

Selectboard Meeting of January 2, 2008  
At the Technical Academic Room of Randolph Technical Career Center

Selectboard Members: James Hutchinson, Lawrence Townsend, Stephen Springer, Kenneth Goss and Damon Lease

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), John Rotter (Public Works Director)

Public Attendees: Jeanne Goss, Peter Gregory, Kevin Geiger, Stewart Skrill, Barbara Springer, Julie Iffland, Wink Willett, James Yerrington, Pamala Yerrington, Paul Rea, Scott Berkey, Sam Lincoln, John Lutz, Susan Scribner, Sean James, Lynn McNamara and Andrea Easton.

Mr. Hutchinson called the meeting to order at 6:05 p.m. Introductions and announcements were made.

1. Public Comment

Mr. Skrill voiced his concern ten minutes was not enough time to provide an adequate presentation on disbanding Fluoride in the water system. The presentation alone takes thirty minutes. The Board mentioned that it was necessary to keep the time limited at a regular board meeting. It was suggested to have a separate Public Information to discuss the pros and cons of fluoride in the water system. It was the consensus of the board that they would support such a meeting. Mr. Skrill will send a letter to the Selectboard through the Town Manager with suggested dates for the informational meeting.

2. Presentation on Planning

Mr. Geiger of the Two Rivers –Ottauquechee Regional Commission presented the background of the Exit 4 Zoning proposal. The Exit 4 proposed zoning amendment is before the Selectboard, but the Planning Commission is requesting to make some changes prior to the Selectboard scheduling a Public Hearing on the proposed amendment.

3. Fiber Optics

Mr. Lutz presented an update to the Fiber Optic Network. He is requesting that the Selectboard place a question on the Town Meeting Warning: “ Shall the Town of Randolph, Vermont enter into an Interlocal Contract with other municipalities, under Title 24 of the Vermont Statues Annotated Section 4901, for the purpose of establishing a universal, open-access, financially self-sustaining broadband communication system to provide communications services, including high-speed Internet, telephone and cable television, to the residents and businesses and institutions of these towns?” The Board will place this action item on the January 15<sup>th</sup> meeting agenda.

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4. Kingsbury Covered Bridge

Ms. Scribner of Agency of Transportation and Sean James of Hoyle, Tanner and Associates presented an update of the rehabilitation of the Kingsbury Covered Bridge. The presentation outlined background of the bridge, Bridge evaluation and other issues. It was recommended to keep the Bridge at a four-ton load with a \$346,000 price tag verses six-ton load with a \$392,000. The Selectboard and members of the public expressed a strong opinion that the bridge should be a six-ton rating. Recommendation to include guardrails on both sides of the bridge put a 'No Char' fire retardant coating and fungicide on the wooden structure. It was questioned of what kind of environmental impact the chemicals would cause.

5. Update from WRVA representative

Ms. Springer announced she would be away for a few months; Mr. Townsend will take Mrs. Springer's place as Randolph's WRVA representative. The Board questioned if WRVA has hired a new Executive Director and the status of replacement of ambulances. It was reported the Executive Director's selection process is ongoing and may be concluded soon.

6. Grants

a. Dubois & King Grant

Mr. Butterfield and Ms. Iffland requested permission from the Selectboard to submit an entry application to DuBois & King's five-to-fifty contest. This contest is only available to municipalities. The application would be for the RACDC's Salisbury Square project. The contest is up to \$10,000 of probono engineering services for a traffic study for the Salisbury Square.

**Upon motion (Hutchinson/Lease) duly adopted, the Board authorized to submit an entry to DuBois & King's five to fifty contest for the Salisbury Square Project. Vote 5-0-0, motion carried.**

b. Forest Trails Grant

Mr. Springer and Ms. McNamara submitted a request for the Forest Committee to submit a grant to the Vermont Recreational Trails Grant through the Vermont State Department of Forest Parks and Recreation. The proposal is for a trail to be rerouted and construction project at the Rabbit Tract Town Forest. This grant requires a 20 percent match and the match can be in-kind work, donation of materials or funding from other grants.

**Upon motion (Springer/Hutchinson) duly adopted, the Board approved the Forest Committee to submit grant application for the "Trails Grant" through**

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**the Vermont Department of Forest, Parks and Recreation and to send a letter of support to accompany the application. Vote 5-0-0, motion carried.**

*Note: Draft letter will be submitted to the Selectboard*

8. Committee Reports

- Water/Sewer Committee

Mr. Springer gave a brief overview of ClearSources' request to amend their sewer allocation with a proposal to lower their sewer allocation. It was recommended by the Water & Sewer Committee for the Sewer Commissioners conduct a meeting with ClearSource to discuss the sewer allocation and conclude the issue.

**Upon motion (Springer/Hutchinson) duly adopted, the Board acting as Sewer Commissioners moved to schedule a meeting with ClearSource CEOs to discuss the sewer allocation matter publicly with a date and location to be announced. Vote 5-0-0, motion carried.**

*Note: Mr. Butterfield will contact ClearSource to set up a date and time for the meeting.*

- Recreation Committee

Mr. Lease informed the Board that the Recreation Advisory Board is working on a grant application to the Land Water Conservation Fund for more work on the basketball courts and tennis courts. This is informational only at this time.

9. Manager's Report

Mr. Butterfield gave his manager's report verbally, Wastewater Plant, Road Salt, WRVA Budget Adjustment, and Garden Club allocation request decreasing, Community Development Grant from Gifford and CVPS petition for Right of Way on Silloway.

**Upon motion (Hutchinson/Lease) duly adopted, the Board approved Central Vermont Public Service's petition to install underground line within the highway limits of Silloway Road. Vote 5-0-0, motion carried.**

10. Schedule meeting for Town Meeting Warning

**Upon motion (Townsend/Springer) duly adopted, the Board schedule Special Selectboard meeting on January 29, 2007 at 6:00 p.m. in the Municipal Building for the purpose of Warning the Town Meeting in March. Vote 5-0-0, motion carried.**

Selectboard Meeting of January 2, 2008  
At the Technical Academic Room of Randolph Technical Career Center

11. Municipal Building

The Board discussed the petition of requesting a revote of the Municipal Building. This petition has not been received by the Selectboard at this time.

12. Warrants

**Upon motion (Lease/Springer) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.**

13. Minutes

**Upon motion (Lease/Springer) duly adopted, the Board approved the minutes of December 17, 2007 Selectboard meeting as written. Vote 5-0-0, motion carried.**

14. Other Business

Mr. Springer announced he and representatives of the Chandler would be meeting with Senators Leahy & Sanders and Congressman Welch to discuss ways to help Randolph with the Chandler Project. Mr. Goss announced that the Chandler project already has 35-36 percent of the grant match. (*Background: Grant was for \$750,000*).

15. Adjournment

**Upon motion (Lease/Townsend) duly adopted, the Board moved to adjourn at 8:15 p.m. until their next scheduled meeting of Tuesday, January 15, 2007 at 6:00 p.m. at the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.**

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

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Public Hearing of Salisbury Square Project on January 15, 2008  
at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer, Kenneth Goss and Damon Lease.

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), John Rotter (Public Works Director), and Mardee Sanchez (Zoning Administrator)

Public Attendees: Kevin Blakeman, Jeanne Goss, James Yerrington, Dan Baginski, Alan Heath, Pamala Yerrington (*Herald of Randolph*), Joseph Voci, and Representatives of Randolph Area Community Development Corporation: Marty Strange, Laura Ranker, and Julie Iffland.

Mr. Hutchinson opened the Public Hearing of Salisbury Square Project at 6:46 p.m.

Mr. Hutchinson explained that the public hearing was to take public comment on the proposed application to VCDP for a Planning Grant for Salisbury Square Project. It was explained that the town would like to apply for thirty thousand dollars in VCDP Funds to accomplish the advanced predevelopment work with regards to utilities, roads, permitting and infrastructures at the location of Salisbury Street and School Street as part of the redevelopment of the former Ethan Allen Manufacturing property owned by RACDC and commonly referred to as "Salisbury Square Project".

Ms. Ranker distributed a handout summarizing the application proposal, "Salisbury Square Project, VCDP Planning Grant Cycle II 2007-2008, Proposed Application Synopsis" and gave a brief review of the Salisbury Square project outlining the main activities of the grant, including:

- to identify, locate and map all underground utilities including when and where possible, identify the size and type of material used in the construction of such utilities
- make recommendations on the upgrade and extension of public facility services, roads and other utilities as necessary in the redevelopment of the site based upon conceptual design plans; perform a traffic study, perform architectural assessment
- written historical preservation report and other activities.
- Project time line for completion of activities under the Planning Grant is two years
- Matching funds would be provided by RACDC

Ms. Iffland noted the benefit to the municipality in being able to accurately identify the infrastructure and utilities in this area of Downtown Randolph given the nature of the present infrastructure and utilities information on record with the municipality, which appears to be incomplete and conflicting at times.

Mr. Hutchinson closed the public hearing at 6:55 p.m.

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

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Public Hearing of Proposed Amendments to Zoning Regulations on January 15, 2008  
6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer, Kenneth Goss and Damon Lease.

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), John Rotter (Public Works Director) and Mardee Sanchez (Zoning Administrator)

Public Attendees: Kevin Blakeman, Jeanne Goss, James Yerrington, Dan Baginski, Alan Heath, Pamala Yerrington (*Herald of Randolph*), Marty Strange, Laura Ranker, Julie Iffland, and Joseph Voci.

Introductions were made.

Mr. Hutchinson opened the Public Hearing at 6:00 p.m.

Mr. Hutchinson explained that the purpose of the Public Hearing is to take public comment on the proposed amendment to the zoning regulations.

The amendment establishes minimum lot sizes where none currently exist such that all situations have a minimum lot size requirement. The purpose of the amendment is to correct technical deficiencies, as in most zoning districts lot size requirements are not clearly defined or are incomplete. The amendment is summarized as:

A. Amend §6.4.2 “Lot Requirements” as follows:

Lot Requirements (add)

Min. lot size: RU3–3 ac.; RU5–5 ac.

Min. lot size per dwelling: RU3–3 ac.; RU5–5 ac.;

Min. lot width 300 ft.

B. Delete §5.17.6 in its entirety

5.17.6 DWELLINGS FOR MORE THAN ONE FAMILY: The number of family dwelling units on any lot shall not exceed one (1) for each unit of land area appearing under the heading “Minimum Lot Area Per Family Dwelling Unit” in the table applicable in the district in which such is located.

C. Amend the Development Standards for all Districts to “fill in the blanks”

Provide development standards for all types of uses (i.e. one, two and multi –family dwellings and all other uses) and situations (i.e. property is served by public water and public sewer, public water or public sewer, or on-site water and on-site sewer) and amend the text within the applicable sections of the existing regulations to reflect the standards.

Mr. Blakeman requested that the Board not act on this amendment as he strongly felt, it will adversely effect some of the conditions that are being appeals in Environmental Court pertaining to the multi-family dwelling on Sunset Hill Road. He also expressed his concerns that timing of this technical deficiencies amendment is targeting his property and would prevent the possibility of putting single-family dwellings on the property instead of an apartment building.

Public Hearing of Proposed Amendments to Zoning Regulations on January 15, 2008  
6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center

The Board questioned what affect the proposed amendment would have on Mr. Blakeman's Sunset Hill Road property. It was explained that the amendment would not affect the nine-unit multi-family dwelling project for which he already has approval and has appealed. It would, however, affect his current application for six single-family dwellings in a planned unit development (PUD). It was suggested that Mr. Blakeman could proposed his own zoning amendment whereby the adjacent RES District was expanded to include his property.

Proponents of the amendment, Alan Heath and Dan Baginski, explained that the amendment was for the benefit of the whole town in that it clarified the regulations, and suggested that it was just the timing of Mr. Blakeman's new application for the PUD that was causing the controversy. Other discussion on the amendment included the timing of the total zoning re-write, the process for effecting a zoning amendment, the need for the amendment (i.e. the technical deficiencies have been in place for so long that they can wait to be fixed a little while longer), and the perception that the zoning process is not business- friendly.

Mr. Hutchinson closed the Public Hearing at 6:45 p.m.

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

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Selectboard Meeting of January 15, 2008  
7:00 p.m. in the Technical Academics Room of Randolph Technical Career Center

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer, Kenneth Goss and Damon Lease.

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), John Rotter (Public Works Director) and Mardee Sanchez (Zoning Administrator)

Public Attendees: Kevin Blakeman, Jeanne Goss, James Yerrington, Dan Baginski, Alan Heath, Pamala Yerrington (*Herald of Randolph*), Marty Strange, Laura Ranker, Julie Iffland, and Joseph Voci, Kevin Dougherty, Patricia Harvey, and Ehud Sperling.

Mr. Hutchinson called the regular meeting of the Selectboard to order at 6:55 p.m.

1. Public Comment

2. Inner Traditions

Mr. Butterfield gave brief explanation of Inner Traditions and their purpose to come before the Board with a proposal of a new facility in Randolph and the possible criteria for Tax Stabilization. He then introduced representatives of Inner Traditions, Ehud Sperling, Kevin Dougherty and Patricia Harvey. Mr. Sperling explained that Inner Traditions is a book publisher and presented a proposal to have a distribution/media facility in Randolph on Route 66. He further explained the history of *Inner Traditions* and the request for tax stabilization.

**Upon motion (Hutchinson/Goss) duly adopted, the Board referred Inner Traditions request for Tax Stabilization to the Revolving Loan Fund and Tax Stabilization Committee for review. Vote 5-0-0, motion carried.**

3. Zoning Regulations Amendment

**Upon motion (Townsend/Springer) duly adopted, the Board moved to disapprove the proposed zoning amendment to Lot Size requirement as presented. Vote 5-0-0, motion carried.**

4. Clarification of participation in Blakeman zoning appeal

**Upon motion (Springer/Townsend) duly adopted, the Board moved to participate in the Environmental Court appeal of Kevin Blakeman and authorize Mardee Sanchez to represent the Town in the proceedings. Vote 5-0-0, motion carried.**

5. Kingsbury Covered Bridge

The Board reviewed the questions that the Agency of Transportation had regarding the historic preservation of the Kingsbury Bridge.

Q: Concurrence that the bridge can be closed during construction.

A: Yes, the bridge can be closed during construction.

Q: Concurrence on an assumed 3-rod ROW

A: Yes, the right of way is three-rod

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7:00 p.m. in the Technical Academics Room of Randolph Technical Career Center

Q: General concurrence with the scope of the project. The bridge currently has an H4 capacity – if the town were to want that raised to H6, we will need justification, as it will necessitate more member replacement, etc. There are two different historic preservation laws that need to be complied with and less changes to the bridge are always better from this perspective.

A: The consensus of the Board is to go increase the load weight from H4 to H6. To keep with historical, would like to see a wooden post reinforced backing with metal, they do not want steel I-beam guardrails. It was the consensus of the Board that the reason to go with H5 was that it would provide longevity of the bridge as trucks and agricultural equipment gets heavier and the anticipations of future traffic patterns will help preserve the life span of the bridge.

Q: Does the town want lighting or a fire notification system?

A: The Board declines on lighting and a fire notification system. As they feel that the notification and lighting would take away from the historical aspects of a covered bridge.

**Upon motion (Springer/Goss) duly adopted, the Board requested that the load bearing rate for the Kingsbury Covered Bridget to increase from four ton to six ton. Vote 5-0-0, motion carried.**

6. Grants

a. Municipal Education Program

Mr. Butterfield verbally explained that the town would like to apply for a Municipal Education Grant for the purpose of training purposes for members of land use boards and Commissions such as the DRB and Planning Commission.

**Upon motion (Hutchinson/Springer) duly adopted, the Board approved to apply for a Municipal Education Grant as presented. Vote 5-0-0, motion carried.**

**Upon motion (Hutchinson/Springer) duly adopted, the Board appointed Chris Sargent as Grant Administrator on the Municipal Education Grant. Vote 5-0-0, motion carried.**

b VCDP Salisbury Square

Mr. Butterfield gave an overview of the VCDP Grant documents required.

**Upon motion (Hutchinson/Springer) duly adopted, the Board approved the VCDP Grant Application resolution for Salisbury Square Project as presented. Vote 5-0-0, motion carried.**

**Upon motion (Hutchinson/Springer) duly adopted the Board approved the Municipal Codes Policies as presented. Vote 5-0-0, motion carried.**

7. Committee Reports

a. Conservation Commission

Mr. Springer on behalf of the Conservation Commission suggest a policy on planting trees on private property and who would be responsible for the trees. It was recommended that the town be responsible for the trees for the first five years and the landowner there after. The Board directed Mr. Butterfield to research the State Statutes on trees in town right of ways.

Selectboard Meeting of January 15, 2008  
7:00 p.m. in the Technical Academics Room of Randolph Technical Career Center

b. Municipal Building Committee

Mr. Hutchinson reported that the Committee has reviewed a draft request for proposal for the expansion of the municipal building; they also reviewed the other options of 24 Pleasant Street, Unit B and the Branchwood property. The Board also received a petition for a revote of the Municipal Bond vote for 24 Pleasant Street, Unit B which was defeated on December 11, 2007 Special meeting.

8. Manager's report

Mr. Butterfield gave his manager's report verbally outlined: Tragic loss of a Municipal Employee, Status on RFPs for Route 66 Waterline Project, Scheduled interviews for the DRB vacancy, highly publicized County Budget meeting and Braintree Fire Contract (increase from \$48,042 to \$52,860).

9. Town Report

a. Dedication and Cover

The consensus of the Board was to discuss dedicating the Town Report at the Special Selectboard Meeting of January 29, 2008 at 6:00 p.m. in the Municipal Building.

**Upon motion (Hutchinson/Springer) duly adopted, the Board approved the theme of the Town Report be around the Main Street Bridge. Vote 5-0-0, motion carried.**

b. Articles to be included in Warning

- **Alternative Meeting Day and Time**  
Discussion of changing the day and time. Pros and cons to be exact on the wording It was suggested to take a survey at this year's town meeting.
- **Fiber Optics**  
The Board agreed to the article with one minor change of the last word, change towns to town.
- **Bond of Municipal Building**  
This article is okay as written.
- **Other Discussion: Surplus in General Fund Operating Budget** \$120,000 of Fiscal Year O6 to balance placed in reserve fund and establishing a General Fund Reserve account. In addition, there is a surplus in Capital Budget of \$93,000 surplus to be used in Highway for three specific areas.

10. Fluoride

A memo was presented to the Board with availability dates for an informational meeting regarding discussion of Fluoride in the town's water supply. The consensus of the Board is to schedule the Public Informational meeting for Tuesday, February 26, 2008 at 6:00 p.m. with location to be announced. *(It was suggested to have the informational meeting at Gifford Medical Center as it was in the water district.)*

Selectboard Meeting of January 15, 2008  
7:00 p.m. in the Technical Academics Room of Randolph Technical Career Center

11. Meeting of Sewer Commissioners

The Board discussed ClearSources' request to pay for a lower sewer allocation.

**Upon motion (Hutchinson/Lease) duly adopted, the Board acting as the Sewer Commissioners scheduled a Special Meeting to hear ClearSources proposal for sewer allocation for January 29, 2008 at 7:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.**

12. CVPS Petition (*non-warned item at January 2, 2008 meeting*)

**Upon motion (Hutchinson/Townsend) duly adopted, the Board ratified their approval for CVPS's petition to work in the right of way on Silloway Road. Vote 5-0-0, motion carried.**

13. Warrants

**Upon motion (Lease/Springer) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.**

14. Minutes of January 2

**Upon motion (Springer/Lease) duly adopted, the Board approved the minutes of January 2, 2008 meeting as written. Vote 5-0-0, motion carried.**

15. Other Business

The Board discussed Karen Delaney of Fenix Foods letter regarding parking on Merchants Row. It was requested to have the Police Department enforce the parking ordinance.

**Upon motion (Hutchinson/Lease) duly adopted, the Board referred Karen Delaney's Correspondence regarding parking on Merchants Row to the Highway Committee. Vote 5-0-0, motion carried.**

16. Town Meeting Public Informational Meeting

**Upon motion (Townsend/Lease) duly adopted, the Board schedule the Town Meeting Public Informational Meeting on March 3, 2008 at 6:00 p.m. in the Chandler Music Hall. Vote 5-0-0, motion carried.**

17. Adjournment

**Upon motion (Lease/Townsend) duly adopted, the Board moved to adjourn at 9:15 p.m. until the Special Selectboard meeting of January 29, 2008 at 6:00 p.m. in the Municipal Building. Vote 5-0-0, motion carried.**

Respectfully submitted,  
*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

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Sewer Commissioner of January 29, 2008  
Technical Academics Room of Randolph Technical Career Center

~~Selectboard:~~ Sewer Commissioners: James Hutchinson, Stephen Springer, Larry Townsend, Damon Lease and Kenneth Goss.

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager) and John Rotter (Public Works Director)

Water & Sewer Advisory Committee: Joseph Voci, Patrick French, and Don Maynard

ClearSource Representatives: Doug Concildi and Mike Pessiki

Mr. Hutchinson called the meeting to order at 7:03 p.m. Introductions were made.

Mr. Springer opened the meeting by presenting a history of ClearSource's sewer usage since 1992 to present. He also gave an overview of current payment agreement between the Town of Randolph and ClearSource for an increase in sewer allocation and stated that the payment arrangement has not been honored.

Discussion ensued between Sewer Commissioners, Water & Sewer Advisory Committee members, and ClearSource regarding the sewer allocation. The Commissioners expressed their dissatisfaction that the ClearSource has not honored their payment arrangement for the additional sewer allocation and asked that ClearSource go back and confer with in their organization on how they (ClearSource) are going to proceed and provide Mr. Butterfield with a written response by end of business on Monday, February 4. At which time, the information will be presented to the Selectboard at their regular meeting of February 5.

**Upon motion (Springer/Townsend) duly adopted, the Selectboard acting as Sewer Commissioners moved to recess at 8:00 p.m until the regular Selectboard meeting of February 5 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.**

Respectfully submitted,

*/s/ Cindy Spaulding*

Cindy Spaulding  
Recorder

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**Special Selectboard of January 29, 2008**  
**Municipal Building Conference Room at 7 Summer Street**

Selectboard: James Hutchinson, Larry Townsend, Stephen Springer, Kenneth Goss and Damon Lease.

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), and John Clough

Public Attendees: Joseph Voci, MD Drysdale (*Herald of Randolph*) and Tim Angell.

Mr. Hutchinson called the meeting to order at 6:00 p.m.

1. Special Appropriation Requests

The Board discussed the special appropriation requests from Orange County Parent Child Center and Green Mountain Youth Symphony. It was the consensus of the Board was that there is a process and a policy in place and they do not want to set precedence.

**Upon motion (Townsend/Hutchinson) duly adopted, the Board denied placing special appropriation requests from Orange County Parent Child and Green Mountain Symphony on the Town Meeting warning as the town has a policy on procedures for Special Appropriations. Vote 5-0-0, motion carried.**

2. Review Warned Articles for Town Meeting

The Board discussed the possibility of changing the day for Town Meeting to a Saturday, Sunday, or Monday. It was suggested and agreed to create a survey of the question and have it available at the polls at Town Meeting.

The Board reviewed the financial articles for Australian Ballot. There was a concern that if Article 30 does not pass then Article 29 would have a short fall. There was more discussion of surplus and transfers, which would need to be approved by the voters.

The Board discussed increasing the percentage of voters' signature required for petitions on a reconsideration or rescission.

**Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to increase the percentage of required signatures for a reconsideration or rescission from five percent to ten percent effective July 1, 2008. Vote 4-1-0 (Lease opposed), motion carried.**

Article 35 will read: *Shall the voters of Randolph authorize the Town to increase the percentage of voters required on a petition for reconsideration or rescission from five percent (5%) to ten percent (10%) effective July 1, 2008?*

**Upon motion (Hutchinson/Springer) duly adopted, the Board approved the Town Meeting Warning as amended. Vote 5-0-0, motion carried.**

**Special Selectboard of January 29, 2008  
Municipal Building Conference Room at 7 Summer Street**

3. Dedication

The Board reviewed a history of town reports dedications over the past 16 years.

