academics Room of Randolph Technical Career Center

13. Braintree Fire Contract

Mr. Hutchinson reported that he has reviewed the suggestion of assessment (100% for Randolph Village Fire, 80% for Randolph Center Fire and East Randolph of the comparative grandlist) from the joint meeting with Braintree. That amount would be 88% for the Fire Services Contract. Two Selectboard members strongly oppose the offer of 88% and feel that that Braintree should pay 100% as previously stated. It was mentioned that this is negotiation and need to give response back. As part of the contract spelled out would be payment schedule, fiscal year for fiscal year vs. their fiscal year (calendar). Subject tabled until June 18th meeting.

14. Orange County Sheriff Contract

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the Orange County Sheriff's contract as presented. Vote 5-0-0, motion carried.

15. Paine Scholarship and Gifford

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the choices for receipt of \$1700 from the Paine Scholarship and \$6000 Gifford Trust. Vote 5-0-0, motion carried.

16. Warrants

Upon motion (Springer/Hutchinson) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried. 0

17. Meeting Minutes

a. May 8th

Upon motion (Springer/Lease) duly adopted, the Board approved the minutes of May 8, 2007 Board meeting as presented. Vote 5-0-0, motion carried.

b. May 17th Joint with Braintree

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to table the minutes of May 17, 2007 meeting with Braintree pending comments from the Town of Braintree Selectboard. Vote 4-0-1 (Lease abstained) motion carried.

c. May 17th Tri-town Alliance

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the minutes of May 17, 2007 meeting of the Tri-town Alliance as presented. Vote 4-0-1 (Lease abstained)..

d. May 22nd Selectboard

Upon motion (Hutchinson/Townsend) duly adopted, the Board tabled the minutes of May 22, 2007 meeting for amendments. Vote 5-0-0, motion carried.

Selectboard Meeting of June 4, 2007
Technical Academics Room of Randolph Technical Career Center

18. Other Business

Mr. Goss announced he was approached by Jim Sardonis to suggesting having a sculpture of the Main Street Bridge. This will be placed on the July 2, 2007 meeting for presentation.

19. Adjournment

Upon motion (Springer/Townsend) duly adopted, the Board moved to adjourn at 9:15 p.m. until the next scheduled meeting of June 18, 2007 at 6:00 p.m. in the Old Dorm Lounge of Vermont Technical College. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

REFERENCE ONLY

Public Hearing of Discontinuation of Clover Hill
June 18, 2007 at Old Dorm Lounge at VTC

SITE VISIT

Attendees: Damon Lease, Stephen Springer, James Hutchinson, Perry Armstrong, George Daniel, Ken Goss, Larry Townsend, Linda Sayward, Judith Ferber, Gary Actma, Sonny Holt, Jack Cowdrey, Sandra Singer, Dick Ashdolf, Peter Butterfield, Jane Tucker, Sam Sammis, Joseph Voci, Paul Rea, Patrick French, and Robert Runnals.

The site inspection took place at the Bridge on Clover Hill.

It was explained to the attendees that the Selectboard was conducting a site inspection of Clover Hill Road (Town Highway 69) for the purpose of possible discontinuation of the road, which is currently a Class 4 road, and that the Selectboard would take testimony at the Public Hearing tentatively scheduled for 6:30 p.m. in Old Dorm Lounge on the Vermont Technical College Campus in Randolph Center. The attendees reviewed the lay of the road Clover Hill Road and commented:

Mr. Hutchinson closed the site inspection at 5:50 p.m. All attendees left site visit to go to Old Dorm Lounge on the VTC campus in Randolph Center.

Public Hearing in Old Dorm Lounge at Vermont Technical College

Selectboard: James Hutchinson, Lawrence Townsend, Damon Lease, Stephen Springer and Kenneth Goss

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), Robert Runnals (Highway Supervisor) and Alex Easton (Media).

Public Attendees: Don Jacobs, Lindsay Smith, Patrick French, Perry Armstrong, George Daniel, Linda Sayward, Sandra Singer, Jill Tucker, Jack Cowdrey, Judy Ferber, Sam Sammis, Sonny Holt, M.D. Drysdale (*Herald of Randolph*), Pam Yerrington, Jim Yerrington, Marcia Boyce, Madison Boyce, Lee Hawver, Fred Pedersen, Sara Isham, Pamela Thompson, Del Thompson, Rick Burn..., Joseph Voci, Janice Floyd.

Mr. Hutchinson called the Public Hearing to order at 6:15 p.m.

Mr. Hutchinson explained that the purpose of the public hearing was to take testimony for the purpose of the possible discontinuation of Clover Hill Road (Town Highway 69). He further explained that it stemmed upon the request brought before the Selectboard by Mr. Jesse Sammis. He instructed the attendees that this was not a debate only to take testimony on the Road. He then called for testimony from the audience. There were two testimonies mailed to the Selectboard prior to meeting, both were in favor of discontinuation of Clover Hill Road.

Mr. Sam Sammis explained that the request to discontinue Clover Hill Road which is a Class 4 road was for safety concerns for the people that use the road such as horseback riders, hikers, joggers, snowshoers, and cross country skier. There are various portions of the road that are unsafe for a vehicle and a pedestrian as there have been several close calls.

Mr. Sammis then proposed a change in his original request from discontinuation of the road (private use) to upgrading the first 1400 linear feet of Clover Hill on the Fish Hill side to a Class 3 road and the remaining portion of the road stay as Class Three.

Mr. Sammis then voiced his concern that snowmobiles should not be allowed to use Clover Hill Road for various safety reasons and he would like to prevent an accident from happening.

Public Hearing of Discontinuation of Clover Hill
June 18, 2007 at Old Dorm Lounge at VTC

Q: Will the town own down the road? Will there be a deeded right of way for snowmobile?

Comment: Class 4 roads are open to snowmobiles and Class 3 roads are not.

Q: Mr. Sammis are you withdrawing your original request to discontinue Clover Hill Road?

A: Yes, I am withdrawing my original request and proposing an alternative to have the town upgrade the first 1400 linear feet of Clover Hill at the intersection of Fish Hill to a Class 3 road and the remaining road to Stock Farm Road a Class 3 Road.

Because the Public Hearing was tentatively scheduled for 6:30 p.m. there were some attendees that arrived at 6:30 p.m. Mr. Hutchinson gave a brief synopsis of the events leading up to the new attendees.

Paul Rea of a local Snomobile Club addressed his concerns for the discontinuation of the road and the proposed alternative. He is very passionate for all the trails in Vermont allow snowmobiles to travel on. Allowing the snowmobiles to travel on the trails and Class 4 roads along the VAST trails is a vital asset economy to the Town. He pointed out that the trails are a vital part of the Town Plan and asked the Selectboard if they could adopt a policy that future requests for discontinuation of a road not be allowed. He further explained that there would be more of these requests in the future with the Ancient Roads issues.

The Board could not entertain the proposal to adopt the type of policy he was proposed as they need to address this issue with all Ancient Roads. Background was given about ancient roads and the legal problems that have arisen in other town.

Mr. Rea introduced an invoice from the 1998 Flood damage to Clover Hill and funding that White River Galley Snowgoers paid for Clover Hill and gave background to the FEMA money that was used for the maintenance after the flood.

It was suggested by the Board that Mr. Sammis and the Snowmobile Clubs review rerouting the snowmobile trails on Clover Hill and bring it before the board at a later date.

The Board will have the Town Manager and Highway Supervisor review the cost to upgrade the first 1400 linear feet of Clover Hill to a Class 3 Road, as this would be a cost to the town.

Again a brief overview of the testimony was given and a reminder that upgrading the first 1400 linear feet of Clover Hill at the intersection of Fish Hill Road would still require the same public hearing by state statutes.

The Board asked if there was any more testimony. No other testimony was introduced.

Mr. Hutchinson closed the Public Hearing at 6:35 p.m.

Respectfully submitted,

Cindy Spaulding
Recorder

Selectboard Regular Meeting of June 18, 2007 at Old Dorm Lounge at VTC

Selectboard: James Hutchinson, Lawrence Townsend, Damon Lease, Stephen Springer and Kenneth Goss

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), Robert Runnals (Highway Supervisor) and Alex Easton (Media)

Public Attendees: Joseph Voci, Pamela Yerrington, Jeanne Goss, Jim Yerrington, Letitca Rydjeski, William Kevan, Patrick French, M.D. Drysdale (*Herald of Randolph*), Karl Dewey, person accompany Karl Dewey.

Mr. Hutchinson called the meeting to order at 6:45 p.m.

1. Public Comment

Mr. Kevan asked if the Selectboard had made a decision on the secret real estate transaction. The Board responded that nothing is happening with the transaction, and apologized for not being able to comment on it further.

2. White River Valley Ambulance

Mr. Butterfield and Ms. Springer have introduced reports on White River Valley Ambulance. In both reports are stated concerns related to the administration of WRVA and the ambulance service not providing requested material, such as timely and detailed financial statements. The history of WRVA's shaky financial situation and Randolph's response to the situation were discussed. The consensus of the Board is that Randolph has paid a fair share of the current assessment, and they would like to provide the emergency medical service at a reasonable rate.

Outlined questions for direction:

Q: What will Randolph do regarding WRVA's assessment?

Comments from previous WRVA's Board meeting: Randolph is not paying their fair share and the other towns should not subsidize Randolph.

A: Randolph has paid their assessment and has offered to pay earlier to help with the financial difficulties that WRVA has. Randolph has also offered to allow WRVA to have their ambulances serviced by the town at a lower cost than they might get elsewhere

Q: Is Randolph trying to put WRVA out of business?

A: No, we are trying to pay our fair share.

Q: What would Randolph do without WRVA?

A: Review other alternatives to provide emergency medical response service to Randolph residences.

Q: Why has Randolph not paid for January and May?

A: Randolph has paid what the voters approved to allocate to the WRVA and is unable to pay more. If WRVA presents their financial needs with supporting financial information, Randolph would review the request for the increase. But a good financial rationale for increasing the assessment in the middle of the year has not been provided.

Mrs. Springer informed the Selectboard that the next WRVA meeting will take place on June 26 at 6:00 p.m. in the WRVA facility.

Selectboard Regular Meeting of June 18, 2007 at Old Dorm Lounge at VTC

3. Dewey Boulevard

Mr. Butterfield presented hauling costs of \$15,000 to be paid by Mr. Dewey, if the municipality supports the Dewey Boulevard Stream Bank Project. Mr. Dewey expressed his frustration that this is an additional \$15,000 for the project that he had not anticipated and he would like to know what is happening with the situation upstream from his property. He is concerned that if the area around his property is fixed, it would be washed out from the river bank erosion taking place upstream near the train tracks.

Mr. Hutchinson and Mr. Butterfield will set up a meeting with the engineer of DuBois and King to address Mr. Dewey's concerns regarding the upstream situation. Mr. Dewey will look into financial means to pay for the hauling costs associated the project. Mr. Butterfield expressed the importance of having the project done soon because of the USDA funding requirements and the time limit on the project.

4. Committee Reports

Mr. Goss reported he had attended the presentation for the White River Watershed and suggested that a joint meeting with Braintree and Brookfield to review the findings is beneficial to all. The Board will try to coordinate a meeting of the three Selectboards as soon as possible. The last week in July was suggested by the board.

5. Dog Issues

Mr. Butterfield reported on Mrs. Mazzucco's memo addressing a list of unlicensed dogs and the concern that a large portion of the dogs are not registered.. He further elaborated that the Animal Control Officer is not available during the day, so the task of Animal Control is owned by the Randolph Police Department in the Village. There is no one available outside of the village during the day, and adequate training of personnel in animal handling has not been achieved. Mr. Butterfield also reported that the town manager is authorized to perform animal control functions.

The board expressed two main concerns regarding the current situation. First is the high incidence of rabies in Orange County, and the second is the lack of animal control during the day. The board asked Mr. Butterfield to review the current Dog Ordinance and to secure someone to Animal Control during the daytime hours. It was suggested that the Orange County Sheriff's Department might be able to respond to animal complaints out of the village, if needed.

The Board is also concerned with the recent dog attacks and the safety of the human and animal populations in Randolph.

6. Randolph Fire District Request

The Board had received a request from the Randolph Fire District 1 to extend the fire district due to requests the fire district received from Mr. LaFrance and the Gaidys to be added. The Selectboard received legal counsel that the Fire District should record the current boundaries map with the town Clerk, have the letters of request from LaFrance and Gaidys be sent to the Selectboard and the Fire District, re-warn their meeting, and verify their vote with copies of the minutes to be recorded with the Town Clerk. After the material has been received as stated, the Selectboard will review the request.

Selectboard Regular Meeting of June 18, 2007 at Old Dorm Lounge at VTC

7. Braintree Fire Service Contract

The Board discussed Braintree's request to review the current assessment of the fire services contract between the two towns. The majority of the Board is strongly in favor of 100% assessment versus a three year offer of 88% contract for Fiscal Year 2008; 94% for FY2009, and 100% every year thereafter.

Upon motion (Goss/Hutchinson) duly adopted, the Board moved to offer Braintree a long-term contract for fire services between the two towns to be assessed at 100% of the grand lists. Vote 5-0-0, motion carried.

Further discussion: Is Randolph prepared to revoke fire services if Braintree declines the offer or chooses to pay less than billed?

8. Manager's Report

Mr. Butterfield gave the manager's report verbally, outlining Creative Communities, Flood Insurance reduced rate, Oakland Foundation Grant, Baptist Fellowship Conference community projects, Exit 4 Public Hearing and the desire to schedule a joint meeting of the Planning Commission and Selectboard.

Upon motion (Springer/Townsend) duly adopted, the Board moved to schedule a joint meeting with the Planning Commission on July 16th prior to the regular Board meeting to review the proposed zoning amendments. Vote 5-0-0, motion carried.

9. Assembly Permits for the 4th of July

A memo was presented to the Selectboard with suggestions to close the following streets during the 4th of July Parade and no parking as the parade route has changed: Salisbury Street, Summer Street, Fale Street and Franklin Street will be closed to through traffic and no parking will be allowed between 6:00 a.m. and 3:00 p.m.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to close Salisbury Street, Summer Street, Fale Street and Franklin Street to thru traffic during the 4th of July parade and the no parking on the said streets between 6:00 a.m. and 3:00 p.m. Vote 5-0-0, motion carried.

Upon motion (Springer/Lease) duly adopted, the Board approved the Randolph Chamber of Commerce request for an assembly permit to conduct the 4th of July Parade to take place on the 4th of July with post parade events to take place in the Municipal Parking Lot off of Salisbury Street. Vote 5-0-0, motion carried.

Discussion: The Board discussed who was participating in the parade festivities. Mr. Hutchinson may take placement behind the horses. Mr. Lease and Mr. Springer will promote the new recycling and collect recyclables at the end of the parade.

Selectboard Regular Meeting of June 18, 2007 at Old Dorm Lounge at VTC

Upon motion (Hutchinson/Goss) duly adopted, the Board approved Randolph Village Fire Department request to conduct the Fire Works with NorthStar Fire Works and concession stand at Green Mountain Stock Farm on the 4th of July. Vote 5-0-0, motion carried.

10. Grants

a. Closeout Agreement Termination for Grant Agreement 0135/94CA(02)

The Board reviewed grant documents referenced as 0135/94CA(02) know as Winslow Block/Clara Martin Center.

Upon motion (Hutchinson/Springer) duly adopted the Board approved to terminate the closeout agreement to VCDP Grant 0135/94CA(02) known as Winslow Block/Clara Martin Center as outlined. Vote 5-0-0, motion carried.

b. Highway Class II Roadway Grant

Mr. Butterfield informed the Board that the Town's Highway Class II Roadway Grant application is up for final approval in the amount of \$96,101. If received this grant will fund the East Bethel Road Project.

11. Contracts

a. Central Vermont Humane Society

The Board reviewed Central Vermont Humane Society's contract to provide Randolph with services for cats and cruelty cases in the amount of \$350 for FY208. The Randolph Animal Hospital services the town for canines. No approval necessary

b. Fire Dispatch Contract

The Board reviewed the emergency communications services with the Town of Hartford. It was reported that the Fire Advisory Board supports the contact.

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the renewal of the emergency communications dispatching services contract with the Town of Hartford in the amount of \$13,311. Vote 5-0-0, motion carried.

12. Warrants

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

13. Minutes

a. May 17 Joint with Braintree

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the minutes of May 17, 2007 joint meeting with the Town of Braintree as written. Vote 4-0-1 (Lease abstained), motion carried.

Selectboard Regular Meeting of June 18, 2007 at Old Dorm Lounge at VTC

b. May 22nd Regular

Upon motion (Springer/Townsend) duly adopted, the Board approved the minutes of May 22, 2007 meeting as written. Vote 4-0-1 (Hutchinson abstained), motion carried.

c. June 4th Regular

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the minutes of June 4, 2007 as written. Vote 5-0-0, motion carried.

14. Other Business

a. ClearSource

Mr. Springer informed the Board that there is an ACT 250 Hearing taking place on June 20 at 8:30 a.m. at the Langevin House off of Furnace Road in Randolph Center. The purpose of this ACT 250 Public Hearing is to discuss an amendment ClearSource has submitted to their Land Use Permit regarding hours of operation at the bottling plant, and transportation of water from the springs. Mr. Springer intends to attend the Hearing.

b. Paving Bid Award

Mr. Butterfield and Mr. Runnals presented a memo with recommendation to award the paving bids of the following projects: Belle Fred Drive; Prospect Street; South Pleasant Street; Grove Street; Brigham Circle; Mason Road and East Bethel Road.

Upon motion (Hutchinson/Springer) duly adopted, the Board awarded Blaktop the paving bids to the projects and amounts as follows: Belle Fred Drive-\$7316; Prospect Street-\$6200; South Pleasant Street-\$12,462; Grove Street-\$4340; Brigham Circle-\$10,644; Mason Road \$115,201.80 and East Bethel Road-\$128,758.75. Vote 5-0-0, motion carried.

Discussion: The bid for East Bethel Road does not include a top coat. The Capital Budget will review funding the topcoat in the next fiscal year. Memo indicates currently the bid for topcoat is \$49,794, of which includes 1" top coat 860 tons at \$57.90/ton. Motion to be ratified at next meeting as not warned on agenda.

15. Adjournment

Upon motion (Lease/Townsend) duly adopted, the Board moved to adjourn at 9:00 p.m. until next scheduled meeting joint with the Town of Braintree on June 28, 2007 at 6:00 p.m. in the Municipal Building at 7 Summer Street. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Selectboard meeting of Randolph and Braintree
June 28, 2007 at the Municipal Building Conference Room, 7 Summer Street

Selectboard Member: Larry Townsend, James Hutchinson, Ken Goss and Damon Goss. Absent:
Stephen Springer.

Randolph Municipal Staff: Peter Butterfield (Town Manager) and Cindy Spaulding (Recorder)

Braintree Selectboard: Walt Palmer, George Gray and Jocelyn Stohl.(arrived at 6:35 p.m.)

Mr. Hutchinson called the meeting to order: 6:20 p.m.

Mr. Hutchinson informed Braintree Selectboard that Randolph would like to 100% of payment for Randolph providing fire services to them.

Mr. Gray stated there are valid points for asking for the 100% for fire services, but Braintree could not sign a five year contract.

Further discussion about fire services:

- Braintree having a voting voice on the Fire Advisory Board, (would require a charger change)
- Providing Braintree with a fire report of all calls responding to Braintree and Randolph's Fire Department Budgets for their annual report. This is to provide information to the Braintree voters.
- Concept of a Fire District between Randolph and Braintree, that would have voters from Randolph and Braintree. This would be a separate entity with its own budget and own board). Possible have a sub- fire station in Braintree. (This would mean that Braintree would have to step up to the plate and establish its own fire department). Ms. Stohl explained funding is more readily available to a town trying to establish its own fire service.

The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Cindy Spaulding
Recorder for Randolph

Tri-town Alliance Meeting

June 28, 2007 at 7:00 p.m. in the Municipal office at 7 Summer Street

Randolph Selectboard: Larry Townsend, Ken Goss, James Hutchinson, and Damon Lease. Absent: Stephen Springer.

Randolph Municipal Staff: Cindy Spaulding (Recorder) and Peter Butterfield (Town Manager)

Braintree Selectboard: Jocelyn Stohl, George Gray, Walt Palmer

Brookfield Selectboard: John Benson and Mike McPhetres

Public Attendees: Linda Morse

Mr. Hutchinson called the meeting to order at 7:00 p.m.

1. SWIP

Mr. Hutchinson explained the State's critical comments that needed to be answered by Tri-town Alliance prior to August 1.

He presented an outline of questions that could be answered by Tri-town and two items that needed to be referred to Ross Environmental.

Items 3 and 4 were assigned to the Town Manager's office as the recommendation from the State was included with the correspondence.

Items 8 and 10 will be referred to Ross Environmental for recommendation.

2. Results of Survey

Linda Morse presented a summary on recycling survey for Tri-Town Alliance would be helpful to the SWIP. There 112 surveys bases on the report. The main barrier for the Transfer Station is the inconvenience of time, place and need for more recyclables to be accepted.

Mr. Hutchinson asked Ms. Morse if the Green Group would be able to work in conjunction with the Towns in educating the public for recyclables as this is one major question on the Tri-town Alliance SWIP. Ms. Morse stated that she would take the request before the group.

In the SWIP it will state that Tri-town has a private recycling group working with the alliance to educate the public.