**Upon motion (Springer/Hutchinson) duly adopted, the Board approved the dedication of the Town Report and dedicate a memorial page for Curtis Salls. Vote 5-0-0, motion carried.**

4. Adjournment

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 6:35 p.m. move to the next scheduled meeting of the Sewer Commissioners on January 29, 2007 at 7:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.**

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

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**Selectboard Meeting of February 5, 2008**  
**Technical Academics Room of Randolph Technical Career Center**

Selectboard: Kenneth Goss, Lawrence Townsend, James Hutchinson, Damon Lease and Stephen Springer (Springer arrived at 6:45 p.m.)

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), John Rotter (Public Works Director), Kerry Brown, and John Clough (Finance Director).

Public Attendees: James Yerrington, Pamala Yerrington, Dan Roda (Vermont League of Cities and Towns), Joseph Voci, M.D. Drysdale (*Herald of Randolph*), Doug Concialdi (ClearSource), Norm Illsley, James Land, IV. (Trident: ClearSource), Patrick French and Sharon Rives.

Mr. Hutchinson called meeting called to order at 6:01 p.m. Introductions were made.

1. Approval of Meeting Minutes

a. January 15, 2008 (Zoning Public Hearing)

**Upon motion (Townsend/Lease) duly adopted, the Board approved the minutes of January 15, 2008 Public Hearing on Zoning Amendments as written. Vote 4-0-0, motion carried.**

b. January 15, 2008 (Salisbury Square Public Hearing)

**Upon motion (Lease/Hutchinson) duly adopted, the Board approved the minutes of January 15, 2008 Public Hearing on Salisbury Square as written. Vote 4-0-0, motion carried.**

c. January 15, 2008 (Regular Meeting)

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the minutes of January 15, 2008 Regular Selectboard meeting as written. Vote 4-0-0, motion carried.**

d. January 29, 2008 (Special Selectboard Meeting)

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the minutes of January 29, 2008 Special Selectboard meeting as written.**

e. January 29, 2008 (Sewer Commissioners)

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the minutes of January 29, 2008 Sewer Commissioners meeting as amended. Vote 4-0-0, motion carried.**  
*(Change Attendees Heading Selectboard to Sewer Commissioners)*

2. Public Comment – none

3. Leaders Program

Mr. Butterfield gave an overview of town employees' participation in the Leader Program. Mr. Roda from Vermont League of Cities and Towns (VLCT) explained that the Leader Program an incentive program is to promote good health and to reduce risk of illness or injury, which can reduce health insurance cost. It is a reward for municipalities for their employees' efforts for a healthier life style. Mr. Roda then presented Mr. Butterfield with a check in the amount of \$5,042.

4. Update on the Chandler Project

**Selectboard Meeting of February 5, 2008**  
**Technical Academics Room of Randolph Technical Career Center**

Ms. Rives presented an update on the Chandler Music Hall and the Centennial Project:

- roof of the building is complete
- Centennial Project Fund raising is up to \$1,000,008
- Future focus on foundations and public funding
- \$758,000 as a federal match from money already raised by Randolph Braintree and Brookfield
- Challenge the Congressional Aids to match the \$758,000
- Bidding the project could start as early as second quarter 2009

The Board thanked Ms. Rives for her report and the Chandler Board for their time on this project.

5. Audits

The Board received a report from Finance regarding the 2006-2007 audit report conducted by Mudgett and Company. The Board reviewed and discussed the audit.

6. Final Review of FY2009 Budget

Mr. Butterfield gave an overview of certain line item changes in the FY2009 proposed budget. Changes were Central Vermont Council on Aging, Garden Club Baskets, White River Valley Ambulance Services, Fire Contract, and Orange County Tax Assessment.

7. Committee Reports

a. Citizens Advisory Board

**Upon motion (Goss/Townsend) duly adopted, the Board appointed Michelle Kaczmarek to the Citizens Advisory Board. Vote 4-0-0.**

**Upon motion (Goss/Townsend) duly adopted, the Board accepted Robin Junker, Tom Schersten, Emile Fredette and Jay Gagnon's resignations to the Citizens Advisory Board and Thanked them for their time and service to the Committee. Vote 4-0-0, motion carried.**

b. Highway Committee

Mr. Goss reported that the Highway Committee met and discussed "no parking" signs on Merchants Row to be placed during the Merchants Row Streetscape Project in the summer.

8. Highway Certificate

Mr. Rotter informed the board that there are 3.75 miles of Legal Trails added to this year's Highway Certificate.

**Upon motion (Lease/Townsend) duly adopted, the Board approved submitting the Highway Certificate to the Agency of Transportation with the addition of 3.75 miles of Legal Trails. Vote 5-0-0, motion carried.**

9. Route 66

**Selectboard Meeting of February 5, 2008**  
**Technical Academics Room of Randolph Technical Career Center**

Mr. Butterfield presented an update of four engineering firms he , Rotter and Sanchez had interviewed for the Route 66 Engineering Water Project.

**Upon motion (Townsend/Lease) duly adopted, the Board awarded Forcier, Aldrich and Associates the engineering services contract for Route 66 Water Project in the amount of \$53,800.00 Vote 5-0-0, motion carried.**

*(Note: FAA was not the lowest apparent bidder; their award was based on their expertise of the project.)*

10. ClearSource (Board acting as Sewer Commissioners)

The Sewer Commissioners received a proposal from Mr. Land, CEO of Trident (Parent Company of ClearSource) requesting that the Sewer Commissioners

- approve the August 14, 2007 amended application of ClearSource to reduce the excessive sewer allocation from 10,000 gallons per day (gpd) to 5,000 gpd giving ClearSource a total allocation of 8,310 gpd (3,310 gpd of which was previously approved in the 1990's) and Trident LLC to pay an additional \$2,500 to be added to the \$22,500 paid under the April 11, 2007 letter to date.
- or in the alternative, approve the December 10, 2007 revised sewer allocation which would increase ClearSource's allocation to 7175 gpd for the sums already paid to the town.

Discussion ensued between the Sewer Commissioners and Trident/ClearSource regarding the sewer allocation. The Commissioners strongly expressed their dissatisfaction that Trident/ClearSource did not provide a solution to the outstanding sewer allocation fees owed from the November 2007 payment arrangement.

**Upon motion (Hutchinson/Springer) duly adopted, the Board moved to table ClearSource Sewer Allocation until February 19, 2008 meeting. Vote 5-0-0, motion carried..**

11. Committee Reports (continued)

a. Water & Sewer Committee

Mr. Springer reported a residence on Central Street, unoccupied water bill. Asked for an abatement for

**Upon motion (Sprinter/Lease) duly adopted, the Board acting as Water Commissioners denied Anna Poplawski's request for an abatement on her water bill for 9 Central Street. Vote 5-0-0, motion carried.**

*(Note: This was not a warned action item, will be placed on February 19<sup>th</sup> meeting to be ratified.)*

**Selectboard Meeting of February 5, 2008  
Technical Academics Room of Randolph Technical Career Center**

- b. Composting Committee (unrecognized by the Selectboard)

Mr. Springer reported there is an interest to establish composting in at the Randolph Land Fill. There is few people interested in composting have met with representatives of the Agency of Natural Resources (ANR) for the requirements for such a project. ANR is enthusiastic towards the concept of a composting at the Randolph Landfill site, materials such as solids from the Wastewater Facility, green waste and food waste could be composting. There is interest to establish composting at the Randolph Landfill.

12. Manager's Report

Mr. Butterfield gave his report verbally outlining not receiving East Randolph Transportation Enhancement Grant, New Water/Waste Water Superintendent; the possible purchase of vehicle for Public Works Director and receipt of FEMA Funds.

13. Education Finance and Property Tax Reform

Mr. Hutchinson explained the request from Municipal Support for Vermont Coalition of Municipalities' call for a resolution regarding Education Finance and Property Tax reform and presented an overview of ACT 60/68.

**Upon motion (Hutchinson/Townsend) duly adopted, the Board declined to endorse the Vermont Coalition of Municipalities call for resolution regarding Education Finance and Property Tax Reform. Vote 5-0-0, motion carried.**

14. Liquor licenses

- a. Rite Aid Store

**Upon motion (Springer/Townsend) duly adopted, the Board approved Rite Aid Store #10309 request to renew their Second Class license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

**Upon motion (Springer/Townsend) duly adopted, the Board approved Rite Aid #10309 request to sell tobacco products. Vote 5-0-0, motion carried.**

- b. East Garden Restaurant, Inc.

**Upon motion (Springer/Townsend) duly adopted, the Board approved East Garden Restaurant's request to renew their First Class Restaurant License to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

- c. Sambel's Restaurant

**Upon motion (Springer/Townsend) duly adopted, the Board approved Sambel's Restaurant's request Caterer License, to sell malt, vinous beverages and spirituous liquors for a retirement party at the Randolph National Bank on April 5, 2008 between the hours of 5:00 p.m. and midnight. Vote 5-0-0, motion carried.**

**Selectboard Meeting of February 5, 2008**  
**Technical Academics Room of Randolph Technical Career Center**

d. Otter Creek Special Event

**Upon motion (Sprinter/Townsend) duly adopted, the Board approved Otter Creek Brewing's request for a Special Event Permit for the NOFA's Winter Conference at SHAPE/Campus Center at Vermont Technical College on February 16, 2008 between the hours of 5:00 p.m. and 10:00 p.m. Vote 5-0-0, motion carried. Vote 5-0-0**

e. Champlain Farms

**Upon motion (Springer/Townsend) duly adopted, the Board approved Champlain Farms request to renew their Second Class license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

**Upon motion (Springer/Townsend) duly adopted, the Board approved Champlain Farms request to sell tobacco products. Vote 5-0-0, motion carried.**

f. Floyd's Store

**Upon motion (Townsend/Springer) duly adopted, the Board approved Floyd's Store, Inc.'s request to renew their Second Class license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

**Upon motion (Springer/Townsend) duly adopted, the Board approved Floyd's Store, Inc.'s request to sell tobacco products. Vote 5-0-0, motion carried.**

15. Warrants

**Upon motion (Lease/Springer) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.**

16. Other Business

Mr. Illsley approached the Selectboard with a concept of a gravel pit on his property and asked about the status of West Street.

The Board received a letter from Randolph Area Community Development Corporation extending their appreciation to the Police, Town, and Fire Departments for their response to a fire on Salisbury Square in December.

17. Adjourn

**Upon motion (Goss/Hutchinson) duly adopted, the Board moved to adjourn at 8:10 p.m. until the Special Selectboard meeting (joint meeting with Braintree and Brookfield) of February 13, 2008 at 6:00 p.m. in the Randolph Municipal Building at 7 Summer Street. Vote 5-0-0, motion carried.**

Respectfully submitted,

Cindy Spaulding  
Recorder

Special Selectboard meeting of February 13, 2008  
at 6:00 p.m. in the Randolph Municipal Building

Randolph Selectboard: Kenneth Goss, James Hutchinson, Damon Lease and Lawrence Townsend. Absent: Stephen Springer

Braintree Selectboard: Walt Palmer and George Gray. Absent: Jocelyn Stohl

Brookfield Selectboard: John Benson and Mike McPhetres. Absent: Steve Hill

Randolph Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder) and John Rotter (Public Works Director)

Public Attendees: Evan Detrick of DuBois & King Inc.

Mr. Hutchinson called the meeting to order at 6:00 p.m. Introductions were made.

1. West Street

Mr. Detrick presented to the Selectboard four alternatives for reconstruction of West Street. Alternative B was to reconstruct the current West Street and Alternatives C, D, & E were to reroute West Street.

The cost analysis for each alternative is as follows (which includes Study & Design, Permitting, Right of Way, Construction and Inspection):

- Alternative B: \$1,325,000
- Alternative C: \$2,540,000
- Alternative D: \$4,380,000
- Alternative E: \$1,740,000

Discussion ensued between the three boards over the various alternatives and cost analysis, it was the consensus of all Boards that Alternative B was the best alternative. The Board then discussed presenting the status of West Street at each municipality's town meeting, Project Schedule timeline, and bid process Request for Proposal or Request for Qualifications (Design Build).

It was agreed that the each Board at their regular Board meeting would ratify a motion to accept Alternative B and to move forward bidding process.

2. Schedule Public Informational Meeting for West Street

The each Board will be presenting the status of West Street at their respective Town Meetings.

3. Review Payments

Payments have been received from Braintree and Brookfield for their share of the West Street Engineering Services with DuBois & King.

Special Selectboard meeting of February 13, 2008  
at 6:00 p.m. in the Randolph Municipal Building

4. Schedule Tri-Town Meeting for Transfer Station

It was discussed that the Selectboards acting as Tri-Town Alliance needed to review all written questions regarding the Request for Proposal on the Transfer Station. Written questions from perspective bidders are due February 29, 2008.

The Tri-Town Alliance scheduled their meeting to review the Transfer Station questions for Tuesday, March 11, 2008 at 6:00 p.m. in the Randolph Municipal Building.

5. Adjournment

The meeting of the Braintree, Brookfield, and Randolph Selectboards adjourned at 7:15 p.m.

Respectfully submitted,

Cindy Spaulding  
Recorder for Randolph Selectboard

REFERENCE ONLY

**Selectboard Meeting of February 19, 2008**  
**Technical Academics Room of Randolph Technical Career Center**

Selectboard: Kenneth Goss, Lawrence Townsend, James Hutchinson, Damon Lease, and Stephen Springer.

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), John Rotter (Public Works Director), Tom Paquet (Media).

Public Attendees: Jeanne Goss, Pamala Yerrington, Jim Yerrington, Barbara Springer, Sam Sammis, Chuck Webb, Tim Caulfield, Joseph Voci, Michael Penrod, and Sally Penrod, Patrick French, Ned Herrin, Carol Flint, and Sam Lincoln

Mr. Hutchinson called the meeting to order at 6:03 p.m. Introductions and announcements were made.

1. Public Comment

No public comment presented.

2. ClearSource (Sewer Commissioners)

Mr. Townsend gave background of discussions of ClearSource's sewer allocation proposal. The Board acting as Sewer Commissioners received a letter from Michael Pessiki, President of Clearsource outlining an amendment to allocation application.

**Upon motion (Townsend/Hutchinson) duly adopted, the Sewer Commissioners accepts ClearSource's proposal to amend their sewer allocation of 10,000 gallons per day for an additional payment of \$11,675 to be paid by April 1, 2008; ClearSource will report monthly to the Water and Sewer Committee; and they reserve the right to apply for further allotments in the future. Vote 1-4-0, motion failed.**

The Sewer Commissioners further discussed the proposal on the table from ClearSource and the consensus of the Commissioners were to counter offer.

**Upon motion (Lease/Hutchinson) duly adopted, the Sewer Commissioners compromised to take ClearSources Proposal of 10,000 gpd with payment of \$11,675 with an additional \$10,000 and 2,000 gallons per day for a total \$21,675 and 12,000 gallons per day and Clearsource to report monthly, payment due in full by April 1, 2008. Vote 5-0-0, motion carried.**

3. Municipal Building Recommendation

Mr. Penrod presented the Municipal Building Committee's recommendation. Locations similar, one block from Main Street, produce the same amount of taxes. Documents presented Construction/Renovation Cost Comparison, Information Comparison, floor plans for both 7 Summer Street and 24 Pleasant Street, Unit B. and GIS map of area. Charts will be at several locations around town. Strongly urge how the Selectboard votes on the Municipal Building Recommendation.

**Upon motion (Lease/Townsend) duly adopted, the Board moved to support moving the Town offices to 24 Pleasant Street, Unit B Condominium. Vote: 4-1-0 (Goss opposed), motion carried.**

**Selectboard Meeting of February 19, 2008**  
**Technical Academics Room of Randolph Technical Career Center**

One Board member voiced his opinion that because of future economic development in the town, 24 Pleasant Street, Unit B should be kept as retail or commercial space. The Board thanked the Municipal Building Committee for their devotion to the project.

**Upon motion (Hutchinson/Lease) duly adopted, the Board scheduled a public information meeting for February 28, 2008 at 6:00 p.m. in Old Dorm Lounge for the purpose of providing information on the Municipal Building Project. Vote 5-0-0, motion carried.**

4. Energy Policy

Mr. Reed and Mr. Caulfield on behalf of the Energy Committee introduced a Energy Policy for stationary equipment.

**Upon motion (Hutchinson/Lease) duly adopted, the Board adopted the Energy Policy as presented. Vote 5-0-0, motion carried.**

5. Computer Policy

Mr. Butterfield introduced a Computer Usage Policy for the Board to review.

**Upon motion (Springer/Lease) duly adopted, the Board approved the Computer Usage Policy as presented. Vote 5-0-0, motion carried.**

6. Development Review Appointee

**Upon motion (Townsend/Lease) duly adopted, the Board appointed Sam Lincoln to the Development Review Board for a term to expire 2010. Vote 5-0-0, motion carried.**

7. Committee Reports

Mrs. Springer gave report from Whiter River Valley Ambulance outlining: Status of Executive Director Search and Ambulance.

8. Water Abatement (Board acting as Water Commissioners)

**Upon motion (Springer/Hutchinson) duly adopted, the Water Commissioners moved to ratify their motion to deny Anna Poplawski's request for an abatement on her water bill for 9 Central Street. Vote 5-0-0, motion carried.**

9. Creation/Appointment of Composting Committee

**Upon motion (Hutchinson/Lease) duly adopted, the Board moved to create the Randolph Composting Committee and appointed: John Rotter, John Coffee, Frank Reed, Linda Morse and Stephen Springer as members. Vote 5-0-0, motion carried. Note: Advertisement for members.**

10. Creation/Appointment of Riverside Forest/Recreation Committee

**Upon motion (Lease/Springer) duly adopted, the Board moved to create the Riverside Forest/Recreation Committee as a subcommittee of the existing Forest and Recreation Committees. Vote 5-0-0, motion carried.**

**Selectboard Meeting of February 19, 2008**  
**Technical Academics Room of Randolph Technical Career Center**

11. Manager's Report

Mr. Butterfield gave his report verbally outlining: New Staff Member, Fire Services Dispatch Contract Amendment has no escape clause, Simon Operations Services, FEMA and Snow (Highway \$6,000 in overtime with \$10,000 over last year's budget.). The Selectboard commend the Highway Crew for their work during these snowstorms.

12. Town Meeting Survey Confirmation

The Board reviewed the proposed Survey for possible Town Meeting changes. Minor editorial changes: "Alternative" to "Preference" and Times/Days to Time/Day

13. Liquor Licenses

a. Caterer

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved Pond Village Restaurant's caterer license to sell malt and vinous beverages and spirituous liquors at Gifford's Annual Cocktail Reception on March 1 between 5:00 p.m. and 7:00 p.m. Vote 4-0-1 (Lease abstained), motion carried.**

b. Second Class Liquor License

**Upon motion (Lease/Townsend) duly adopted, the Board approved Randolph Smart Shop's request to renew their Second Class license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

c. First Class Restaurant License

**Upon motion (Springer/Townsend) duly adopted, the Board approved Randolph Village Pizza's request to renew their first class restaurant license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

d. Caterer

**Upon motion (Townsend/Lease) duly adopted, the Board approved Aramark Higher Education's caterer license to sell malt and vinous beverages and spirituous liquors at TRIO Dinner at the Langevin House on Vermont Technical College campus on March 17, 2008 between 5:00 p.m. and 7:00 p.m. Vote 5-0-0, motion carried.**

**Upon motion (Lease/Townsend) duly adopted, the Board approve Aramark Educational Service of Vermont's caterer license to sell malt and vinous beverages and spirituous liquors at VTC Employee Recognition Dinner at SHAPE Student Center on the Vermont Technical College campus on March 25, 2008 between the hours of 6:00 p.m. and 10:00 p.m. Vote 5-0-0, motion carried. (Note: This was not a warned action item, will be placed on March 5<sup>th</sup> meeting to be ratified.)**

**Selectboard Meeting of February 19, 2008  
Technical Academics Room of Randolph Technical Career Center**

e. Tobacco License

**Upon motion (Townsend/Springer) duly adopted, the Board approved Randolph Smart Mart's request to sell tobacco products. Vote 5-0-0, motion carried.**

14. Warrants

**Upon motion (Lease/Springer) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.**

15. Minutes

a. February 5, 2008 (Regular)

**Upon motion (Lease/Townsend) duly adopted, the Board approved the minutes of February 5, 2008 as amended. Vote 5-0-0, motion carried.** (Amendment to add Alex Easton –Media under Staff).

b. ~~February~~ January 29, 2008 (Special Meeting)

**Upon motion (Lease/Townsend) duly adopted, the approved the minutes of ~~February~~ January 29, 2008 Special Selectboard meeting joint with Brookfield and Braintree as written. Vote 4-0-0 (Springer abstained), motion carried.**

16. Other Business

Mrs. Flint requested that the Town collaborate with Kid's Place and Children's Hour to apply for a grant called "Safe Haven" from the Office of Violence Against Women. The purpose of request is to provide funding for supervised visitations, safe exchanges training and professional development activities, advocacy work including media activities, and support domestic violence awareness and prevent activities as eligible/allowable. This funding is only offered to municipalities. It was suggested that this request be referred to the Restorative Justice Committee for recommendation.

**Upon motion (Townsend/Springer) duly adopted, the Board moved to refer the Safe Haven Grant request to Restorative Justice Committee for review and recommendation. Vote 5-0-0, motion carried.**

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to schedule a Special Selectboard meeting at 5:45 p.m. on February 26, 2008 at the Gifford Medical Center conference room for the purpose of acting on "Safe Haven" Grant recommendation. Vote -0-5-0, motion failed.**

**Upon motion (Lease/Hutchinson) duly adopted, the Board moved to schedule a Special Selectboard meeting at 6:15 p.m. on February 27, 2008 in the Municipal Building on 7 Summer Street for the purpose of acting on "Safe Haven" Grant recommendation. Vote 5-0-0, motion carried.**

**Selectboard Meeting of February 19, 2008**  
**Technical Academics Room of Randolph Technical Career Center**

17. Personnel Issue (Executive Session)

Attendees for Executive Session: Butterfield, Goss, Hutchinson, Lease, Springer, and Townsend.

**Upon motion (Hutchinson/Lease) duly adopted, the Board moved to enter into Executive Session at 8:15 p.m. to discuss a Personnel issue. Vote 5-0-0, motion carried.**

*This portion of the minutes were taken by Peter Butterfield.*

**Upon motion (Hutchinson/Springer) duly adopted, the Board moved to exit Executive Session at 8:50 p.m. Vote 5-0-0, motion carried.**

*Action:*

**Upon motion (Springer/Lease) duly adopted, the Board moved to dissolve the Wastewater Treatment Facility sub committee and reintegrate it in to the Water and Sewer Committee. Vote 5-0-0, motion carried.**

18. Adjournment

**Upon motion (Lease/Springer) duly adopted the Board adjourned at 8:55 p.m. until the next scheduled meeting of February 26 at 6:00 p.m. in Gifford Medical Center Conference rooms for the purpose of a Public Information Meeting on Fluoridation. Vote 5-0-0, motion carried.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

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**Public Informational Meeting on Fluoridation held on February 26, 2008  
6:00 p.m. at Gifford Medical Center Conference Rooms, 44 South Main Street**

Selectboard Members: James Hutchinson, Damon Lease, Kenneth Goss and Lawrence Townsend. Absent: Stephen Springer

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), John Rotter (Public Works Director), John Coffey (Water/Wastewater Superintendent)

Public Attendees: Richard Yosikowi, Christopher Wilson, Arthur Krippner, John Westbrook, Lynn McNamara, Alan Livingston, Stephen Webster, Abel Russ, Chuck Bookwalter, Susan West Brook, Lou DiNicola and Rachel Westbrook. Late Arrivals at 7: 08 p.m.: Stewart Skroll and Paul Connett.

Mr. Hutchinson called the Public Information meeting to order at 6:20 p.m. Introductions were made. It was announced that the guest speakers Linda Greaves and Alida Lund were unable to attend due to the weather conditions. Guest speaker Paul Connett, who would be presenting opposing fluoridation, would be late due to road conditions in East Randolph.

It was explained that the subject of fluoridation has come up at Town Meeting over the years and the purpose this meeting was to provide the public with information of the pros and cons of having fluoride in the town's water supply. This meeting was not a debate.

*(Note: Fluoride in the Town's Water System is 1-1.6 parts per million)*

**Pro**

Dr. DiNicola gave a brief presentation on fluoride in the Town's systems and the health benefits associated such as stronger teeth and the decrease of tooth decay in the residents of Randolph. He provided an explanation of conditions of high fluoride ingested and its effects on the teeth. (Provided career experience with large community vs small community.)

Mr. Russ brought to the audience's attention that there were other ways to get fluoride other than drinking water and there are studies that fluoridation causes bone cancer, neurotoxicity, and osteoporosis. (Note: Human studies on adverse effects other than dental are limited.)

Dr. Westbrook gave testimony that fluoride is topical instead of systemic (Provided career experience with large community vs small community.)

Dr. Bookwalter described fluorosis on teeth (*white spots on the surface of teeth*) and provided an overview on the history of fluoridation.

Dr. Wilson commented that there is a major amount of tooth decay in Randolph and New England has the highest rate of tooth decay. He further explained about aging population and other types of oral hygiene.

**Public Informational Meeting on Fluoridation held on February 26, 2008  
6:00 p.m. at Gifford Medical Center Conference Rooms, 44 South Main Street**

**Con** (Dr. Paul Connett and Mr. Skrill arrived at 7:08 p.m.)

Mr. Hutchinson introduced Dr. Connett and his professional background.

Dr. Connett gave a power point presentation with a strong statement that fluoride should not be used in drinking water. He provided a website: [www.FluorideAlert.org](http://www.FluorideAlert.org). The first part of this presentation provided studies of fluoride vs. non-fluoride in Europe, Asia, and Australia.

The meeting took at short break at 7:21 p.m. as Dr. Connett received a pre-schedule telephone call. The presentation commenced at 7:32 p.m.

Dr. Connett's presentation outlined: DHHS Surveys, Adequate margin to public safety for the range of fluoride dosage administered to water system usage population, adverse medical effects to a human who ingests fluoride (examples: endocrinal, osteocaroma, fluorosis, neruo-development disorders, etc.), *Fluoride in Drinking Water* was reference several time throughout the presentation.

Written questions from Dr. Connett were presented for the Vermont Department of Health to answer. (Copy of questions submitted with minutes and forwarded on to VDH.)

Mr. Skrill commended the Selectboard for allowing the discussion of fluoridation to be permitted.

Mr. Hutchinson closed the Public Informational meeting at 8:35 p.m.

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

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**Special Selectboard meeting of February 27, 2008  
6:15 p.m. in the Municipal Building of 7 Summer Street**

Selectboard: James Hutchinson, Stephen Springer, Kenneth Goss, Lawrence Townsend and Damon Lease

Municipal Staff: Peter Butterfield (Town Manager/Recorder)

Public Attendees: dawn butterfield and Carol Flint

Mr. Hutchinson called the meeting to order at 6:15 p.m.

1. Safe Haven Grant

Mr. Goss presented the Restorative Justice Committee's recommendation to apply for the Safe Haven grant offered by the Office of Justice.

Mrs. butterfield and Mrs. Flint gave a brief overview of the Safe Haven Grant and its possible uses:

- Sub-contracts to supervised visitation programs
- Better coordination with courts
- Training opportunities
- \$19,000 to the town for administration costs

**Upon motion (Goss/Lease) duly adopted, the Board approved submitting an application of Safe Haven offered by the US Department of Justice. Vote 5-0-0, motion carried.**

2. Adjournment

**Upon motion (Goss/Lease) duly adopted, the Board moved to adjourn at 6:20 p.m. until the Public Information Meeting on Municipal Building Project held on February 28, 2008 at 6:00 p.m. at Old Dorm Lounge on the Vermont Technical College Campus. Vote 5-0-0, motion carried.**

Respectfully submitted,

Peter Butterfield  
Town Manager/Recorder

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Public Informational Meeting on Municipal Building on February 28, 2008  
at 6:00 p.m. in the Old Dorm Lounge of Vermont Technical College

Selectboard: James Hutchinson, Lawrence Townsend, Stephen Springer and Damon Lease. Absent: Ken Goss

Municipal Staff: Peter Butterfield (Town Manager/Recorder) and John Rotter (Public Works Director).

Public Attendees: Tim Schroeder, Hildegard Jones, Mikie Richardson, Chuck Webb, Michael Penrod, Susan Reid, Richard Winzenrid, Robert Cantlin, Sara Penrod, Rosalie Angell, Phil Angell, Susan Poulin, John Mazzucco, Ned Herrin, Pat Meyer, Pat French, Greg Nazarov, Brenda Caswell, Wally Caswell, dawn butterfield and Barbara Springer.

Mr. Hutchinson called the meeting to order at 6:01 p.m. and introductions were made.

### 1. Municipal Building Project

Mr. Hutchinson introduces the issue and history of the Municipal Building Project and how it got to this point. He then introduced Michael Penrod, representative of the Municipal Building Committee.

Mr. Penrod provided the public with cost comparison of the Municipal Building at its current location at 7 Summer Street and the proposed relocation at 24 Pleasant Street, Unit B Condo.

The audiences posed questions:

- Condo fees?
- How condo membership works?
- Energy Usage?
- How is the condo taxed?
- What about \$83,000 already spent?
- What is the downside of joint ownership/loss of retail space?
- What is the consensus of the Board on the two sites?

Discussion of the pros and cons of both sites: addressing costs, and square footage of both buildings. The majority of the Board is in agreement to relocate to 24 Pleasant Street, Unit B Condo.

Discussion of third site: the audience questioned why the Branchwood property was not considered as it was proposed when the project first proposed years ago. What about putting the Fire and Police there.

Comment: If the voters vote no to the 24 Pleasant Street, Unit B Condo, then the Board will move forward on the current site to renovate the Municipal Building at 7 Summer Street.

Mr. Hutchinson closed the meeting at 7:30 p.m. and thanked the audience for their participation as the bond is tied to that site.

Respectfully submitted,

Peter Butterfield  
Town Manager

PMB:css

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Selectboard Public Informational Meeting on Town Meeting Budget  
Monday, March 3, 2008 at 6:00 p.m. in the Chandler Music Hall

Selectboard: James Hutchinson, Lawrence Townsend, Kenneth Goss, Damon Lease and Stephen Springer

Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder), John Rotter (Public Works Director), and John Clough (Finance Director)

Public Attendees: Barbara Springer, Nathan Bailie, Joseph Voci, Nan Gwin, Kermit Labounty, Michael Penrod, Del Thompson, Carol Flint, Tim Angell, Janet Angell, Leslie Nulty, Hildegard Sadoo, Iainston Sadoo, Betty Edson, Ken Hafner, Martha Hafner, Patrick French, Hildegard Jones, Al Floyd, and Lisa Dyer.

Mr. Hutchinson called the meeting to 6:00 p.m.

Mr. Hutchinson explained that the purpose of the informational meeting is to give the residents of Randolph the opportunity to ask question on the proposed FY2009 budget and other articles on the Town Meeting Warning.

Mr. Hutchinson read Article 36 of the Town Meeting warning asking if the Town of Randolph would like to enter into an Interlocal Contract with other municipalities for broadband internet, digital television, and telephone service. He then introduced John Lutz to present the subject.

Mr. Lutz gave an overview proposed fiber optic services to the towns. This would bring broadband internet, digital television, and telephone to the areas. He outlined Optical fiber technology in rural areas, universal service operated by EC Fibernet & ValleyNet, Subscriber funded with no public funds to create or operate. Questions from the audience covered: how will this work; what are the benefit of having Fiber Optic?; who would bear the cost of the project and time line for it to be completed.

Mr. Hutchinson then gave an overview of the status on West Street project. He explained the engineering study alternatives B-E with the lowest cost is alternative B with rebuilding the existing West Street. The funding of this project would be 75% FEMA, 12.5% State and 12.5% local share. Questions from the audience covered: What would be the cost to Randolph? When would construction begin?

Mr. Hutchinson gave a power point presentation on the Randolph Municipal Budget for FY2009 reflecting:

General Fund \$867,366 increase = \$90,555 + 11.6%  
Highway - \$958,830 increase = \$43,835 = 4.8%  
Capital - \$727,780 increase = \$11,729 = 1.5%  
Total - 2,553,976 increase = \$145,325 = 6%  
Special Appropriations - \$65,048 increase \$930 = 1.5%  
Police Fund - \$393,021 decrease \$11,919 = 2.9%

Questions from the audience:

- Why such an increase due to insurances (Vehicle, Health and Dental)
- Why isn't the Manager and Public works Director Salaries split between the Department? (Accounting practices are different)
- Usage of Highway Funds to Capital Budget?

Selectboard Public Informational Meeting on Town Meeting Budget  
Monday, March 3, 2008 at 6:00 p.m. in the Chandler Music Hall

- 24 Pleasant Street, Unit B Condo vs 7 Summer Street current renovation site.
- Branchwood as a building site for the Municipal Building?

Comments:

- Back roads through the town are in disrepair.
- Provide a time study for the Town Manager and Public Works Director.
- No need to provide \$30,000 for Merchants row when the money should be used for the existing roads throughout town.
- Should Bill for Fire Services such as responses to the interstate and hospital DART calls

Mr. Hutchinson thanked the public for attending the meeting. He closed the public informational meeting at 8:29 p.m.

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

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**Selectboard Meeting of March 5, 2008**  
**Technical Academic Room of Randolph Technical Career Center**

Selectboard: James Hutchinson, Lawrence Townsend, Kenneth Goss, Joseph Voci and Stephen Webster

Municipal Staff: Cindy Spaulding (Recorder), Peter Butterfield (Town Manager), John Rotter (Public Works Director), and Paul Easton replacing Alex Easton (Media)

Public Attendees: Jeanne Goss, Pamala Yerrington, James Yerrington, Teresa Voci, Sam Lincoln, Al Floyd, Kermit LaBounty and M.D. Drysdale (*Herald of Randolph*)

Mr. Hutchinson called the meeting to order at 6:00 p.m. Introductions were made.

1. Approval of Meeting Minutes

a. February 19, 2008 (Regular)

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the minutes of February 19, 2008 as amended. Vote 3-0-2, motion carried.**

*(Amendment: Section 15 b: Change February to January both in subject and in motion)*

b. February 27, 2008

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the minutes of February 27, 2008 as amended. Vote 3-0-2, motion carried.**

*(Amendment: Place date on Heading of Board meeting).*

c. February 26, 2008 (Public Information – Fluoridation)

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the minutes of February 26, 2008 Public Information Meeting on Fluoridation as written. Vote 3-0-2, motion carried.**

d. February 28, 2008

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to table the minutes of February 28, 2008 (Informational Meeting on Municipal Building). Vote 2-0-3, motion defeated.**

e. March 3, 2008

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the minutes of March 3, 2008 Informational Meeting on Town Meeting Warned articles as amended. Vote 3-0-2, motion carried. (Amendment: Third paragraph change 12% State and 12% local to 12.5% State and 12.5% local)**

**Selectboard Meeting of March 5, 2008**  
**Technical Academic Room of Randolph Technical Career Center**

2. Public Comment

There was no public comment

3. Election of Officers

**Upon nomination and second (Voci/Goss) the Board elected Stephen Webster as Chair of the Selectboard. Vote 5-0-0, motion carried.**

**Upon nomination and second (Hutchinson/Voci) duly adopted, the Board elected Lawrence Townsend as Clerk of the Selectboard. Vote 5-0-0, motion carried.**

4. Schedule regular meetings

**Upon motion (Hutchinson/Townsend) duly adopted, the Board scheduled their regular Selectboard meetings for the first and third Tuesdays of the month at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.**

5. Town Officers/Committee Appointees

**Upon motion (Hutchinson/Townsend) duly adopted, the Board appointed: Officers: Town Manager—Peter M. Butterfield; Delinquent Tax Collector—Peter M. Butterfield; Animal Control Officer/Enforcement Officer—Anne ‘Milo’ Cutler; Animal Control Officer—Richard Warner; Emergency Management Director—Peter M. Butterfield; Deputy Emergency Management Director—Ken Goss; Emergency Management Coordinator—Cindy Spaulding; Health Officer—Lorraine Peirce; Deputy Health Officer—Peter Butterfield; Inspector of Lumber, Shingles & Wood, Weigher of Coal—John Daly; Local Emergency Planning Committee Representatives—Cindy Spaulding, Ken Goss and *co-representative:* Kevin O’Donoghue; Pound Keeper—Robert Mollica; Sign Officer—Mardee Sanchez; Stagecoach Representative—Jim Kennedy; Superintendent of Cemeteries—David Barnard; Town Engineer—Mardee Sanchez; Tree Warden—Mardee Sanchez; Tri-Town Solid Waste Alliance Representative—Lawrence Townsend; Two Rivers-Ottawaquechee Regional Commission Representative—Jennifer Colby and Alternate—Kenneth Hafner; Two Rivers Transportation Advisory Committee—Mardee Sanchez; Town Service Officer—Peter Butterfield; White River Valley Ambulance Representative—Barbara Springer and Alternate—Lawrence Townsend; Zoning Administrator (term expires 2011)—Mardee Sanchez; Acting Zoning Administrator, (term expires 2009)—Linda Nissl. Committees: Ancient Roads Review Committee—Kenneth Goss (Chair), Alan Campbell, Lisa Dyer, Jeanne Goss, Kenneth Hafner, Peter Magoon, Maria Puglisi, and Stephen Springer; Budget Committee, (Exofficio)—Lawrence Townsend; Capital Plan & Capital Budget Committee—James Hutchinson (Chair), Timothy Angell, Harvie Porter, Larry Richburg, and Marty Strange; Chandler Center for the Arts, (Exofficio)—Kenneth Goss; Citizens Advisory Board—Kenneth Goss (Liaison), Madison Boyce, William Bohnyak, dawn butterfield (Staff), Ann Fielder, Nika Graci, Michelle Kaczmarec, Bonnie Kawecki, Rose Lucenti (Secretary), Arnie Spahn, Cil Spahn, Loretta Stalnaker (Chair), Jeff Tolbert and Eva Zimit; Composting Committee—Joseph Voci (Chair), Stephen Springer, Frank Reed, Linda Morse, Jason Lewis, John Coffey (Staff) and John Rotter (Staff); Conservation Commission— Stephen Springer (Term 2012);**

**Selectboard Meeting of March 5, 2008**  
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Development Review Board—Ken Currier (Term 2011), Joel Tilberg (term 2011) and Alternate—Jenny Carter (term 2010); Energy Committee,—Lawrence Townsend (Liaison), John Becker, Peter Butterfield (Staff), Tim Caulfield, Patrick French, Martha Hafner, Joan Richmond Hall, Justin Idoine, Susan Mills, Joshua Plavin, Frank Reed, and Larry Richburg; Fence Viewers—Timothy Angell, Mitchell Harness and Kermit LaBounty; Forest Committee—James Hutchinson (Chair), Stephen Springer, Lynn McNamara, Sidney McLam, Gerry Reymore, David Crosby and David Pagnelli (Forester); Fire Advisory—Kenneth Goss (Liaison) and Kermit LaBounty (Chair); Highway Committee—Kenneth Goss (Chair), Nan Gwin, Stewart Skrill, Robert Runnals (Staff) and John Rotter (Staff); Kimball Library Board of Trustees—James Hutchinson (Liaison); Municipal Building Committee—Stephen Webster (Chair), Patrick French, Ned Herrin, Joyce Mazzucco, Michael Penrod, Mardee Sanchez, John Rotter (Staff), and Chuck Webb; Planning Commission, James Hutchinson (Liaison), Jenny Carter (term 2012) and Hugo Liepmann (term 2010); Police Advisory, Lawrence Townsend (Chair), Dominic Delia, Rita Hull, James Krakowiecki (Staff), Priscilla Smith, George Trask, and Allen Wright; Recreation Advisory—Joseph Voci (Chair), Andrea Easton, Jennifer Guarino, Jon Kaplan, Jennifer Messier, (Staff —Boys & Girls Club), Kelley Mitchell (Staff —Boys & Girls Club) and John Rotter (Staff); Revolving Loan Fund Committee & Tax Stabilization Request Business Review Board—Julie Iffland (Staff), Sarah Isham, Elaine Soule, Judith Soules and Marty Strange; Riverside Forest/Recreation Sub-committee (sub-committee of Forest & Recreation Committee)—Stephen Springer, Damon Lease, Lynn McNamara, Julie Iffland (RACDC) and John Rotter (Staff); Town History—Polly Frankenberg, Harriet Chase, and Miriam Herwig; Water and Sewer—Joseph Voci (Chair), Patrick French, Mary Hardy, Don Maynard, Mardee Sanchez (Staff), Stephen Springer and John Rotter (Staff); Official Newspapers—*The Herald of Randolph, The Times Argus and Valley New*; and East Valley Planning Committee—Joseph Voci (Liaison). Vote 5-0-0, motion carried.

Discussion: Lined Landfill Review Committee was not appointed on as it was discussed merge into Composting Committee and calling it Composting/Lined Landfill Review Committee; ask the members of Lined Landfill Committee if they would like to serve. Change Chair of Energy Committee to a Liaison and to omit the Alternate to Water and Sewer Committee

6. Manager's Report

Mr. Butterfield gave the manager's report verbally outlining: Government Day, Mr. Rotter testifying before the Budget Transportation Committee on Local Roads and that due to ice build up the Village Garage roof has been damaged and a claim will be filed with the Vermont League of Cities and Towns.

7. Emergency Service Communications

Mr. Butterfield explained that the Town of Hartford proposed a new Emergency Service Communications contract in January. This contract was forwarded on to the Fire Advisory for review and recommendation. After the Fire Advisory met on February 12<sup>th</sup>; they had several concerns with the contract. The main concerns were \$6,500 increase in fees for Fiscal Year 2009, five-year with limited opting out only by mediation, the contract outlined everything that Randolph had to do but nothing of Hartford's responsibility except to provide 24/7 Dispatching services for the fire departments. A meeting was held on February 26<sup>th</sup> with representatives from Hartford, Fire Advisory,

**Selectboard Meeting of March 5, 2008**  
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Brookfield Selectboard, Braintree Selectboard and Mr. Butterfield to discuss the contract. Mr. Reisenberg from Hartford brought the proposal to Hartford Selectboard to change from a five-year contract to a three-year. The proposal was accepted contingent that Randolph signs the contract and returns it no later than March 7. It was recommended to sign the proposed contract and look for new Emergency Service Communications. Mr. LaBounty and Mr. Floyd agreed that the Board should take advantage of the three-year contract this would be a smooth transition for a new Emergency Communications Service.

The Board discussed that they did not want to be blackmailed into signing a contract at this time and the next four months should be focusing on exploring other options for Emergency Service Communications.

**Upon motion (Hutchinson/Townsend) duly adopted the Board declined to accept the Emergency Service Communications contract with Hartford and to explore other options for dispatching services before June 30. Vote 5-0-0, motion carried.**

Further Discussion: Mr. Goss, Mr. Hutchinson, Mr. LaBounty, and Mr. Butterfield would meet on March 7 at 8:00 a.m. in the Town Manager's office to explore options such as with the Vermont State Police or even Capital Fire Mutual Aid.

8. Orange County Sheriff Contract

Mr. Butterfield reported that the Orange County Sheriff (OCS) has over expended their contract and suggested to add another \$2,000 to the contract or stop the services for the next four months. The majority of OCS charges are for quality of life issues and not traffic control.

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved placing \$2,000 into the Orange County Sheriff's Contract minus the outstanding expenditures accrued, and contingent that it only be used for traffic control from this point forward. Vote 5-0-0, motion carried.**

9. Transfer Station Request for Proposal

The Board received a message requesting to extend the Transfer Station Contract Request for Proposal deadline date from March 14 to March 28. This would give prospective bidders ample time to submit their bids.

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to extend the deadline date for the Transfer Station Request for Proposal to April 4, 2008. Vote 5-0-0, motion carried.**

Discussion: The deadline was extended beyond the suggested date; because the original Tri-town Alliance Meeting needs to be rescheduled due to Braintree not able to attend the March 11, meeting.

**Selectboard Meeting of March 5, 2008  
Technical Academic Room of Randolph Technical Career Center**

10. Caterer/Liquor/Tobacco Licenses

a. Aramark (ratify)

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to ratify their motion to authorize Aramark Educational Service of Vermont's caterer license to sell malt and vinous beverages and spirituous liquors at VTC Employee Recognition Dinner at SHAPE Student Center on the Vermont Technical College campus on March 25, 2008 between the hours of 5:00 p.m. and 10:00 p.m. Vote 5-0-0, motion carried.**

b. Montague Golf Course

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved Montague Golf Course's request to renew First Class Restaurant license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

c. Valley Bowl

**Upon motion (Hutchinson/Goss) duly adopted, the Board approved Valley Bowl, Inc.'s request to renew their First Class Restaurant license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

d. Bob's M&M Beverage

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Bob's M&M Beverages' request to renew their second class license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved Bob's M&M Beverage's request to sell tobacco products. Vote 5-0-0, motion carried.**

e. Sambel's Restaurant

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Sambel's Restaurant & Catering's caterer license to sell malt and vinous beverages and spirituous liquors at Snowmobile Club Raffle and Dinner at the East Randolph Community Center on March 14, 2008 between 5:00 p.m. and 11:00 p.m. Vote 5-0-0, motion carried. (Note this was not a warned action item, will be placed on March 18<sup>th</sup> meeting to be ratified.)**

10. Warrants

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the warrants as printed. Vote 5-0-0, motion carried.**

**Selectboard Meeting of March 5, 2008**  
**Technical Academic Room of Randolph Technical Career Center**

11. Other Business

Mr. Voci asked why the contract between the town and Simon Operations was still enforced. Mr. Rotter explained that the contract was for twenty hours a week until the end of March, there is a mutual agreement that SOS will work for twelve hours a week for the remainder of the contract. Mr. Voci then asked if the Chief Operator had the proper licenses in the Vermont. It was explained that the chief operator did have all the licensed in order.

The board discussed having a Selectboard retreat. It was the consensus of the Board that it was a good idea to establish a retreat; this will be put on the agenda for March 18<sup>th</sup>.

12. Adjournment

**Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to adjourn at 8:35 p.m. until the next scheduled meeting of March 18, 2008 at 6:00 p.m. in the Technical Academic room of Randolph Technical Career Center. Vote 5-0-0, motion carried.**

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

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Joint Meeting of Braintree, Brookfield and Randolph Selectboards  
at Randolph Municipal Building on 7 Summer Street

Randolph Selectboard: Joseph Voci, James Hutchinson, Stephen Webster, and Lawrence Townsend  
Absent: Kenneth Goss

Brookfield Selectboard: Michael McPhetres and Jason Poulin. Absent: John Sprague

Braintree Selectboard: Jocelyn Stohl, George Gray, and Sharon Liebert

Municipal Staff: Peter Butterfield (Towns Manager/Recorder) and John Rotter (Public Works Director).

The Meeting was called to order at 8:21 p.m.

1. West Street

Mr. Rotter gave an overview of the past history of West Street then went into detail on the next phases for the Project to include FEMA's reimbursement process.

Braintree pointed out the cost estimate is questionable. The next Phase in the project is to go with a Request for Proposal. FEMA will pay actual cost not estimate.

Each town will assign a representative to work with Randolph Public Works Director.