Other discussion:

- The Boards adopt the current Tri-town alliance contract from 1998 and to indicate on the SWIP that the document is being is in the process of being updated. At this time it is in the drafting Stage.
- Both Braintree and Brookfield need to indicate how they enforce Solid Waste as neither town has an ordinance. "Statement may indicate wording that both towns rely on the enforcement of the Agency of Natural Resources".

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Cindy Spaulding
Recorder for Randolph

Selectboard Public Hearing of July 2, 2007
Technical Academics Room of Randolph Technical Career Center

Selectboard Member: James Hutchinson, Stephen Springer, Ken Goss, Damon Lease and Larry Townsend (arrived at 7:40 p.m.)

Randolph Municipal Staff: Peter Butterfield (Town Manager) and Cindy Spaulding (Recorder) Zac Chamberlin (Media), Joyce Mazzucco (Town Treasurer), Patrick French (Assessor), John Rotter (Public Works Director) and Robert Runnals (Highway Supervisor)

Public Attendees: Jeanne Goss, Pamela Yerrington, Jim Yerrington, Roy Fifield, Lisa Backhaus, Joseph Voci, dawn butterfield, Lisa Rotter, Janet Roberts, Larry Richburg, Rita Hull, and M.D. Drysdale (*Herald of Randolph*).

Mr. Hutchinson called the public hearing to order at 7:00 p.m.

Public Hearing

Mr. Hutchinson explained that under Vermont State Statute Title 20 § 3546, the Selectboard would be conducting a public hearing on the matter involving a municipal staff member being attacked by a dog owned by Michael Hatch of Royalton. (The purpose of the public hearing: once written notice has been received from the victim of the attack, the Selectboard must investigate and act on their findings).

Roy Fifield gave testimony that he was attacked by a dog, owned by Michael Hatch. The attack occurred on June 26 at 10:30 a.m., requiring him to seek medical attention. He further explained that while he was flushing a hydrant on Sugar Plum Court, he noticed a gentleman walking two dogs, of which one was not leashed, on the street. After he alerted the gentleman that there would be water in the area from flushing, he heard someone yell, "Get back here!". He thought that the person was talking to him. As he turned in the direction of the voice, he noticed a rottweiler approaching him in an aggressive manner. The dog first bit him on the right forearm, the dog lost his grip and went for his left elbow. He followed procedure to call his supervisor and alerted him about the incident. The Randolph Police Department responded to the scene.

Mr. Fifield expressed his concern for the severity of the incident as it was mentioned that he was not the only one that has been bitten by this dog.

Mr. Butterfield informed the board:

- He was unable to contact Mr. Hatch via telephone as a follow up to the certified letter sent
- Overview of the state statutes regarding the vicious dog bite incident on the staff member
- Pursuing a civil action against the owner of the dog to recoup the money lost from Mr. Fifield's injuries.
- Training of all municipal staff that works outside of the office, providing equipment such as dog mace
- Update the current dog ordinance
- Issuance of a municipal ticket to Mr. Hatch for violating Randolph's Dog Ordinance.

The consensus of the Board and public attendees is the concern where the canine is at this time and questions the types of diseases that the dog may be carrying.

Upon motion (Springer/Goss) duly adopted, the Board moved to close the Public Hearing at 7:20 p.m. Vote 4-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding, Recorder

Selectboard Meeting of July 2, 2007
Technical Academics Room of Randolph Technical Career Center

Selectboard Member: James Hutchinson, Stephen Springer, Ken Goss, Damon Lease and Larry Townsend (arrived at 7:40 p.m.)

Randolph Municipal Staff: Peter Butterfield (Town Manager) and Cindy Spaulding (Recorder) Zac Chamberlin (Media), Joyce Mazzucco (Town Treasurer), Patrick French (Assessor), John Rotter (Public Works Director) and Robert Runnals (Highway Supervisor)

Public Attendees: Jeanne Goss, Pamela Yerrington, Jim Yerrington, Roy Fifield, Lisa Backhaus, Joseph Voci, dawn butterfield, Lisa Rotter, Janet Roberts, Larry Richburg, Rita Hull, and M.D. Drysdale (*Herald of Randolph*).

Mr. Hutchinson called the Selectboard Meeting to order at 7:21 a.m.

1. Dog Bite Incident

Upon motion (Lease/Springer) duly adopted, the Board moved to direct Peter Butterfield, Town Manager pursue Mr. Michael Hatch's dog named "Oso", to be impounded, tested as necessary for all diseases and the owner to provide history of the dog as to bites; if found there is a history of multiple bites, to pursue having the dog disposed of in a humane way. Vote 4-0-0, motion carried

Discussion: The cost of testing will be recovered through the civil process.

2. Announcement

Mr. Hutchinson announced that the highway paving projects would start round July 16. Street to be paved: Belle Fred Drive, Prospect Street, Grove Street, Brigham Circle, South Pleasant Street, Mason Road and East Bethel Road.

3. Public Comment- none

4. Presentation from Jim Sardonis

Mr. Sardonis gave background of his sculptures that are in viewing now. He proceeded to give a presentation regarding decorating with a gateway on the new main street bridge with a new sculpture. The concept is with fiddleheads at the four corners of the bridge as a gateway, this would be made of granite foundation and bronze sculptures. The pricing for this would be around \$100,000.

The consensus of the board is to have the project review:

- a. Funding (TM/Budget Committee)
 - b. Fast review of the design of the bridge mount on back or wing wall or adjacent.
5. State Property Taxes

Mr. Hutchinson explained the property tax prebate is: Property tax adjustment payments combination of three different sources: Prebatement check, rebate check or income tax refund. Added work for the town clerk and assessor.

Upon motion (Hutchinson/Springfield) duly adopted, the Board approved the State property tax adjustment to be applied entirely to the first tax installment. If there is any additional credit to apply it will be applied to the second installment, and any additional credit will be refunded back to the taxpayer. Vote 4-0-0, motion carried.

Selectboard Meeting of July 2, 2007
Technical Academics Room of Randolph Technical Career Center

6. Dewey Boulevard

Mr. Butterfield announced that there is an agreement between Karl Dewey and the town. Mr. Dewey is reviewing the agreement. Signing of the agreement is contingent upon the project moving forward.

7. Dog Issues/Unregistered dogs

Ms. Hull asked for the status of enforcement of unleashed dogs. Mr. Butterfield stated that he was reviewing how surrounding towns deal with the enforcement of unregistered dogs, training for the safety of personnel handling them, updating the ordinance and advertising in the newspapers for a daytime Animal Control Officer. An update of this subject will be addressed at the July 16 Selectboard meeting.

8. Highway

Upon motion (Hutchinson/Springer) duly adopted, the Selectboard ratified awarding the paving projects to Blaktop. Vote 5-0-0, motion carried.

9. Energy Committee Appointees

Upon motion (Springer/Hutchinson) duly adopted, the Board appointed Larry Richburg, Susan Mills; Joan Richmond Hall, Justin Idoine; Frank Reed, Tim Caulfield, Patrick French and Chuck Webb as members to the Energy Committee. Vote 5-0-0, motion carried.

10. Energy Committee Report

Mr. French reported how the town had established the committee so the town could save energy and money and be more energy efficient. The committee met with Efficiency Vermont, and will assess building energy usage, street lighting, waste water treatment plants and businesses and industries in the areas. VTC is involved in it.

11. Randolph Fire District 1

As requested by the Selectboard; Randolph Fire District 1 has provided boundary and bylaws to be recorded in the Town Clerks office and letters of request from the Gaidys and LaFrance have been received for boundary adjustments

Upon motion (Hutchinson/Springer) duly adopted, the Board approved Randolph Fire District #1 request to expand the fire district to include the Gaidys and Lake Champaign as outlined.. Vote 5-0-0

12. Committee Reports

a. Recreation

Mr. Lease reported that the Committee met last week, the main focus was the reopening of the Skateboard Park, painting and redecorating the skateboard equipment and having a small gathering during the fourth of July.

Upon motion (Lease/Springer) duly adopted, the Board appointed dawn butterfield to the Recreation Advisory Committee. Vote 5-0-0, motion carried.

Selectboard Meeting of July 2, 2007
Technical Academics Room of Randolph Technical Career Center

13. Water/Sewer

Mr. French presented a memo of recommendations from the Water and Sewer Committee

a. Water/Sewer Allocation for 36 Forest Street

Upon motion (Springer/Lease) duly adopted, the Board approved Susan Ame's request's allocation of 405 gallons per day and sewer allocation of 210 gallons per day respectively for a single family home located at 36 Forest Street. Vote 5-0-0, motion carried.

b. Additional Water and Sewer Allocation at 20 School Street

Upon motion (Springer/Hutchinson) duly adopted, the Board approved Frederic and Holly Locke's request for additional allocations for water at 135 gallons per day and sewer allocation of 112 gallons per day for a 1 bedroom apartment at 20 School Street, contingent upon installing a backflow preventer fixture to prevent sewage from backing up into the apartment. Vote 5-0-0, motion carried.

c. Sewer Abatement 33 South Main Street

Upon motion (Springer/Lease) duly adopted, the Board approved William Ellis and Stohrer's request for an adjustment of their sewer bill for 33 South Main Street to 24 hundred cubic feet. Vote 5-0-0, motion carried.

d. Sewer Abatement at 908 Vermont Route 66

Upon motion (Springer/Lease) duly adopted, the Board approved Priscilla Bedell's request for an adjustment of her sewer bill to 12 hundred cubic feet. Vote 5-0-0, motion carried.

e. Doering deadline extension

Upon motion (Lease/Springer) duly adopted, the Board approved to grant Kevin and Ellen Doering's request to extend the deadline for disconnection of the sump pump at 3 Furnace Road until August 6, 2007. Vote 5-0-0, motion carried.

14. Act 250 hearing...

Mr. Springer gave a brief overview of the Act 250 public hearing regarding ClearSource's request permit operation of spring A five days a week 9-6 and S/S 9-9 involved 5,000 gallons of water 240 trips a week.. Act 250 District 3 declined ClearSource to operate on Sunday. There are problems with Rogers Road being too narrow, when ClearSource doubles up on trucking at spring A. The Town needs to play a role and enforce the speed limit on that road as there have been complaints of the haulers using excessive speed.

15. Braintree Fire Services Contract

Mr. Hutchinson announced that the Braintree Selectboard has agreed to pay 100% of the grandlist assessment for fire services provided to them.

16. Manager's Report

Mr. Butterfield announced that the Town was awarded the Class 2 Road Grant in the amount of \$96,101 for the East Bethel Road. He also stated that the Planning Commission would not be able to attend the Selectboard meeting of July 16 at 6:00 p.m. It was suggested for the Selectboard to attend a Planning Commission meeting at a later date.

Selectboard Meeting of July 2, 2007
Technical Academics Room of Randolph Technical Career Center

17. Warrants

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

18. Meeting Minutes

a. Public Hearing of June 18

Upon motion (Springer/Hutchinson) duly adopted, the Board approved the Public Hearing minutes of June 18, 2007 as written. Vote 5-0-0, motion carried.

b. Regular Meeting of June 18

Upon motion (Springer/Lease) duly adopted, the Board approved the minutes of June 18, 2007 regular meeting as written. Vote 5-0-0, motion carried.

19. Festival Permit

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the New World Festival State Festival as presented. Vote 5-0-0, motion carried.

20. Banners/Flag Request

Upon motion (Lease/Hutchinson) duly adopted, the Board approved the Chandler Center for the Arts to place flags and banners on for the New World Festival as presented. Vote 5-0-0, motion carried.

20. Adjourn

Upon motion (Townsend/Springer) duly adopted, the Board moved to adjourn at 9:10 p.m. until the next scheduled meeting of July 16, 2007 at 7:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

REFERENCE ONLY

Randolph Selectboard Meeting of July 16, 2007
In Technical Academics Room of Randolph Technical Career Center

Selectboard Members: James Hutchinson, Damon Lease, Kenneth Goss, Larry Townsend and Stephen Springer

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), John Rotter (Public Works Director), Mardee Sanchez (Zoning Administrator) and Alex Easton (Media)

Public Attendees: James Yerrington, Pamela Yerrington, Jeanne Goss, Leigh Wright, dawn butterfield, Sandy Rotter, and Joseph Voci

Mr. Hutchinson called the meeting to order at 7:06 p.m.

1. Introductions/Announcement:

Introductions were given. Mr. Hutchinson commended the town employees for their exhaustive work during the flood and the aftermath.

2. Public Comment

Mr. Wright commented on the bridge project: historical street lights on the bridge are more appropriate than a bronze sculpture. It was mentioned that there would be historical street lights on the bridge.

Mr. Wright questioned if the engineers for the Main Street Bridge assessed the way the river flows as it has taken out two previous bridges. It was mentioned that the bridge design has a center pile is wider than the previous bridges which will allow the water flow.

3. Committee reports

a. Recreation

Mr. Lease reported that the painting of the skateboard park was rescheduled to July 12 and it was a success. The Skateboard Park is now reopening.

b. Forest

Mr. Springer reported that the committee gathered on July 14 to install a picnic table at the Ellis Property Forest. The picnic tables were made by the students of Randolph Technical Career Center.

c. Restorative Justice (Citizens Advisory Board)

Mr. Goss reported that the Citizens Advisory Board is in the process of interviewing for a Restorative Justice Coordinator and some committee members are being trained in Restorative Justice.

4. Tennis Courts.

Mr. Webb presented a recommendation from the COURTS Committee for the Tennis Court Project. It is recommended to put the project in two phases and recommends waiting on the light pole and fixtures until next year.

Randolph Selectboard Meeting of July 16, 2007
In Technical Academics Room of Randolph Technical Career Center

Upon motion (Hutchinson/Springer) duly adopted, the Board approved to award Phase I of the Tennis Court Project to Vermont Recreational Surfacing and Fencing, Inc. in the amount of \$66,000 as recommended by the Courts Committee. Backboards for the basket ball courts to be included. Vote 5-0-0, motion carried.

5. Fee Schedule Revision

Mr. Sanchez presented a revised fee schedule for local permits. Outlined changes in fees would be Zoning Application fees for Structures less than 125 square feet, septic systems, Public Water and Sewer: Application fee—Existing connection and new connection and determination of need for additional water and/or sewer allocations; Assembly permit; Color copies (from printer) and G.I.S. Maps.

Upon motion (Townsend/Lease) duly adopted, the Board moved to table revised fee schedule until August 20 board meeting. Vote 5-0-0, motion carried.

Discussion: The board requested that a press release with an explanation of fees and the purpose of the fee change.

6. Managers Report

Mr. Butter gave his written report verbally outlining Bridge Art, Possible Real Estate Purchase, update on the town Website, Dog Ordinance, Police Coverage/Public Safety/Two Rivers Ottauquechee and Governor's visit.

7. Flood Damage/Emergency Declaration

Mr. Rotter reported the following roads were damage from the flood on July 11th: Mason Road, Howard Hill (closed), Tatro Hill, Seymour Road, Clover Hill (Closed), West Hill (Closed), Peth Road, North Randolph Road, Fish Hill, Hebard Hill (two locations), Scenic Drive, Jackson Road and Pinnacle Road. The estimate damage is \$745,457.78. (See listing attached)

Upon motion (Lease/Townsend) duly adopted, the Board move declare Randolph in a state of emergency and submit a declaration to the Vermont Emergency Management. Vote 5-0-0, motion carried.

Upon motion (Springer/Lease) duly adopted, the Board appointed James Hutchinson as signatory on the Declaration of State of Emergency. Vote 5-0-0, motion carried.

8. Clover Hill Reclassification

The Board received a letter from Mr. Jesse Sammis, III requesting that the board upgrade approximately 1,400 lineal feet of Clover Hill at the intersection of Fish Hill from Class 4 to Class 3 with the remaining portion of Clover Hill stay Class 4. Mr. Butterfield provided the board with the process of upgrading a Class 4 to a Class 3.

Discussion outlined balance of concerns vs. advantages of the upgrade being, One question: status of Mr. Sammis working with the local snowmobile clubs for an alternative route, Board wants to know the cost to the town for upgrading the section of Clover Hill and Road Standards policy.

Randolph Selectboard Meeting of July 16, 2007
In Technical Academics Room of Randolph Technical Career Center

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to schedule a public hearing on Clover Hill Road with site visit at 5:30 p.m. Public Hearing at 6:00 p.m. and regular board immediately to follow, location to be determined.. Vote 0-5-0, motion failed.

Further discussion: Invite Mr. Sammis to the next Selectboard meeting to discuss the request further before scheduling a public hearing. Mr. Butterfield will gather information on the cost of upgrading the requested section of Clover Hill.

Upon motion (Townsend/Goss) duly adopted, the Board moved to invite Mr. Jesse Sammis, III to the August 6, 2007 meeting to discuss the request of upgrading a section of Clover Hill Road from Class 4 to Class 3. Vote 5-0-0, motion carried.

9. Status of Dewey Boulevard

Mr. Rotter reported Mr. Dewey has accepted the agreement between town and Deweys for the Dewey Boulevard Stream Bank Stabilization. The amount in the agreement is \$15,240 with a clause not to exceed \$2,000 above that amount. The project should move forward in August.

Upon motion (Townsend/Goss) duly adopted, the Board appointed Mr. Butterfield as signatory on the payment agreement between Karl Dewey and the Town of Randolph and the USDA Agreement for the Dewey Boulevard Stream Bank Stabilization Project. Vote 5-0-0, motion carried.

10. Warrants

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

11. Minutes

a. June 28, 2007 Joint meeting with Braintree

Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the meeting minutes of June 28, 2007 meeting with the Town of Braintree Selectboard as written. Vote 4-0-1 (Springer abstained), motion carried.

b. June 28, 2007 Tri-town Alliance

Upon motion (Lease/Townsend) duly adopted, the Board approved the meeting minutes of June 28, 2007 meeting as Tri-town Alliance (Selectboards of Braintree, Brookfield and Randolph) as written. Vote 4-0-1 (Springer abstained), motion carried.

c. July 2, 2007 Public Hearing and Regular meeting

Upon motion (Lease/Hutchinson) duly adopted, the Board moved to table the meeting minutes of July 2, 2007 Public Hearing and Regular meeting until the August 6, 2007 meeting. Vote 5-0-0, motion carried.

Randolph Selectboard Meeting of July 16, 2007
In Technical Academics Room of Randolph Technical Career Center

12. Other Business

a. Reappraisal Software

Mr. Butterfield presented an agreement for Computer Appraisal Services to be used by the Listers and Assessors.

Upon motion (Townsend/Springer) duly adopted, the Board approved the software license with Marshall and Swift Cost Tables for Property Valuation and Review. Vote 5-0-0, motion carried.

Upon motion (Townsend/Springer) duly adopted, the Board appointed James Hutchinson as signatory to the software agreement. Vote 5-0-0, motion carried.

b. Energy Committee Appointee

It was brought to the Board's attention that Josh Plavin is interested in being on the Energy Committee. The Board indicated that there was an Appointee Policy that needs to be followed.

13. Adjournment

Upon motion (Lease/Townsend) duly adopted, the Board moved to adjourn at 8:45 p.m. until the next scheduled meeting of August 6, 2007 at 7:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Special Selectboard meeting of July 25, 2007 at 5:45 p.m.
Randolph Municipal Building at 7 Summer Street

Selectboard: James Hutchinson, Lawrence Townsend, Kenneth Goss and Damon Lease.
Absent: Stephen Springer
Municipal Staff: Peter Butterfield (Town Manager) and John Rotter (Public Works Director)
Public Attendees: John Benson (Brookfield Selectboard)

Mr. Hutchinson called the meeting to order at 6:00 p.m.

1. Tennis Courts

The Board reviewed a memo from the COURTS' Committee regarding the recommendation of the amount of money

Upon motion (Hutchinson/Townsend) duly adopted, the Board rescinds their motion of awarding Vermont Recreational Surfacing and Fencing the tennis court bid in the amount of \$66,000. Vote 4-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board awards Vermont Recreational Surfacing and Fencing, Inc. the tennis court bid in the amount of \$75,000 to be taken from Recreational Improvement Fund and Tennis Courts Reserve fund. Vote 4-0-0, motion carried.

2. Adjournment

Upon motion (Lease/Goss) duly adopted, the Board moved to adjourn at 6:15 p.m. until the Tri-town Alliance meeting start immediately following. Vote 4-0-0, motion carried.

Respectfully submitted,

Peter M. Butterfield
Recorder/Town Manager

Tri-Town Alliance meeting of July 25 at 6:00 p.m.
Randolph Municipal Building at 7 Summer Street, Randolph

Randolph Selectboard: Laurence Town send, Damon Lease, James Hutchinson and Kenneth Goss.
Absent: Stephen Springer

Randolph Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder) and John Rotter (Director of Public Works)

Brookfield Selectboard: John Benson and Michael McPhetres

Braintree Selectboard: Walt Palmer and George Gray

The meeting was called to order at 6:45 p.m.

1. Solid Waste Implementation Plan

The Tri-Town Alliance reviewed the third revised draft of the SWIP to provide information on the State's Critical Comments. Tri-Town reviewed and edited the SWIP in Sections 3-10.

Upon motion (Hutchinson/Gray) duly adopted the Board approved submitting the Solid Waste Implementation Plan as printed with modifications reviewed to the State of Vermont Agency of Natural Resources, Division of Environmental Conservation. Vote 8-0-0, motion carried.

2. Request for Proposal of Transfer Station

Upon motion (Hutchinson/Lease) duly adopted, the Board moved to review the Request for Proposal for the Transfer Station at their next scheduled meeting in August. Vote 8-0-0, motion carried.

3. Adjournment

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 7:40 p.m. until the next scheduled Tri-Town Meeting of August 15, 2007 at 6:00 p.m. in the Randolph Municipal Building at 7 Summer Street. Vote 8-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Randolph Selectboard Meeting of August 6, 2007
At Technical Career Center in Randolph Technical Career Center

Selectboard Members: Kenneth Goss, James Hutchinson, Stephen Springer, Larry Townsend, and Damon Lease.

Municipal Staff Members: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder), Zac Chamberlin (Media), John Rotter (Public Works Director), Joyce Mazzucco (Town Clerk/Treasurer),

Public Attendees: Leticia Rydjeski, Leigh Wright, Jeanne Goss, Albert Huntley, Jim Yerrington, Pam Yerrington, Elaine Soule, James Dwinell, Brian Hartigan, Sandy Rotter, Michael Penrod, Tim Schroder, Jesse Sammis, III, Julie Iffland, Marty Strange, Joseph Voci, Patrick French, Sonny Holt and Jenny Carter

Mr. Hutchinson called the meeting to order at 6:00 p.m.

Introductions

1. Public Comment

Mr. Dwinell commented or queried about the following:

- Status of the Mason Road Project. Mr. Rotter informed the Board that a federal declaration was signed by the President. Mason Road is one of the roads affected by the recent flooding, and would need to be put back as it was prior to the flood. Paving of Mason Road will be assessed at a later date. FEMA will have a workshop in Orange County on August 21. He also asked who is responsible for removal of the debris in his field as a result of the flooding. Mr. Rotter gave an overview of FEMA's process.
- Status of the sale of the Chase Lot off of Elm Street and Branchwood site as a possible location for the Municipal Building. The Board mentioned that the sale of the Chase lot was denied by town wide vote at town meeting. And they have not discussed Branchwood for a while.
- Status and Process of the Zoning Regulations for the Intersection Area. Mr. Hutchinson explained provided information on the status of the zoning regulations and the public hearing process and approval of the regulations.

2. Clover Hill

Mr. Butterfield gave an overview of the packet the Selectboard received with regards to the cost of upgrading Clover Hill and the Economic Impact that it would be for the town. Discussion: upgrading the current road; concerns for road width for emergency vehicles; timeline for sale of proposed building lots; safety concern of snowmobilers and other winter usages; and an alternate route for snowmobiles to use.

Upon motion (Hutchinson/Springer) duly adopted, the Board scheduled a Public Hearing regarding upgrading 1,500 linear feet of Clover Hill from the Fish Hill Section from a Class 4 to Class 3 Road on October 8, 2007. Vote 5-0-0, motion carried. (Location and time to be announced at a later date.)

Discussion: The Board asked Mr. Butterfield to coordinate a meeting with the snowmobile clubs prior to the schedule public hearing to discuss alternate snowmobile routes and input on Clover Hill's usage.

Randolph Selectboard Meeting of August 6, 2007
At Technical Career Center in Randolph Technical Career Center

3. RACDC Revolving Loan Fund

Ms. Iffland gave an overview of the pros and cons of RACDC taking over more administrative responsibilities of the revolving loan funds currently administered by the Town Treasurer. As well as background of the relationship between the town and Randolph Area Community Development Corporation for administering the Revolving Loan Fund and Small Business Revolving Loan Fund.. After review of the memo and information from Ms. Iffland, the board wanted to get the opinion of the Town Treasurer on the proposal. *(Discussion with the Town Treasurer at a later point in the meeting.)*

4. Update on Infrastructure Damage

Mr. Rotter reported that the president signed the declaration for disaster relief. There is no individual assistance available, only public assistance. On August 21 will be information meeting in Bethel, (FEMA). Mr. Rotter is hoping that the bid documents for Howard Hill Road, will go out soon and the road is passable before winter. It is suggested that West Street be a joint effort with Braintree or Brookfield taking the lead.

5. Committee reports

Forest Committee: Mr. Springer reported that the Forest Committee has acquired signs to go along the town forest trails that indicate "Randolph Town Land". These signs will be markers at the entrances of all trails in the Town forests.

6. Water Allocation

Perry Armstrong at 14 Hull Street

The Board reviewed a memo from Mardee Sanchez recommending the Perry Armstrong's request for water allocation at 14 Hull Street.

Upon motion (Springer/Hutchinson) duly adopted, the Board approved Perry Armstrong's Water allocation request of 370 gallons per day (20 employees x 15 gpd per employee less 10% for low-flow fixtures equaling 270 gpd plus 100 gpd for dishwashing. Vote 5-0-0, motion carried.

7. Manager's report

Mr. Butterfield presented the Managers report verbally: announcing the resignation of the town's mechanic and Health Officer and a new police officer, collaborating with Orange Southwest Supervisory Union, New Police Cruiser, Civil vs. Municipal Tickets.

8. RACDC RLF Proposal Continued

Ms. Mazzucco confirmed that she agreed with RACDC's proposal to administer the town's revolving Loan Fund and Small Business Revolving Loan Fund. She presented history of the Revolving Loan Funds and issues with closeout reporting for VCDP and CBDG grants that are needed to be done every year. The Board asked RACDC and Ms. Mazzucco research and come back to the Board with a proposal in the first meeting in September.

Randolph Selectboard Meeting of August 6, 2007
At Technical Career Center in Randolph Technical Career Center

9. Ordinances

a .Dog Ordinance and Animal Cruelty

Mr. Butterfield presented the Dog Ordinance and Animal Cruelty Ordinance for review. The Board asked for definitions of various sections, “threatening manner” legal impoundment of dogs; Pooper-Scooper section and limitations of quantity of dogs on a property. Ms. Carter pointed out a few items that needed to be researched as there is some litigation in legislature over this subject. The Board tabled both ordinances and asked that Mr. Butterfield and Ms. Carter revise the two ordinances and present them at the September 4 meeting.

10. Appointments

a. Animal Control Officer

The Board received a letter of interest for the Animal Control Officer’s position.

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed Rick Warner as Animal Control Officer. Vote 5-0-0, motion carried.

b. COURTS Sub-Committee

Upon motion (Hutchinson/Lease) duly adopted, the Board appointed Jon Binhammer, Julie Brill, Abbe Meiling, Becky Seymour, Paul Shriver, Sue Sytsma and Chuck Web as sub committee of the Recreational Committee. Vote 5-0-0, motion carried.

Discussion: Reminder that as a sub-committee they still need to abide by the open meeting law.

11. Grants

a. Ancient Roads

Upon motion (Goss/Hutchinson) duly adopted, the Board approved Ancient Roads Research and Mapping Grant Agreement (0135/07AR2) as presented. Vote 5-0-0, motion carried.

Upon motion (Springer/Hutchinson) duly adopted, the Board appointed Peter Butterfield and John Clough as signatories to Grant 0135/07AR2. Vote 5-0-0, motion carried.

b. Transportation Enhancement Grant for East Randolph

Mr. Hutchinson announced that the town was considering an application for a Transportation Enhancement Grant provided by the State of Vermont Agency of Transportation for the purpose of obtaining funds for the project named East Randolph Sidewalk Streetscape. This project is for new sidewalks, street lighting, access management, traffic calming, drainage and streetscape improvements within the East Randolph Village District.

Upon motion (Hutchinson/Springer) duly adopted, the Board approved to submit a Transportation Enhancement Grant application to the State of Vermont Agency of Transportation for the East Randolph Sidewalk and Streetscape Project. Vote 5-0-0, motion carried.

Randolph Selectboard Meeting of August 6, 2007
At Technical Career Center in Randolph Technical Career Center

12. Legal representation on Appeal

The Board received a memo requesting legal representation for the Development Review Board for an appeal that is in Environmental Court.

Upon motion (Springer/Lease) duly adopted, the Board approved legal representation for the Development Review Board for litigation in Environmental Court. Vote 5-0-0, motion carried.

13. Warrants

Upon motion (Townsend/Springer) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

14. Purchase of Unit B of Trillium Condo.

The Board reviewed the legal opinion from Peter Nowlan regarding the Trillium Condominium Unit B. and took public opinion of the building. The majority of the audience was concern that the age of the building, taking valuable commercial space away from the downtown, cost to upgrade the building, noise levels, and condo agreement with 25% vote/35% maintenance.

Upon motion (Hutchinson/Townsend) duly adopted, the Board declined to submit a bid for the Trillium Condominium Unit B. Vote 5-0-0, motion carried.

15. Approval of Minutes

a. July 2, 2007 (Public Hearing)

Upon motion (Lease/Hutchinson) duly adopted, the Board approved the minutes of July 2, 2007 Public Hearing meeting as written. Vote 5-0-0, motion carried.

b. July 2, 2007 (Regular Meeting)

Upon motion (Lease/Hutchinson) duly adopted, the Board approved the minutes of July 2, 2007 Regular meeting as written. Vote 5-0-0, motion carried.

c. July 16, 2007

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the minutes of July 16, 2007 meeting as written. Vote 5-0-0, motion carried.

d. July 25, 2007 (Special)

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the minutes of July 25, 2007 Special meeting as written. Vote 4-0-1 (Springer abstained), motion carried.

f. July 25, 2007 (Tri-Town Alliance)

Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the minutes of July 25, 2007 Tri-Town Alliance meeting as written. Vote 4-0-1 (Springer abstained).

Randolph Selectboard Meeting of August 6, 2007
At Technical Career Center in Randolph Technical Career Center

16. Other Business

a. Public Announcement

Mr. Butterfield announced that Gifford Medical Center would be having their second annual "Last mile ride" event in August and wanted to alert the general public that there would be a group of motorcyclists on the roads that weekend.

b. Banner Placement

Mr. Butterfield presented a request to place a banner on the guide wire above Main Street from the Visiting Nurse Alliance of Vermont and New Hampshire. This banner announces their 100 anniversary event taking place the last weekend in August. The Randolph Chamber of Commerce has already approved the banner as the guide wire belongs to the Chamber and banner requests such as this fall under the town's Sign Ordinance.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the VNA's request to place their 100th anniversary banner on the guide wire over Main Street under the terms and conditions of the request form. Vote 5-0-0, motion carried.

c. Budget Committee Liaison

Mr. Townsend has volunteered to take Mr. Springer's place as the Liaison of the Budget Committee. (No vote or action taken)

d. Wine and Cheese Reception

Mr. Sonny Holt has invited the Selectboard to a free wine and cheese reception at VTC on Sunday August 11 at 7:00 p.m. The reception is for a Fine Arts display.

e. WRVA memo

The Board was very receptive to a recent memo outlining positive meetings between the town and White River Valley Ambulance. WRVA is working on a new business plan to secure the future of the ambulance service.

17. Adjournment

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 9:10 p.m. until their next scheduled meeting of the Tri-Town Alliance on August 15, 2007 at 6:00 p.m. in the Randolph Municipal Building. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Randolph Selectboard Meeting of August 20, 2007
At Technical Career Center in Randolph Technical Career Center

Selectboard Members: Damon Lease, Ken Goss, Lawrence Townsend, James Hutchinson, and Stephen Springer.

Municipal Staff Members: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder), James Krakowiecki (Chief of Randolph Police Department), Paul Easton filling in for Alec Easton (Media), John Rotter (Public Works Director), and John Clough (Finance Director).

Public Attendees: Jeanne Goss, Arnold Spahn, Cil Spahn, James Yerrington, Pamela Yerrington, Stuart Standish, Sandy Standish, Neil Fox (Green Mountain Economic Development Corporation), James Tucker, dawn butterfield, Marty Strange (Randolph Area Community Development), Al Floyd, Lt, William Harkness (Vermont State Police), Sgt. John Helfant (Vermont State Police), Amy Messier, and Barbara Meaney.

Mr. Hutchinson called the meeting to order at 6:00 p.m.

Introductions were made.

1. Public Comment:

Mr. Spahn commented that the Selectboard should review the location of the town offices to the Branchwood property or take a second look at the Co-op Building on Pleasant Street.

2. Medical Incubator

Mr. Fox, representative of Green Mountain Economic Development Corporation (GMEDC), presented to the board a concept with Dartmouth Hitchcock to expand an incubator labs with Vermont Community Development Block Grant (VCDBG) Funds through the Town of Randolph, which in turn would loan it Dartmouth Entrepreneurial Center. It was strongly suggested by the Board for GMEDC to work with Randolph Community Development and the Town Manager on the administration of funds, Restorative Justice Coordinator

3. Restorative Justice Coordinator

Mr. Spahn acting on behalf of the Citizens Advisory Board (CAB), the interview committee's recommendation for a Restorative Justice Coordinator and background of the Citizens Advisory Board. This position is created through a grant from the Department of Corrections; this grant is \$15,000 for this year and a carry over of \$5,000 from last year. It is the recommendation of CAB to hire dawn butterfield as the Restorative Justice Coordinator. It was suggested, due to the spousal relationships, Mrs. butterfield will report directly to the CAB and Selectboard.

Upon motion (Springer/Hutchinson) duly adopted, the Board appointed dawn butterfield as the Restorative Justice Coordinator and funded through the Restorative Justice Grant funded by the State of Vermont Department of Corrections.. Vote 5-0-0, motion carried.

4. Police District Expansion

Mr. Butterfield presented an overview of political and public safety of expanding the Police District. Lieutenant Harkness and Sergeant Helfant of the Vermont State Police and Chief Krakowiecki of Randolph Police Department explained the statistics of responses in the Town of Randolph and answered the Board's and public participants questions regarding: public safety, statistics, concept of patrolling the entire town, the village charging the town for Police Services, contractual services with VSP or Orange County Sheriff Department, process for police district expansion and funding the police district if expanded.

5. Enhancement of Public Safety in Parks

Mr. Butterfield presented material regarding the cost of surveillance equipment at the Gazebo area. In reviewing the quotes, the cost is too expensive at this time. He also reported that the negative behavior at the Gazebo has decreased in the past few weeks.

6. FY2007 Budget Update

Mr. Clough announced that there would be a surplus within all departments. He then explained each department's surplus. The Board was happy not to have deficits too large and pleased with the staff's work towards a surplus.. The use of the surplus to reduce taxes would need to go before voters at town meeting.

7. Skating Rink Bid

Mr. Rotter gave an overview of the Skating Rink Bid recommended, that the bid award go to Kingsbury Construction in the amount of \$66,370 of which does not include asphalt surfacing. The surfacing will go in the bidding process next season.

Upon motion (Springer/Lease) duly adopted, the Board accepted Kingsbury Construction's proposal for the Skating Rink in the amount of \$66,370. Vote 5-0-0, motion carried.

8. Unregistered Dogs

Mr. Butterfield presented a draft announcement to all dog owners who have not registered their dogs. The Board approved the announcement and the concept of acting aggressively to have all canines registered in the town due to the public safety of rabies. The public has until end of business on Friday, September 21st to register their dogs. After which time town officials will pursue violations of the dog ordinance. This announcement be a poster type and placed in the posting places around the Town of Randolph, a block ad will be placed in the September 6th and 13th issues of the *Herald of Randolph*.

9. Manager's Report

Mr. Butterfield presented the Manager's reports verbally, outlining: Fuel Bid jointly with the School has proven a savings of nineteen cents for heating oil and one penny for diesel fuel; announced that fuel bids save money; letter to all committees; and an announcement that Lamson-Howell delivered check in the amount of \$10,000 for the tennis courts, this is a dollar for dollar match from fund raising done by the members of the COURTS Committee.

Mr. Butterfield also presented a memo regarding the goals and priorities of the Board. The Board will be scheduling a retreat to discuss their goals and priorities at a later date.

10. Warrants

Upon motion (Springer/Townsend) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

11. New World Festival Assembly Permit

Upon motion (Springer/Hutchinson) duly adopted, the Board moved to close the entrance of School Street and limit traffic flow to local only for Fales Street, Summer Street and Franklin Street between the hours of 9:00 am. to midnight on Sunday, September 2, 2007 for the New World Festival with contingent that the residences on the first section of School Street be notified. Vote 5-0-0, motion carried.

Upon motion (Springer/Lease) duly adopted, the Board approved the Chandler's Assembly Permit for the New World Festival to take place on Sunday, September 2, 2007 between the hours of 9:00 a.m. and mid night as outlined in permit application. Vote 5-0-0, motion carried.

12. Caterer Licenses

Upon motion (Springer/Hutchinson) duly adopted, the Board approved Aramark Educational Services of Vermont's request to caterer malt and vinous beverages & spirituous liquors for an Alumni Reunion to take place September 29, 2007 between the hours of 5:00 p.m. and 8:00 p.m. Vote 5-0-0, motion carried.

Upon motion (Springer/Townsend) duly adopted the Board approved Sambel's Restaurant & Catering's request to cater malt and vinous beverages and spirituous liquors for the Snowmobile Club raffle to take place on October 20, 2007 between 5:00 p.m. and midnight at the Community Hall in East Randolph. Vote 5-0-0, motion carried.

Randolph Selectboard Meeting of August 20, 2007
At Technical Career Center in Randolph Technical Career Center

13. Burial Plot

Upon motion (Lease/Townsend) duly adopted, the Board approve the sale of a single burial plot to Sharon Tangeman in the Pleasant View Cemetery in the amount of two hundred forty dollars. Vote 5-0-0, motion carried.

14. Set time of Selectboard meetings

Upon motion (Hutchinson/Springer) duly adopted, the Board move to start the Selectboard meetings at 6:00 p.m. for the months of September, October and November. Vote 5-0-0, motion carried.

15. Minutes

Upon motion (Springer/Lease) duly adopted, the Board approved the minutes of August 6, 2007 as written. Vote 5-0-0, motion carried.

16. Other Business

Mr. Hutchinson reported that the Municipal Building Review Committee will be meeting in the near future to discuss the Municipal Building.

17. Adjournment

Upon motion (Townsend/Lease) duly adopted, the Board moved to adjourn at 9:00 p.m. until the Special Selectboard meeting of August 23, 2007 at 6:00 p.m. in the Randolph Municipal Building at 7 Summer Street. Vote 5-0-0, motion carried.

Respectfully,

Cindy Spaulding
Recorder

Special Selectboard of Braintree, Brookfield and Randolph
August 23, 2007 at 6:00 p.m.

Randolph Selectboard: James Hutchinson, Lawrence Townsend, Kenneth Goss, Damon Lease

Braintree Selectboard: Walter Palmer

Brookfield Selectboard: John Benson and Mike McPhetres

Randolph Municipal Staff: Peter Butterfield (Town Manager), John Rotter (Public Works Director) and Cindy Spaulding (Recorder)

The meeting was called to order at 6:00 p.m.

1. West Street

The boards reviewed the July 11, 2007 flood damage that occurred to West Street. This street crosses all three towns and was severally damaged.

The Boards' discussion included:

- Historic maintenance of the road and
- Assessed damage of road (Brookfield—half a mile; Braintree—four tenths of a mile; and Randolph—one tenth of a mile)
- Assessed cost to all three towns—\$750,000
- Alternate route or relocation of the entirely
- Procedures for eligibility of FEMA funds and possibility of Mitigation.
- Cost of engineering—\$75,000 (Dubois & King)
- Plan of Action to treat as one project and one town be the lead contact.
- Time frame for Project to get underway (FEMA would only pay for damage sustained by the storm, not the continuous loss due to damage in the Spring.)
- Proposed resolution for project management and mitigation for long term solution
- Lead town will get three percent of administration for the project.
- Review Resolution and edited

It was agreed upon by all board members that Randolph take the lead for the project as they have the greatest administrative resources and to have the resolution ratified at each perspective board meetings.

2. Adjourned

Meeting was adjourned at 6:45 p.m.

.Respectfully submitted,

Cindy Spaulding
Recorder for Town of Randolph

Tri-Town Alliance Meeting of August 23, 2007
Municipal Building Conference Room at 7 Summer Street

Randolph Selectboard: James Hutchinson, Lawrence Townsend, Ken Goss and Damon Lease.

Absent: Stephen Springer

Brookfield Selectboard: John Benson and Mike McPhetres

Braintree Selectboard: Walt Palmer Absent: Jocelyn Stohl and George Gray

Randolph Municipal Staff: Peter Butterfield (Town Manager), John Rotter (Public Works Director) and Cindy Spaulding (Recorder).

Meeting was called to order at 6:46 p.m.

1. Request for Proposal for Transfer Station

The Tri-town Alliance reviewed the proposed request for bid on transfer station and discussed further:

- Expansion of recyclables materials accepted
- Option of a mobile recycling center
- Offering door to door service
- Procedures to proposals, interview, and accept all submitted bid proposals

It was determined that Randolph will be the lead on the RFP. The review process will be as follows:

- | | |
|--------------------------------------|-------------------------------------|
| a. RFP advertised and out | September 15, 2007 |
| b. Pre-bid conference | February 15, 2008 |
| c. All inquires submitted in writing | February 29, 2008 (end of business) |
| d. Bids submitted | March 14, 2008 at 2:00 p.m. |
| e. Interview | first two weeks in April 2008 |
| f. Award | June 1, 2008 |

The meeting adjourned at 7:30 p.m. The next meeting of the Tri-town Alliance to be announced at a later date.