2. Adjournment

The meeting adjourned at 9:15 p.m.

Respectfully submitted,

*/s/Peter Butterfield*

Peter Butterfield  
Town Manager/Recorder

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Tri-town Alliance Meeting of March 17, 2008  
Randolph Municipal Building at 7 Summer Street

Randolph Selectboard: Joseph Voci, James Hutchinson, Stephen Webster and James Hutchinson  
Absent: Kenneth Goss

Brookfield Selectboard: Michael McPhetres and Jason Poulin. Absent: John Sprague

Braintree Selectboard: Jocelyn Stohl, George Gray, and Sharon Liebert

Municipal Staff: Peter Butterfield (Towns Manager/Recorder) and John Rotter (Public Works Director).

The Meeting was called to order at 6:05 P.M.

### 1. Transfer Station

It was explained that at the pre-bid meeting of February 15, 2008 there were two firms represented: Casella Solid Waste Management and Moretown Landfill. Mr. Rotter went over questions submitted by the perspective bidders. Discussion followed with regards to:

- Is curbside recycling practical?
- Should company be responsible for recycling?
- Should the contract with Casella be renewed?
- Who is responsible for the burn pile?

Mr. Butterfield and Mr. Rotter will open the bids and email the executive summary to each town. A hard copy will be mailed to each town.

### 2. SWIP

Discussion of the Agency of Natural Resource's comments on the SWIP.

- Change language to reflect small towns responsibilities.
- Ongoing education will be put in flyers in tax bills plus town reports
- Take out Standard Practices and put in Attachment B Section 9
- Adopt suggested language for Section 10—1 and 2 changes.

NewTech was added to the SWIP under Section 10.1

### 3. Adjournment

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

/s/ Peter Butterfield

Peter Butterfield  
Recorder

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Selectboard Meeting of March 18, 2008  
Technical Academic Room of Randolph Technical Career Center

Selectboard: Lawrence Townsend, Kenneth Goss, Stephen Webster, Joseph Voci and Jim Hutchinson

Municipal Staff: Peter Butterfield (Town Manager), Cindy Spaulding (Recorder), John Rotter (Public Works Director), Patrick French (Assessor) and John Clough (Finance Director)

Public Attendees: dawn butterfield, Albert Huntley, Nan Gwin, Bill Bohnyak (Orange County Sheriff), Damon Lease, Arnie Spahn, Priscilla Spahn, Chuck Webb, Jeanne Goss, Frank Reed, Chris Recchia, Sandy Rotter, Pam Yerrington, Jim Yerrington, Mikie Richardson, Del Thompson, Sam Lincoln, Tim Schroeder, Deb Jones, Sally Penrod, Marty Strange, Bill Baumann, Sam Sammis, Carol Flint, Karl Flint, Barbara Angell, Sheila Jacobs, Scott Berkey, Larry Richburg, William Kevan, and Letitia Rydjeski

Mr. Webster called the meeting to order at 6:00 p.m.

1. Minutes of March 5

**Upon motion (Voci/Townsend) duly adopted, the Board approved the minutes of March 5, 2008 as written. Vote 5-0-0, motion carried.**

2. Public Comment

Mr. Reed representing Randolph Area Community Development Corporation announced that there is an opportunity to obtain funding for a feasibility study to be conducted for the usage of wood as a resource in the area for heating the downtown and provide electricity. He requested a letter of endorsement from the Selectboard. A resolution will be drafted for the board to review.

Mr. Lincoln stated that he just recently received a USDA grant for a feasibility study on scrap wood chips from logging operations and has offered to share the information with RACDC.

Mr. Webster announced a Braintree Selectboard member has submitted a letter and petition regarding the fire Service Contract between the two towns. This information will be shared at the end of the meeting.

3. 2007 Grand List

Mr. French requested that the Board lock up the 2007 Grand list, which certifies that there are no appeals or pending lawsuits.

**Upon motion (Hutchinson/Townsend) duly adopted, the Board certifies that there is no appeals or pending suits on the 2007 Grand List. Vote 5-0-0, motion carried.**

Selectboard Meeting of March 18, 2008  
Technical Academic Room of Randolph Technical Career Center

a. Stipulation

The Town of Randolph appealed the State's recent equalization study for 2007. The State and the Listers Office have agreed to a proposed re-determination, which is acceptable to both parties.

**Upon motion (Hutchinson/Townsend) duly adopted the Board moved to accept the Stipulation agreement as presented. Vote 5-0-0, motion carried.** *(This item was not warned and will be put on the April 1<sup>st</sup> meeting to be ratified)*

4. Tax Stabilization Agreement with Inner Traditions

Mr. Strange presented an overview of Inner Traditions International Business Plan for acquiring property on Route 66 and building a warehouse/shipping facility for fulfillment of book orders. This new business would result in 15 to 20 new jobs, the building would be a Green Building. Mr. Strange explained tax stabilization agreement would be 50% per year for 10 years and outlined a few changes in paragraphs 6 and 7 of the agreement. Mr. Ehad of Inner Traditions stated that they were in the financing phase and ACT 250 permitting process at this time.

**Upon motion (Goss/Townsend) duly adopted, the Board approved the Tax Stabilization Agreement between Town of Randolph and Inner Traditions. Vote 5-0-0, motion carried.**

5. ClearSource

Mr. Townsend recommended that a meeting be coordinated with Jay Land of ClearSource, Mr. Webster, Mr. Butterfield and himself to review ClearSources wastewater issue and report back to the board at a future meeting.

6. Orange County Sheriff

Mr. Butterfield presented background information regarding the amendment to Orange County Sheriff's contract and introduced Sheriff Bohnyak. Sheriff Bohnyak explained that the contract between the town and OCS has been a full service for several years. He further explained the types of quality life responses, agency assists, traffic enforcement, and revenue from tickets. He requested the Board reconsider their amendment from traffic enforcement only back to full service.

**Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to reconsider their action on March 5, 2008 amending the Orange County Sheriff's contract to traffic enforcement only. Vote 5-0-0, motion carried.**

Further discussion ensued outlining: demands on all law enforcement agencies, concerns with the Randolph Police District taxpayers paying more than taxpayers who live outside of the district. The Board was concerned with OCS expenses above the allotted funding for the

Selectboard Meeting of March 18, 2008  
Technical Academic Room of Randolph Technical Career Center

contract and requested that this be monitored. Sheriff Bohnyak assured the Board that department would stay within budget contracted amount.

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the allotted \$2000 for the Orange County Sheriff's contract and removed the traffic enforcement restriction. Vote 5-0-0, motion carried.**

7. Financial Reports

Mr. Clough presented the board with a review of financial comparison between February 06-07 and February 07-08, with an explanation of projected surpluses and bond payments. It was questioned about the status of the Landfill Depreciation fund. It was explained that Finance would be looking at investments with the remaining available funds. The board is concerned there is not enough money in the fund to carry through 30 years and that the taxpayers will have to pay the difference.

8. Municipal Building

Discussion ensued between the public participants and the Selectboard concerning the Municipal Building Project. Various public attendees voiced their concerns that the Board was not acting appropriately on Municipal Building Project, as the vote at Town Meeting was to authorize the purchase of 24 Pleasant Street, Unit B.

Some board members stated that they would like to review the Municipal Building Project in its entirety.

Mr. Baumann gave background information regarding the contract between Scott Partners, PCI, DuBois & King, and the town on the 7 Summer Street site for the Municipal Building.

Mr. Sammis presented an overview of the proposal of 24 Pleasant Street, Unit B and offered to extend the proposal deadline to April 1<sup>st</sup>.

**Upon motion (Webster/Voci), the Board moved to go into Executive Session to discuss a possible real estate transaction. Vote 2-3-0, motion defeated.**

**Upon motion (Townsend)/Hutchinson) duly adopted, the Board tabled discussion of the Municipal Building Project until the next regularly schedule meeting and that the Chairman of the Municipal Building Committee convene a meeting of the committee and review the facts regarding the proposals. Vote 5-0-0 motion carried.**

Selectboard Meeting of March 18, 2008  
Technical Academic Room of Randolph Technical Career Center

9. Committee Reports

a. Forest Committee

Mr. Rotter reported that the forest committee met that various members will be going to training workshops.

b. Fire Advisory

Mr. Goss mentioned that there are meetings scheduled to discuss Emergency Services Communications (dispatching) with various agencies. A report on the status is forthcoming.

c. Planning Committee

Mr. Hutchinson reported that the Planning Commission met last week and the Exit 4 zoning is almost complete. It was further reported that once the document is complete, it would come before the Selectboard. A joint meeting was strongly recommended between the Planning Commission and Selectboard, for which they receive a copy of the proposed amendment well in advance of the meeting.

d. Water & Sewer Committee

Mr. Voci reported that the Water and Sewer Committee discussed various items with emphasis on updating ordinances for Water and Sewer and the possibility of the Selectboard reconsidering a sub-committee for the Wastewater Treatment Facility such as the Water and Sewer Advisory Committee is limited on time to research the future of the Wastewater Treatment Facility.

10. Grants

Mr. Voci submitted a request to apply for the Hamburger Helper Grant to obtain funding for Recreational Equipment.

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved to apply for the Hamburger Helper Grant on behalf of the Recreation Advisory Committee. Vote 5-0-0, motion carried.**

**Upon motion (Townsend/Hutchinson) duly adopted, the Board appointed Mr. Joseph Voci as signatory on the Hamburger Helper Grant. Vote 5-0-0, motion carried.**

11. Manager's Report

Mr. Butterfield gave Manager's Report verbally, outlining: the loss of a Police Officer to another Department, Training, Emergency Services Communications, and Energy Committee. Mr. Webster inquired about the correspondence sent to Mr. Sammis regarding

Selectboard Meeting of March 18, 2008  
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Clover Hill. It was explained that it was a follow up letter to Mr. Sammis outlining the previous Board's approval to move forward on the first 1500' linear feet of Clover Hill at the Fish Hill intersection to Class 3, if Mr. Sammis brought the road up to standards as outlined by the Board.

12. Licenses for Liquor/Tobacco/Caterer

a. Sambel's Restaurant

**Upon motion (Hutchinson/Townsend) duly adopted, the Board ratified their approval of Sambel's Restaurant & Catering's cater license to sell malt and vinous beverages and spirituous liquors at the Snowmobile Club Raffle and Dinner at the East Randolph Community Center on March 14, 2008 between 5:00 p.m. and 11:00 p.m. Vote 5-0-0, motion carried.**

b. Aramark Education Services of Vermont (d.b.a. Vermont Technical College)

**Upon motion (Hutchinson/Townsend) duly adopted the Board approved Aramark Education Service of Vermont's caterer license to sell malt and vinous beverages and spirituous liquors at Randolph National Bank Retirement party to be held on March 28, 2008 in the Langevin House between the hours of 5:00 p.m. and 7:00 p.m. Vote 5-0-0, motion carried.**

c. Brockton Corporation : (d.b.a. Shaw's Beer & Wine)

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Brockton Corporation (dba: Shaw's Beer & Wine) request to renew their second class license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Brockton Corporation (dba: Shaw's Beer & Wine) request to sell tobacco products. Vote 5-0-0, motion carried.**

d. Three Stallion Inn

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the Three Stallion Inn, Inc.'s request to renew their first class restaurant license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

e. Patrick's Place

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Patrick's Place's request to renew their first class restaurant license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

f. Rinker's, Inc.

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Rinker's Interstate Service's request to renew their second class license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Rinker's request to sell tobacco products. Vote 5-0-0, motion carried.**

g. Aramark Educational Services of Vermont, Inc (dba: Vermont Technical College)

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Aramark Educational Services of Vermont (dba: Vermont Technical College) request to renew their first class restaurant license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

h. Cumberland Farms of Vermont (dba: Cumberland Farms #8003)

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Cumberland Farms of Vermont's (dba: Cumberland Farms #8003) request to renew their second class license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Cumberland Farms of Vermont's (dba: Cumberland Farms #8003) request to sell tobacco products. Vote 5-0-0, motion carried.**

13. Reorganization List of March 5, 2008

**Upon motion (Hutchinson/Goss) duly adopted, the Board approved the Reorganization List of March 5, 2008 as printed. Vote 5-0-0, motion carried.**

14. Warrants

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.**

15. Other Business

a. Letter of Endorsement

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved a resolution to endorse Randolph Area Community Development Corporation's to seek funding to explore a feasibility study on wood or other biofibers as a source of fuel. Vote 5-0-0, motion carried.**

Selectboard Meeting of March 18, 2008  
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*Resolution will read: The Selectboard of the Town of Randolph, Vermont, endorses the efforts of the Randolph Area Community Development Corporation to seek funding to explore the feasibility of using chips or pellets of wood or other biofibers or a combination of the two as a potential fuel for heat for homes and businesses and/or as a fuel to generate electricity in the local area. (Note: This item is to be ratified at April 1<sup>st</sup> Selectboard meeting.)*

b. Fire Services Contract

Mr. Webster presented a letter from the Town of Braintree requesting that the Randolph Selectboard review the assessment of the current fire services contract.

**Upon motion (Townsend/Hutchinson) duly adopted, the Board referred the Town of Braintree's correspondence regarding fire services contract to the Fire Advisory Board. Vote 5-0-0, motion carried.**

c. Highway Infrastructure

Mr. Voci asked about the status of fixing the potholes on the town highways, posting of roads and requested an assessment of the town roads. It was explained that the highway issues would be reviewed with the Highway Supervisor and Highway Advisory Committee for a report to the Selectboard at a future meeting.

16. Adjournment

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn the meeting at 9:06 p.m. until the next scheduled meeting of April 1, 2008 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

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**Special Selectboard Meeting of March 24, 2008 at 6:30 p.m.  
in Maple Leaf Room of Gifford Medical Center**

Selectboard Members: Stephen Webster, Lawrence Townsend, James Hutchinson, Kenneth Goss and Joseph Voci.

Municipal Staff: Peter Butterfield (Town Manager/Recorder)

Public Attendees: Tim Schroedter, Chuck Webb, Sara Penrod, Damon Lease, Ned Herrin, Cynthia Liepmann, Hugo Liepmann, Patrick French, William Baumann, Rick Goodall, Dick Winzenried, Ellie Winzenried, Michael Penrod, David Gaston, Carol Flint, Bruce Butler, Arnold Spahn, Priscilla Spahn, Irene Rich, Garry Curley, Sonny Holt, John Mazzucco, and Marty Strange.

Mr. Webster called the meeting order at 6:30 p.m.

1. Consideration of options to purchase real estate.

Mr. Webster opened the meeting up for public comment.

Questions were raised whether the board had discretions to go into executive session or not. Answer yes. Some expressed preference that the board not to go into executive session due to government openness. Concerns on How the meeting was warned for the public. Answer it was posted in three places as required and the *Herald* was notified.

**Upon motion (Voci/Goss) duly adopted, the Board moved to go into executive session at 6:45 p.m. for consideration of options to purchase real estate. Vote 3-2-0 (Hutchinson and Townsend opposed)**

*Discussion on motion: Due to the concerns of openness, can the chair assure the Board is going over new information and assurance was given.*

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to exit executive session at 8:10 p.m. Vote 5-0-0, motion carried.**

Mr. Webster reported to the audience that there was no action or comment at this time. During audience questions, the chair stated the Municipal Building Committee would be involved as soon as possible

2. Adjournment

**Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to adjourn at 8:10 p.m. until their next scheduled meeting of April 1, 2008 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.**

Respectfully submitted,

/s/Peter Butterfield

Peter Butterfield  
Recorder

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Selectboard meeting of April 1, 2008 at 6:00 p.m.  
In the Technical Academic Room of Randolph Technical Career Center

Selectboard: Stephen Webster, Kenneth Goss, Lawrence Townsend, Joseph Voci, and James Hutchinson.

Municipal Staff: Peter Butterfield (Town Manager) and John Rotter (Public Works Director)

Recorder: dawn butterfield

Public Attendees: Teresa Voci, Tim Schroeder, Pam Yerrington, Jim Yerrington, Arnie Spahn, Cil Spahn, Sara Penrod, Michael Penrod, Jeremy Lesniak, John Lutz, Sonny Holt, Albert Huntley, Nan Gwin, Neil Richardson, Mikie Richardson, Morgan Brown, Sam Lincoln, Ashley Lincoln, Shirley Baumann, Bill Baumann, Del Thompson, Damon Lease, Letitia Rydjeski, William Kevan, Gary Curley, Marty Strange, Jeanne Goss, Jim Tucker, Carolyn Tonelli, Deb Jones, Julie Iffland, Dennis Brown, Carol Flint, Karl Flint and Hildegard Jones.

Mr. Webster called the meeting to order at 6:04 p.m.

1. Approval of Minutes

- a. March 17, 2008 (joint meeting with Braintree/Brookfield)

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the minutes of March 17, 2008 joint meeting with the Towns of Braintree and Brookfield as amended. Vote 4-0-1 (Goss abstained), motion carried.**

- b. March 17, 2008 (Tri-Town Alliance)

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the minutes of March 17, 2008 Tri-Town Alliance as written. Vote 4-0-1 (Goss abstained), motion carried.**

- c. March 18, 2008

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the minutes of March 18, 2008 regular meeting as written. Vote 5-0-0, motion carried.**

- d. March 24, 2008 (Special)

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the minutes of March 24, 2008 Special meeting as written. Vote 5-0-0, motion carried.**

2. Public Comment

Ms. Flint expressed concern that she feels unsure of the direction the new board about the abrupt change and is concerns about the future process of the Board will under take and feels that the government should be more predicable and less exciting.

3. Municipal Building Project

Mr. Webster gave an overview of the Special Selectboard meeting of March 24<sup>th</sup> in which it was announced the possibility of locating the Municipal Building to the bottom floor of the DuBois and King Building on 28 North Main Street. Discussion between the Board and

Selectboard meeting of April 1, 2008 at 6:00 p.m.  
In the Technical Academic Room of Randolph Technical Career Center

audience ensued on the Subject of the Municipal Building Project and the three proposed location sites.

**Upon motion (Goss/Hutchinson) duly adopted, the Board moved to submit a letter to Pleasant Street Partners requesting an extension up to 120 days for the proposal on the 24 Pleasant Street, Unit B. Vote 5-0-0, motion carried.**

4. EC FiberNet

Mr. Lutz gave an update on ECFiberNet and announced a meeting at Vermont Law School to form a steering committee for the early development of the project. Mr. Lutz requested that a representative and alternate representative to the ECFiberNet Steering Committee. Mr. Butterfield asked for a commitment to continue this process and no board member dissented.

5. Update on Merchant's Row

Mr. Rotter gave an overview of the Merchant's Row Grant Update. Discussion ensued between the Board and Audience with questions to the Grant, match, concerns of sidewalks & lighting.

6. Committee Reports

Recreation Committee: It was reported that the closure of the ice rink was successful as the weather dictated. The Boys and Girls Club and Recreation Committee are looking forward to summer programs at the rink. The pool is in need of repairs.

Budget Committee: An overview of the current budget was reported with emphasis on police, highway, health insurance and to re-look at breakout of shared costs to goal to break out of Enterprise Funds.

7. Committee Appointees

**Upon motion (Hutchinson/Goss) duly adopted, the Board appointed, Damon Lease and George Sweet to Recreation Advisory Committee; Jennifer Guarino to Riverside Forest/Recreation subcommittee; and Pam Yerrington to Highway Advisory Committee. Vote 5-0-0, motion carried.**

**Upon motion (Townsend/Hutchinson) duly adopted, the Board appointed Don Sweetser as Lister. Vote 5-0-0, motion carried.**

8. Bridge Inspections

The Board reviewed the bridge inspection reports and went over a few bridges of concern.

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the Bridge Inspection report as presented. Vote 5-0-0, motion carried.**

9. Route 66 Water Project Revolving Loan

**Upon motion (Hutchinson/Goss) duly adopted, the Board moved to apply to the State of Vermont Water Supply Division for a revolving loan to fund the Route 66 Water Improvement Project in the amount of \$38,800. Vote 5-0-0, motion carried.**

10. Schedule Meetings

a. Planning Commission

**Upon motion (Townsend/Hutchinson) duly adopted, the Board scheduled a joint meeting with the Planning Commission for May 13, 2008 at 6:00 p.m. with location to be announced. Vote 5-0-0, motion carried.**

Note: This meeting is for the Planning Commission to give an overview of the Exit 4 Zoning with the Selectboard and not for public comment.

b. Selectboard Retreat

**Upon motion (Townsend/Hutchinson) duly adopted, the Board scheduled the Selectboard Retreat for Saturday, May 17, 2008 between the hours of 9:00 a.m. and 12:00 p.m. in the Municipal Building at 7 Summer Street. Vote 5-0-0, motion carried.**

c. Municipal Building

**Upon motion (Townsend/Hutchinson) duly adopted, the Board schedule a meeting of the Municipal Building Committee for Friday April 4 at 9:20 a.m. in the lunchroom of Dubois & King building located at 28 North Main Street. Vote 5-0-0, motion carried.**

d. Reschedule Selectboard Meeting

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to reschedule the first meeting in May from May 6, 2008 to April 29, 2008 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.**

11. Manager's Report

Mr. Butterfield gave his report verbally announcing that Mrs. Spaulding resigned from the Recorder position and thanked her for her years of service. He also stated that there ate two excellent candidates and asked if a Board member would like to help interview. Mr. Goss volunteered to interview the candidates.

12. Grants

- a. Town Highway Class 2 Ridge Road

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved submitting a grant application for the Ridge Road to the Agency of Transportation's Town Highway Class 2 Road Program. Vote 5-0-0, motion carried.**

- b. Town Highway Class 2 Windover Road

**Upon motion Hutchinson/Goss) duly adopted, the Board approved submitting a grant application for Windover Road to the Agency of Transportation's Town Highway Class 2 Road Program. Vote 5-0-0, motion carried.**

- c. Town Highway Class 2 Palmer Bridge

**Upon motion Hutchinson/Goss, duly adopted, the Board approved submitting a grant application for Palmer Bridge to the Agency of Transportation's Town Highway Class 2 Road Program. Vote 5-0-0, motion carried.**

- d. Homeland Security Grant

**Upon motion Hutchinson/Townsend) duly adopted, the Board approved the submission of a grant to Homeland Security for computers in the Randolph Police Department vehicles in the amount of \$18,300. Vote 5-0-0, motion carried.**

- e. Solid Waste Implementation Grant

**Upon motion (Hutchinson/Townsend) duly adopted, the Board accepted the terms of the Solid Waste Implementation Grant agreement with funding of \$4,893 to be used towards the Household Hazardous Waste Day. Vote 5-0-0, motion carried**

13. Highway Financial Plan

The Board reviewed the Highway Financial Plan, which is a requirement from the State to apply for Grants.

**Upon motion (Townsend/Hutchinson) duly adopted, the Board approved the Highway Financial Plan to be submitted to the Agency of Transportation. Vote 5-0-0, motion carried.**

14. Update on Road Conditions and Infrastructure

Mr. Rotter gave an overview of the all of the roads in Randolph suggested five year maintenance schedule. Outlining: Silloway Road, Kingsbury Road, Manager's Drive and Clay-White Hill Road, Silloway Road, Rogers Road, Scenic drive, Fish Hill, Davis Road and Gifford Road. Discussion ensued with regards to funding, Back Street and Rail Road Street

15. Liquor Licenses

a. China Jade

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved China Jade's request to renew their First Class Restaurant to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

b. Fenix Foods

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Fenix Foods' request to renew their second Class Liquor license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

c. Tewksbury Store

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Tewksbury's Store's request to renew their Second Class Liquor License to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Tewksbury's Store's request to sell tobacco products. Vote 5-0-0, motion carried.**

d. Jake's Full Circle

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved Jake's Full Circle request for a First Class Cabaret license to sell malt and vinous beverages. Vote 5-0-0, motion carried.**

16. Warrants

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the warrants as presented. Vote 5-0-0, motion carried.**

17. Other Business

Mr. Goss requested that the Board review the public participation policy given to them in their packets. There is a question of a time limitation for public to speak. This it maybe addressed at the Selectboard retreat in May.

18. Adjournment

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn until the Special Meeting of April 7, 2008 at 6:00 p.m. with location to be announced. Vote 5-0-0, motion carried. Meeting adjourned.**

Respectfully submitted,

dawn butterfield  
Recorder

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Special Selectboard Meeting of Monday, April 7, 2008  
at 6:00 p.m. in Old Dorm Lounge of Vermont Technical College

Selectboard Members: Stephen Webster, Lawrence Townsend, James Hutchinson, Kenneth Goss and Joseph Voci.

Municipal Staff: Peter Butterfield (Town Manager/Recorder)

Public Attendees: Chuck Webb, Arny Spahn, Carol Flint, Karl Flint, Damon Lease, Ty Handy, Pam Yerrington, dawn butterfield, James Yerrington, Hildegard Jones, Tim Schroeder, Cynthia Liepmann, Hugo Liepmann, Jim Tucker, Marty Strange, Michael Penrod, Dennis Brown and Patrick French.

Mr. Webster called the Meeting to order at 6:02 p.m.

1. Municipal Building Proposal from Pleasant Street Partners, LLC.

Mr. Hutchinson reported on a conversation he and Mr. Webster had with Jesse Sammis on request for an extension on 24 Pleasant Street Unit B. Mr. Sammis declined to grant the deadline extension, but would let the town know if he had another offer.

2. DuBois & King's Proposal for Municipal Building at 28 North Main Street.

Mr. Webster reported on the walkthrough of the DuBois & King building by the Municipal Building Committee, who looked at the layout and other aspects of the Building. Mr. Webster then turned the discussion over to Mr. Penrod, who reported on operating costs of \$104,024.13 a year for maintenance of the building and \$24,400.89 at the current building.

Mr. Strange reported that in order for the current bond money to have similar costs as other proposals, equity would have to be left by the private and public entities. He reported on the multitude of the grant sources and that they were still investigating the requirements.

Mr. Townsend voiced his concerns on turn over time due to the complexity of the original loan package. Mr. Hutchins agreed with Mr. Townsend but felt they have some time to look at the D&K building, due to Mr. Sammis' comment to let the town know, if another offer comes in.

Other Comments:

Stay at the current site and leave other proposals as private for economic development.

Worried not to wait too long about the proposal now that the voters approved. Other options could keep coming up add to the numbers, by delaying doing nothing.

Mr. Voci spoke with Mr. Bauman and reported plans of 100% at the current site and could be biddable for \$2000.

D&K has space that could be rented to other businesses.

Now the Board has approval for the CO-OP, but questioned if to have money approval for current site.

Special Selectboard Meeting of Monday, April 7, 2008  
at 6:00 p.m. in Old Dorm Lounge of Vermont Technical College

It was stated that there are really two issues, voting on how it was handled and what was best building and both need to be addressed.

It was recommended to spend the money to get the current cost estimate on the current site.

Question to scale back current site and could employees help design for the next 40 years.

Mr. Hutchinson asked if RACDC would continue to investigate in grant sources and restrictions and if the Municipal Building Committee could come up with a cost of the changes of the D&K building.

Three issues: Financial, Political, and Time (Tied up). The COOP meets all three requirements and any decision.

D& K cost to operate the building intimidating; Do we want to be landlords? What happens if D&K leaves?

Fiscal conversation point of view to buy three million high maintenance building makes no sense.

Mr. Schroder speaking on behalf of Mr. Sammis stated that they do a high quality of work and use local people. The COOP has a set price and is highly energy efficient.

Question: Has the Board considered other options?

A SW: I want to consider 7 Summer Street. If go back to Summer Street then the Selectboard will review space requirements.

Mr. Hutchinson reported information on space needs is available from the Building Committee.

Mr. Goss would still consider 7 Summer Street

Mr. Voci- consider 7 Summer Street and thinks the design is oversized need to go to a cheaper alternative.

Mr. Hutchinson encouraged everyone to go to the Municipal Building Committee for information on the current site and the minutes of the municipal building committee.

3. Adjournment

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn at 7:35 p.m. until the next scheduled meeting of April 15, 2008 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0, motion carried.**

Respectfully submitted,  
*/s/Peter Butterfield*  
Peter M. Butterfield  
Town Manager

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# RANDOLPH TOWN SELECTBOARD

Meeting Minutes  
April 15, 2008

## Opening:

The regular meeting of the Randolph Select Board was called to order at 6:00 PM on Tuesday, April 15, 2008 in The Technical Academic Room of Randolph Career Center at 17 Forest Street, Randolph, VT by Chairman, Stephen Webster.

## Selectboard Members Present:

Kenneth Goss, James Hutchinson, Lawrence Townsend, Joseph Voci, Stephen Webster.

## Selectboard Members Absent: none

**Municipal Staff Present:** John Rotter, Director of Public Works; John Clough, Finance Director

**Public Attendees:** Albert Huntley, Chuck Webb, Kermit Labounty, Jay Collette, Damon Lease, Pam Yerrington, James Yerrington, Dawn Butterfield, Al Floyd, Jeanne Goss, Jim Tucker, Scott Berkey.

### A. Approval of Minutes of April 1 meeting (Regular)

Mr. Hutchinson moved that corrections on page 2 be made to read "pool in need of repairs"; Mr. Townsend seconded the motion, which was approved 5-0-0.

### B. Approval of Minutes of April 7 meeting (Special)

Mr Townsend moved and Mr. Hutchinson seconded that the minutes of the special meeting be approved as distributed. The motion passed 5-0-0.

### C. Public Comment

Mr. DAMON LEASE Thanked the town road crew for coming out promptly on Sunday to fix the road near his home.

### D. Emergency Communications (Fire) Dispatch Contract

Mr. KERMIT LABOUNTY (Chairman, Fire Services Advisory Board, Randolph) summarized the town's current emergency dispatch situation as follows: The contract offered to the Town by the current Dispatch Service in Hartford, VT expires June 30, 2008, and renewal was initially rejected due to its dramatic rate increase and short notice for renewing. The Selectboard appointed a committee to study dispatch service options. The Committee investigated services offered by The City of Montpelier, The Orange County Sheriff's Department, Barre City, and Hartford. These are their findings:

The Sheriff's Dept does not yet have adequate experience to dispatch fire emergencies. Mr. LaBounty and Mr Al Floyd (Fire Chief, Randolph Center Fire Department) favor Barre City's dispatch services, as does Brookfield. Barre City has the expertise, nearly all the equipment needed, and the staff to handle the calls the Town of Randolph would add to their load; Barre's contract establishes rates for the next two years of service; and they offer a 2-year contract with a 90-day dissolution clause for either party.(At the end of 2 years, their usual 3-year contract would be an option.) Mr. Jay Collette (Fire Chief, Randolph Village Fire Department) prefers Hartford, which is the service Randolph has used since Ella Tewksbury gave up dispatching many years ago, citing people's livelihoods are at stake. He acknowledges that Hartford requires a 5-year contract, requires 1-year notice to terminate the contract, and has no established rates, making it impossible for Randolph to budget dispatch services.

It will take two weeks to procure additional dispatching equipment needed by Barre City. This should be included in the time to switch services. Barre's cost includes \$7000.00 the first year to move our equipment to them; plus \$8600 to field 200 – 300 calls.

Mr. Hutchinson moved to accept the Barre City contract for dispatch services; Mr. Townsend seconded the motion; Mr. Hutchinson amended his motion to accept the 2-year contract offered by Barre City; Mr. Townsend seconded the motion. **THE MOTION READS: TO ACCEPT THE TWO-YEAR CONTRACT WITH BARRE CITY FOR DISPATCH SERVICES.** The motion passed 5-0-0. The contract is to be signed by the TOWN MANAGER. The start date needs to be specific in the contract.

#### **E. United States Tennis Association (USTA) 50/50 Grant**

Mr. Chuck Webb and Mr. Joe Voci informed the Board that the Recreation Department currently has \$3100 (from donations) to be used for tennis-related expenses which it would like to use to pursue a matching funds grant from the USTA, a private foundation. Mr. Joe Voci motioned that the Inquiry/Application process with the USTA begin; Mr. Hutchinson seconded the motion. The motion passed 5-0-0.

#### **F. ECFibernet Contract**

Mr. Peter Butterfield presented the EC Fibernet Contract in lieu of the previously-planned presentation by Mr. John Lutz who was absent. Mr. Ken Goss motioned to sign the contract; Mr. Larry Townsend seconded the motion. An advertisement for the EC Fibernet Representative will be put into The Herald of Randolph to seek a replacement for Mr. John Lutz and to advertise for an Alternate. Although the Representatives need not be residents of Randolph, Mr. Butterfield believed it would be wise if they were. The motion passed 5-0-0.

## **G. Committee Reports**

1. MUNICIPAL BUILDING COMMITTEE: Mr. Steve Webster reported meeting with Marty Strange of the RACDC regarding the Dubois and King building option for the Municipal building. There was nothing to report due to vacations and people being away. An update will be provided April 29 meeting.

2. WATER/SEWER COMMITTEE: .

Mr. Voci presented a request for an additional sewer allocation in the amount of 150GPD for anew bedroom at 11 Summer Street for the amount of \$397.50. Mr. Voci further requested that the the totals allocation amount was reduced by \$50.00 as the application fee of \$100 for a new connection was charged instead of a \$50 application fee for an existing connection which this property is. Mr .Voci Motioned and Mr. Hutchinson seconded Motion passed 5-0-0

3. COMMITTEE APPOINTEES: Presented by Mr. Butterfield: Kira Young to the Riverside Sub-Committee (however Ms Young must join either the Forest Committee or the Recreation Committee first.)

## **H. Town Manager's Report**

1. Mrs. Jean Copeland was hired as Recorded/Minute Taker for Town Selectboard Meetings.

2. Randolph Area Community Development Corporation (RACDC) was awarded \$30,000 to develop Salisbury Square, making Randolph the second-most grant-funded town in Vermont.

3. The West Street proposal has been sent out.

4. Dubois & King and R.S.G. have gotten packages.

## **I. Town Manager Search**

60-day notice was given to the Selectboard by Mr. Peter Butterfield, resigning from position of Town Manager, effective April 14, 2008 with the last day of employment on June 13, 2008. Mr. Voci moved to accept the resignation.; Mr. Townsend seconded the motion with regrets. The motion passed 5-0-0.

**J. Special Meeting Called**

A motion was made to call a special meeting to discuss the Town Manager position. MONDAY, APRIL 21, 2008 6:30 PM PLACE TBA. AGENDA: Town Manager & Truck Bids. The motion passed 5-0-0.

**K. Truck Bids**

Mr. John Rotter , Director Of Public Works explained that they are retiring one truck and would like to standardize town equipment He asked the Board to accept the bid from J&B International for \$157,000 for a new tandem axle 7600SFA 6X4 International Truck. After much discussion, Mr. Voci requested the bid process be redone, opened to all manufacturers, standardize the specifications and bid out the body separately; Mr. Townsend requested that he be provided a copy of the bid; Mr. Hutchinson moved to table the decision on this bid until the next Selectboard Meeting; Mr. Voci seconded the motion. The Vote was 3 Ayes. 2 Nos. 0 Abstentions. The vote was tabled until the next meeting.

Mr. Rotter requested clarification of what the Board wanted. Mr Hutchinson motioned that the Truck Bid issue be tabled until the next meeting, that standardized fleet be entertained, tandem and single axles be included in the bid process, and other financing options be included. Mr. Townsend seconded. The motion passed 5-0-0

**L. Liquor Licenses**

1. Mr. Hutchinson moved to grant Messiers General Store 1<sup>st</sup> Class license to sell malt and vinous beverages; Mr. Townsend seconded the motion which passed 5-0-0.
2. Mr. Hutchinson moved to grant tobacco license to Messiers General Store; Mr. Townsend seconded. The motion passed 5-0-0.
3. Mr. Hutchinson moved to grant a Liquor License to The Bare Mexican Restaurant; Mr. Townsend seconded. The motion passed 5-0-0.

**M. Logging Right of Way**

Acting upon a letter sent to the board from Mr. James Dwinell, Mr.Hutchinson stated the deed appears to convey a right of way, and therefore the question is a legal issue, not a Selectboard issue. Mr. Webster will investigate and report back. Mr. Hutchinson motioned to take up the matter again on April 29<sup>th</sup>; Mr. Townsend seconded. The motion passed 5-0-0.

**N. Publishing of Agendas in The Herald.**

Mr. Webster stated it costs taxpayers up to \$60 each time to publish Selectboard Agendas in The Herald of Randolph. It is not required by law to publish Agendas in a newspaper. Since the agenda is available free online, via electronic mail, and at the Town Office, is the expense necessary? We could save \$1440/year if we ceased publishing them. Mr. Townsend stated “the more information the better, despite the cost”. We should continue until people say to cut costs. Mr. Hutchinson agreed, saying it is money well-spent, and that he doesn’t hear anyone complaining. No motions were made.

**O. Warrants:**

Mr. Hutchinson moved to accept the warrants as presented; Mr. Townsend seconded. The motion passed 5-0-0.

**P. Other Business:**

Mr. Hutchinson read a letter addressed to him from the Agency of Natural Resources commending the quick work done by the Randolph Highway Department to prevent a gasoline spill from contaminating groundwater near Exit 4.

**Q. Adjournment:**

Mr. Webster motioned to adjourn the meeting at 7:54 PM; Mr. Hutchinson seconded. The motion passed 5-0-0.

The next general meeting will be at 6:00 PM on Tuesday, April 29 in THE TECHNICAL ACADEMIC ROOM OF RANDOLPH CAREER CENTER AT 17 FOREST STREET IN RANDOLPH, VT.

Minutes respectfully submitted by: Jean Copeland

Approved by: [Type name here]

## RANDOLPH TOWN SELECTBOARD

Meeting Minutes  
April 21, 2008

### **Opening:**

This special meeting of the Randolph Selectboard was called to order at 6:30 PM on Monday, April 21, 2008 in The Maple Leaf Conference Room of Gifford Medical Center, 44 South Main Street, Randolph, VT by Chairman Stephen Webster.

### **Selectboard Members Present:**

Kenneth Goss, James Hutchinson, Lawrence Townsend, Joseph Voci, Stephen Webster.

### **Selectboard Members Absent: none**

**Municipal Staff Present:** Peter Butterfield, Town Manager; John Rotter, Director of Public Works. Recorder: Jean Copeland.

**Public Attendees:** Dawn Butterfield

### **A. Truck Fleet Policy**

Mr. Butterfield explained that his decision to create a uniform truck fleet was the result of talking to Vermont state transportation officials and others, who encouraged streamlining the fleet with the International truck brand so that mechanics would be familiar with them, could use uniform tools, keep uniform replacement parts; and town purchases could take advantage of discounted state rates. With that, Mr. Butterfield turned the presentation over to Mr. John Rotter to present Truck Bids.

### **B. Truck Bids**

Mr. Rotter invited questions from the Selectboard members, since they had his memo in front of them.

Mr. Voci stated that a more open bidding process can drive down bids, as has occurred in the past. After driving the back roads himself over the weekend, he felt comfortable that a tandem truck with a plow attached can turn around at dead ends. His unanswered questions were, in these economic times, should we be spending \$151,000 for that kind of truck? How much does that increase our truck payments per month? Does it fit into our current truck finance plan? Are we really open to buy a vehicle 1.5 times more expensive than those in our current fleet? How does that bode for our future?

Mr. Rotter insisted “I am conscious of the budget; I have looked at the next 3 years”..... “John Clough recommends putting \$70,000 down; and we should do it now so that the truck driver can learn to drive now and not have to learn in snow; John Clough said we can make 3 to 5 year payment terms, and use the equipment fund.” “ We can continue a rotation of selling a truck every 3 yrs.” Since these trucks aren’t functional in the village, “...we might have to make a capital budget decision.”

Mr. Webster asked about the current number of unpaid trucks, their re-use value, and their trade-in value.

Mr. Rotter stated there are three unpaid trucks. The oldest truck becomes the chloride truck which is worthless after two years of that. They have no trade-in value. “Three trucks to replace in next three yrs, I think....we have six trucks plus one chloride truck.....seven big trucks total.”

Mr Townsend also asked, “How does this work into our plan? Do we have a 5-year plan to include loaders and graders?”

Mr. Rotter: We have \$112,000 in the equipment fund. It increases by \$3,000 each year; plus \$45,000 in truck payment line item; the Capital budget might need adjustment in line item. In between, we may be able to get the backhoe replaced.

Mr. Hutchinson stated that the Capital budget includes the highway equipment fund. The budget line item increases by \$3000/year to account for inflation. “In longer range, by the time we’re out 10 years, our capital debt service is down ....”

Mr Rotter agreed, stating his belief in the fiscal responsibility of this, that the resale value of this purchase is higher because contractors like purchasing used tandem axle trucks from municipalities.

After further discussion, Mr. Townsend moved that the Board accept the bid of \$152,214.70 to purchase the 7600SFA 6.4 International tandem axle truck from J&B International; Mr. Hutchinson 2<sup>nd</sup>. The motion passed 5-0-0.

Mr. Voci cautioned that if the town policy is to use only the International brand, then the town should sell its Sterling brand trucks as soon as possible to get the best price for them while they have the highest value.

Mr. Hutchinson stated that it makes sense to standardize but we shouldn’t rule out looking at other brands.

Mr. Webster reminded Mr. Rotter that he (Mr. Rotter) had learned a lot doing this, his first bid process, and Mr. Webster encouraged him that his next bid process will be more efficient.

### C. Town Manager's Search

Mr. Webster invited Select Board members to discuss their thoughts on:

- a) Using the League of Cities and Towns in the search for a new Town Manager. Mr. Hutchinson recommends them as very helpful, and we should invite them to the next meeting. Mr. Voci and Mr. Goss agreed. Mr. Butterfield to contact them to speak briefly at the next meeting to tell the Board what services they can offer.
- b) How the Board can comply with Mr. Butterfield's contract and job description, and thereby comply with that of a future Town Manager.
  - a. Mr. Webster, Mr. Voci and Mr. Hutchinson related stories of referring townspeople to the Town Manager and his office to address specific complaints. Select Board members should be able to inform townspeople what the Town Manager's overall schedule is for particular projects: grading schedules, ditching schedules, paving schedules, or relate a Police Report, etc. and maintain their own focus on policies.
  - b. Clarify roles and responsibilities of the Committees (general and specific). What is the purpose of this committee/why does it exist; Who do committees report to and how often do they report; who are they accountable to; who determines their budget; are members paid; who determines how many are on each committee; how long do committee members serve; how does information get passed to and from the committee; how is a person elected/appointed/hired for a committee position; are committee minutes legally-binding; how is someone removed from a committee; etc.
  - c. Clarify roles and responsibilities of the Select Board; Leads the town by deciding and communicating policy; is responsible to voters for hiring the Town Manager who can carry out the Policies with the Town's needs and values in mind (well-functioning infrastructure; quality of life issues; limited taxes; what the Select Board needs to know at each meeting are how the policies are being carried out---is the budget on target; are police reports acceptable; are highway/roads and traffic operating well; etc.) ; and evaluates the Town Manager based on how s/he is carrying out their policies.
  - d. Clarify roles and responsibilities of the Town Manager: manage personnel in the Town Office; manage the Town Budget; keeps Select Board informed twice/month about how s/he is carrying out their policies/vision for the town; manage/plan resources to handle projects that impact town resources (festivals, emergencies, holidays, etc.); manage/plan projects to achieve overall policy goals of Select Board (infrastructure improvement, economic growth, quality of life, budget, etc.).

**D. Mr. Townsend moved to adjourn the meeting at 7:54 PM; Mr. Hutchinson seconded the motion. The motion passed 5-0-0.**

The next regular meeting will be at 6:00 PM on Tuesday, April 29 in THE TECHNICAL ACADEMIC ROOM OF RANDOLPH CAREER CENTER AT 17 FOREST STREET IN RANDOLPH, VT.

Minutes respectfully submitted by: Jean Copeland

Approved by: [Type name here]

REFERENCE ONLY

## RANDOLPH TOWN SELECTBOARD

Meeting Minutes  
April 29, 2008

### Opening:

This regular meeting of the Randolph Selectboard was called to order at 6:00 p.m. on Tuesday, April 29, 2008 in the Technical Academic Room of Randolph Technical Career Center, 17 Forest Street, Randolph, VT by Chairman Stephen Webster.

### Selectboard Members Present:

Kenneth Goss, Lawrence Townsend, Joseph Voci, Stephen Webster.

### Selectboard Members Absent:

James Hutchinson

**Municipal Staff Present:** Peter Butterfield, Town Manager; Recorder: Jean Copeland.

**Public Attendees:** Dawn Butterfield, Jeanne Goss, Jim Yerrington, Dennis Brown, Marty Strange, Jenna Miller, Ben Strange, Terry Delaney, Jim Tucker, Nan Gwin.

**Guests:** Trevor Lashua, Steve Jeffrey, and David Lewis from The League of Cities and Towns.

### A. Approval of Meeting Minutes

Mr. Voci moved to accept the minutes of April 15, 2008 as amended; Mr. Townsend seconded. The motion carried 4-0-0.

Mr. Voci moved to accept the minutes of the special meeting of April 21, 2008 as written; Mr. Townsend seconded. The motion carried 4-0-0.

### B. Town Manager Search

The Chairman invited Mr. Steve Jeffrey from The League of Cities and Towns to speak about what The League could do to assist the Select Board in the search for a Town Manager. Mr. Jeffrey stated that The League is currently working with the towns of Chester, St. Albans, and Killington; steps to consider when recruiting a Town Manager include:

1. Salary. Chester's Town Manager salary range is \$55,000 to \$60,000/year while St. Albans recently hired a Town Manager for \$80,000/year. It is important to include the salary range when advertising the position in

order to winnow out those candidates whose expectations exceed our pay scale; the Town of Randolph's per capita income at the last census was \$20,591; a retired individual with experience managing towns or companies who has a pension will be more likely to accept a lower salary and be an excellent Town Manager; but the trade-off is that this person cannot fill the position for 20 years, as Town Managers from years ago did. Vermont currently has 48 towns operating with the Town Manager style of administration.

2. Qualifications. A Master's Degree in Public Administration is the "tool of the trade"; department heads, military managers, any broad-based management experience is preferred.
3. Advertising. Do you want to reach Worldwide applicants? Only in North America? Only in New England? Only in Northeast? Mr Townsend stated that he didn't think someone from California could understand the needs of Vermont's roads in winter, for example. The Board seemed to agree that confining recruitment to the Northeast was preferred, as this was how the previous Town Manager search was conducted, which resulted in over forty (40) applicants.
4. Decide ahead of time how to handle interview expenses, checking references and backgrounds, the timetable for hiring, the level of openness or confidentiality, how or if applicants will be ranked, benefits, start time, moving expenses, and so forth.
5. The League can help with as much or as little of any of these tasks as the Board desires, including providing an interim Town Manager. The League's fees are approximately \$3,000 for disseminating ads, collecting resumes, doing background checks, and setting up interviews. Advertising costs an additional \$3,000. An Interim Town Manager provided by The League costs between \$50 and \$60/hour plus travel reimbursement.

After representatives from The League of Cities and Towns left the meeting, the Selectboard decided to invite Mr. Bert Moffat, former Town Manager of Randolph, to meet with them soon. Mr. Voci will ask Mr. Moffat when he can meet with the Selectboard.

Mr. Townsend moved that the meeting of May 13, currently scheduled for 6 p.m. be changed to 5 p.m. so that the Board can conduct other business before being joined by the Planning Commission. Mr. Goss seconded and the motion carried 4-0-0.