Respectfully submitted,

Cindy Spaulding
Recorder (Randolph)

Selectboard Meeting of September 4, 2007
at Technical Academic Room of Randolph Technical Career Center

Selectboard members: James Hutchinson, Lawrence Townsend, Stephen Springer, Damon Lease and Ken Goss

Municipal Staff: Peter Butterfield (Town Manager), John Rotter (Public Works Director), Patrick French (Assessor) and Alec Easton (Media)

Public Attendees: Pamela Yerrington, James Yerrington, Frank Reed, Barbara Springer and Joseph Voci.

1. Introductions/Announcement

Introductions were made of the Board and public participants. Mr. Hutchinson announced that the Selectboard meetings will commence the first and third Mondays at 6:00 p.m.

2. Public Comment

It was mentioned that the sidewalk repair was not of good quality. Mr. Rotter will look into the matter.

3. Tax Rates

Mr. French presented the Board with a recommended tax rate for Homestead and Non residential.

Upon motion (Hutchinson/Townsend) duly adopted, the Board set the tax rate for FY2008 townwide (outside police district) as Homestead: \$1.7066/Non-residential \$1.7597 and townwide (inside the police district) as Homestead \$1.99/Non-residential \$2.0431. Vote 5-0-0, motion carried.

4. Police Coverage

Mr. Butterfield presented to the board legal council's recommendations for a police district expansion. Two board members mentioned that they have only received negative feedback to the subject of expanding the Police district. The general consensus of the Public attendees is that the town does not want to have a police district expansion. After a lengthy discussion about the Police District Expansion, the Board directed Mr. Butterfield to review Woodstock and Bristol's police coverage and to contact the county sheriff's department for further information on law enforcement outside the police district.

5. Committee Reports

a. Energy Committee

Mr. Reed, Chair of the Energy Committee reported that the committee has narrowed the focus to reducing energy usage in the town buildings. It was mentioned to place the East Randolph Community Hall and Randolph Center Fire Station on the list.

Upon motion (Hutchinson/Springer) duly adopted, the Board appointed Josh Plavin and John Becker to the Energy Committee. Vote 5-0-0, motion carried.

Selectboard Meeting of September 4, 2007
at Technical Academic Room of Randolph Technical Career Center

6. White River Valley Ambulance

Mrs. Springer informed the Board that WRVA is asking Randolph for the original amount. WRVA is doing okay but there is no extra money for repairs to vehicles is a big issue. They (WRVA) are worried, if this continues, they will have to refund the other towns. WRVA has organized a search committee to interview for a full time Executive Director.

The Selectboard asked about the usage of the town's mechanic for the ambulance. It was questioned if the Board wanted to do it this fiscal year as well as look at an increase next year.

The maintenance of vehicles is a large issue with several components, should the services be billed at a reduced rate or in-kind services. It was suggested to put the surplus amount equal to the original request to a vote. The contract for maintenance of the ambulances will have to be worked out with amount and when to commence.

Mr. Townsend thanked Mrs. Springer for her time representing Randolph at the White River Valley Board meetings.

7. Water and Sewer Committee

Mr. Springer gave an overview of the Water and Sewer Committee recommendations as outlined in Ms. Sanchez's memo.

- ClearSource request to reduce additional sewer allocation for 2281 Vermont Route 66

The town has not received \$10,000 to date and this puts allocation in delinquency with the town. It was mentioned that the Town has bent over backwards for ClearSource and have not seen any corporation from them. The board was reminded that the Water and Sewer Ordinance does not allow refunds of allocations. The Board expressed their concerns that ClearSource should pay what is owed and this allocation is a capital asset.

Upon motion (Springer/Lease) duly adopted, the Board moved to adopt a change in the payment plan with ClearSource reducing the usage such as an additional \$10,000 allocation fee plus interest be paid by the close of business on September 4, 2007, and payment of the remaining \$20,000 of allocation fee be postponed until December 1, 2007 pending final review of usage. Vote 0-4-1 (Townsend recused), motion failed.

Upon motion (Lease/Goss) duly adopted, the Board moved that upon receipt of the thirty thousand now due plus interest they would negotiate the rest dependant on usage.. Vote 0-4-1 (Townsend recused), motion failed.

Further discussion outlined: When should the allocation be paid?: what type of leverage for payment and possibility of shutting down the system. It was the consensus of the Board to have ClearSources' delinquent payment for allocation sent to legal counsel to pursue payment.

Selectboard Meeting of September 4, 2007
at Technical Academic Room of Randolph Technical Career Center

- Makris Development, LLC issue with incorrect billing and money owed for 3 Salisbury Street

Upon motion (Hutchinson/Lease) duly adopted, the Board moved to table Makris' billing issue for a future meeting. Vote 5-0-0, motion carried.

8. Fee Schedule

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the fee schedule as presented. Vote 5-0-0, motion carried.

9. West Street Resolution

The Board reviewed a resolution between the Towns of Braintree, Brookfield and Randolph for the West Street Project.

Upon motion (Hutchinson/Springer) duly adopted, the Board adopted the resolution between the three towns as written. Vote 5-0-0, motion carried.

10. Sale of a Burial Plot

Upon motion (Lease/Hutchinson) duly adopted, the Board approved the sale of a single grave burial plot in the Pleasant View Cemetery to Diane V. Blanchard. Vote 5-0-0, motion carried.

11. Warrants

Upon motion (Lease/Springer) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

12. Minutes

- a. August 20, 2007 (regular)

Upon motion (Hutchinson/Springer) duly adopted, the Board approved the minutes of August 20, 2007 as written. Vote 5-0-0, motion carried.

- b. August 23, 2007 (Special)

Upon motion (Townsend/Lease) duly adopted, the Board approved the minutes of August 23, 2007 Special Selectboard meeting as written. Vote 4-0-1 (Springer abstained).

- c. August 23, 2007 (Tri-town Alliance)

Upon motion (Goss/Hutchinson) duly adopted, the Board approved the minutes of August 23, 2007 Tri-town meeting as written. Vote 5-0-0, motion carried.

Selectboard Meeting of September 4, 2007
at Technical Academic Room of Randolph Technical Career Center

13. Delegate for VLCT Annual Business Meeting

Upon motion (Goss/Townsend) duly adopted, the Board appointed Peter Butterfield, Town Manager as the delegate for the Vermont Leagues of Cities and Town's Annual Meeting taking place on October 11, 2007. Vote 5-0-0, motion carried.

14. Other Business

15. Adjournment

Upon motion (Townsend/Hutchinson) duly adopted the Board moved to adjourn at 9:15 p.m. until the next scheduled meeting of September 17, 2007 at 7:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

Peter M. Butterfield
Town Manager/Recorder

PMB:css

REFERENCE ONLY

Selectboard Meeting of September 17, 2007
At Technical Academics Room of Randolph Technical Career Center

Selectboard Members: James Hutchinson, Lawrence Townsend, Stephen Springer, Kenneth Goss and Damon Lease

Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder), John Rotter (Public Works Director), Alex Easton (Media), and Joyce Mazzucco (Town Clerk)

Public Attendees: Joseph Voci, Teresa Voci, dawn butterfield, Jeanne Goss, Jim Yerrington, Pamela Yerrington, Frank Reed, John Kaplan, Nan Gwin, Sara Nelson (*Herald of Randolph*), Dave Bridges, Hugo Liepmann, Lori Peirce, John Kidder, Stewart Standish, Andrea Easton, Robert LeBlanc, Julie Iffland and Gail Billings

Mr. Hutchinson called the meeting to order at 6:00 p.m.

1. Introductions/Announcements

Introductions were made.

2. Public Comment

➤ Police District Expansion

Mr. Voci voiced his concerns regarding the Selectboard pursuing the concept expanding the Police District. He presented the board with a petition containing 164 signatures; the petition indicates that the voters would like the Selectboard discussion of the Police District Expansion to cease. Discussion outlined: comments to the Selectboard regarding the Police District expansion, procedural requirements for voting, and overview of the legal opinion from the town's attorney.

➤ Skating Rink

Mr. Kaplan asked if the skating rink could be paved this year. He stated a paved surface would expand the skating facility year round instead of the few months out of the year it is used for ice skating. The concept of a year round facility would deter vandalism. The cost of paving would be \$16,000 approximately. Further discussion outlined: Historic overview of the Skating Rink area, Lighting and asphalt vs. concrete. The Board tabled action until their October 1st meeting.

➤ Municipal Building Site

Mr. Leipmann announced that the **Co-op** Building has been purchased by Sam Sammis and would be available to the Selectboard at the price paid by Mr. Sammis. He further stated he was in support of the Municipal Building being relocated to Pleasant Street.

Mrs. Billings suggested that the town review the old gelatin factory as an option for the Municipal Building.

3. Emergency Relief

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to ratify the Vermont Emergency Relief and Assistance Fund application for State Share Match Incentives (FEMA-1718-DR-VT). Vote 5-0-0, motion carried.

Upon motion (Townsend/Springer) duly adopted, the Board approved the sub grant Agreement with FEMA (FEMA-DR1715-VT) as outlined and appointed James Hutchinson or Peter Butterfield as signatory on the agreement. Vote 5-0-0, motion carried.

Mr. Hutchinson reported that FEMA was enthusiastic about the West Street Resolution between Braintree, Brookfield and Randolph.

4. Revolving Loan Fund Proposal

Ms. Iffland and Mrs. Mazzucco presented a memo to the Selectboard regarding the logistical transfer of administrative responsibilities of the Business Revolving Loan Fund to Randolph Area Community Development Corporation. Further discussion outlined: background of reporting statistics and funds; Selectboard giving up control of the funds, and RACDC providing an annual report on the activities of the funds.

Upon motion (Townsend/Springer) duly adopted, the Board directs and authorizes the Town Manager to: permanently assign the loan portfolios and all available cash balances of the Town Revolving Loan Fund and Small Business Revolving Loan Funds to RACDC for the creation of a unified business revolving loan fund; to assign any and all paperwork necessary to assign authority and responsibility of the remaining CDBG funds to RACDC, as may be required by the Agency of Commerce and Community Development; to prepare a full accounting for both loan accounts and portfolios with updated balances as of the date of the assignment, on or about December, 1 2007, and to forward those records and any related loan and compliance forms to RACDC at the time of the assignment; and to provide staff support in making a smooth transition of the funds to ensure full compliance with all restrictions, good client support for outstanding loan holders and retention of important records and files.

Suggested Amendment

Upon motion (Springer/Hutchinson) duly adopted, the Board amended the motion to include that Randolph Area Community Development Corporation will prepare and provide the Selectboard an annual report of all activities of the Revolving Loan Fund. Vote 5-0-0, motion carried.

Motion now reads:

Upon motion (Townsend/Springer) duly adopted, the Board directs and authorizes the Town Manager to: permanently assign the loan portfolios and all available cash balances of the Town Revolving Loan Fund and Small Business Revolving Loan Funds to RACDC for the creation of a unified business revolving loan fund; to assign any and all paperwork necessary to assign authority and responsibility of the remaining CDBG funds to RACDC, as may be required by the Agency of Commerce and Community Development; to prepare a full accounting for both loan accounts and portfolios with updated balances as of the date of the assignment, on or about December, 1 2007, and to forward those records and any related loan and compliance forms to RACDC at the time of the assignment; to provide staff support in making a smooth transition of the funds to ensure full compliance with all restrictions, good client support for outstanding loan holders and retention of important records and files; and Randolph Area Community Development Corporation will prepare and provide the Selectboard an annual report of all activities of the Revolving Loan Fund. Vote 5-0-0, motion carried..

5. Composting Needs of New Tech.

Mr. Reed and Mr. Dimmick presented a proposal for composting both organic and biosolids at the Randolph Landfill Area. This would be a joint venture with Interval Composting. A power point presentation was made on Interval Composting facility.

Discussion outlined: cost vs. lease of land and fees, NewTech's responsibility for permits, monitoring and bonding, economic support of local business, environmental impact at the landfill, and concerns NewTech double dipping.

The Board directed the proposal to the Water and Sewer Advisory Committee, to be assigned to the Wastewater Treatment Facility sub-committee. It was suggested to inform the Randolph Green Committee and the Tri-Town Alliance of this proposal.

6. Energy Committee Recommendation

Mr. Reed, on behalf of the Energy Committee, recommended a purchasing policy requesting that the Town purchase only appliances and office equipment that are Energy Star certified when possible. The Board directed Mr. Butterfield to review the proposed statement to coincide with the current purchasing policy

7. Dog Ordinance

Upon motion (Hutchinson/Townsend) duly adopted, the Board scheduled a public information meeting for October 15, 2007 at 6:00 p.m. for the purpose of obtaining public comment on the Dog Ordinance. Vote 5-0-0, motion carried.

8. Records Preservation & Computerization Reserve Fund

Mrs. Mazzucco presented a memo proposing the creation of a Records Restoration and Computerization Reserve Fund with explanation as outlined in memo: funding of \$2.00 to be earmarked from recording fees: \$1.00 to the restoration fund and \$1.00 for computerization of records, Suggestion to be retroactive to July 1, 2007; project total cost \$7,200 respectfully; funding from FY2008 and FY2009; suggestion to have more quotes as outlined in the town's purchasing policy (not a single source vendor).

Upon motion (Townsend/Springer) duly adopted, the Board moved to establish a Records Restoration and Computerization Reserve fund to include Plot Map Digitization. Vote 5-0-0, motion carried.

Discussion: Funding of the Records Restoration and Computerization Reserve fund has been directed to the Budget Committee for review.

9. Health Officer Appointment

Mr. Butterfield provided a memo outlining the current Health Officer, Gretchen Kidder's resignation and the recommendation of appointing Lorraine Peirce. Mrs. Pierce spoke to the Selectboard giving her career history.

Upon motion (Townsend/Hutchinson) duly adopted, the Board accepted Gretchen Kidder's resignation of Health Officer and appointed Lorraine Peirce as Health Officer for the Town of Randolph and directed Mr. Butterfield to send a letter of thank you to Mrs. Kidder. Vote 5-0-0, motion carried.

10. Committee Report

➤ Water and Sewer Committee

Mr. Springer provided an update of the clerical error billing of water services to 3 Salisbury Street. There were no other properties involve to this error. It was recommended to send a bill in the amount of \$10,012 to Makris Development or abate the entire amount. It was the consensus of the Board that the error was the town's fault and no billing should be sent out.

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved send a corrected billing for the last quarter of services to Makris Development. Vote 1-4-0, motion failed.

Upon motion (Townsend/Hutchinson) duly adopted the Board moved to abate the entire amount of water billing in the amount of \$10,012 to the Makris Development. Vote 5-0-0, motion carried

Update on the ongoing problem of Route 66 water lines: Pressure Problems (flux in pressure and booster pumps), water quality (sentiment); health risk hazard (cast iron pipes & asbestos pipes), constant maintenance of water lines, Inadequate pipe size (2"/4") service lines, concern for fire protection (inadequate water pressure for a fire scene) on Radio Drive, history of Route 66 pump station and overview of the Route 66 Feasibility Study conducted by Harrington Engineering.

➤ Water and Sewer Committee Appointee

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed Joseph Voci as a member of the Water and Sewer Advisory Committee. Vote 5-0-0, motion carried.

➤ Recreation Committee

Mr. Lease reported that the Recreation Committee has been reviewing the Boys and Girls Club Contract, **including** possible fee increase for programs. A public attendee expressed concerns that the BGC programs are overlooking the adults.

➤ Budget Committee

Mr. Townsend reported that the Budget Committee has started reviewing the FY2009 budgets. They have reviewed the Special Appropriations. It was questioned to transfer the Randolph Chamber of Commerce and Randolph Garden Club out of the Special Appropriations and include them in the General Fund as both organizations to not qualify as a special appropriation as outlined in State Statute and Special Appropriations Policy.

➤ Restorative Justice

Selectboard Meeting of September 17, 2007
At Technical Academics Room of Randolph Technical Career Center

Mr. Goss reported that the Citizens Advisory Committee is undergoing training by the Department of Corrections for the Restorative Justice Program.

➤ Capital Budget and Capital Planning Committee

Mr. Hutchinson reported that the CBCPC has scheduled review of the Capital Budget process and should have recommendations to the Selectboard by mid November.

11. Manager's Report

Mr. Butterfield reported that the Randolph Police Department is currently up to full force and that the department won first place in the Law Enforcement Challenge sponsored by the Governor's Highway Safety Commission. He then requested that Mr. Rotter give a verbal on the infrastructure damage.

Mr. Rotter reported on Mason Road, recommending that paving of the road be postponed until spring, to give enough time for the ground to settle. The Board recommended that all residents on Mason Road be notified prior to reading it in the newspapers.

He further reported on the pre-bid meeting for the Howard Hill project, notice of shortness of life for gravel in the Braintree pit, updates on projects (Tennis courts, Ice Rinks, waterline at Compucount and sidewalk repair), closing of Palmer Road due to bridge, Braley Bridge was awarded to Miller Construction for restoration, status of Main Street Bridge.

12. Warrants

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

13 Clover Hill Public Hearing

Upon motion (Hutchinson/Townsend) duly adopted, the Board scheduled a Public Hearing for upgrading the first 1,500 linear feet of Clover Hill Road from the entrance of Fish Hill to be conducted on November 5, 2007 with site visit to commence at 5:00 p.m. at Clover Hill and to take public testimonies at 6:00 p.m. in the Old Dorm Lounge of Vermont Technical College. Vote 5-0-0, motion carried.

14. Quit Claim Deed on 14 Summer Street

Upon motion (Springer/Lease) duly adopted, the Board approved the quitclaim deed for 14 Summer Street owned by Robert and Missy Carpenter. Vote 4-0-0, motion carried.

Upon motion (Townsend/Springer) duly adopted, the Board appointed Peter Butterfield as signatory on the quitclaim deed of 14 Summer Street. Vote 4-0-0, motion carried.

15. Burial Plot

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the sale of and eight grave burial plot to Mr and Mrs. Dion DiMucci in the Pleasant View Cemetery in

Selectboard Meeting of September 17, 2007
At Technical Academics Room of Randolph Technical Career Center

the amount of \$480 (excluding palliative care of \$1280.00). Vote 5-0-0, motion carried.

16. Minutes

a. September 4, 2007

Upon motion (Springer/Goss) duly adopted, the Board approved the minutes of September 4, 2007 as written. Vote 5-0-0, motion carried.

b. August 23, 2007 (Tri-Town)

Upon motion (Hutchinson/Lease) duly adopted, the Board moved to amend the heading of the Tri-town Meeting to Tri-Town Alliance Meeting. Vote 4-0-1 (Springer abstained), motion carried.

16. Personnel Issue

Mr. Butterfield requested an executive session with Selectboard to discuss a personnel issue. (Attendees: P.Butterfield, Hutchinson, Townsend, Springer, Goss and Lease)

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to go into executive session at 9:00 p.m. to discuss a personnel issue. .

Upon motion (Hutchinson/Townsend), duly adopted, the Board moved to exit executive session at 9:35 p.m. . Vote 5-0-0, motion carried.

Action: No action taken

17. Adjournment

Upon motion (Goss/Lease) duly adopted, the Board moved to adjourn at 9:36 p.m. until the next scheduled meeting of October 1, 2007 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Selectboard Meeting of October 1, 2007
At Technical Academics Room of Randolph Technical Career Center

Selectboard Members: James Hutchinson, Stephen Springer, Lawrence Townsend, Kenneth Goss and Damon Lease

Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder), John Rotter (Public Works Director), and Alex Easton (Media)

Public Attendees: Jeanne Goss, dawn butterfield, John Kaplan, Jim Tucker, John Lutz, Barbara Springer, Al Floyd, Joseph Voci, Carol Lumbr, Jim Yerrington, Pamala Yerrington, Debbie Price, Michael Penrod and John Lutz, and Andrea Easton

Mr. Hutchinson called the meeting to order at 6:00 p.m.

Introductions were made

1. Public Comment

Mrs. Springer came before the Board and reported on White River Valley Ambulance' budget process.

2. Police District Petition

The Board reviewed and discussed the petition that was presented at the September 17, 2007 meeting.

Upon motion (Townsend/Hutchinson) duly adopted the Board accepted the cease and desist order on further discussion on the Police District Expansion and respectfully declined to take action on it. Vote 3-2-0, motion carried.

Discussion outlined: petition, board's obligation to the residents to explore law enforcement for the town, special district for residents outside of the district, and possibility of changing the merger.

3. Fiber-to- the- Home Network in Our Town?

Mr. Lutz presented a new technology for Fiber to the Home Network in the town of Randolph. This type of networking will group utility services of telephone cable television and internet connection. Mr. Lutz discussed the following steps:

Steps: a. Public information meeting prior to town meeting. (ask for a vote for participation in interagency group) to put the town meeting; b. Sign certificate of participation- publicly known and participant without committing town assets, c. 2% points if there is a municipal contact.

It was the consensus of the Board to have a separate Public Information Meeting to discuss this subject to the residents of Randolph prior to Town Meeting.

4. Skate Park

Mr. Rotter working on the Skate Park and Friends of the Rink has volunteered time and money. There is a \$16,500 short to get the paving done. He brought to their attention that there was other funding available under the general capital reserve fund.

Upon motion (Hutchinson/Townsend) duly adopted, the Board authorized the expenditure of \$16,500 for paving of the Ice Rink to be taken out of the General Capital Construction Reserve Vote 5-0-0, motion carried.

It was also announced that the Friends of the Rink have acquired \$4,000 for new ice rink dasher boards.