Mr. Voci and Mr. Townsend will design the Town Manager advertisement; they will send a copy of this to Mr. Peter Butterfield by May 13. Mr. Butterfield will meet with the League on May 13 to request a bid based on using just a few of their services to be decided upon after the entire Board has time to meet and discuss it; Mr. Butterfield will

also provide a Town Manager's job description and wage reference guide provided and updated by the League to Mr. Voci.

**C. Public Comment**

The Chairman invited Public Comment on anything; none was forthcoming.

**D. Committee Reports**

**a. Municipal Building Committee report of Dubois & King Building**

The Chairman reported that Mr. William Baumann, President of Dubois & King, has rescinded his offer to the Town of Randolph to share their office building on Main Street with the Town of Randolph. Reasons for the change included strife in the town over the offer, and unforeseen needs of Dubois & King.

**E. Committee Appointees**

Mr. Butterfield reported that Ms Carrie Young has requested to be appointed to the Recreation Committee. Mr. Voci moved to appoint Ms Young to the Recreation Committee; Mr. Townsend 2<sup>nd</sup>; the motion carried 4-0-0.

**F. Update on Fire Dispatch Communications**

Mr. Goss reported that Barre City will send the Town of Randolph the preliminary contract for Fire Dispatch services by end of this week, which is nearly identical to the sample contract they provided for the initial evaluation. We will have the final contract at least by the first Selectboard meeting in June.

Barre City dispatch service had concerns about how our burn permits were worded; our protocol procedures to give to dispatchers; and the zone maps used by our fire department. Barre City has a radio which they will input our frequencies, possibly eliminating any time without dispatch service, if it works; if the inputting of our frequencies does not work in this radio, there will be twenty-four-hours of time without dispatching service. Barre retains ownership of radio, regardless.

Mr. Butterfield stated that he would like to make the contract effective June 24, 2008, which gives us one week to work out any communication problems before the contract for services ends with the Town of Hartford on July1, 2008.

**G. Logging Right of Way: Dwinell Property**

The Chairman reported that he had not yet researched the deed, but noted that the petition was signed by Mr. James Dwinell. This land was not owned by him last year, but was owned by Mr. Dwinell's mother. It will make a difference in the process who owns the land, therefore, the question of ownership needs to be answered. Mr. Webster will proceed with this.

## **H. Town Manager's Report**

a) Mr. Butterfield congratulated Mr. Roy Fifield for being awarded Water Operator of the Year.

b) The water leak on School St. has finally been found, thanks to joint efforts by the road crew and the water crew. The source of the leak is 700 feet from where the water surfaced. Now the crews are waiting for the area to dry out to determine the next course of action.

c) Mason Road paving and construction, which was postponed from last summer, is to begin the week of June 5, 2008.

d) The week of May 5, 2008, the Winter Set Company will continue working on the bridge, with the goal to finish by the end of June/mid-July. Work includes paving Prince St., doing sidewalk work, reconfiguring the intersection of Routes 12 and 12A and Central Vermont Public Services utility work. It will disrupt traffic but not as significantly as last Autumn.

Mr. Voci asked Mr. Butterfield to ask Mr. Rotter to ask Winter Set to replace the fire hydrant in front of the Fire House. It leaks and is beyond the ability of the town and the fire department to close it so that it doesn't leak.

e) Mr. Drysdale from *The Herald of Randolph* asked the Town Manager, Mr. Butterfield, if there is a plan for a skim coat for Elm St. and Sand Hill due to the potholes; there is an overall plan for filling potholes, which the Director of Public Works, Mr. John Rotter has. Mr. Butterfield will get that schedule to Mr. Drysdale.

f) Ms Nan Gwin then reported that neither a UPS truck nor a Recreational Vehicle have been able to navigate Fish Hill Road due to a culvert needing replacing; that neighbors living on Fish Hill are not driving on Fish Hill Road right now because the road is so bad; and that it would likely take a road crew employee with a truck load of gravel about an hour of work or less to fix the problem. Mr. Butterfield agreed to discuss the matter with Mr. Rotter.

## **I. Selectboard Appointee for the Tri-town Transfer Station Interview Committee**

The Tri-Town Transfer Station Interview Committee has one open position. Current members include Mr. John Rotter and Ms Sharon Liebert. Ms Nan Gwin expressed a desire to be appointed to the Committee as a Representative from the Town of Randolph. Mr. Townsend stated that although interested individuals are free to attend the open Committee meetings, he felt that a Representative from the Board should be the one appointed to the Interview Committee. Mr. Goss moved that Mr. Townsend represent the Town of Randolph Selectboard at the meetings of the Tri-town Transfer Station Interview Committee; Mr. Voci seconded. The motion carried 4-0-0.

## **J. Public Informational Meeting for USDA Loans**

Mr. Butterfield reported that the Town of Randolph is applying for “low-interest” or “minus-interest loans” from the United States Department of Agriculture. To determine the area’s eligibility for the money, households in Randolph’s water district must participate in a survey to determine if households here meet the USDA’s income guidelines. A pre-survey letter must be mailed to all households, explaining why people should cooperate with the survey; a meeting time needs to be arranged so that people can ask questions of the Town Manager, of Tom Clark, and of others who can answer their questions about the survey, including the representative from the USDA. The representative can be here May 15, 5 – 7 PM. The selectmen discussed having two or fewer Selectboard members at the meeting would require no formal warning, whereas if three or more Selectboard members attended, the meeting would require a formal warning as a Selectboard meeting. It was decided that Mr. Voci, as a member of the water and sewer committee, and Mr. Townsend, as a user of water and sewer utilities, would attend the meeting.

Mr. Townsend moved that the informational meeting for the water customer survey be held on May 15, at 7 p.m., place to be announced. Mr. Goss seconded. The motion carried 4-0-0.

**K. Warrants**

No warrants, only payroll warrants were issued. Mr. Townsend moved to accept the payroll warrants as presented; Mr. Voci seconded. The motion carried 4-0-0.

**L. Other Business**

- a.) Mr. Townsend asked Mr. Butterfield if something could be done about the graffiti on the concrete wall at the junction of Routes 12, 66, and Elm St. Mr. Butterfield believed that blending would work well, and will see to this.
- b.) The Chairman reported receiving a letter from Mr. James Dwinell inquiring about the non-binding resolution on the ballot years ago placing the Chase property at the corner of Elm, and Route 12 for sale so it would generate property tax revenue. Mr. Voci recalled that the resolution had failed; however the resolution to sell the former Branchwood Mill on Pearl St. had passed, with the requirement that townspeople must approve the sale; Mr. Dwinell may wish to place this on the next Town Meeting’s agenda to re-visit it.
- c.) Mr. Goss requested that the Chairman sign the updated Rapid Response Plan for emergency management. It is routine but will need updating three times this year with updated culvert information, and again once a new Town Manager is hired. Mr. Goss moved to adopt the present Rapid Response Plan; Mr. Voci seconded; the motion carried 4-0-0.
- d.) Mr. Goss asked Mr. Butterfield to ask the Chief of Police to monitor traffic through Maple and Highland Streets, due to complaints by residents of speeders.

- e.) Mr. Goss reported that Green Mountain Coffee Company is considering locating its marketing department in Randolph. Mr. Butterfield stated he had sent the company a letter of offer. It is not known how much space the company needs.

**J. Adjourn**

Mr. Townsend moved to adjourn the meeting at 7:18 p.m.; Mr. Goss seconded; the motion carried 4-0-0.

The next special meeting will be at 5:00 p.m. on Tuesday, May 13, 2008 at a place to be announced.

Minutes respectfully submitted by: Jean Copeland

Approved by: [Type name here]

REFERENCE ONLY

# RANDOLPH TOWN SELECTBOARD

## Meeting Minutes May 13, 2008

### Opening:

This special meeting of the Randolph Selectboard was called to order at 6:00 p.m. on Tuesday, May 13, 2008 in the Red Clover Room of Gifford Medical Center, South Main and Maple Streets, Randolph, VT by Chairman Stephen Webster.

### Selectboard Members Present:

**Kenneth Goss, James Hutchinson, Lawrence Townsend, Joseph Voci, Stephen Webster**

### Selectboard Members Absent:

None.

**Municipal Staff Present:** Peter Butterfield, Town Manager; Jean Copeland, Recorder.

**Public Attendees:** Jeanne Goss, Ed Lincoln, Julie Iffland, Kevin Geiger (representative from [The Two Rivers Ottauquechee Regional Commission](#), ) , Hugo Liepmann, Alan Heath, Elaine Soule, Joan Sax, Teresa Voci, Jenny Carter, Bill and Nancy Rice, Dick Drysdale (*The Herald of Randolph*), Dennis Brown, Jesse "Sam" Sammis, Charlie Russell, Scott Berkey.

**Guests:** None

### A. Recommended Zoning Amendments for the Exit 4 Interchange

Alan Heath, Head of the Planning Commission presented a slide presentation with several written materials which outlined the history of the Exit 4 study, recommendations, hearings, legal reviews, governor's executive orders, regulation studies, and draft proposals to amend the current zoning regulations designed to maximize the use and beauty of the Exit 4 interchange.

**OVERVIEW:** There are four (4) districts around the highway interchange. The goals of this amendment are to:

Preserve mobility of traffic on Route 66; to avoid development on prime agricultural land; to allow a variety of uses of non-agriculture land; to complement current downtown businesses while not competing with current downtown businesses; to lessen visual impact of anything built in the zone; and to establish an advisory committee to review builders or developers wanting to locate at the interchange.

Ms Julie Iffland, a member of the Planning Commission, stated that the boundaries shown on the materials presented tonight reflect the previous study boundaries; the commission doesn't want to divide up zones especially when vehicle access is in one zone; therefore, hedgerows might have been property boundary at one time but they are no longer boundaries.

**The North West District:** residential access would be via Hebard Hill Road; non-residential development would access the zone via Harvey Road. Development above 1100 feet requires living vegetative screening; it is up to the developer to say how they accomplish this screen. Possible uses for this zone under this amendment include family dwellings, residential care facility, residential community development, outdoor recreational facility, cultural facility, accessory day care, office, research labs, accessory restaurants, light manufacturing, accessory retail. (Accessory businesses are businesses that exist as a side-line to an existing business; for example, a motel could include a restaurant; a glove-manufacturer could include a retail outlet.)

**The North East District:** development above 1320 ft must be fully screened from view from Route 66 and can include family dwellings; light manufacturing, office; public transportation, research labs, outdoor recreation, cultural facility, accessory retail.

**The South West District:** screening is required above 1100 ft; there is a no-build zone based on the beautiful view from the overpass; the amendment recommends a building height limit of 1120 feet; possible envisioned uses for this zone include family dwellings, accessory day care, hotel/motel with or without conference facilities; outdoor recreational facilities, office, research laboratories, accessory restaurants, accessory banks, cultural facility, light manufacturing, and accessory retail.

Mr. Webster asked what the Planning Commission's advising lawyer said about telling people they couldn't build on their own land? The reply from Mr. Hugo Liepmann was that it is perfectly fine if that's what the town legislates.

Mr. Townsend asked if the amendment satisfies landowners and residents, particularly the residents of Randolph Center? Mr. Heath replied that we've compromised and made both sides equally unhappy. The Planning Commission vote included 3 opposed, including Mr. Charlie Russell.

Mr. Russell stated: "I don't care if landowners liked this; my concern is rights; this will be a model for any zoning in Randolph, most of the development here occurred before the 1960's and our town is the result of that, and it is quaint and beautiful; the result is called personal responsibility; I think if the people of this town want to protect this view, they need to form a corporation and buy the land. Just because a lot of work and time and effort has gone into something (the work on this zoning proposal) just means that, but it doesn't mean it is good, or worthwhile."

**The South East District** uses include dormitories; accessory retail, residential community development; residential care, hotel/motel with or without conference facilities, offices, and family dwellings.

Coverage and density would be regulated and varies depending on whether land is considered prime agricultural or not. Motel/Hotel industry depends upon high visibility; these regs may limit that industry because of screening requirements. The Selectboard may adopt the recommendations or voters may petition for an Australian ballot within 20 days. There was significant discussion concerning whether or not an additional advisory committee is needed.

To close, it was stated that the Selectboard doesn't have to hold a hearing on this until 120 days; nothing happens unless nothing is done for a year, which is when it is considered to be rejected. It is recommended to hold a public meeting, then a public hearing with changes that the Selectboard has made to the Planning Commission's recommendations. If substantial changes are made, another meeting must be held. There must be a final hearing on the final text. The Planning Commission doesn't see it again but can write a letter of their opinions to the Selectboard.

Mr. Hutchison moved to adjourn; Mr. Townsend 2<sup>nd</sup>; the motion carried 5-0-0. The meeting adjourned at 8:36 PM.

Respectfully submitted,

Jean M. Copeland, Recorder

## **RANDOLPH TOWN SELECTBOARD**

### **Meeting Minutes May 13, 2008**

#### **Opening:**

This special meeting of the Randolph Selectboard was called to order at 5:00 p.m. on Tuesday, May 13, 2008 in the Red Clover Room of Gifford Medical Center, South Main and Maple Streets, Randolph, VT by Chairman Stephen Webster.

#### **Selectboard Members Present:**

Kenneth Goss, James Hutchinson, Lawrence Townsend, Joseph Voci, Stephen Webster.

#### **Selectboard Members Absent:**

None.

**Municipal Staff Present:** Peter Butterfield, Town Manager; Jean Copeland, Recorder.

**Public Attendees:** None.

**Guests:** None.

#### **A. Town Manager Search**

##### **Salary Range/Inclusion in Advertisement:**

Mr. Voci had distributed a draft of the advertisement for the position of Randolph Town Manager to the other Selectmen prior to the meeting. There was a call for opinions of the draft.

Mr. Hutchinson wished to remove the salary from the ad; and stated that \$70,000 was not that extreme a salary to pay.

Mr. Townsend preferred to include the salary in the ad so as not to waste time processing paperwork and interviewing candidates who would eventually withdraw their application once discovering that Randolph's salary range was too low for their lifestyle.

Mr. Webster expressed that the \$20,000 salary range being suggested needed to be narrowed; and that he wished to include the salary in the ad.

Mr. Goss stated that the Board could negotiate benefits in order to make the overall package more attractive to an interested candidate.

Mr. Hutchinson suggested raising the upper end of the salary range and having a range of \$15,000.

Mr. Webster liked the \$57 to \$72 range and stated that it fit within the current budget.

**Other Wording in the Advertisement:**

Mr. Voci corrected the ad draft to state: the Town Manager must be proficient in grant-writing and administration.....

**What Degree to Use the Services of Vermont League of Cities and Towns:**

Mr. Voci reminded the Board that Mr. Bert Moffatt is meeting with them on May 20 to discuss his possible service as interim Town Manager. If the Board hired Mr. Moffatt for this role, Mr. Moffatt would be willing and able to arrange interviews, compiling interview questions, gather feedback, etc.

Mr. Webster requested that Mr. Butterfield request a price quote from the League for advertising the position, collecting resumes, and doing background checks.

Mr. Townsend suggested that the League might collect applications, provide them unopened to Mr. Webster. Mr. Webster's office could copy the resumes for other Board members, ensuring complete confidentiality of applicants. The next question is whether or not to have citizen involvement.

**The Role of the Selectboard:**

Mr. Voci asked, "Isn't hiring the Town Manager one of the reasons we were elected? . No one in town is here to attend this meeting tonight; but we are keeping it as open as we can to inform people where we are in the process; I think we need to invite key members of the staff--public works, chief of police, town clerk, etc. to the process."

Mr. Webster stated that we can make this decision once resumes arrive.

Mr. Townsend moved the adjourn the meeting; Mr. Hutchinson seconded the motion. It carried 5-0-0. The meeting adjourned at 5:50 PM.

Respectfully submitted,

Jean M. Copeland, Recorder

**Special Selectboard Retreat of May 17, 2008  
in Morey Hall at Vermont Technical College**

Selectboard: Stephen Webster, Joseph Voci, Lawrence Townsend, James Hutchinson and Kenneth Goss.

Guests: Hank Lambert

Public Attendees: none

Mr. Webster called the meeting to order at 9:00 a.m.

Mr. Hank Lambert led the Board in a discussion of various issues, outlining:

- Role of a Selectboard
- Role of a Town Manager
- Capital Budget
- Municipal Building
- Infrastructure

There was no action taken during this meeting.

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn the retreat at 12:00 p.m. Vote 5-0-0, meeting adjourned.**

Respectfully submitted,

Lawrence Townsend  
Clerk

css

## RANDOLPH TOWN SELECTBOARD

Meeting Minutes  
May 20, 2008

### Opening:

This regular meeting of the Randolph Selectboard was called to order at 6:11 PM on Tuesday, May 20, 2008 in the Technical Academic Room of Randolph Technical Career Center, 17 Forest Street, Randolph, VT by Chairman Stephen Webster.

### Selectboard Members Present:

Kenneth Goss, James Hutchinson, Lawrence Townsend, Joseph Voci, Stephen Webster.

### Selectboard Members Absent: none

**Municipal Staff Present:** Peter Butterfield, Town Manager; Pat French, Tax Assessor, John Rotter, Director of Public Works. Recorder: Jean Copeland.

**Public Attendees:** Dawn Butterfield, Jeff Tolbert, Pam & Jim Yerrington, Jeanne Goss, Alex Easton (media).

### A. Meeting Minutes

Mr. Townsend moved to approve the minutes from the April 29, 2008 meeting as printed; Mr. Voci seconded; 4 voted for the motion; 0 against; and 1 abstained due to absence at that meeting.

Mr. Townsend moved to table approval of the minutes from May 13 special meeting about the Town Manager search, and the minutes from May 13 special meeting with the Planning Commission until the next meeting; Mr. Voci seconded; the motion passed 5-0-0.

### B. Public Comment

The Chair invited Public Comment on anything: Thanks was expressed by Mr. Jim Yerrington to the Town Manager and Public Works for filling the many potholes in the paved roads throughout the town. Thanks was expressed by Mr. Pat French for smoothing the roadway over the railroad tracks on Main Street.

**C. Boys and Girls Club**

The Town Manager informed the Selectboard that the Director of the Boys and Girls Club was unable to meet tonight. The chair suggested that in lieu of the meeting, the Board read Margie 's memo and reschedule the discussion about the Boys and Girls Club to the June 3 meeting. Mr Hutchinson so moved and Mr. Townsend seconded. The motion carried 5-0-0.

**D. Grand List (extension)**

Mr. Pat French, Tax Assessor, requested an extension for filing the Grand List through the end of July. Mr. Hutchinson moved that the town request an extension for filing to July 31, 2008; Mr. Townsend seconded. The motion passed 5-0-0.

**E. Committee Reports**

Municipal Building Project Committee: Mr. Webster reported the Municipal Building Committee had met on May 14 because committee member Michael Penrod was going on vacation. The committee discussed its role, and asked the town secretary to circulate the meeting minutes to the Selectboard as their committee report. This week, Mr. Webster and Mr. Hutchinson will meet to review all the options available for the Municipal Building Project.

Fire Advisory Committee: Mr. Goss reported that he was not at the fire advisory meeting and so had nothing to report. Mr. Hutchinson requested that information be obtained regarding Winooski's fire service charges for interstate service calls; Mr. Goss is to research this and provide to Mr. Hutchinson.

Water & Sewer Committee: Mr. Voci reported that the committee worked on the water and sewer ordinance, which may require one last meeting for the ordinance re-write. He noted there were not a lot of changes, but to expect a new ordinance in the near future. The water and sewer ordinance provides a basis for setting water and sewer rates.

**F. Town Manager's Report**

Mr. Butterfield extended congratulations to the **Randolph Police Department** for its 1<sup>st</sup> place win in the VT LAW Challenge, which is a traffic safety competition between police departments throughout the state, and is judged on a submitted portfolio of traffic incidents, and a one-day event of traffic safety exercises.

**The town Gazebo** roof has been replaced. The Randolph Rotary Club has offered to paint the gazebo as a public service. Ms. Jodi Bent at the Three Bean Café on Pleasant Street will choose the Gazebo's new color scheme.

Mr. Steve Springer has submitted his **resignation** from committee service in order to relocate with his wife, Barbara, this autumn.

**The offices of Deputy Health Officer and Town Service Officer** will need to be filled once the current town manager leaves, as he currently fills them. Laurie Peirce, our current Health Officer, will be away from the end of June through July and therefore a replacement of the Deputy Health Officer is crucial for coverage during that time. The Town Manager recommended advertising for these positions.

The Town Manager suggested that the Selectboard change the current **Grants Policy** to have the Town Manager review grants before grants come to the Selectboard. Mr. Hutchinson so moved and Mr. Goss seconded the motion. Mr. Townsend stated that this motion was another step in keeping the tail from wagging the dog. The motion passed 5-0-0.

**Truck Finance:** Joyce Mazzucco, Town Clerk, contacted area banks for loan rates to finance the town's new truck. The Town Manager recommends using Mascoma Bank's 3-year loan at 2.95 % rate for \$79,714.70.

Mr Voci asked how does that affect the capital? How does that fall into what we are presently paying? Mr. Butterfield, the Town Manager replied that after using \$70,000 as the downpayment, it leaves \$42,000+ in the highway equipment fund; truck payments will total \$30,000/year.

Mr. Voci asked "What do we currently pay out of the capital fund for truck payments?" Mr. Rotter explained: "Current truck payments total \$36,000. The other truck payment will be ended. We anticipate keeping the backhoe two more years, and replacing another truck next year; the small grader is due to be replaced next, then two trucks, then the big grader: this is our 10-year cycle of equipment replacement.

Mr. Hutchinson moved to finance \$79,714.70 at 2.95% with Mascoma Savings Bank for 3 years by Hutch, seconded by Mr. Voci for highway 2009 international truck. The motion passed 5-0-0.

The following questions were asked by Mr. Webster: How many crew can run the graders?

Mr. Rotter: Six have been to school but two are very good at it.

Mr. Webster: Can any of them can run either grader?

Mr. Rotter: Yes.

Mr. Butterfield requested that Mr. Pat French be officially appointed **Tax Assessor**, as his name was omitted from the appointments at the organizational meeting on March 5. Mr. Hutchinson so moved; Mr. Townsend seconded. The motion passed 5-0-0.

The Town Manager requested that the **Emergency Communications Update** be tabled to the June 3 meeting. Mr. Hutchinson so moved and Mr. Townsend seconded; the motion passed 5-0-0.

Advertising for a town representative to **“ECFiber.net”** resulted in two interested and qualified candidates. Both candidates agreed that Mr. Jeff Tolbert would become the representative while Mr. Jerry Ward would service as the alternate. The Selectboard can interview both men if desired, and the Town Manager recommends approval of both. Mr. Hutchinson so moved and Mr. Townsend seconded. The motion passed 5-0-0.

**West Street Rebuild:** Mr. John Rotter, representing Randolph Public Works department, outlined the history and progress made since the July 11, 2007 torrential rain that destroyed West Street. The Brookfield, Braintree, and Randolph Selectboards met together and decided that the Town of Randolph would head up the repair. The Request For Proposal was awarded to Dubois & King; a workgroup met with Federal Emergency Management Assistance and VT Agency of Transportation, who recommended obtaining traditional bids and builds for each town to work from. The Request For Proposal design was awarded to Dubois & King, who will deliver electronic downloadable (PDF) files to report on the status of their work. The Brookfield Selectboard voted to accept proposal. Tonight, Mr. Rotter and Mr. Butterfield are asking the Randolph Selectboard to accept it. Mr. Townsend moved to accept the proposal by Dubois & King and thanked Mr. John Rotter for his work. Mr. Goss seconded the motion. The motion passed 5-0-0.

**A Catering License** for Pond Village Restaurant for malt and vinous beverages for this evening was ratified 5-0-0.

**The sale of a four-grave space** to Lawrence & Barbara Ann Warren for \$240 in Pleasant View cemetery was approved 5-0-0.

**Warrants** were presented: Mr. Hutchinson questioned who or what was Heritage Operating LP?

The Town Manager replied that it is a propane dealer, formerly known as Young's Propane.