5. Committee Reports

- Recreation Advisory

Mr. Lease reported that the Recreation Committee is reviewing a two-year contract for the Boys and Girls Club. At a future meeting will be proposing rate increases for the season.

- Capital Budget

Mr. Hutchinson reported that Capital Budget has received twelve capital requests, not all of the expenditures will take place in FY09. Several of the projects will commence over the next several years.

6. Manager's Report

Mr. Butterfield presented his Manager's report verbally outlining; Dog Licensing is the highest it has been. Merchants Row Streetscape grant application has been submitted to the Department of Housing and Community Affairs; and upcoming training and events. He also announced that Mr. French receive an award for his commitment to affordable housing at RACDC's Annual meeting.

7. White River Valley Ambulance Mechanic Proposal

Upon motion (Hutchinson/Springer) duly adopted the Board moved to table the White River Ambulance Mechanic proposal until their October 15, 2007 meeting. Vote 5-0-0, motion carried.

8. Purchasing Policy to be amended

Mr. Butterfield presented the amended Purchasing Policy, see a great goal, does not address cost.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to table amending the Purchasing Policy to include "Energy Star Equipment until their October 15, 2007 meeting and asked Mr. Lease to work with Mr. Butterfield for the wording of the subject. Vote 5-0-0, motion carried.

9. Bid awards

a. Howard Hill Reconstruction

Upon motion (Springer/Lease) duly adopted, the Board accepted W.B.Roger's proposal for Howard Hill Reconstruction Project. Vote 5-0-0, motion carried.
Note: This is a FEMA project with 75% reimbursement.

b. Dewey Blvd Stream Bank Stabilization

Upon motion (Hutchinson/Townsend) duly adopted, the Board accepted Lamoille Constructions proposal for \$132,830 for the Dewey Boulevard Streambank Stabilization. Vote 5-0-0, motion carried. Note: This bid is for a USDA grant that is only a pass through account for the project; Mr. Karl Dewey and Mr. Michael Lanier have agreements for the project.

c. Paving Bid (Mason/Portion of East Bethel)

Upon motion (Hutchinson/Springer) duly adopted, the Board accepted Blaktop's proposal for paving Mason Road and a portion of the East Bethel Road. Vote 5-0-0, motion carried. Note: These projects will commence in Spring 2008.

10. Appoint Acting Administrative Officer

Upon motion (Hutchinson/Springer) duly adopted, the Board appointed Linda Nissl as Acting Administrative Officer for the Zoning Department when there is a conflict of interest for one year. Vote 5-0-0, motion carried.

11. Warrants

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the warrants with the exception of Mr. Ethan Shaw's invoice for \$12,015. Vote 5-0-0, motion carried. Discussion: The Board questioned, if this invoice can be paid by the

12. Minutes

Upon motion (Springer/Lease) duly adopted, the Board approved the minutes of September 17, 2007 as written. Vote 5-0-0, motion carried.

13. Other Business

➤ Records Restoration Reserve Fund

Upon motion (Goss/Townsend) duly adopted, the Board approved the expenditure already in the Records Restoration and Computerization Reserve fund for FY2007. Vote 5-0-0, motion carried.

➤ West Street Phase 1

Upon motion (Hutchinson/Townsend) duly adopted, the Board authorized to create a Request for Bid (first phase) for engineering of the West Street Project. Vote 5-0-0, motion carried. Note: This project is a FEMA Project and is shared with the Towns of Braintree and Brookfield. A resolution has been authorized appointing Randolph as the lead municipality on the project.

Selectboard Meeting of October 1, 2007
At Technical Academics Room of Randolph Technical Career Center

➤ Tennis Court Lighting.

Upon motion (Townsend/Springer) duly adopted, the Board approved the amount not to exceed \$2,000 expenditure for Tennis Court lighting to be taken out of the General Capital Construction Reserve fund. Vote 5-0-0, motion carried.

➤ Municipal Building

The Board received a supporting petition from residents in Randolph for the Selectboard to review Coop Building. The Board also received a proposal from Sam Sammis who owns the building.

➤ Gifford Covered Bridge Report

It was reported the Board that the Gifford Covered Bridge needs repair especially on the west side. A copy of the State's report will be forwarded to the Board.

➤ Water Flushing

It was announced that the Water Department would be flushing fire hydrants between October 15 and November 2.

14. Adjournment

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 8:45 p.m. until the next scheduled meeting of October 7, 2007 at 9:30 a.m. in the Municipal Building at 7 Summer Street. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder.

Special Selectboard Meeting of October 7, 2007
Municipal Office at 7 Summer Street

Selectboard Members: James Hutchinson, Stephen Springer, Lawrence Townsend, Kenneth Goss and Damon Lease

Municipal Staff: Peter Butterfield (Town Manger)

Public Attendees: dawn butterfield (Facilitator), Letitia Rydjeski and Lee Wright

The meeting was called to order at 9:30 a.m.

1. Priorities and Goals of the Selectboard

Mrs. Rydjeski and Mr Wright presented public testimony regarding zoning at Exit 4 and the Police District.

The meeting was facilitated by dawn butterfield, discussion was as attached.

2. Evaluation of the Selectboard

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to go into executive session at 1:50 p.m. for evaluation of personnel. Vote 5-0-0, motion carried.

Upon motion (Goss/Townsend) duly adopted, the Board moved to exit executive session at 2:25 p.m. Vote 5-0-0, motion carried.

Action: No action taken

3. Adjournment

Upon motion (Lease/Hutchinson) duly adopted, the Board moved to adjourn at 2:30 p.m. until the next scheduled meeting of October 15, 2007 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

Peter Butterfield
Recorder/Clerk

CSS

**Selectboard Retreat
10/07/2007**

Prior to the retreat, dawn asked each participant individually what topics he wanted to be sure to address, and what he hoped to have accomplished by the end of the day.

The topics were:

- Lined Landfill
- Taxes (strategizing ways to maximize tax dollars, balance Town needs vs. wants, planning infrastructure, etc.)
- Police
- Water Treatment Plant
- Route 66 Water Sewer Line
- Move Randolph in the “Right Direction” (what holds us back as a Town?)
- Exit 4 (zoning)
- Creative Economy
- Business in General

What We Hope to Achieve:

- Talk to Each Other: Bounce Ideas Around
- Identify Town Challenges
- Reach Consensus: Build a Team
- Encourage “Positivity”: develop a strategy for keeping negative forces from setting policies/running the Town
- Ensure We’re on the Same Page So We’re Moving in the Right Direction

Retreat Day: 9:30am

After revealing what each Selectboard member and the Town Manager individually said they wanted to address, and going over the day’s agenda, dawn introduced the concept of “Appreciative Inquiry” (AI). AI is an ongoing, creative process using collaborative inquiry and strategic visioning to unleash positive energy and enable positive direction for growth. For example, if you belonged to a group that squabbled all the time, you might say “the problem is we fight too much; how can we stop fighting so much?” AI would recommend that instead of *reducing fighting* (how much *is* acceptable?), your goal would be to *increase cooperation*. AI is simply a way to look at challenges from a different, positive, viewpoint.

Activity

With that in mind, dawn asked the group to envision what Randolph would look like if it were “perfect”, not in a magical sort of way, but as if it had all the things that make a small town great. Observations included:

- We already have a lot of very positive aspects
- We could use a combination of more stores for “normal” shopping, like shoes, family clothing, etc.

Special Selectboard Meeting of October 7, 2007
Municipal Office at 7 Summer Street

- Randolph would be a destination for people who live in other places; in other words, those who live here could get what they needed, whether it be shopping, cultural needs, services, and so on, and other folk would want to come here.
- Our infrastructure would be in place.
- Young people would come back after college (it seems like now it's a great place to grow up in and to retire to, but we should do something to encourage the "brain gain" of young adults).

Discussion

Following the visioning exercise, the group discussed the topics they identified. Each topic was randomly chosen, and 10 minutes was given to each subject. Please note that while I tried to indicate who said what, and the gist of the comments made, the notes are NOT necessarily direct quotes.

Landfill

- PB: Will there be a new one? It could be a revenue generator. We learned that the new guy at the State is not interested in making it cheaper to dispose trash because he wants to encourage recycling. At the Chittenden visit, we learned that we should have a consultant to help us get through the process, so that will be an upfront cost. How much are we willing to spend?
- LT: How do people in the community feel? We should get their approval (through education about the issue) to spend the money. A broader issue: the Town should not be in the landfill business.
- DL: We shouldn't get into the business for revenue alone, but for autonomy.
- JH: There are two ways to look at the subject: revenues (currently we're getting 5¢ on the tax rate for capital projects), and the fact that our current unlined cells will soon have to be remedied. Contact Casella to open conversations we had previously about the issue. Randolph doesn't have to go it alone; there's the Tri-town Alliance. There are pros and cons both ways.
- SS: Recycling should be maximized.
- Is this another "green" opportunity?

Volunteers

- KG: For the most part, this whole Town is run by volunteers, and we should do something to show our appreciation. Not looking to spend a lot of money, but something like a picnic, a certificate.
- JH: Let's start to plan now for a special event (cookout?) in the Spring.
- DL: Let's do more than just show our appreciation; let's encourage more participation.
- LT: Peter's letter [in the new committee member's packet] was a good idea. We could also add a page in the Town report listing people's names. We'll probably leave someone out, but it's a start.
- PB: Use the new website to recruit.
- Integrate recruitment with thanking people.

Water/Sewer and Route 66 Line

Special Selectboard Meeting of October 7, 2007
Municipal Office at 7 Summer Street

- PB: My concern is how we are going to pay for this. Rates are already so high.
- SS: The infrastructure is a real issue. We've turned down new construction [on the Route 66 corridor] because we can't guarantee fire pressure, never mind having regular water pressure. Route 66 is the biggest issue. A subcommittee exists to plan the new treatment plant. We have land right next to the old one we can use (good planning!). With good maintenance, the plant should last 10 years.
- LT: Is there anyway to connect from Randolph Center, use gravity to our advantage?
- SS: Don't know yet.
- JH: We're looking at 7 years [for the new plant] because it takes a while to plan and build. Route 66 is more short-term. If churches, new homes, the condos had been able to connect [to Town supply lines] the increased revenue would have covered most of the bond.
- KG: Are we working hard enough to keep the costs down? A couple of people have said they did not start business here because the water/sewer costs were too high.
- DL: How about a local options tax to spread out some of the local burden?

Creative Economy

- DL: The lack of tools to support creative, hi-tech careers is an extremely important issue.
- KG: The Creative Economy sub-group recently held a focus group with 15 artists. There seems to be a real future in bringing art businesses to town.
- JH: We have to broaden our perspective on what "creative" economy means: it's nothing like it was even a short time ago. Now we must include broadband, internet [sales] etc.
- SS: There is huge interest in the greening of Randolph.
- KG: The Creative Economies subgroup is compiling a list of talents and abilities to have available for the whole Town. May be another way to encourage people to use the talents we have right here.

Police

- KG: Why are we looking into police expansion? Is crime rampant?
- LT: Do we have too much of a force? Are we getting what we pay for? Are we paying too much? Crime is up; people can get here within a couple of hours. We need to examine what we have.
- DL: Whole issue of right sizing. Do we need a police department? I voted the way I did [at last Selectboard meeting] to show that I heard people were not happy.
- PB: This whole process has been a good learning experience for me. The Selex are the leaders, and nothing will happen if it's not one of your priorities. Politically, it may not be the right time. The Police Department seems to have more of a political issue rather than a performance issue. You don't *want* to

Special Selectboard Meeting of October 7, 2007
Municipal Office at 7 Summer Street

see a whole lot of incidents under the Police Log, because you want them to have enough of a presence to *deter* crime.

- DL: Issue is divisive, not with the Selex, but with the Town.
- (?): If not enough coverage in Village, business will move out, and that's bad for whole town.
- JH: We are not talking about expansion. It's confusing people ["expansion" is only to *part* of the Town; the exploration has been around disbanding the "Special District" and providing coverage to whole town]. There seem to be two issues: the high cost to people within the District, and police coverage in general. There has been a serious rise in crime.
- LT: knows that PB has been the lightning rod for this issue, but appreciates him bringing it up. It's still a problem 20 years after the merger.
- SS: From a bird's eye view, there are three agencies not always working together.
- If there's relatively low crime, is it because having the police helps, or does it mean there's no need for coverage? DL: Cause and correlation; very hard to prove either way.
-

Exit 4

- DL: Do the Selex have any ownership of the Planning Commission or the DRB? Did we have a Zoning Plan that got overturned? Wasn't there just 1 part that people didn't like?
- SS: Exit 4 has taken much more energy than it should have. "Special interests" made demands. The planning Commission got a grant to help sort it all out. In general, the zoning for the newest Town Plan was fairly simple. Exit 4 has just taken way longer than was expected. The Town Plan was done in December of '04; Exit 4 still isn't done.
- PB: explained how Selex appoint members to the Development Review Board and the Planning Commission, but have no jurisdiction over them. DRB is quasi-judicial, PC is not.
- LT: I don't want to make judgments about who's on the boards; I appreciate the diversity. However, he heard that the zoning plan was coming before the Selex to make major changes.
- DL: I want to encourage them.

Public Comment

Lee Wright: Feels that views at Exit 4 should be kept open, preserving green space. Commented that the Police District has too many police officers for its size. He recommends the old practice of appointing constables to cut costs and provide adequate coverage.

Letitia Rydjeski: People in the Village are not happy. She thinks that the budget should be reduced from \$500K to \$300K. Crime can't be eliminated.

dawn butterfield: In terms of the creative economy, thinks that Randolph should think seriously about embracing a "green philosophy" and filling a niche market. Vermont compares to Ireland; they embraced technology, were able to maintain their tourist

Special Selectboard Meeting of October 7, 2007
Municipal Office at 7 Summer Street

economy, but pull themselves up economically. In terms of Police, since the Selex have heard from both sides of issue, and from experts, how will they know when they can trust the information they've received. Unfortunately, crime is an issue. The young people on the Community Engagement panel said that the number one crime issue in town was drug use in the school during school hours.

Lunch Discussion Topics

Discussion during lunch was more free-flowing:

Personnel Policies – PB informed the Selex that he is in the process of updating all the personnel policies, and especially working on job descriptions for Town employees. They have not been updated in a very long time; some people have very different duties. When they are done, job performance reviews will be able to be completed.

White River Valley Ambulance (WRVA) – SS provided some history on WRVA budget process: WRVA requested a very large increase last year. After reviewing the proposal, the Randolph budget committee proposed a different budget with tighter line items and less of an increase in the appropriation for all member towns. After a meeting with WRVA leadership, Randolph's compromise budget was modified to a higher appropriation, although still less than the original WRVA request. The WRVA leadership appeared to agree with the compromise, but their board didn't approve the budget changes. By the time that information reached Randolph, our Town budget had already been submitted. WRVA is applying pressure on Randolph to pay the money that they originally requested (all the other member towns approved the original request). Discussion around the fact that the WRVA board appears to be making a good faith effort to clean up their books and get back on track. Still some serious questions- are we confident that things have changed? Are there more accurate and timely reports available? If we decide we should pay the difference, there will need to be a special Town vote. It will cost money, but would be worth it.

Town Hall – Mr. Sammis has offered to refurbish the old Co-op property to whatever the Town needs. It would be a turn-key property. It could save the Town some money. There was discussion around what the regulations are around vaults.

Regular Agenda Topics

Negativity

Is there a way to discourage negative behavior while encouraging positive participation? Sometimes it's good to confront the behavior.

SS: It's bully behavior; call it what it is.

DL: Challenge people to provide a solution, instead of complaining.

Marketing

KG: The Town should take the lead in bringing groups like Chamber, Creative Economy together to bring in specialists that know how to best promote us. For example, do people even know we have an emergency management plan?

PB: Update on GMEDC. There are pros and cons; a good lead on publishing company, for example, but seems to be a reluctance to collaborate with RACDC on GMEDC's part.

Special Selectboard Meeting of October 7, 2007
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Taxes

SS: Since Randolph is a destination town, we provide services that benefit the whole region, but only townspeople pay.

We charge out-of-towners for the Library, and are looking into Recreation fees.

PB: Wants to look at our fee structure for a variety of services. He will report in more depth after some more investigation into what other towns charge.

There was a discussion on implementing a local options tax; PB will explore this, as well.

DL also talked about an “optional sales tax”; a voluntary surcharge on things like restaurant foods to help pay for marketing.

REFERENCE ONLY

Selectboard Meeting on October 15, 2007
In the Technical Academic Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer, Kenneth Goss and Damon Lease

Municipal Staff: Peter Butterfield (Town Manger), Cindy Spaulding (Recorder), John Rotter (Director of Public Works), and Alex Easton (Media).

Public Attendees: Jim Yerrington, dawn butterfield, Jeanne Goss, Pam Yerrington (*Herald of Randolph*), Representatives of White River Valley Ambulance Board of Directors: Peter Succivan, Tom Anderson, Jon Hodgdon, and Joanne Mills.

Mr. Hutchinson called meeting to order at 6:00 p.m.

Introductions were given. Announcement of Clover Hill Public Hearing

1. Public Comment—none
2. CVPS Parcel on Beanville Road

Mr. Butterfield presented correspondence from Pamela Stafford outlining that Central Vermont Public Service (CVPS) has a two-acre parcel on Beanville Road that has the town's Pleasant View Cemetery mausoleum built on it. The correspondence outlines three options: CVPS deed the entire parcel back to the town; obtain an easement from CVPS for the mausoleum to be there, or move the mausoleum.

Upon motion (Springer/Townsend) duly adopted, the Board moved to have Pamela Stafford to negotiate a permanent easement from Central Vermont Public Service. Vote 5-0-0, motion carried.

3. White River Valley Ambulance (WRVA)

Mr. Tom Anderson presented a power point presentation of the background on the ambulance service and to request funding help from the Selectboard. The ambulance service was founded in 1974. WRVA serves over 11,500 people and cover 280 square miles in eight towns in four counties. They are the primary service provider for Gifford Medical Center. Since January to end of September there have been a total of 836 calls of which 491 calls in Randolph. (Gifford is not included; this is a town transfer and posted to the town the call originated from.)

WRVA is the only career level ambulance service between Barre and Hartford with nine Paramedics (two more in school) plus EMTS (Basic and Intermediates certified.) WRVA provides the following services: Medical Response Services (Basic Level Service and Advance Level Service); Trauma Response Service (BLS & ALS); Critical Care Transports- very few ambulance services are qualified to do this here in VT; Public Assistance; Rescue Service; Mutual Aid and Paramedic Intercepts; Assisting DHART in transfers; Special Event coverage and Training, (CPR & First Aid and EMS District 8 refreshers) .

Emphasis on rescue services provided and equipment: conduct extrications with the assistance of the responding Fire Department; fully equipped rescue truck, one set of Jaws of Life, truck for Mass Casualty Incident Command, Equipped with winch, stabilization jacks, extrication tools and HD cutters (for heavy equipment), Snowmobile with trailer 4 wheeler and rescue sled (wheels and skids).

Selectboard Meeting on October 15, 2007
In the Technical Academic Room of Randolph Technical Career Center

WRVA Board Members: With new configuration of the board and energy, focusing on the commitment to work with volunteer citizens will act as a team. The Board has a deep belief that WRVA is salvable and capable of making a positive transition since the service is a vital to the community. All are deeply committed to the long term sustainable and fiscally responsibility in operations. There is an understanding that the town representative is crucial to the process; communications between Selectboards and representatives are crucial as eight towns and Gifford operate WRVA. There is a continuing effort to provide the best possible care to the citizens of the communities. Since there is a changing course at WRVA: they are running proactively and will bring a transparent budget and increase communications and stronger partnership. They are developing a five year budget and program projections and are responsible oversight; as much as possible with rising costs—budgeting reasonable yearly increases; not repeating mistakes of past, strong communications with member towns using the town appointed representative, strengthening and rebuild relationships, creating a long term, sustainable vision

Tasks and Achievements: WRVA is solvent (barely at this time this is a vast improvement from a year ago (no reserve)); Independent audit was completed and shows no significant issues; Working on creating next year's budget with a goal of a reasonable increase for our towns; creating a capital equipment replacement plan; renegotiated (with help from GMC) the transport contract. Hiring a professional Executive Director with outside input. Taking a critical look at all administrative and financial procedures and policies- making changes where needed. They have applied for grant for Mass Casualty Incident Trailer, this would help WRVA respond better to a MCI in our area. WRVA provides quality 24/7/365 essential emergency services. Most importantly throughout the challenging period WRVA clinical staff having continued a very high level.

Challenges: Rising costs; cash flow (no reserves); all three ambulances have over 115,00 miles on needed to be replaced ASAP; Insurance and Medicaid/Medicare reimbursement issues all healthcare providers are facing these challenges; transition from a volunteer organization to a mission driven organization to a professionally run business; Enhancement of services to meet new challenges; Unfunded mandates; Providing multiple services including “no transports” without insurance reimbursement

Long term plans: Five and ten year plans; long-term planning process: how to efficiently provide EMS and rescue services in a unique, rural/urban mixed demographic area; seeking grants; continued enhancement of alternative revenue sources

Need Help: WRVA has overcome a lot of adversity in the last year and half and has a potential really turn around. Requesting Randolph contributes an amount of \$35,000 this will give WRVA the ability. Randolph town government works with through its representative to ensure that there are no problems with the budget process in 2008.

After careful discussion, it was the consensus of the board that the funding request would require warning a special town meeting for the voters to consider. The Selectboard suggested that WRVA representatives present their presentation to the Budget Committee prior to this.

The Selectboard members thanked WRVA representatives for their commitment and dedication during this crisis.

Selectboard Meeting on October 15, 2007
In the Technical Academic Room of Randolph Technical Career Center

4. Zoning Amendments

Ms. Sanchez read from her memo outlining two zoning amendments: Map amendment to rezone the end of Pearl Street from Industrial to residential and correcting technical deficiencies with respect of minimum lot size requirements.

Upon motion (Hutchinson/Springer) duly adopted, the Board scheduled the Zoning Amendment Public hearing on two zoning amendments on November 5, 2007 in Old Dorm Lounge at Vermont Technical College immediately following the Clover Hill Public Hearing. Vote 5-0-0, motion carried.

5. Committee Report

a. Budget

Mr. Townsend reported that the Budget Committee would be meeting on October 16 to review the proposed budgets. The committee is concerned that the Special Appropriations Policy is too narrow as there are two requests for appropriations from the Chamber of Commerce and Garden Club, which does not qualify as a Social Service Agency. They also requested a meeting with the Capital Budget/Capital Planning committee to review the Capital Budget.

b. Recreation

Mr. Lease presented a draft two year contract for the Boys and Girls Club and a propose budget. The committee questioned liability issues for facilities such as the ice rink when no staff members are on duty. They also reviewed the rules for the tennis courts. The COURTS committee (sub-committee) would be applying for a grant through Gifford Medical Center, Rules for the tennis courts were agreed to at the recreation meeting and will be posted by the town.. The sub-committee would use the funding for benches, backboards and a squeegee.

c. Water & Sewer

Mr. Springer read from a memo from Mardee Sanchez regarding the VT Route 66 Water Main. Outlined in the memo are four alternatives of which involve abandoning the existing 4-inch line in its entirety. The recommendation is Alternative 3B. *(Note this motion is the action of the Water Commissioners)*

Upon motion (Hutchinson/Springer) duly adopted, the Water Commissioners authorized Public Works to draft an request for proposal on the proposed improvements to the water line on Vermont Route 66. Vote 5-0-0, motion carried.

d. Fire Advisory

Mr. Goss reported that the Randolph Village Fire Department was not awarded the grant for a new fire truck.

Selectboard Meeting on October 15, 2007
In the Technical Academic Room of Randolph Technical Career Center

e. Other Committees

Mr. Hutchinson announced that the Municipal Building Committee meets on October 16 at 3:00 p.m. in the Town Offices and Capital Budget/Capital Planning will be meeting on October 18 at 6:00 p.m. in the same location.

6. Gifford Covered Bridge

The Board discussed the bridge inspection report on the Gifford Covered Bridge (CB 34 TH 66) that which was presented to them at the meeting of October 1. It was the consensus of the board to proceed with the suggested recommendations outlined in the inspection report from the Agency of Transportation.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the acknowledgement form and proposed repairs of the steel support beams. Vote 5-0-0, motion carried.

7. Grants

a. Better Back Roads

Mr. Rotter informed the Board that Vermont Local Roads has a grant available for a three project on the North Randolph Road. This project consists of excavating 150' at the lowest point to stream bank and remove guardrail. The funding available is up to \$7,000, the in-kind match would be approximately \$19,000.

Upon motion (Hutchinson/Springer) duly adopted, the Board approved submitting a grant application to Better Back Roads for proposed construction of a portion of the North Randolph Road. Vote 5-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed the Town Manager (Peter Butterfield) as signatory on the rights of access document. Vote 5-0-0, motion carried.

8. Bid Awards

Mr. Rotter presented a bid proposal for Green Mountain Pipeline for manhole rehabilitation along VT Route 66. He explained that this is the only company in the area that seals crack in manholes. The proposal is for \$7,000, this expenditure will be taken out of the Sewer Capital Fund.

Upon motion (Hutchinson/Springer) duly adopted, the Board approved Green Mountain Pipeline's proposal for manhole rehabilitation along Route 66 in the amount of \$7,000 to be expended against the Sewer Capital Fund. Vote 5-0-0, motion carried.

9. Warrants

Upon motion (Hutchinson/Lease) duly adopted, the Board approve the warrants as presented to also include the invoice from Ethan Shaw in the amount of \$1,200 respectfully, which was excluded at the October 1, 2007 meeting. Vote 5-0-0, motion carried.

Selectboard Meeting on October 15, 2007
In the Technical Academic Room of Randolph Technical Career Center

10. Minutes

- a. October 7, 2007 (Special)

Upon motion (Lease/Springer) duly adopted, the Board approved the minutes of October 7, 2007 Special Meeting as written. Vote 5-0-0, motion carried.

- b. October 1, 2007 (Regular)

Upon motion (Springer/Lease) duly adopted, the Board approved the minutes of October 1, 2007 Regular meeting as written. Vote 5-0-0, motion carried.

11. Other Business

Mr. Goss informed the Board that the motion made at the October 1 meeting with respect to the Town Clerk's request for earmarking the funds was not included.

Upon motion (Goss/Springer) duly adopted, the Board approved earmarking funds for the Records Restoration Reserve Fund to be retroactive from July 1, 2007. Vote 5-0-0, motion carried.

12. Adjournment

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 8:25 p.m. until the Clover Hill Public Hearing to commence at 6:00 p.m. respectfully in the Old Dorm Lounge at Vermont Technical College on November 5, 2007. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Selectboard Public Hearing for Clover Hill
November 5, 2007 at Old Dorm Lounge on Vermont Technical College Campus

Selectboard: James Hutchinson, Larry Townsend, Damon Lease, and Kenneth Goss.
Absent: Stephen Springer

Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder), and John Rotter (Public Works Director)

Public Attendees: Jim Yerrington, Pamala Yerrington, Joseph Voci, Brian Harrington, James Tucker, Al Floyd, Patrick French, Paul Rea, Jeanne Goss, dawn butterfield and Sandra C. Singer

Mr. Hutchinson called the meeting to order at 5:45 p.m.

Mr. Hutchinson explained that the purpose of the public hearing was to take testimony for upgrade the first 1500 linear feet of Clover Hill on the easterly section of Fish Hill from Class 4 to Class 3 road.

Mr. French presented his testimony in writing outlining that that the cost of upgrading the road should be the responsibility of the requester and not that of the town.

Discussion from Public Participants and the Selectboard outlined:

- Responsibility of upgrading the road from Class 4 to Class 3 should be the requestor
- Cost for upgrading the road should be that of the requestor
- Set policy outlining that such upgrades would be the responsibility of the requesting party.

Mr. Hutchinson closed the Public Hearing at 6:20 p.m.

Respectfully submitted,

Cindy Spaulding
Recorder

Selectboard Public Hearing for Zoning Amendment
November 5, 2007 at Old Dorm Lounge on Vermont Technical College Campus

Selectboard: James Hutchinson, Lawrence Townsend, Damon Lease and Kenneth Goss.
Absent: Stephen Springer

Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder), John Rotter (Public Works Director), Alex Easton (Media), and Mardee Sanchez (Zoning Administrator)

Public Attendees: dawn butterfield, Dan Baginski, Paul Rea, Al Floyd, Joseph Voci, Letitia Rydjeski, William Kevan, Jim Yerrington, and Pamela Yerrington (*Herald of Randolph*)

Mr. Hutchinson called the meeting to order at 6:30 p.m.

Mr. Hutchinson explained that the purpose of the public hearing was to take public comment on a proposal to amend map by changing the zoning to the parcel at the end of Pearl Street from Industrial to Residential. The main purpose of the amendment is to adjust the boundary between two zoning districts such that the parcel at the end of Pearl Street is entirely in the Residential District.

Mr. Hutchinson asked if there were any questions or comments.

Mr. Rea questioned how many more petitions over zoning changes will there be before the zoning regulations are completely rewritten.

Ms. Sanchez explained that the Planning Commission has begun to rewrite the zoning regulations but unexpected problems with the zoning around Exit 4 have taken up much of its time away from the rewrite.

Mr. Hutchinson closed the Public Hearing at 6:38 p.m.

Respectfully submitted,

Cindy Spaulding
Recorder

Selectboard Meeting

November 5, 2007 at Old Dorm Lounge on Vermont Technical College Campus

Selectboard: James Hutchinson, Kenneth Goss, Larry Townsend, and Damon Lease

Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder) John Rotter (Public Works Director), and Alex Easton (Media)

Public Attendees: dawn butterfield, Jeanne Goss, Pam Yerrington (*Herald of Randolph*), Jim Yerrington, Joseph Voci, Al Floyd, Leticia Rydjeski, Tom Anderson (White River Valley Ambulance), and Jenny Carter.

Mr. Hutchinson called the meeting to order at 6:48 p.m.

Introductions were made

1. Public Comment

No Public Comment

2. Proposed Bridge Sculpture

The Board reviewed the proposed fiddlehead sculptures for the Main Street Bridge sent by James Sardonis, Jr.

Upon motion (Townsend/Lease) duly adopted, the Board move to thank Mr. Sardonis for his sculpture proposal for the Main Street Bridge, but declined due to funding issues. Vote 4-0-0, motion carried.

3. Funding Request for WRVA

Mr. Townsend reported that the Budget Committee is taking a neutral stance on White River Valley Ambulance's request for additional funding for Fiscal Year 2008. They were impressed with the new WRVA Board and the direction they are moving towards. The Board further discussed a Special Town Meeting for the voters of Randolph to authorize the additional expenditure.

Upon motion (Hutchinson/) duly adopted, the Board moved to table White River Valley Ambulance's request for additional funds until the November 19th meeting. (Motion not seconded)

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to schedule a Special Town Meeting on December 11, 2007 for the purpose of requesting the voters of Randolph to authorize the additional expenditure to White River Valley Ambulance and to move a bond for the purchase of Unit B of Condominiums of 24 Pleasant Street for the Municipal Building. Vote 4-0-0, motion carried.

4. Committee Reports

a. Energy Committee

Mr. Butterfield reported that the Energy Committee has reviewed the energy efficiency of the three Fire Stations and the East Randolph Community Hall.

Selectboard Meeting
November 5, 2007 at Old Dorm Lounge on Vermont Technical College Campus

b. Capital Planning/Capital Budget

Mr. Hutchinson reported that Capital Budget met on November 1 and is almost complete with the Capital Budget to be presented to the Selectboard at a future meeting.

c. Municipal Building Committee

Mr. Hutchinson reported that the Municipal Building Committee met on November 1 and had extensive discussions with Mr. Sammis and the architect regarding Unit B of 24 Pleasant Street for a new location. The committee took a walking tour of the facility. A recommendation from the committee is forthcoming at the November 19th Selectboard meeting.

5. Recreation Fees

Mr. Lease presented the Recreation Committee's recommendation to increase the Recreational Program fees.

Upon motion (Lease/Hutchinson) duly adopted, the Board approved to increase the Recreation Program fees as presented. Vote 4-0-0, motion carried.

6. Boys & Girls Club Contract

Upon motion (Lease/Hutchinson) duly adopted, the Board approved the contract with the Boys and Girls Club of White River Valley for recreational programs as presented. Vote 4-0-0, motion carried.

Upon motion (Lease/Hutchinson) duly adopted, the Board appointed the Town Manager as signatory on the Boys and Girls Club Recreational Program Contract. Vote 4-0-0, motion carried.

Note: The Boys and Girls Contract is a two year contract. Fee is FY2009: \$76,862 and FY2010: \$80,705

7. Revolving Loan Fund Bad Debt

The Board reviewed a memo from Joyce Mazzucco outlining White River Cooperative outstanding debt on the town's accounts. She is recommending the Selectboard write off \$6,649.16 on the first Co-op loan and \$15,767.97 on the second co-op loan.

Upon motion (Townsend/Hutchinson) duly adopted, the Board authorized the write off of White River Cooperatives outstanding debt Loan 1: \$6,649.016 and Loan 2: \$15,767.97. Vote 4-0-0, motion carried.

8. Manager's Report

Mr. Butterfield presented his written report verbally, outlining grant announcements and training.

Selectboard Meeting

November 5, 2007 at Old Dorm Lounge on Vermont Technical College Campus

9. Dog Ordinance

The Selectboard reviewed the dog ordinance and definitions of nuisance dog, aggressive dog and vicious dog. This ordinance is tabled until November 19 meeting.

10. Energy Star

Mr. Butterfield gave an overview of the Energy Star Rating Policy. He stated that it is broader than originally anticipated and suggests to table the subject until further research conducted.

11. Cemetery Contract

Upon motion (Townsend/Hutchinson) duly adopted, the Board awarded the Cemetery Maintenance contract to Andrew Wirtz to expire in October 2009. Vote 4-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed the Town Manager as signatory to the contract. Vote 4-0-0, motion carried.

12. East Randolph Village Designation Renewal

Upon motion (Lease/Hutchinson) duly adopted, the Board supports the renewal application for the East Randolph Village Center Designation to be submitted to the Agency of Commerce and Community Development. Vote 4-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed the Town Manager as signatory on the application. Vote 4-0-0, motion carried.

13. East Bethel Road

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved submitting a partial claim in the amount of \$11,350.60 for the East Bethel Road Grant number THR40008-303. Vote 4-0-0, motion carried.

14. Orange County Sheriff

Upon motion (Lease/Townsend) duly adopted, the Board approved the release of \$2,000 for the Orange County Sheriff FY2008 service contract with the town. Vote 4-0-0, motion carried.

15. Liquor License

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Bob's M&M Beverage request for a second-class liquor license. Vote 4-0-0, motion carried.

16. Tobacco

Upon motion (Townsend/Hutchinson) duly adopted, the Board approved Bob's M&M Beverage's request Tobacco License. Vote 4-0-0, motion carried.

Selectboard Meeting
November 5, 2007 at Old Dorm Lounge on Vermont Technical College Campus

17. Warrants

Upon motion (Hutchinson/Lease) duly adopted, the Board approved the warrants as presented. Vote 4-0-0, motion carried.

18. Meeting Minutes

Upon motion (Lease/Townsend) duly adopted, the Board approved the minutes of October 17, 2007 as amended. Vote 4-0-0, motion carried.

19. Other Business

a. Meeting day and times

Upon motion (Hutchinson/Lease) duly adopted, the Board moved to continue to hold their regular Selectboard meetings on the first and third Mondays of each month at 6:00 p.m. Vote 4-0-0, motion carried.

b. Reminder Memo

A memo was presented to the Selectboard for scheduled dates required for the Town Report and Town Meeting.

c. Informational Meeting

Upon motion (Hutchinson/Townsend) duly adopted, the Board amended adding to the Special Meeting Warning to include the Information al meeting to be conducted at 6:30 p.m. on December 10 at the Media Room of Randolph Union High School. Vote 4-0-0, motion carried.

20. Adjournment

Upon motion (Townsend/Hutchinson) duly adopted, the Board adjourned at 8:30 p.m. until their next scheduled meeting of November 19, 2007 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 4-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

Special Selectboard Meeting of November 9, 2007 at 5:30 p.m.
Municipal Building Conference Room, 7 Summer Street

Selectboard Attendees: James Hutchinson, Lawrence Townsend, Kenneth Goss and Damon Lease. Absent: Stephen Springer

Municipal Staff: Peter Butterfield (Town Manager)

Public Attendees: Joyce L. Mazzucco (Town Clerk/Treasurer) and Richard Burstein

Mr. Hutchinson called the meeting to order at 5:30 p.m.

1. Approve & Sign Special Town Meeting Warning

The Selectboard reviewed the Special Meeting Warning of December 11, 2007 with articles outlined for White River Valley Ambulance's request of \$35,000 to be paid from FY2007 surplus and moving bond vote for Renovation of the Municipal Building to the purchase of Unit B of 24 Pleasant Street. They also warned an informational meeting on the articles that will be voted upon by Australian Ballot for December 10, 2007 at 7:30 p.m. in the Media Center of Randolph Union High School.

Upon motion (Townsend/Lease) duly adopted the Board approved Article 1 for White River Valley Ambulance's request of \$35,000 as an additional special appropriation to be paid from FY2007 surplus. Vote 4-0-0, motion carried.

Upon motion (Townsend/Lease) duly adopted, the Board approved Article 2 for authorize changing the use of \$1,200,000 General Obligation Bond money approved at a Special Town Meeting Australian Ballot vote on November 2 2007 from the renovation and expansion of the present municipal building to the purchase of Condominium Unit B, located at 24 Pleasant Street in Randolph. Vote 4-0-0, motion carried.

2. Adjournment

Upon motion (Lease/Hutchinson) duly adopted, the Board moved to adjourn at 5:40 p.m. until the next scheduled meeting on Monday, November 19, 2007 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 4-0-0, motion carried.

Respectfully submitted,

Peter Butterfield
Town Manager/Recorder

Selectboard Meeting on November 19, 2007
In the Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, James Hutchinson, Damon Lease and Stephen Springer

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), Alex Easton (Media), John Rotter (Public Works Director)

Public Attendees: Doris Sherman, Fay Sherman, Pamela Yerrington (*Herald of Randolph*), Sandy Rotter, James Yerrington, Karen Skrill, and Stewart Skrill.

Mr. Hutchinson called meeting to order at 6:00 p.m.

Introductions were made.

1. Public Comment

Mr. and Mrs. Sherman informed the Selectboard that their survey pin on their property at 44 School Street was removed during the School Street Project, which was completed two years ago. They requested reimbursement of \$200—the cost to set the survey pin back. The Board suggested that the Shermans submit their request in writing and the board will review it. The Board is not to set precedent for replacement of such items well after a project is complete. It was suggested to draft a policy or agreement for property owners on all future projects.

2. Route 66 Water

Mr. Rotter reported that a request for proposal has been advertised for an engineering design for the Route 66 Water Infrastructure. The town would be able to get a loan from the Agency of Natural Resources (no payments or interest for five years). The cost for engineering design is \$72,000 approximately. If the town were able to obtain other funding, up to \$55,000 would be forgiven from the ANR loan. There is also a review of other funding sources for this project such as through the USDA, which would require an income survey of the ratepayers of the Water District. It was also suggested to do an income survey for the ratepayers of the Sewer District as well.

3. Action of Public Hearings

a. Clover Hill Upgrade

The Board discussed the Public Hearing on upgrading the first 1500 linear feet of Clover Hill from Class 4 to Class 3. They were reminded of the three options and cost for upgrading that portion of the road: simple \$3-4 thousand, second \$13-14 thousand, Widen surface layer of \$37,000. Mr. Hutchinson informed the Board that Mr. Sammis offered to pay for the gravel on the second option, with the town paying the remaining balance. The Board agreed that the expense of upgrading the road should be on the developer and not the taxpayers. Further discussion on road standards and ROW permitting were held.

Upon motion (Goss/Springer) duly adopted the Board moved to allow the upgrade the first 1500 linear feet of Clover Hill at the developer's expense and upgrading must be to the town's road standards. Vote 5-0-0, motion carried.

Selectboard Meeting on November 19, 2007
In the Technical Academic Room of Randolph Technical Career Center

Clarification outlined

Upon motion (Goss/Townsend) duly adopted, the Board clarified that upgrading the first 1,500 linear feet of Clover Hill will consist of a 17' travel lane, six inches of gravel and ditching on both sides with an area on the western terminus portion of the road large enough for plow trucks to turn around. Vote 5-0-0, motion carried.

b. Zoning Map Amendment

The Board reviewed the comments received at the public hearing for the proposed amendment to the zoning map. The parcel at the end of Pearl Street is in both the Industrial and Residential Districts. The proposal expands the Residential District such that the parcel in all within the Residential District.

Upon motion (Lease/Springer) duly adopted, the Board approved amending the zoning map to expand the Residential District at the end of Pearl Street. Vote 5-0-0, motion carried.

4. Zoning Issues

Schedule Public Hearing for Zoning Amendment correction of technical deficiencies related to minimum lot size requirements and Legal Representation & Participation in DRB Appeal by Blakeman.

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to table both zoning issues until December 3, 2007 meeting. Vote 5-0-0, motion carried.

5. Create New Advisory Board

a. Create Advisory Board/Restorative Justice

Upon motion (Goss/Hutchinson) duly adopted, the Board moved to create a Citizens Advisory Board for Restorative Justice. Vote 5-0-0, motion carried.

b. Appoint CAB

Upon motion (Goss/Springer) duly adopted, the Board appointed member to the Citizens Advisory Board: William Bohnyak, Madison Boyce, Anne Fielder (Ex-officio); Jay Gagnon; Ken Goss (Ex-officio), Nika Graci, Robin Junker, Bonnie Kawecki, Rose Lucenti, Arny Spahn, Cil Spahn, Loretta Stalnaker, Jeff Tolbert and Yvonne Zimit Vote 5-0-0, motion carried.

6. Committee Reports

a. Ancient Roads

Mr. Goss reported that the Ancient Roads Committee met to compare notes and they are making progress. He also received a survey on Ancient Roads from the Agency of Transportation, which will be reviewed and sent back before the December 21 deadline. Mr. Skrill suggested that the committee interview Robert Race to help.