Mr. Townsend asked for elaboration on three items for grant counseling from Two Rivers.

The Town Manager replied that the invoice stated this was "Progress billing for work on Randolph zoning on Exit 4."

Mr. Townsend stated that Mr. Andrew Wirtz has a 2-year mowing contract with us. Has he approached us about an addition to contract for fuel?

The Town Manager reported that he doesn't know if he has approached David Barnard (the town's cemetery superintendent) and that Mr. Wirtz provides his own fuel to mow the cemetery.

Mr. Townsend moved to approved the warrants as printed; Mr. Hutchinson seconded; the motion carried 5-0-0.

**Town Manager Search/Interim Town Manager:** During Executive Session tonight before this meeting, the Selectboard talked with Mr. Bert Moffatt about his willingness to serve as Randolph's Interim Town Manager. Mr. Hutchinson moved and Mr. Townsend seconded the motion that the Chairman of the Selectboard be authorized to negotiate a memorandum of understanding with Mr. Bert Moffatt for him to serve as Interim Town Manager for a period of about 90 days to begin after June 13, 2008, the memorandum to provide remuneration and expenses and to engage Mr. Bert Moffat also to assist the board in reviewing resumes of applicants for the permanent position of Town Manager, provided that the memorandum of understanding be subject to approval by the Selectboard. The motion passed 5-0-0.

**Other Business:**

Mr. Webster stated that Mr. Steve Pitkin had done estimating on proposals from the Black River company, who had designed the initial municipal building project. Mr. Pitkin is willing to re-estimate the project using current dollar figures for \$300-400. The Chair requested a motion to authorize having Steve Pitkin re-estimate the Black River design in \$300-\$400 not to exceed \$500. Mr. Hutchinson so moved, and Mr. Voci seconded. The motion carried 5-0-0.

Mr. Townsend stated that we should also contact Mr. Sammis to secure answers to our questions about Coop building, such as not having a contract, only a proposal, the scope

of work, up to our standards, don't have a clerk of works, don't know what's going on it we were to go that way. We are not aware of who's responsible for what?

Mr. Webster stated that Mr. Sammis' news that he had another interested party was the first positive news he has heard about the Randolph economy, but that it is awkward that someone is looking at the property but Mr. Sammis is unwilling to share with us who that is, and what the use would be.

Mr. Voci re-iterated that design specification is lacking with Mr. Sammis' property, as well as questions regarding the lawsuit; also, is he willing to sell that building and not do any of the construction on it? Mr. Voci stated that he had not seen anything in writing, that the other proposal became a factor because a correct bid process was not undertaken initially, yet the first proposal was published as a \$500,000 savings which was not accurate, and therefore called into question what the people had to vote on in 2004.

Mr. Webster stated that hopefully, Mr. Hutchinson's and his meeting will enlighten them. Mr. Hutchinson was asked to speak with Mr. Sammis and have him clarify what he is talking about.

Mr. Townsend moved to adjourn the meeting, with Mr. Hutchinson seconding. The motion passed 5-0-0.

The meeting was adjourned at 7:14 PM.

The next regular meeting will be at 6:00 PM on Tuesday, June 3, 2008 in the Technical Academic room of Randolph Career Center, 17 Forest Street, Randolph, VT.

Minutes respectfully submitted by: Jean Copeland, Recorder

Approved by: [Type name here]

**Special Selectboard Meeting of May 20, 2008**  
**Technical Academic Room of Randolph Technical Career Center**

Selectboard: Stephen Webster, Joseph Voci, Lawrence Townsend, James Hutchinson and Kenneth Goss

Guests: Bert Moffatt

Public Attendees: none

Mr. Webster called the meeting to order at 5:00 p.m.

1. Town Manager Search/Interim Town Manager

**Upon motion (Townsend/Hutchinson) duly adopted, the Board moved to go into executive session at 5:01 p.m. for the purpose of contract negotiations for an interim Town Manager. Vote 5-0-0, motion carried.**

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to exit executive session at 5:58 p.m. Vote 5-0-0, motion carried.**

*No Action taken during this session.*

2. Adjournment

**Upon motion (Goss/Voci) duly adopted, the Board moved to adjourn the Special meeting at 5:59 p.m. Vote 5-0-0, motion carried.**

Respectfully submitted,

Lawrence Townsend  
Clerk

css

Tri-Town Alliance Meeting of May 29, 2008  
Randolph Municipal Office at 7 Summer Street

Attendees: Randolph: James Hutchinson, Lawrence Townsend, Stephen Webster, Joseph Voci, Kenneth Goss; Braintree: George Gray and Sharon Leibert; Brookfield: Jason Poulin; Randolph Municipal Staff: Peter Butterfield and John Rotter

Mr. Webster called the meeting to order at 6:30 p.m.

1. Transfer Station

Mr. Butterfield presented the recommendation on the Transfer Station to the group.

**Upon motion (Townsend/Gray) duly adopted, the Tri-Town Alliance moved to authorize the Town of Randolph for the benefit of the Tri-Town Alliance or the Town Manager as agent to the Tri-Town Alliance to negotiate a contract with Casella to operate at transfer station on Landfill Road in Randolph according to the recommendation of the Interviewing Panel. Vote: 8-0-0, motion carried.**

*Discussion: It was decided that the interview group would continue as the negotiating team with the Town Manager or his designee.*

2. SWIP

Mr. Rotter reviewed the two changes required by Agency of Transportation for the SWIP. Changes approved without dissent. Once pre-approval is received from ANR, there will be ratification by the Boards.

**Upon motion (Voci/Hutchinson) duly adopted the Tri-Town Alliance moved to accept the critical suggested changes to the Solid Waste Implementation Plan and to resubmit to the Agency of Natural Resources, Solid Waste Division. Vote 8-0-0, motion carried.**

3. Adjournment

**Upon motion (Hutchinson/Townsend) duly adopted, the Tri-Town Alliance meeting adjourned at 7:30 p.m. Vote 8-0-0, motion carried.**

Respectfully submitted,

Peter Butterfield  
Town Manager

PMB:css

# RANDOLPH TOWN SELECTBOARD

Meeting Minutes  
June 3, 2008

## Opening:

This regular meeting of the Randolph Selectboard was called to order at 6: 00 PM on Tuesday, June 3, 2008 in the Technical Academic Room of Randolph Technical Career Center, 17 Forest Street, Randolph, VT by Chairman Stephen Webster.

## Selectboard Members Present:

Kenneth Goss, James Hutchinson, Lawrence Townsend, Joseph Voci, Stephen Webster.

## Selectboard Members Absent: none

**Municipal Staff Present:** Pat French, Tax Assessor; John Clough, Treasurer; Peter Butterfield, Town Manager; John Rotter, Director of Public Works. Recorder: Jean Copeland; Video Recorder: Alex Easton.

**Public Attendees:** Dwight Porter, Mary Porter, Chelsea Rose Sargent (*The Herald*) left at 8:00 pm, Letitia Rydjeski, Leigh Wright, Jeanne Goss, Kermit Labounty, William Kevan.

## Call for Public Comment: None

### A. Meeting Minutes

Mr. Voci/Mr. Goss moved/seconded to approve the minutes from the May 13, 2008 special meeting as printed; vote: 5-0-0.

Mr. Voci/Mr. Townsend moved/seconded to approve the minutes from the May 13, 2008 joint meeting with the planning commission as printed; vote: 5-0-0.

Mr. Voci/Mr. Townsend moved/seconded to approve the minutes from the May 17, 2008 selectboard retreat meeting as printed; vote: 5-0-0.

Mr. Townsend/Mr. Voci moved/seconded to approve the minutes from the May 20, 2008 special meeting as printed; vote: 5-0-0.

Mr. Goss/Mr. Voci moved/seconded to approve the minutes from the May 20, 2008 regular meeting as printed; vote: 5-0-0.

Mr. Townsend/Mr. Voci moved/seconded to approve the minutes from the May 29, 2008 tri-town meeting as printed; vote: 5-0-0.

**B. Boys and Girls Club.**

Mr. Townsend/Mr. Hutchinson moved/seconded to table the presentation by the Executive Director of the Boys and Girls Club regarding the Branchwood property until June 17<sup>th</sup>, due to the absence of the Executive Director of the club at this meeting. Vote: 5-0-0.

**C. Municipal Building Process:**

Mr. Webster reported that:

- a. Mr. Steve Pitkin has been contacted regarding his offer to update the bid estimate (see last meeting's minutes for details);
- b. Mr. Webster and Mr. Hutchinson met to review the history of this project. Mr. Hutchinson provided his two files of documents to Mr. Webster to read.

Mr. Voci reported meeting for an hour and a half with the new president of Dubois & King (D&K), Mr. Jeff Tucker, who stated to Mr. Voci his desire for D&K to be a good neighbor and a strong part of the Randolph community. Mr. Tucker offered to provide another set of municipal building plans to Mr. Voci and/or to provide an additional set electronically as PDF, CAD or any other format desired by the town, and stated that D&K is eager to work with the Town to redevelop the plans if necessary, at a considerable discount. After much discussion, it was decided to invite Mr. Jeff Tucker to the next Selectboard meeting to introduce himself and his plans for D&K. It was also discussed that Mr. Jesse Sammis will be invited to an upcoming meeting to answer questions of the Selectboard pertaining to the Pleasant Street property. (See previous minutes for details).

**D. Exit 4 Zoning Amendment Process**

Mr. Butterfield, Town Manager, reported receiving an e-mail from the Two Rivers Ottauquechee Regional Planning Commission which outlined timing constraints and a suggestion for the Selectboard. Due to an initial deficiency in the planning commission's process, the legal requirement for the Selectboard to complete their review of the zoning amendment is June 26, 2008. As this deadline is not feasible, given the required time for public warnings and hearings, Two Rivers recommended, and Mr. Townsend/Mr. Hutchinson moved/seconded that the Selectboard refer the amendment back to the zoning commission for another public hearing, then the planning commission can re-submit it to the Selectboard, and the timetable can re-start. Vote: 5-0-0.

#### **E. Fire Advisory Committee**

Mr. Kermit LaBounty presented a memorandum to the Selectboard and called for questions regarding the Braintree Selectboard's request for a lower fee for fire protection. Discussion ensued regarding the amount of volunteer fire department manpower and equipment and this influence on homeowner's fire insurance rates; the fairness of non-commercial, lower-population, rural districts paying as much per household as commercial and higher-population districts; and how the grand list is used to determine the percentage of the budget carried by Braintree and Randolph households. Mr. Hutchinson/Mr. Goss moved/seconded that the current contract with Braintree remain as is, at \$52,860 for 2008 and that the current formula be adhered to for 2009. Vote: 5-0-0.

#### **F. Emergency Dispatch Contract with Barre City**

Mr. Butterfield reported that he signed the preliminary contract for emergency dispatch services.

#### **G. Orange County Sheriff's Department**

Mr. Butterfield presented the Orange County Sheriff's Department contract for \$8,000. Mr. Townsend/Mr. Hutchinson moved/seconded that the contract be accepted and signed. Vote: 5-0-0.

#### **H. Committee Reports**

Restorative Justice Committee: Mr. Goss reported the first case done by a circle with Dawn Butterfield as the moderator came to a successful conclusion. Panel hearings will begin in the next month or so.

Water & Sewer Committee: Mr. French presented the cases from this committee.

- a. Dwight and Mary Porter have requested to be disconnected from the municipal water service, as they have moved the former Bowman residence 100 feet. Their water quality is negatively affected by being the last house on the street receiving water service, and it being approximately ½-mile from the turn-off valve near the Chamber of Commerce/Mowatt House on Central Street to the house. The committee had no recommendation whether to permit the Porters to be disconnected from the

municipal water service. After hearing from the Porters, and asking questions of Mr. French, Mr. Hutchinson/Mr. Townsend moved/seconded to permit the Porters to disconnect their municipal water service because the house no longer exists where it once did; and that the Porters continue paying the minimum quarterly water fee until they demonstrate to the department of public works that they have adequately plugged the line. Vote: 5-0-0.

- b. Mr. Daniel Baginski and Ms Barbara Paulson have requested an 18-month extension on the due date of the second half of their sewer payment, while they decide if they will use the town sewer system or not. The committee recommends approving the extension. Mr. Webster stated that the couple has already caused delay in their payment due dates, noting other aspects of the property purchase. Nevertheless, Mr. Hutchinson/Mr. Voci moved/seconded to grant the 18-month extension. Vote: 4-1-0.
- c. Mr. Ed King has requested additional water and sewer allocations for a home bakery at 14 Pearl St. The state requires 100 gal/day. The committee recommends granting the allocation. Mr. Voci reminded Mr. French about the ordinance's grease trap requirement, and Mr. Hutchinson/Mr. Townsend moved/seconded to grant the allocations requested by Mr. Ed King. Vote: 5-0-0.
- d. Vermont Technical College in Randolph Center has requested a sewer allocation to add to president's home at 363 South Randolph Rd. Mr. Townsend/Mr. Voci moved/seconded to grant the allocation as recommended by the committee. Vote: 5-0-0.

**I. Town Manager's report:**

Shaw's had their rededication at which time they recommitted themselves to this community as a substantial employer of this area. Mr. Webster and Mr. Butterfield attended.

Mr. John Race has been hired as a highway operator.

**J. Other Business:**

Mr. Webster and Mr. Voci have both been contacted by different individuals about safety concerns on Mason Road. Mr. Rotter has investigated and has not seen any undercutting or erosion, so is not sure what the concerns are.

Mr. Butterfield provided a copy of the Town's investment policy. Mr. Clough recommended it be reviewed at least quarterly and any time the broker makes a change. Mr. Clough and the Town Clerk (Joyce Mazzucco) will bring their recommendation to the next Selectboard meeting). Mr. Hutchinson would like the broker to talk to the Capital Finance committee and Mr. Webster would like the broker to also talk to the Selectboard.

Mr. Rotter requested approval of \$6207.38 to be spent on a tire changer. Mr. Townsend/Mr. Hutchinson moved/seconded to accept the bid for the tire changer from Randolph Tire Supply. Mr. Voci stated that the item was not budgeted this year, buying it pushed it over the budget, and asked why it couldn't wait until the next fiscal year, which is just three weeks from now. Vote: 4-1-0.

Mr. Rotter requested approval of allocating \$20,000 left in the Highway Fund balance this fiscal year for three small paving projects: 500 feet of Elm Street up the hill from Central St. to just past Mountain Ave.; the length of Summer St., and Franklin St. from Fales St. to School St., “. which have a lot of standing water so if we could seal it, it might help it.” Mr. Townsend/Mr. Hutchinson moved/seconded approving allocating the remaining \$20,000 for the three small paving projects; vote: 5-0-0.

Mr. Hutchinson/Mr. Townsend moved/seconded appointing Mrs. Joyce Mazzucco, Town Clerk, as interim Delinquent Tax Collector after the Town Manager leaves and before a new one is hired. Vote: 5-0-0.

Mr. Hutchinson/Mr. Townsend moved/seconded to appoint Mr. Goss Interim Emergency Management Director until a new Town Manager is hired. Vote: 5-0-0.

Mr. Townsend/Mr. Goss moved/seconded approving the banner request by the Randolph Area Chamber of Commerce to advertise the July 4 parade by hanging the banner across Main St. Vote: 4-0-0. (Mr. Hutchinson was out of the room at the time.)

Mr. Townsend/Mr. Goss moved/seconded to accept recommendations of the Gifford Scholarship committee. Vote: 4-0-0 (Mr. Hutchinson was out of the room at the time.)

Mr. Townsend/Mr. Hutchinson moved/seconded to approve the warrants as submitted. Vote: 5-0-0.

This being Mr. Butterfield's last regular selectboard meeting as Town Manager, Mr. Voci thanked Mr. Butterfield for his time, wished him and his family all the best. Mr. Webster agreed with Mr. Voci's sentiments, stating he appreciated the communication they've had with each other.

Happy birthday to Ken Goss!

Mr. Townsend/Mr. Hutchinson moved/seconded to adjourn at 8:35 pm. Vote: 5-0-0.

The next regular meeting will be at 6:00 PM on Tuesday, June 17 in THE TECHNICAL ACADEMIC ROOM OF RANDOLPH CAREER CENTER AT 17 FOREST STREET IN RANDOLPH, VT.

Minutes respectfully submitted by: Jean Copeland

Approved by: [Type name here]

Randolph Selectboard Meeting of June 17, 2008  
Technical Academic Room of Randolph Technical Career Center

Selectboard Members: Kenneth Goss, James Hutchinson, Lawrence Townsend, Joseph Voci, and Stephen Webster

Municipal Staff: Cindy Spaulding (Recorder), Alex Easton (Media), John Rotter (Public Works), Joyce Mazzucco (Town Clerk/Treasurer), and John Clough (Finance Director).

Public Attendees: Jeanne Goss, Chelsea Sargent (*Herald of Randolph*), Pam Yerrington, Jim Yerrington, Deborah Jones (Randolph Chamber of Commerce), Patrick French and Karen Delaney.

The meeting was called to order at 6:04 p.m. by Chairman Webster.

1. Approval of Minutes

**Upon motion (Voci/Hutchinson) duly adopted, the Board approved the minutes of June 3, 2008. Vote 5-0-0.**

2. Public Comment

No public comments

3. Boys & Girls Club Proposal for Branchwood

The Boys and Girls Club Proposal was tabled until a representative is present to present the proposal.

4. Parking for Merchants Row

The Board received a memo requesting that the two-hour parking be extended to Merchants Row. Mr. Goss reported that there have been complaints regarding all day parking on Merchants Row; this has upset some of the business owners on the street as it deters customers from coming into their place of business.

Q: How would the two-hour parking is enforced?

A: Some area businesses are willing to call if they see a vehicle parked for an extended time.

Further discussion ensued concerning: Signs with two hour parking limitations, how other towns enforce parking situations, refer the subject to the Highway Advisory Committee and Police Advisory Committee for review.

**Upon motion (Hutchinson/Townsend) duly adopted, the Board voted to refer the Merchants Row parking issue for review jointly to the Highway Advisory Committee and the Police Advisory Committee. Vote 5-0-0.**

Further discussion: Committees were asked to bring recommendations about the two hour parking limit to the Selectboard at their July 1, 2008 meeting. It was also reported that there have been several vehicles going the wrong way on the Merchants Row.

5. False Alarm

**Upon motion (Townsend/Hutchinson) duly adopted, the Board voted to refer the False Alarm Ordinance to the Police Advisory Committee for review. Vote 5-0-0.**

Randolph Selectboard Meeting of June 17, 2008  
Technical Academic Room of Randolph Technical Career Center

Discussion: It was suggested to notify the offenders of the false alarms prior to the ordinance being enforced.

6. 4<sup>th</sup> of July Parade Assembly

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the Randolph Chamber of Commerce's request for the 4<sup>th</sup> of July Parade. Vote 5-0-0.**

7. Unlicensed Dogs

The Board received a memo from Mrs. Mazzucco concerning a warrant to impound and destroy unlicensed dog/wolf-hybrids. Mrs. Mazzucco gave a brief history of the warrant and the actions that the board has taken in the past. She told the board a reminder notice is sent in February to all dog owners and a late notice sent in mid-April. A notice is also placed in the newspaper as a reminder to dog owners. Further discussion ensued regards to the next steps to enforce the warrant as to direction to be given to Animal Control Officers.

**Upon motion (Hutchinson/Goss) duly adopted, the Board approved a warrant to impound and destroy unlicensed dog/wolf-hybrids. Vote 4-1-0 (Townsend opposed).**

8. Unemployment Review (Informational only)

Mr. Webster passed out a memo from Mr. Moffatt outlining the Unemployment Annual Rate Assessment. Mr. Clough explained why the cost for unemployment increased. He further gave a history of the rate assessment, seasonal employees, and health insurance. It was suggested to re-review the possibility of outsourcing for all of Randolph's cemeteries.

9. Investment Policy

Mr. Clough and Mrs. Mazzucco gave an overview of how to bring the Investment Policy up-to-date.

**Upon motion (Voci/Townsend) duly adopted, the Board approved the draft Investment Policy with an amendment to include: "The Investment Advisor shall be requested to report annually to the Board in person". Vote 5-0-0.**

10. White River Valley Ambulance Representative

**Upon motion (Townsend/Hutchinson) duly adopted, the Board accepted Barbara Springer's resignation as Randolph's Representative to the White River Valley Ambulance Board of Directors with great regret and appreciation for her services. Vote 5-0-0.**

11. Appoint Town Service Officer

The Board received a memo recommending Carol Flint as the Town Service Officer. It was mentioned that the Board had a policy regarding appointments and letters of interest must be received from the candidate.

**Upon motion (Townsend/Hutchinson) duly adopted, the Board appointed Carol Flint as Town Service Officer subject to receiving written acceptance to the position by July 1, 2008. Vote 5-0-0.**

Randolph Selectboard Meeting of June 17, 2008  
Technical Academic Room of Randolph Technical Career Center

Discussion: Directed by the Board for the Town Manager to hold signed Town Service Officer's appointment document until letter of acceptance has been received.

12. Committee Reports

a. Fire Advisory

Mr. Goss reported that the Emergency Communications 90% complete, there should no down time during switch over and Barre City has notified E911, He also reported that the Fire Departments wanted it on record that they are \$3,500 over budget on wages due to an increase in call volume and the Advisory Committee will be reviewing a fee structure for responses to the Interstate.

b. Recreation Advisory

Mr. Voci reported that Recreation Advisory Committee meeting focused on the tennis courts, wind screens, locking of the tennis courts in order to protect the surface being damaged due to skate boarders. The consensus of the Board is to direct the Town Manager to have the tennis courts locked up after hours. Mr. Voci further reported suggestions for programs or activities at the Skating Rink, the pool opening, summer camp is full and the Gazebo Series.

c. Building Committee

Mr. Webster gave an overview of the Steven Pitkin cost estimate of \$1.27 million for MB project. The spreadsheet has a contingency of 37.5% increase across the board. It was reported that there is approximately \$1.129 in the fund for the Municipal Building project.(Project is bonded.) The Committee has not met to discuss the project.

13. Gifford Covered Bridge

Mr. Rotter explained the difference between the Historical Preservation Agreement and the Finance/Maintenance Agreement for the Gifford Covered Bridge. (Gave an overview of the other two covered bridge already under Historical Preservation). Mrs. Mazzucco pointed out to the board that the second page of the letter that accompanied the Historical Preservation Agreement indicates the Selectboard has a choice to choose between the traditional Finance/Maintenance agreement or the Historic Preservation Agreement. Further discussion included the pros and cons of Historical Preservation vs. a General Finance/Maintenance Agreement.

**Upon motion (Voci/Hutchinson) duly adopted, the Board voted to enter into an agreement with the State for the Historic Bridge Program for Randolph BHO 1444(53) known as the Gifford Covered Bridge on Hyde Road. Vote 5-0-0.**

14. Sale of Burial Plot

**Upon motion (Hutchinson/Townsend) duly adopted, the Board ratified the conveyance of a cemetery plot in the Randolph Center Cemetery to Therese McKinney. Vote 5-0-0. (Mrs. McKinney has since passed away.)**

Randolph Selectboard Meeting of June 17, 2008  
Technical Academic Room of Randolph Technical Career Center

15. Banner Request

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the Chandler Center for the Arts' request to hang banners for the Sound of Music Play and the New World Festival. Vote 5-0-0.**

16. Other Business

- Branchwood Property

Mr. French commented on the usage of the Branchwood property and suggested that before the Selectboard accepts any proposal for usage, the Board to have someone conduct a public survey on what the citizens of Randolph would like to do with the property. Suggestions were a possible extension of the downtown area for retail or office space. It was commented that the Branchwood property should go back on the tax base. The consensus of the board is that Mr. French bring the subject up to Randolph Area Community Development Corporation for possible economic development. The Board also discussed the safety of the chimney stack located at Branchwood, with the possibility of having it taken down before it falls.