Selectboard Meeting on November 19, 2007
In the Technical Academic Room of Randolph Technical Career Center

b. Budget Committee

Mr. Townsend reported that the Budget Committee is prepared to present the FY2009 Budget to the Selectboard. That meeting is scheduled for November 26 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center.

c. Capital Planning/Capital Budget

Mr. Hutchinson reported that the Capital Budget Committee needs to review the Capital Budget one more time, and should be prepared to present it to the Selectboard at the December Selectboard meeting.

d. Fire Advisory

Mr. Goss reported that the Advisory Committee reviewed ACT 250 permit process for Inner Traditions and discussed forming a Ready Team for high hazards and high-risk scenarios, which would be used by all three Randolph Fire Department.

e. Municipal Building

Mr. Hutchinson reported that the Municipal Building Committee has met and will make a formal presentation to the Selectboard on the COOP Space at 24 Pleasant Street at the Board's December 3 meeting..

f. Recreation

Mr. Lease reported that committee met and reviewed routine matters such as putting the backer boards up at the Skating Rink and reviewed the repainting the pool surface next spring.

g. Water & Sewer

Mr. Springer read a memo from Mardee Sanchez regarding the Water and Sewer Committee's recommendation for Inner Traditions Water Allocation Request.

Upon motion (Springer/Townsend) duly adopted, the Water Commissioners approved Inner Traditions Water Allocation request of 278 gallons per day as outlined in the memo. Vote 5-0-0, motion carried.

Mr. Skrill asked about the status of abandoning fluoride in the Town's water system, which was brought up at Town Meeting. The Commissioners of Water and Sewer requested a copy of the Town Meeting minutes, and will review the matter at the December 17 meeting.

7. Conservation Commission Fund

Mr. Springer presented a memo on behalf of the Randolph Conservation Commission recommending supporting the Randolph Fiddlehead Festival in the amount of \$500. The memo outlines that the Festival promotes local agriculture.

Selectboard Meeting on November 19, 2007
In the Technical Academic Room of Randolph Technical Career Center

Upon motion (Springer/Lease) duly adopted, the Board authorized the expenditure of \$500 to be taken out of the Conservation Fund to support the Fiddlehead Festival. Vote 5-0-0, motion carried.

8. Manager's Report

Mr. Butterfield gave his manager's report verbally, outlining Economic Development, Health Insurance, Manager's Activity, and Infrastructure Update. Mr. Rotter gave an overview of the recent infrastructure work projects.

9. Dog Ordinance

Mr. and Mrs. Skril presented a written notice they are concerned that guard dogs/service dogs would be considered vicious animals under the new ordinance. Discussion of property that is guarded by dogs and is divided by a town road and when residents also use the roads for recreational activities.

Upon motion (Hutchinson/Townsend) duly adopted, the Board adopted the Dog Ordinance as presented. Vote 5-0-0, motion carried.

10. Bid Awards

a. West Street Emergency Road Repairs

Mr. Rotter gave an overview of the Agreement for Professional Engineering Services. Design and Construction will be based upon the town's portion of West Street.

Upon motion (Hutchinson/Townsend) duly adopted, the Board awarded the Engineering Services Design Bid for West Street to Dubois & King, with a maximum expense of \$26,900 which 75% will be expended against the FEMA Grant. Vote 5-0-0, motion carried.

b. Municipal Buildings Repair Bid

Mr. Rotter gave an overview of the bid openings for the Municipal Buildings Repair Bids. The expenditure would be taken out of the Capital Budget building repair fund \$18,340 with \$1,834. (*Non-warned item to be ratified at December 3 meeting.*)

Upon motion (Townsend/Hutchinson) duly adopted, the Board awarded the Municipal Buildings Repairs of the Police Station, Gazebo and Pleasant View Vault to Home partners in the amount not to exceed \$20,174, which will be expended out of the Capital Budget Building Repairs Reserve Fund. Vote 5-0-0, motion carried.

c. Bid for Town Report

The Board reviewed a memo outlining the bid results for printing the 2007 Town Report.

Upon motion (Springer/Townsend) duly adopted, the Board awarded printing of the 2007 Town Report to L. Brown & Sons, Inc. Vote 5-0-0, motion carried.

Selectboard Meeting on November 19, 2007
In the Technical Academic Room of Randolph Technical Career Center

11. Fantasy Street Route

The Board reviewed the Fantasy parade route and the closing some of the streets during the parade on December 1, 2007 at 1:00 p.m..

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the Fantasy Parade Route. Vote 5-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to close North Main Street Kelley Way and Salisbury Street between the hours of 12:00 to 2:00 p.m. on December 1, 2007 for the Fantasy Parade. Vote 5-0-0, motion carried.

12. Burial Plot

Upon motion (Springer/Hutchinson) duly adopted, the Board approved the sale of a two grave burial plot in the Randolph Center Cemetery to Robin Junker in the amount of \$120.00 (excluding \$350 for palliative care). Vote 5-0-0, motion carried.

13. Liquor Licenses

Upon motion (Hutchinson/Lease) duly adopted, the Board approve Aramark Educational Services of Vermont's request to cater malt and vinous beverages and spirituous liquors at the Magee Christmas Party to be held on December 15, 2007 between 6:00 p.m. and 10:00 p.m. at the Langevin Farm House on VTC Campus. Vote 5-0-0, motion carried.

Upon motion (Lease/Townsend) duly adopted, the Board approve Aramark Educational Services of Vermont's request to cater malt and vinous beverages and spirituous liquors at the Rotary Holiday Party to be held on January 12, 2008 between the hours of 6:00 pm. and 12:00 a.m. at the SHAPE Student Center. Vote 5-0-0, motion carried.

Upon motion (Townsend/Hutchinson) duly adopted the Board approved Fenix Fine Foods, LLC request for a second-class liquor license. Vote 5-0-0, motion carried.

14. Grant

a. SWIP Implementation Grant

Upon motion (Springer/Townsend) duly adopted, the Board approved submitting a grant application on behalf of Tri-town Alliance for the FY2009 SWIP Implementation Grant for the Household Hazardous Waste Days. Vote 5-0-0, motion carried.

Upon motion (Spring/Hutchinson) duly adopted, the Board appointed Peter Butterfield, Town Manager as signatory on the SWIP Implementation Grant. Vote 5-0-0, motion carried.

b. Pre-disaster Mitigation Grant

The Board reviewed a request to submit a grant application to FEMA for Pre-Disaster Mitigation and a letter of commitment from Two Rivers Ottauquechee Regional Planning

Selectboard Meeting on November 19, 2007
In the Technical Academic Room of Randolph Technical Career Center

Commission to draft a Pre-Disaster Mitigation Plan which must be approved by the FEMA and adopted by the Selectboard.

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the letter of intent to FEMA and to send a letter of commitment to Two Rivers Ottawaquechee for drafting the Pre-disaster Mitigation Plan and appointed Mr. Butterfield, Town Manager and James Hutchinson, Selectboard Chair as signatories. Vote 5-0-0, motion carried.

15. Warrants

Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

16. Approval of Meeting Minutes

a. November 9, 2007 Special Meeting

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the minutes of November 9, 2007 Special Meeting as written. Vote 4-0-1 (Springer abstained), motion carried.

b. November 5, 2007 Public Hearing Zoning

Upon motion (Lease/Townsend) duly adopted, the Board approved the November 5, 2007 Public Hearing on Zoning Map Amendment as written. Vote 4-0-1 (Springer abstained), motion carried.

c. November 5, 2007 Public Hearing Clover Hill

Upon motion (Townsend/Lease) duly adopted, the Board approved the November 5, 2007 Public Hearing on Clover Hill Class 4 to Class 3 as written. Vote 4-0-1 (Springer abstained), motion carried.

d. November 5, 2007 Regular Meeting

Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the November 5, 2007 Regular Board Meeting minutes as amended. Vote 4-0-1 (Springer abstained), motion carried.

Amendment to add "Absent: Stephen Springer" to the Selectboard attendees list.

17. Other Business

- Announcement

Mr. Goss announced that there was a meeting on Designated Downtown on December 4 between 3:00 p.m. and 4:00 p.m. to obtain public feedback on the future of the town.

Selectboard Meeting on November 19, 2007
In the Technical Academic Room of Randolph Technical Career Center

- Status of ClearSource

Mr. Townsend asked the status of ClearSource's payment on the water allocation. Tabled for the December 3, 2007 Selectboard meeting. Mr. Butterfield will follow up with Mr. Nowlan, the town's attorney.

18. Transfer of Funds for School Taxes

Upon motion (Hutchinson/Lease) duly adopted, the Board approved the transfer of the first half of FY2008 School Taxes to Randolph School District effective November 20, 2007. Vote 5-0-0, motion carried.

19. Adjournment

Upon motion (Townsend/Goss) duly adopted, the Board moved to adjourn until the Special Selectboard meeting of November 26, 2007 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

REFERENCE ONLY

Special Selectboard Meeting of November 26, 2007
At Technical Academics Room of Randolph Technical Career Center

Selectboard Members: James Hutchinson, Lawrence Townsend, Damon Lease, Ken Goss and Stephen Springer

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), John Rotter (Public Works Director), and John Clough (Finance)

Budget Committee: Kevin Haupt, Carol Flint and Judith Soules

Public Attendees: none

Mr. Hutchinson called the meeting to order at 6:05 p.m.

1. Presentation of Proposed FY2009 Budget

Jointly with the Budget Committee to discuss the FY2009 budget.

Mr. Butterfield presented the Selectboard a memo regarding an overview of the FY2009 budget process. He outlined the Large Cost Drivers are Salaries, Health Insurance and White River Valley Ambulance. There is a surplus in Highway and General Fund. There are increases in Highway, General Fund, and Police. New items for consideration in FY2009 are Water Mapping, Garden Club Baskets, and Maintenance of the Baskets. It was also recommended to joining Green Mountain Economic Development for one year.

Ms. Flint reiterated the budget process for FY2009 went smoothly. .

Budgets Discussed.

White River Valley Ambulance (WRVA)

The Selectboard and Budget Committee discussed the White River Valley Ambulance Budget process regarding historic background of not collecting revenue, management changes, WRVA's Board of Directors' presentation and first look at FY2009 budget. They were concern if increases in WRVA's budget would level off in the future. It was questioned if the WRVA budget should be separated out of the General Fund Budget and be votes on as a separate line item. After much discussion, it was agreed to leave WRVA in the General Fund.

General Fund Revenue

The Orange County Sheriff Department (OCS) projected revenue of \$4,000 would actually off set the expense contract of \$8,000. It was explained that OCS is working towards writing more tickets for revenue.

It was questioned why large amounts projected in revenue under Miscellaneous, if large amounts are projected as revenue, it should be split out. Examples were \$15,271 under General Fund Miscellaneous and \$12,283.06 under Zoning Miscellaneous in Actual

Special Selectboard Meeting of November 26, 2007
At Technical Academics Room of Randolph Technical Career Center

FY2007. It was explained that the \$15,271 was health care on the leadership program and the \$12,283.06 was from zoning violation penalties on the White Estate.

Under Town Clerk Revenue: It was pointed out that Civil Union Licenses were \$3,000. This was an oversight and should be brought back down to \$300. There was a question of \$4,900 for Book Restoration would be an ongoing revenue line item. It was explained that this reflects the fees that are charged by the Town Clerk/Treasurer.

Under Library Revenue: It was questioned if Braintree was content with the \$1,000 increase in their contribution to the Kimball Library.

General Fund Expenditures

The Board and Budget Committee reviewed the General Fund Expenditures with questions and explanations to the following:

Orange County Taxes: \$71,000

Emergency Generators/Operation Center: It was questioned why the line item was cut from \$2,500 to \$1,000. There has been a concern that this line item had been under funded in years past. The Chairman of the Board asked that this be reviewed from last year's listing.

Randolph Chamber of Commerce request for funding the 4th of July parade for traffic control and the Garden Clubs request for funding additional baskets and maintenance of the new baskets. It was questioned if these requests should be kept in the General Fund as they were reviewed as economic development or place them in the Special Appropriations as not-for-profit request. Further discussion of the Special Appropriation Policy, and Economic Development.

Upon motion (Townsend/Springer) duly adopted, the Board moved to place the Chamber of Commerce's request to support the parade and the Garden Club's request for funding of additional baskets to be placed in the Special Appropriations, with amounts to be determined and to waive the petition requirements for this year. Vote 5-0-0, motion carried.

Changes

Selectboard Operating Expenses

Consulting Fee from \$500 back to \$1000 as it was in FY2008

Town Report from \$4,500 back to \$5,000 as it was in FY2008

Listers:

Reappraisal Reserve Fund from \$30,000 back to \$33,350 as it was in FY2008

The Board and Budget Committee are satisfied with the General Fund changes.

Upon motion (Lease/Springer) duly adopted, the Board approved the General Fund proposed FY2009 budget as amended. Vote 5-0-0, motion carried.

Landfill Closure fund

Upon motion (Hutchinson/Townsend) duly adopted, the Board accepted the Landfill Closure Fund proposed FY2009 budget as presented. Vote 5-0-0, motion carried.

Sewer Fund

Upon motion (Hutchinson/Springer) duly adopted, the Board accepted the Sewer Fund proposed FY2009 as recommended. Vote 5-0-0, motion carried.

Water Fund

Upon motion (Townsend/Springer) duly adopted, the Board accepted the Water Fund proposed FY2009 Budget as presented. Vote 5-0-0, motion carried.

Police Fund

Upon motion (Townsend/Springer) duly adopted, the Board accepted the Police Fund proposed FY2009 Budget as presented. Vote 5-0-0, motion carried.

Highway Fund

Upon motion (Lease/Townsend) duly adopted, the Board accepted the Highway Fund proposed FY2009 Budget as presented. Vote 5-0-0, motion carried.

Green Mountain Economic Development (additional line item under General Fund)

It was suggested to add Green Mountain Economic Development Corporation as a line item under the General Fund. The Board was concerned with the history of GMEDC not complying for the town's grant administration. The Board questioned if Mr. Fox of GMEDC is ready to step up and pay attention to the grant administration. It was pointed out and strongly suggested that Randolph Area Community Development Corporation plays a very important role in the Economic Development of Randolph and RACDC should be an important team player with the Town and GMEDC.

Upon motion (Lease/Townsend) duly adopted, the Board approved to allocate \$2,500 for Green Mountain Economic Development Corporation's membership to be included as a line item in the proposed FY2009 Budget and to review the performance of GMEDC in FY2010 budget process. Vote 4-1-0 (Springer opposed)

Special Selectboard Meeting of November 26, 2007
At Technical Academics Room of Randolph Technical Career Center

2. Adjournment

Upon motion (Lease/Hutchinson) duly adopted, the Board moved to adjourn at 8:57 p.m. until the next scheduled regular meeting of December 3, 2007 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

Cindy Spaulding
Recorder

REFERENCE ONLY

Selectboard Meeting of December 3, 2007
At Technical Academics Room of Randolph Technical Career Center

Selectboard Meeting: Lawrence Townsend, Kenneth Goss, James Hutchinson, Stephen Springer, and Damon Lease

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), John Rotter (Public Works Director)

Public Attendees: Jeanne Goss, Kevin Blakeman, dawn butterfield, Patrick French (Municipal Building Committee), Joyce Mazzucco (Municipal Building Committee), Joseph Voci, and M.D. Drysdale (*Herald of Randolph*)

Mr. Hutchinson called the meeting to order to 6:00 p.m. and introductions were made.

1. Public Comment- none
2. Sherman Survey Pin Request

Mr. Butterfield presented a request from Fay and Doris Sherman requesting compensation of the removal of their survey pin from their property at 40 School Street. Mr. Butterfield reported that he consulted with VLCT; the request from the Shermans is within the statute of limitations for claims. Since there is no proof who removed the pin, but the town and contractor had been working in the area, the town or contractor may be liable. It was suggested to either negotiate a smaller amount with the Shermans instead of paying the full amount of \$200, or because of the modest amount requested to pay the full amount.

Upon motion (Lease/Townsend) duly adopted, the Board approved Fay and Doris Sherman's request in the amount of \$200 (two hundred) for compensation of the removal of their property survey pin at 40 School Street Vote 5-0-0, motion carried.

Discussion: In the future all projects if contracted out will have a clause in the contract holding the contractor responsible for all survey pin and/or boundary markers during the project and up to the six-year claims limitation.

3. ClearSource Payment Status

The Board, acting as Water Commissioners, reviewed a letter from Mr Nowlan addressed to ClearSource requesting payment in full by December 3, 2007. It was brought to the Board's attention that ClearSource's position is that they reduced their water usage and no longer are responsible to pay for the additional allocation or as they are no longer using it. Further discussion on historic background of an agreement between the Water Commissioners and ClearSource and that ClearSources has an obligation to pay for the allocation, as allocations are not refundable according to the Water Allocation Ordinance.

Upon motion (Hutchinson/Springer) duly adopted, the Board approved to direct legal council to proceed in protecting the town's interest in court for collection of fees for delinquent water allocation owed by ClearSource, Inc. Vote 4-0-1, (Townsend abstained), motion carried.

Selectboard Meeting of December 3, 2007
At Technical Academics Room of Randolph Technical Career Center

4. Capital Budget

Mr. Hutchinson presented the proposed FY2009 Capital Budget outlining: Expense items, new projects, and funding sources. The capital Budget is \$1,025,780.00 minus funding sources of \$298,000 for a total of \$727,780. The tax impact would be 17.8 percent, which is an increase of 1.5%.

Upon motion (Springer/Lease) duly adopted, the Board approved the Capital Budget of \$727,780 as presented. Vote 5-0-0, motion carried.

5. Municipal Building Presentation

The Selectboard received a letter of intent from Jesse (Sam) Sammis of New England Land Company for the proposed new Municipal Building Office site located at 24 Pleasant Street, Unit B. The letter outlines the cost of the building and renovations of the building. Mr. Hutchinson on behalf of the Municipal Building Committee reported that the four of the six MBC members were in favor of the proposed new site.

Mrs. Mazzucco and Mr. French, two representatives of the Municipal Building Committee, expressed their concerns that this would take another property off the tax rolls, about the lack of control in a condominium set-up, the condo fees involved, the lack of green space around the former Co-op Unit (Unit B, 24 Pleasant Street) and the removal of a commercial/retail space.

Further discussion outlined the pros and cons of proposed new location of 24 Pleasant Street, Unit B and the current project at 7 Summer Street. It was suggested that the Selectboard have a list of pros and cons of the proposed location at their informational meeting on December 10.

6. White River Valley Ambulance

Mr. Springer reported that WRVA's final FY2009 budget would be slightly lower than the projected budget. This information is forthcoming as they (WRVA) are waiting for a financial report from Gifford on the final budget.

Upon motion (Townsend/Springer) duly adopted, the Board supports White River Valley Ambulance's request of \$35,000. Vote 3-2-0 (Lease/Goss opposed), motion carried.

7. Zoning Issues

a. Correction of technical deficiencies to minimum lot size & Legal representation in an Appeal

The Board reviewed the memo from Ms. Sanchez regarding scheduling a Public Hearing for the proposed Zoning Amendment to correct technical deficiencies related to minimum lot size requirements and the participation and legal representation in an appeal by Blakeman of the Development Review Board approval of a multi family housing project.

Mr. Butterfield went over options for the board concerning legal representation and recommended that the attorney be requested to enter an appearance to monitor the proceedings but not to actively participate unless the integrity of the zoning regulations are challenged.

Selectboard Meeting of December 3, 2007
At Technical Academics Room of Randolph Technical Career Center

The Board was not comfortable acting on the request for legal representation for the DRB. There was not a representative of the DRB was present. The process of representation of legal council monitoring the proceedings or defending all pieces of the DRB's decisions was explained. It was expressed by two board members that they did not support the request for legal council and did not want to spend any more of the town's funds for legal fees.

Mr. Blakeman reported that the DRB did not want to speak about the issue and that there was a new project proposed on the table for consideration.

Upon motion (Hutchinson/Springer) duly adopted, the Board tabled setting a public hearing on the proposed zoning amendment to correct technical deficiencies related to minimum lot size requirements and participation and legal representation in the Appeal by Blakeman of Development Review Board approval of a Multi-Family Housing Project. Vote 5-0-0, motion carried.

b. DRB

Mr. Butterfield gave an overview of the appointee policy and review process. This will be presented at the December 17 Board meeting.

8. Committee Reports

a. Water and Sewer Advisory

Mr. Springer reported that the Water and Sewer Committee would be meeting in December to discuss safeguarding the exposed sewer lines that run across the Third Branch of the White River.

b. Recreation Committee

Mr. Lease reported that the Recreation Advisory Committee would like to advertise for a youth to join the committee.

9. Manager's report

Mr. Butterfield presented his written report verbally, outlining: East Randolph Village Designation received is recertification, Mr. Preston requesting the status of a support letter to be sent to the Legislature supporting a bill that would allow voters to discuss warned Australian ballot items at town meeting without altering the warned article and the Orange County Budget meeting.

Upon motion (Hutchinson/Goss) duly adopted, the Board moved to send a letter to the State Legislative Delegates and Committee Jurisdiction supporting the discussion of Australian Ballot Articles at Town Meeting but not to change the Australian Ballot. Vote 5-0-0, motion carried.

Upon motion (Goss/Lease) duly adopted, the Board moved to place an article on the Town Meeting Warning asking the voters to change the day and time of Town Meeting. Vote 5-0-0, motion carried.

10. CVPS Land Acquisition

Selectboard Meeting of December 3, 2007
At Technical Academics Room of Randolph Technical Career Center

The Board received a letter from Central Vermont Public Services regarding the Randolph Cemetery Mausoleum's on CVPS property on Beanville Road. The letter outlines that CVPS did not want to pursue allowing an easement for the town. CVPS is suggesting that the town purchase the property and CVPS retain an easement on the property for power lines. Mr. Butterfield recommended the Board move to purchase the property for a sum of \$500.00

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to rescind their motion to approve the permanent easement request on the CVPS property. Vote 5-0-0, motion carried.

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to offer to purchase the CVPS Property located on Beanville Road where the Pleasant View Cemetery Vault is located with the amount not to exceed \$500. Vote 0-5-0, motion defeated.

11. Meeting Schedule

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to schedule their regular Selectboard meeting to the first and third Tuesdays of the month at 6:00 p.m. starting January 2008. Vote 5-0-0, motion carried.

Upon motion (Townsend/Hutchinson) duly adopted the Board moved to schedule their first meeting in January to January 2, 2008 (due to the holiday) at 6:00 p.m. Vote 5-0-0, motion carried.

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to schedule the March Organizational Meeting to March 5 at 6:00 p.m. Vote 5-0-0, motion carried.

12. Emergency Management

Upon motion (Lease/Townsend) duly adopted, the Board approve to increase the Emergency Management line item in the General Fund from \$1,000 to \$2,000 for the proposed FY2009 Budget. Vote 5-0-0, motion carried.

13. Bid Award

Upon motion (Hutchinson/Springer) duly adopted, the Board ratified their motion to award the Municipal Buildings Repairs of the Police Station Roof, Gazebo Roof and Pleasant View Vault to Home Partners in the amount not to exceed \$20,174, which will be expended out of the Capital Budget, "Buildings Repairs Reserve Fund". Vote 5-0-0, motion carried.

14. Warrants

Upon motion (Townsend/Springer) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

15. Minutes

a November 19

Upon motion (Lease/Goss) duly adopted, the Board approved the minutes of November 19, 2007 regular meeting as written. Vote 5-0-0, motion carried.

Selectboard Meeting of December 3, 2007
At Technical Academics Room of Randolph Technical Career Center

b. November 26

Upon motion (Lease/Goss) duly adopted, the Board approved the minutes of November 26, 2007 Special joint meeting with the Budget Committee as written. Vote 5-0-0, motion carried.

16. Other Business

Mr. Rotter announced to the Selectboard that he would like to acknowledge the work that the Highway Crew has done during this storm to keep the roads safe for pedestrians and vehicles.

17. Adjourn

Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to adjourn at 8:10 p.m. until the next scheduled meeting of December 17, 2007 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding
Recorder

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Special Selectboard Public Informational Meeting of December 10, 2007
Media Center at Randolph Union High School

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer, Kenneth Goss and Damon Lease.

Municipal Staff: Peter Butterfield (Town Manager)

Public Attendees: Perry Hodgdon, Carol Hodgdon, dawn butterfield, Albert Huntley, Nancy DuBois, Barbara Angell, Skip Tabor, Doug Giles, Arny Spahn, Cil Spahn, Robert McNeill, Ernest Wright, Colin Gray, Joan Gray, Irma Hartigan, Doris Bowman, Ruth Allen, John Clough, Jack Cowdrey, Jim Tucker, Louise Sjobeck, Mike Sargent, Warren Davoll, Michael Penrod, Tim Schroeder, Irene Rich, Sam Sammis, Hildegard Jones, Del Thompson, John Rotter, George "Sonny" Holt, John Baumann, Barbara Baumann, Ron Solbert, Jean Merrill, Cheryl Kissel, Charles Kissel, Larry Richburg, Pat French and Marty Strange.

Mr. Hutchinson called the meeting to order at 7:32 p.m.

Mr. Hutchinson introduced the articles in question: Article One, for \$35,000 for the White River Valley Ambulance in addition to their regular budget amount, and Article Two which is to change the Town Office bond from renovations/construction on Summer Street to purchasing a condo on Pleasant Street. Selectboard members and WRVA representatives were there to answer questions before the vote on December 11.

1. White River Valley Ambulance

Tom Anderson, who is a Brookfield resident and Chair of the WRVA Board, brought a Power Point presentation on the ambulance service to help illustrate their request for additional funding from the Randolph. Highlights of the presentation included:

- Founded in 1974, WRVA serves over 11,500 people and covers 280 square miles in eight towns in four counties.
- They are the primary transport service provider for Gifford Medical Center.
- Between January and the end of this September, there have been a total of 952 calls, of which 545 calls were to Randolph (Gifford transports are not included; those are posted to the town the call originated from).
- WRVA is the only career level ambulance service between Barre and Hartford with nine Paramedics (two more in school) and EMTS (Basic and Intermediate certified).
- WRVA provides the following services: Medical Response Services (Basic Level Support and Advance Level Support); Trauma Response Service (BLS & ALS); Critical Care Transports (very few ambulance services are qualified to do this here in VT); Public Assistance; Rescue Services; Mutual Aid and Paramedic Intercepts; Assisting DHART in transfers; Special Event coverage and Trainings like CPR and First Aid and EMS District 8 refreshers).
- Emphasis on equipment to provide rescue services: a fully equipped rescue truck, Jaws of Life, truck for *Mass Casualty Incident Command* equipped with winch, stabilization jacks, extrication tools and cutters for heavy equipment, snowmobile with trailer, 4-wheeler, and a rescue sled.

Special Selectboard Public Informational Meeting of December 10, 2007
Media Center at Randolph Union High School

Mr. Anderson emphasized the WRVA Board's commitment to run WRVA as proactively and fiscally responsibly as possible with a transparent budget and increases that are understandable. He reiterated his belief that the line staff is excellent. There are some challenges: the rising cost of fuel, poor cash flow, no reserves, and ambulances that have over 100 thousand miles on them (the industry standard is between 35 and 40 thousand). He urged the Town to support WRVA's request, since the cost to lose WRVA would be enormous for all.

Q: Who's our representative?

A: Barbara Springer.

Q: Have there been any large accidents here?

A: Not here, but Middlebury had a recent train incident, could have been disastrous. With our winters, I worry about school buses on those back roads.

Q: What kind of training scenarios?

A: There are several types of local and regional trainings. We also providing trainings on how to work with DART.

Q: Does Gifford Medical Center contribute to WRVA beyond the transportation contract?

A: No, but they also provide a lot of technical assistance.

Q: How is WRVA paid, by mileage, per type of care?

A: Combination of things, fairly complicate formula. Insurance claims are intense and Mrs. Rea does that.

Q: Is there any way to get paid for the Do Not Transports?

A: At \$200 to \$500 per DNT we are looking to open a dialogue on different ways to recoup the money. In some areas, for example, the Town reimburses.

2. Municipal Building

Mr. Hutchinson gave some background on the "Co-op Building". The Town thought about buying it at auction, but it seemed to be too daunting for us to upgrade. Mr. Sammis bought the building from Randolph National Bank and has proposed to build to suit the Town for a fixed price of no more than \$950,000. Forty years ago, folks sat down & thought out a long-term solution to the Municipal Building. It was a great solution at the time, but now we have outgrown the building. The clerk has to keep more records than they use to, we have more equipment, more energy needs, etc. Regulations like ADA are in effect; the Selectboard and committees cannot even old meetings in the Municipal Building. It is a fine building but just does not meet the needs.

Mr. Sammis' proposal meets all requirements; it's turn-key. In addition, it's a fixed cost: in the three and half years since we passed the bond, because of lawsuits over trees, lawns, etc, and inflation, we have less money.

The space is a condominium- one party each owns the basement, ground floor, upstairs and Three Bean building. Condo fees cover some shared costs. Some people think the

Special Selectboard Public Informational Meeting of December 10, 2007
Media Center at Randolph Union High School

building is ugly/industrial, and the proposal includes aesthetic upgrades, but Hutch thinks it speaks well of a town that it respects its blue collar heritage and recycled the building.

Q. What is the guarantee of annual fee?

A. No guarantee.

Q. Why are you pants on fire now? We could have owned whole building.

A. No, that was still that one unit. We declined because it was an auction situation and the renovation costs were a mystery.

Q. Why not just keep going with the plan we have? We don't know who will be upstairs. It is too noisy with weights and stuff like that. What about the condo fees?

A. The condo fees include insurance, maintenance, etc; things we'd pay anyway. They are currently about \$12,000, or \$4,000 per unit, per year.

Q. What is the comparison between both plans?

A. The current building will cost an estimated \$970,000, but that's only construction, not permitting, soil tests, etc. With inflation it could be as much as 12% more. [Building Committee member Michael Penrod added that the \$970K was in 2004 dollars. The current estimated cost is well over \$1 million not sure counting the \$89,000 still owed to Dubois & King. We stand to save the Town \$377,000 by going to the Co-op]. Building is over 100 years old, made of steel and concrete, it will stand forever. The roof will have to be replaced; we'd set up a fund like everything else.

Comments: Won't the building go off the tax rolls? Why not collect the taxes on the Co-op instead of the smaller building?

- How will people find the new building? They'll have to go past the backs of all the other businesses; this is unacceptable.
- Will the aesthetics of the outside affect the quality of the work going on in the inside?
- I've been here since Randolph was a slum (before the fires); I think aesthetics are very important, especially when people are thinking of moving here.
- I disagree; people look mainly at the types of businesses, the quality of schools. The location is just fine.

Mr. Hutchinson asked the other Select Board members to offer their opinions. Mr. Townsend said he was opposed to the idea as there were too many unknowns. Mr. Goss was also opposed; he would prefer to stay where we were and see retail clothing store in the Co-op. Mr. Springer said he favored the move. He believes we will have to ask the voters for more money in order to complete the current plans, and the workers will be disrupted during renovations. As far as aesthetics go, lots of towns renovate industrial buildings into very attractive spaces. Mr. Lease agreed; he liked the idea of a fixed cost. He was also concerned about the disruptions and the fear of further lawsuits that will further delay the process.

Special Selectboard Public Informational Meeting of December 10, 2007
Media Center at Randolph Union High School

When Mr. Strange asked what assurances there were that the town will get an acceptable space in exchange for money, Mr. Hutchinson introduced Mr. Sammis who spoke about the plan, and read from the proposal letter he sent the Select Board members. He stated that the cost would be the actual price of construction plus 10%. He stated he would not be making money on the deal; the 10% was for his design/construction crew, and in no way would the cost exceed \$950,000.

3. Adjournment

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to adjourn the Public Informational Meeting until the next scheduled Selectboard meeting of December 17, 2007 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

/s/dawn butterfield

dawn butterfield
Recorder

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REFERENCE ONLY

Selectboard Meeting of December 17, 2007
At Technical Academic Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer, Kenneth Goss and Damon Lease

Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder), John Rotter (Public Works Director), Patrick French (Assessor) and Alex Easton (Media).

Public Attendees: Kevin Blakeman, Susan Eckhart, Joseph Voci, Chuck Webb, Judith Soules, Laura Ranker, and Jacquelin Carty.

Mr. Hutchinson called the meeting to order at 6:00 p.m. and introductions were made.

1. Public Comment

Mr. Webb commented that he was disappointed with the voter turn out for the Special Town Meeting on December 11th and that the Municipal Building Article had failed. He further stated that the length of time between public notification and the vote was too short. He asked if this type of Special Town Meeting vote could be held on Saturdays; the process for a revote and if the Selectboard had the power to move forward with the proposal of purchasing the former Co-op Building. The Selectboard mentioned that they did not have the power to move forward with the former Co-op Building, due to it being a bond vote and only the voters can authorize the change in use.

2. Presentation on Housing & Land Use Issues

Jacqueline Carty a representative of the Upper Valley Housing Coalition and the Vermont Law School Land Use Institute gave a short presentation announcing that the Vermont Housing Finance Agency will be hosting a housing conference for citizen planners in Vermont's Upper Valley. She is trying compiling a report of the sorts of land use and housing issues that Randolph deals with, such as: Vermont Chapter 117, Affordable housing communities, student housing. She provided a questionnaire to the Selectboard.

3. Zoning Issues

a. Schedule Public Hearing on Proposed Zoning Amendment to Correct Technical Deficiencies related to Minimum Lot Size

Ms. Sanchez provided the Selectboard with background for correcting technical deficiencies in minimum lot size requirements. This amendment requires a Public Hearing of the Selectboard.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to schedule a public hearing on Tuesday, January 15 at 6:00 p.m. at the Technical Academics Room of Randolph Technical Career Center for the purpose of a zoning amendment for correcting technical deficiencies related to minimum lot size requirements. Vote 5-0-0, motion carried.

b. Legal representation

Ms. Sanchez gave an overview of the request for legal representation in the appeal by Blakeman of the Development Review Board's approval for Multi-Family Housing Project on Sunset Hill. Mr. Blakeman has appealed the decision to Environmental Court disputing

Selectboard Meeting of December 17, 2007
At Technical Academic Room of Randolph Technical Career Center

some of the conditions of the approval. There is also a cross appeal filed by Dan Baginski et al. The Board reviewed their options to legal representation. There are three possible rules no legally represent, enter an appearance to monitor the proceedings or actively participate. Mr. Butterfield and Ms. Sanchez recommended monitoring the proceedings with minimal representation.

It was reiterated by two board members that they did not want to support the request for legal council and did not want to spend any more of the town's funds for legal fees.

Upon motion (Lease/Goss) duly adopted, the Board moved not to have legal council participate in Environmental Court proceeds. Vote 5-0-0, motion carried.

Discussion: It was suggested to have Ms. Sanchez monitor the proceeds with minimal representation.

Amendment to original motion:

Upon motion (Springer/Hutchinson) duly adopted, the Board directed Mardee Sanchez to monitor the proceedings with minimal representation. Vote 5-0-0, motion carried.
(Amended to include in original motion)

Discussion: Ms. Sanchez will participate monitoring in the teleconference of Blakeman vs. Town of Randolph Development Review Board. If the DRB decision is challenged, then Ms. Sanchez will go before Selectboard at a later date with an update of the proceedings.

4. Appointee Policy

Mr. Butterfield gave an overview of the interview process of the Appointee process. It was suggested to have a committee, Two from DRB, Zoning Administrator, two Selectboard, and Town Manager. Mr. Lease and Mr. Townsend will represent the Selectboard.

5. Sewer Abatement for 8 Mound Street

The Selectboard acting as the Sewer Commissioners reviewed the memo requesting a sewer bill abatement for filling of a pool this summer at 8 Mound Street.

Upon motion (Springer/Hutchinson) duly adopted, the Sewer Commissioners approved Mark and Mary Rogers' request for a sewer bill abatement in the amount of sixty-five dollars (13 hundred cubic feet). Vote 5-0-0, motion carried.

Discussion: It was suggested that the Water and Sewer Ordinance be reviewed on abatements as the Water and Sewer Commissioners do not want to set precedence on abatement. Ms. Sanchez indicated that recently a form has been developed for abatements.

6. CVPS Land Acquisition

The Board reviewed the request for the town to purchase a two-acre parcel owned by the Central Vermont Public Service; this parcel has the town's Pleasant View Cemetery mausoleum built on it. The Board is concerned with the environmental issues with the land. It was mentioned that the land behind this parcel is owned by the town and that the former landfill on so no negative

Selectboard Meeting of December 17, 2007
At Technical Academic Room of Randolph Technical Career Center

environmental impact for owning this parcel. It was recommended that the town purchase the parcel for \$500, which would cover CVPS' administrative costs.

Ms. Eckhardt, representative for CVPS, mentioned she could not authorize the sale, but would take the offer back to CVPS for approval.

Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the purchase of a two-acre parcel owned by CVPS in the amount not to exceed \$500 and allow a right of way for Central Vermont Public Service to service power lines. Vote 5-0-0, motion carried.

Note: Ms. Eckhart will take the offer to CVPS and will contact the town offices to finalize the sale of the parcel.

7. VCPS Planning Grant

Ms. Ranker, representative of Randolph Area Community Development, presented to the Selectboard that RACDC would like to apply for a planning grant through the Vermont Community Development Program. The purpose of this planning grant is to fund the Salisbury Street Project this would identify and locate and map all underground utilities, recommendations, and upgrade extending the public facility service, perform a traffic study and perform architectural assessment and historical preservation. The VCDP Program is only offered to municipalities, RACDC would enter into a sub-grant agreement for grant administration, and this would benefit the community. There is a 25% match, which would not be the expense of the town; this could include in-kind consulting services with town staff time to be used. One of the requirements for submitting a grant application is to conduct a public hearing and send early notification to VCDP.

Upon motion (Townsend/Hutchinson) duly adopted, the Board scheduled a Public Hearing for January 15, 2007 at 6:30 p.m. in the Technical Academics Room of Randolph Technical Career Center for the purpose to submit a grant application in the Second Cycle of Vermont Community Development in support of RACDC's Salisbury Square Project, and appointed Peter Butterfield to send an early notification on behalf of the town. Vote 5-0-0, motion carried.

8. Lock Up 2006 Grand List

Mr. French requested that the Board lock up the 2006 Grand list which certifies that there are no appeals or pending law suits.

Upon motion (Hutchinson/Springer) duly adopted, the Board certifies that there is no appeals or pending suites on the 2006 Grand List. Vote 5-0-0, motion carried.

9. Changes to 2007 Grand List

Mr. French gave an overview of 16 parcels that need to be adjusted to the 2007 Grand List.

Upon motion (Townsend/Lease) duly adopted, the Board approved to correct the errors to sixteen properties on the Grand List for 2007. Vote 5-0-0, motion carried.

Selectboard Meeting of December 17, 2007
At Technical Academic Room of Randolph Technical Career Center

10. Abandon Fluoride Water System

Upon motion (Hutchinson/Lease) duly adopted, the Board moved to table the presentation of Abandoning Fluoride in the Town's Water System to a future meeting. Vote 5-0-0, motion carried.

11. Municipal Building Project

The Selectboard discussed their options on moving forward with the Municipal Building Project at its current location. The Municipal Building Committee will bring before the Board recommendations for an RFP on both design build and design bid to construct the Municipal Building within certain parameters. Some Board members are concerned with the previous Design Build Contractor having an upper hand in the bid process and the possibility of the contract may be challenged again. A draft RFP will be brought before the Selectboard at a future meeting.

12. Committee Reports

a. Highway Committee

Mr. Goss reported that the committee discussed grounds maintenance of the Transfer Station and announced that Neil Richardson has submitted his resignation as a committee member. It is suggested to advertise for the vacancy.

b. Police Advisory

Mr. Lease reported announced that the Police Department is fully staff, which has not happened in many years and the department has a new police cruiser, which will be in service soon. The committee discussed vandalism in town and the issue of false alarms.

c. Other Committees

Mr. Springer announced that the Water/Sewer Committee would be meeting on Water/Sewer Meets Wednesday, and that the concept of composting at the landfill will be coming before the board in January. He also announced that the Forest Committee would be bringing a request to apply for a grant for trail maintenance. Details of this grant are forthcoming.

13. Managers Report

Mr. Butterfield gave his report verbally, outlining Personnel, Training, Health Officer/Deputy Health Officer, Grant award announcement, and recognition letter to Randolph Union High School.

Upon motion (Lease/Butterfield) duly adopted, the Board appointed Peter Butterfield as Deputy Health Officer. Vote 5-0-0, motion carried.

Upon motion (Springer/Townsend) duly adopted, the Board approved sending a letter to the Randolph Union High School in recognition of receiving the Bronze rating for best high schools in the United States. Vote 5-0-0, motion carried.

Selectboard Meeting of December 17, 2007
At Technical Academic Room of Randolph Technical Career Center

14. Relinquish Land Right to Property on Tatro Hill

Mr. Butterfield presented documentation on relinquishing rights to lease land with an example of relinquishing leased land in 1998.

Upon motion (Hutchinson/Springer) duly adopted, the Board approved to relinquish all rights to leased land at 964 Tatro Hill Road owned by Beth A. Sawyer. Vote 5-0-0, motion carried.

15. Warrants

Upon motion (Lease/Townsend) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.

16. Minutes

a. December 3, 2007 (Regular)

Upon motion (Lease/Townsend) duly adopted, the Board approved the minutes of December 3, 2007 regular meeting as written. Vote 5-0-0, motion carried.

b. December 10, 2007 (Information Meeting for Special Town Meeting Vote)

Upon motion (Springer/Lease) duly adopted, the Board approved the minutes of December 10, 2007 Information Meeting for Special Town Meeting as written. Vote 5-0-0, motion carried.

17. Other Business

a. Support for Legislation H.0436

Upon motion (Springer/Townsend) duly adopted, the Board approved signing the support letter for legislation H.0436 with regards for discussion without change of Australian ballot items from the floor of Town Meeting. Vote 5-0-0, motion carried.

b. Announcement

Mr. Hutchinson announced that Orange County Budget Annual meeting will be held on January 8, 2008 at 7:00 p.m. at the Orange County Court House in Chelsea.

18. Personnel Matter

Attendees for Executive Session: Butterfield, Hutchinson, Goss, Lease, Springer and Townsend.

Upon motion (Hutchinson/Springer) duly adopted, the Board moved to go into executive session at 7:50 p.m. for the purpose of discussing a personnel matter. Vote 5-0-0, motion carried.

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to exit executive session at 8:44 p.m. Vote 5-0-0, motion carried.

Action: No action taken

Selectboard Meeting of December 17, 2007
At Technical Academic Room of Randolph Technical Career Center

19. Adjournment

Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 8:45 p.m. until the next scheduled meeting of January 2, 2008 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding
Recorder

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