- Contract with Bert Moffatt

**Upon motion (Hutchinson/Townsend) duly adopted, the Board voted to ratify the memorandum of understanding between the Town of Randolph and Bert Moffatt for Interim Town Manager signed on June 14, 2008 by Stephen Webster, Chairman. Vote 5-0-0.**

- Traffic/Pedestrian Safety

It was reported that there is speeding on the east end of Randolph Avenue and Hull Street. Because of the issue of safety various options on how to deter speeding in that area were discussed. It was suggested to place a stop sign.

**Upon motion (Townsend/Hutchinson) duly adopted the Board referred the traffic safety issue at the east end of Randolph Avenue by Hull Street to the Highway Advisory Committee. Vote 5-0-0.**

- Policies

Due to the recent issue of hiring practices of the former Town Manager, Mr. Voci suggested that a policy be drafted outlining that the Town Manager notify the Selectboard prior to hiring any personnel. Discussion ensued outlining a Town Manager's role, Selectboard role, Town Manager vs. Town Administrator.

Randolph Selectboard Meeting of June 17, 2008  
Technical Academic Room of Randolph Technical Career Center

- Meeting Time Change

It was suggested for the summer to change the meeting to one a month and change the time 5:00 p.m., this would allow Mr. Moffatt to attend .

**Upon motion (Hutchinson/Townsend) duly adopted, the Board voted to change the start time of the July 1, 2008 meeting to 5:00 p.m. Vote 5-0-0.**

17. Warrants

**Upon motion (Hutchinson/Townsend) duly adopted, the Board approved the warrants as printed. Vote 5-0-0.**

18. Other Business (continued)

- Highway Maintenance

Mr. Rotter gave an overview of the cost of a comprehensive pavement plan. Discussion also included pros and cons of bond highway projects, Capital budget and possible plan to repair paved roads.

19. Adjournment

**Upon motion (Hutchinson/Townsend) duly adopted, the Board moved to adjourn the meeting at 7:50 p.m. Vote 5-0-0.**

Next scheduled meeting on July 1, 2008 at 5:00 p.m. in the Technical Academic Room of Randolph Technical Career Center.

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

**Note: These minutes are for reference only. For an official copy contact the Town Clerk's office at 728-5682 or stop by 7 Summer Street between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday except weekends and holidays.**

Town of Randolph  
Randolph Selectboard Meeting of July 1, 2008  
Technical Academic Room of Randolph Technical Career Center  
17 Forest Street

**Selectboard Members: Kenneth Goss, James Hutchinson, Lawrence Townsend, Joseph Voci, and Stephen Webster**

**Municipal Staff: Bert Moffat (Interim Town Manager), John Rotter (Public Works), Paul Easton (Media), Patrick French (Assessor)**

**Public Attendees: Jeanne Goss, Jim Tucker, George Daniel, Nan Gwin, Letitia Rydjeski, Leigh Wright, Bill Kevan, Julie Iffland (RACDC), Deborah Jones (Randolph Chamber of Commerce), Janet Whitlock, Jeff Tucker (Dubois and King).**

**The meeting was called to order at 5:01 p.m. by Chairman Webster.**

**1. Approval of Minutes**

**Upon motion (Voci/Hutchinson) duly adopted, the Board approved the minutes of June 17, 2008. Vote 5-0-0.**

**2. Public Comment**

Nan Gwin and George Daniel expressed concerns about current road conditions and Highway Department operations. A discussion ensued among the Selectboard, Interim Town Manager and the attending public the about the conditions of town roads and the highway department operations.

**3. Economic Development**

After lengthy discussion with Julie Iffland and Deborah Jones about the Selectboard and RACDC working together with economic development strategies. The Selectboard made a motion as follows.

**Upon motion (Hutchinson/Goss) duly adopted, the board moved to indicate to support the notion to have a charrette with RACDC to plan for and decide if the staff or RACDC would take a primary roll drafting and supporting a municipal planning grant to finance the economic development process. Vote 5-0-0**

It was further discussed that the Town Manager and Ken Goss would take a primary role in this.

**4. Municipal Building**

Mr. Jeff Tucker introduced himself as the new President of Dubois and King Engineering (D&K). Mr. Tucker offered the plans that D&K had developed for the municipal building in an electronic format of the town's choice and offered whatever assistance the town may need to move forward on the project.

**Upon motion (Townsend/Hutchinson) duly adopted, the board directed that the Interim Town manager investigate having the Municipal Building plans critiqued by qualified engineers and others. Vote 5-0-0**

Town of Randolph  
Randolph Selectboard Meeting of July 1, 2008  
Technical Academic Room of Randolph Technical Career Center  
17 Forest Street

**5. Committee Reports**

**Police Advisory Committee:** Larry Townsend reported the Police Advisory Committee requested to table action on the False Alarm Ordinance until the July 15, 2008 Selectboard meeting.

**Upon motion (Townsend/Hutchinson) duly adopted, the board moved to table the False Alarm Ordinance to the Selectboard meeting on July 15, 2008.**

**Joint Highway Advisory and Police Advisory Committee:** A joint meeting of the two committees was held on June 26, 2008 with both Merchant Row Parking and Hull Street Stop Sign as the agenda items. The committees recommended in both cases that the Selectboard **not** adopt and that both committees will look into the Merchant Row Parking after the streetscape completion.

**Upon Motion (Voci/Hutchinson) duly adopted, the board moved to accept and adopt the recommendations of the joint Highway Advisory and Police Advisory Committee. Vote 5-0-0**

**6. Town Mangers Report**

Bert Moffat, Interim Town Manager, presented a letter from Alan Heath, Chair Randolph Planning Commission, which was sent to Stephen Webster, Chair Randolph Selectboard. The letter outlined the desire and methodology to stop any development along the exit 4 prior to adopting a new zoning amendment. No action was taken.

Bert presented an Emergency Street Parking Ordinance to support a vigil at the gazebo. The vigil is to begin at 8:00 p.m. on July 2, 2008.

**Upon motion (Hutchinson/Townsend) duly adopted, the board moved to accept the Emergency Street Parking Ordinance as presented for the vigil. Vote 5-0-0**

Bert commented on his past several weeks of town business with the majority of time spent on personnel and roads. He presented a memo, which outlined the state of department budgets, all with the exception of the police budgets showing surpluses. The memo also outlined and requested spending to accommodate needed road repairs. After considerable discussion, the board moved to authorize highway repair spending.

**Upon motion (Townsend/Hutchinson) duly adopted, the board moved to authorize spending for highway repairs as indicated in a memo to the Selectboard dated July 1, 2008. Vote 5-0-0**

**7. Festival Permit: New World Festival**

**Upon motion (Townsend/Hutchinson) duly adopted, the board moved to approve the Festival Permit as presented. Vote 5-0-0**

Town of Randolph  
Randolph Selectboard Meeting of July 1, 2008  
Technical Academic Room of Randolph Technical Career Center  
17 Forest Street

**8. Warrants**

**Upon motion (Voci/Hutchinson) duly adopted, the board moved to approve the Warrants as presented. Vote 5-0-0**

**9. Other Business**

A letter sent to the Selectboard from the Chandler outlined the status of the Centennial Project and requested that the Selectboard appoint a representative for the Town to ensure the towns financial interest.

**Upon motion (Hutchinson/Townsend) duly adopted, the board moved to appoint Larry Richburg as the Towns Representative to the Chandler Centennial Project. Vote 5-0-0**

It was further discussed that Ken Goss would keep in touch with the project due to his present involvement with Chandler.

**10. Adjourn**

**Upon motion (Townsend/Hutchinson) duly adopted, the board moved to adjourn the meeting at 7:26 p.m. Vote 5-0-0**

Next scheduled meeting for July 15, 2008 at 6:00 p.m. with location to be announced.

Respectfully submitted,

*/s/Joseph S. Voci*

Joseph S. Voci  
Recorder

*Note: These minutes are for reference only. To obtain an official copy, contact the Town Clerk's office at 728-5682 between 8:00 a.m. and 4:30 p.m., Monday through Friday, except weekends and holidays.*

Selectboard Meeting of July 15, 2008  
Maple Leaf Room of Gifford Medical Center: 44 North Main Street

Selectboard: Stephen Webster, Lawrence Townsend, Kenneth Goss, and Joseph Voci.  
Absent: James Hutchinson.

Municipal Staff: Bert Moffatt (Interim Town Manager), Cindy Spaulding (Recorder), John Rotter (Director of Public Works)

Public Attendees: Steven Quenneville, Jeanne Goss, and Chelsea Rose Sargent (*Herald of Randolph*) and Patrick French (Water & Sewer Committee).

Mr. Webster called the meeting to order at 6:03 p.m.

1. Approval of Minutes

**Upon motion (Voci/Townsend) duly adopted, the Board approved the minutes of July 1, 2008 as amended. Vote 4-0-0.**

2. Public Comment none

3. White River Valley Ambulance

The Board reviewed a letter of interest from Kenneth Roger for the White River Valley Ambulance representative. Discussion ensued concerning that the representative report back to the board on a quarterly basis either verbal or written report on the happenings of WRVA and to keep communications open with WRVA, especially WRVA budget.

**Upon motion (Townsend/Goss) duly adopted, the Board appointed Kenneth Roger as Randolph's representative to the White River Valley Ambulance Board of Directors and asked that Mr. Roger meet the Board concerning their expectations of the representative. Vote 4-0-0.**

4. Water and Sewer Committee (Water Commissioners)

The Board reviewed a memo on the Water and Sewer Committee's recommendation to deny Mr. Quenneville's request to disconnect 10 Pleasant Street (laundromat and nine-unit multifamily dwelling) from the town's water system. Mr. Quenneville presented to the board documentation for disconnecting from the town's water supply system. Discussion ensued between the Board and Mr. Quenneville concerning his drilled well behind 10 Pleasant Street, State permitting for a public water system, testing requirements, Source Protection Plan, age of the piping in the building at 10 Pleasant Street, and age of the laundry equipment in the laundromat. It further discussed that the washing machines were put into service prior to the water quality improvement methods put in to practice by building the Pinnacle Mountain Well system and operational changes.

**Upon motion (Townsend/Goss) duly adopted, the Board tabled Mr. Steven Quenneville's request to disconnect from the water system at 10 Pleasant Street until the next scheduled meeting of August 5, 2008. Vote 3-1-0 (Voci opposed).**

5. Sprague Appeal

**Upon motion (Townsend/Goss) duly adopted, the Board approved participating in the Sprague Farms, LLC quarry appeal and appointed Mardee Sanchez as representative. Vote 4-0-0.**

Selectboard Meeting of July 15, 2008  
Maple Leaf Room of Gifford Medical Center: 44 North Main Street

6. Personnel Issue

Mr. Moffatt presented the Board Mr. Rotter's resignation as Public Works Director effective Friday, August 22, 2008. Mr. Moffatt complimented Mr. Rotter for his work. Mr. Rotter explained that it was not the pressure of the job, and explained his new job opportunity. Mr. Rotter will be available two days a week, to work on special projects: West Street Project and Route 66.

**Upon motion (Voci/Townsend) duly adopted, the Board accepted Mr. John Rotter's resignation as Director of Public Works with great appreciation for his services to the town. Vote 4-0-0, motion carried.**

The Board requested Mr. Moffatt to review the special projects and compensation to Mr. Rotter and come back to the Board with a recommendation.

7. Town Manager's Report

Mr. Moffatt presented verbally an update of various paving projects, finances of the town, status of bid results for Merchants Row, grants, working with RACDC on economic development, update on applications for Town Manager's search and explanation of VLCT's bid proposal for municipalities to purchase salt in bulk.

8. Warrants

**Upon motion (Townsend/Goss) duly adopted, the Board approved the warrants as presented. Vote 4-0-0.**

9. Other Business

- Deputy Health Officer response to a complaint of lead paint
- Dwinell's logging easement on Mason Road – has a right of way
- Planning Commission's request to reduce membership from nine to seven. It was suggested to have the Chair of the Planning Commission present his request at the next board meeting. (no action taken as the item was not on the Board's agenda)

10. Adjournment

**Upon motion (Townsend/Goss) duly adopted, the Board moved to adjourn at 7:30 p.m. until the next scheduled meeting of August 5, 2008 at 5:00 p.m. in the Technical Academics room of Randolph Technical Career Center. Vote 4-0-0.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

*Note: These minutes are for reference only. To obtain an official copy, contact the Town Clerk's office at 728-5682 between 8:00 a.m. and 4:30 p.m., Monday through Friday, except weekends and holidays.*

Selectboard Meeting of August 5, 2008  
Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Joseph Voci and Stephen Webster

Municipal Staff: Bert Moffatt (Interim Town Manager), John Rotter (Director of Public Works), and Cindy Spaulding (Recorder)

Public Attendees: Stewart Skrill, Jeanne Goss, Damon Lease, Sally Hull (Two Rivers Ottauquechee Regional Planning Commission), Steven Quenneville, Robert Townsend and Patrick French (Water and Sewer Committee).

Mr. Webster called the meeting to order at 5:00 p.m.

The Board observed a moment of silence in memory of Selectman and former Chairman, James Hutchinson who died unexpectedly on Monday, July 28, 2008. Introductions were then made.

1. Approval of Minutes

**Upon motion (Voci/Goss) duly adopted, the Board approved the minutes of July 15, 2008 as amended. Vote 4-0-0.**

2. Public Comment

There was no Public Comment.

3. Pre-disaster Mitigation Plan

Sally Hull of TRORC presented Randolph's Annex to the Regional Pre-disaster Plan, which will qualify the town for hazard mitigation funding from FEMA. She went through the annex page by page. Outlining: community background; Community Hazards Inventory & Risk Assessment including Flash Flood, Fire, Hazardous Materials – Transportation Accidents, Winter Storms, and Existing Hazard Mitigation.

The audience suggested to add the following to the PDM: lower culvert replacement on Howard Hill (Local resources), upgrade communications for high band radios, update EOC #1 Municipal Office. It was also commented that Bethel and Royalton Fire Departments could respond if the south of Randolph was cut off by a flood.

4. Planning Commission Membership

Mr. Moffatt presented memos regarding request of reducing the Planning Commission membership from nine to seven. Mr. Townsend commented to lower it to seven, but it can be raised to nine again.

**Upon motion (Townsend/Voci) duly adopted, the Board voted to reduce the number of members of the Planning Commission from nine to seven. Vote 4-0-0.**

5. Water & Sewer Committee report: Action on request to disconnect water from public system at 10 Pleasant Street (Continuation from July 15<sup>th</sup>)

**Upon motion (Townsend/Voci) duly adopted, the Board took up the tabled request of disconnection of water from the public system at 10 Pleasant Street for discussion. Vote 4-0-0.**

Selectboard Meeting of August 5, 2008  
Technical Academic Room of Randolph Technical Career Center

Mr. Moffatt reported that he spoke with Mr. Quenneville and ANR regarding options Discussion ensued between the Board, Interim Town Manager, Mr. Quenneville and Mr Townsend outlining: ANR Water Permit criteria and setting precedence of disconnecting from Randolph's Public Water System.

**Upon motion (Voci/Townsend) duly adopted, the Board voted to deny Steven Quenneville's request to disconnect 10 Pleasant Street from the town's water system. Vote 4-0-0**

6. False Alarm Ordinance (second read)

The Board reviewed the False Alarm Ordinance and made grammatical amendments. Further discussion ensued concerning Randolph Police Department responding to false alarms at the Montague Golf Course. RPD have responded 12 times since April this year and 19 times total in 2007.

**Upon motion (Goss/Voci) duly adopted, the Board approved the False Alarm Ordinance with changes and to sign at the next board meeting. Vote 4-0-0.**

7. Town Manager's report

Mr. Moffatt presented the Town Manager's report verbally outlining Model Child Safety Ordinance; a sign for John Sayward Forest on Tatro Hill; keeping daily log of all activities; maintenance and status of Pinnacle Road in which there is no record of it being changed from a Class 3 to a Class 4. Mr. Moffatt will notify the Agency of Transportation to correct Pinnacle as a Class 3 road.

8. Fluoride Discussion

Mr. Voci spoke of the history of the 2006 Town Meeting and the Public Information Meeting held on February 26, 2008 addressing eliminating fluoride from the water supply. Discussion ensued with Board addressing: placing the question on the Town Meeting ballot for the water rate payers, suggestion for a committee to research the use of fluoride in the public water system. Mr. Skrill inquired when the State Health Department would answer the questions presented at the Public Informational Meeting. It was the consensus of the Board to place this discussion on the August 19<sup>th</sup> meeting.

9. Request for Minor Grant from Randolph Police Department

Mr. Moffatt reported that Chief Krakowiecki had sent him a memo outlining that the Vermont Drug Task Force Grant was a continuation of a current grant in Fiscal Year 2009. The purpose of the grant is to pay an officer for overtime to combat drug enforcement.

**Upon motion (Townsend/Goss) duly adopted, the Board authorized Chief James Krakowiecki to apply for additional funding under the Vermont Drug Task Force Grant and appointed Mr. Webster as signatory. Vote 4-0-0**

10. Warrants

The Board questioned sending a check to Brookfield and Braintree; these are reimbursements for West Street. In addition, questioned were payments to Clara Martin Center and the VNA, these are special appropriations for FY2009.

Selectboard Meeting of August 5, 2008  
Technical Academic Room of Randolph Technical Career Center

**Upon motion (Townsend/Goss) duly adopted, the Board approved the warrants as printed. Vote 4-0-0.**

11. FairPoint's request for wires in ROW on Ridge Road and Rand Road

Mr. Rotter presented the FairPoint Petition to place aerial fiber wiring in the public right of way of Ridge Road and Rand Road.

**Upon motion (Townsend/Goss) duly adopted, the Board approved FairPoint's petition to place aerial fiber optics from in the public right of way from the Ridge Road to Rand Road. Vote 4-0-0.**

12. Caterer License (ratify)

**Upon motion (Goss/Townsend) duly adopted, the Board ratified Aramark Education Services' catering license and vinous beverages and spirituous liquors at a wedding at Langevin House (VTC) on August 9, 2008 between 4:00 p.m. and 11:00 p.m. Vote 4-0-0**

13. Liquor License

The Board reviewed the first/second class liquor application for the new owner of Ashley's bar. The Board questioned if there were any restrictions on entertainment and other issues. Due to these issues, Mr. Webster will research further and get back to the board on its inquiry.

**Upon motion (Townsend/Voci) duly adopted, the Board tabled Ashley's Inc.'s request for a First/Second Class Liquor License until the August 19, 2008 meeting. Vote 4-0-0.**

14. Other Business

The Board discussed under other business: Town Meeting Survey results; Special Appropriations Policy and Petitions; Selectboard Representative to EC Fiber meeting on August 12: Stephen Webster, Representative to White River Valley Ambulance (to attend the August 19<sup>th</sup> meeting); Assembly Permit for New World Festival; and Selectboard vacancy.

15. Adjournment

**Upon motion (Townsend/Goss) duly adopted, the Board adjourned at 7:45 p.m. until the next meeting on August 19, 2008 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 4-0-0.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

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Special Selectboard meeting of August 19, 2008 at 5:00 p.m.  
Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Joseph Voci and Stephen Webster  
Municipal Staff: Bert Moffatt (Interim Town Manager)  
Public Attendees: None

Mr. Webster convened the meeting at 5:04 p.m.

1. Review Town Manager Candidates

Immediately following:

**Upon motion (Townsend/Goss) duly adopted, the Board voted to go into executive session to review Town Manager candidates. Vote was unanimous.**

**Upon motion (Townsend/Goss) duly adopted, Board voted to return to open session at 6:00 p.m. Vote was unanimous.**

*Action: No action taken*

2. Adjournment

**Upon motion (Voci/Townsend) duly adopted, the Board adjourned at 6:00 p.m. Vote was unanimous.**

Respectfully submitted,

Lawrence Townsend  
Selectboard Clerk

Selectboard Meeting of August 19, 2008  
Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Joseph Voci and Stephen Webster

Municipal Staff: Bert Moffatt (Interim Town Manager), Cindy Spaulding (Recorder), John Rotter (Director of Public Works) and Paul Easton (Media)

Public Attendees: Jeanne Goss, Damon Lease, Rita Hull, Stewart Skrill, Tim LaPlante and Dr. Lou DiNicola

Mr. Webster called the meeting to order at 6:01 p.m. Introductions were made.

1. Meeting Minutes

**Upon motion (Voci/Townsend) duly adopted, the Board approved the minutes of August 5, 2008 as written. Vote 4-0-0.**

2. Public Comment

Ms. Hull requested no parking sign on Dudley Street. She described the situation of vehicles parking on the street causing difficulty to maneuver through the street. It was mentioned that the parking situation is due to an unapproved salvage business at 10 Dudley Street. Ms. Hull voiced her concerns that she is getting the runaround with the Police Department over the parking situation. Mr. Lease mentioned the Police Department was aware of the parking situation on Dudley Street as it was the topic of discussion at a Police Advisory Committee meeting last winter. Mr. Webster stated that he would talk with the Town Manger and Chief concerning the situation.

Ms. Hull strongly expressed her dismay that the town is not doing anything to enforce the junkyard violation at 10 Dudley Street. It was reported by Mr. Webster that the Town Manager had received a memo from Mr. Peter Nowlan outlining three legal options to enforce the junkyard ordinance.

3. White River Valley Ambulance (WRVA)

Mr. Webster announced that Mr. Roger, Randolph's representative to WRVA Board of Directors would be available to meet with the Selectboard at its September 2 meeting. He further reported that Mr. Roger has met with various individuals of WRVA regarding the history of the Board of Directors and financial data of the organization.

4. Municipal Bond Loan Application for Route 66 Project

Mr. Rotter gave a brief overview of the Municipal Bank Loan application for design of the Route 66 waterline replacement design. The amount of the loan is \$38,000.

**Upon motion (Townsend/Voci) duly adopted, the Board adopted the resolution and certificate for VT/EPA Local Assistance Revolving Loan Number WPL-142. Vote 4-0-0. (Resolution and certificate is attachment A) of these minutes.**

5. Review of Special Appropriation Policy

The Board reviewed a proposed Special Appropriations Policy, which would require non-profit social service agencies to submit a signed petition of 5% of the registered voters every year when town funds are requested. The current policy allows an established non-profit social service agency to automatically be placed on the Australian ballot at Town Meeting. If the agency requests an increase in funds, then it is required to submit a signed petition of 5% of the registered voters. Discussion ensued regarding 24 V.S.A. §2691, which outlines a definition of social service programs and the list of established of agencies/non-profit organizations.

**Upon motion (Voci/Goss) duly adopted, the Board adopted a Special Appropriations Policy as presented. Vote 1-3-0 (Webster, Goss and Townsend opposed).**

6. Town Manager's Report

There was no Town Manager's report.

7. Fluoride Discussion (continuation from August 5<sup>th</sup>)

Mr. Webster gave an overview of last meeting regarding discontinuation fluoridation of water. The Board reviewed documents concerning when Randolph started placing fluoride in the public water system and material from Center for Disease Control's and Department of Health's websites.

Mr. Skrill expressed his concerns that having fluoride in the public water system is violation of liberty and forcing individuals to ingest fluoride since it is medication. He further explained ingestion of fluoride could lead to various diseases and medical conditions.

Mr. Drysdale commented through medical terms addressed by Mr. Skrill, it was okay to put chlorine in the public water system, which is also ingested, but not fluoride. The Board should listen to the doctors very carefully.

The Board discussed various options: by receiving a petition from 5 % of the registered voters within the Water District or as Water Commissioner to place the question to discontinue fluoride in the public water system.

Selectboard Meeting of August 19, 2008  
Technical Academic Room of Randolph Technical Career Center

8. Liquor License (Ashley's Bar)

Mr. LaPlante was asked to attend the Board meeting and explain his record, prior to its approving Ashley's Bar's request for a first class liquor license. Mr. LaPlante explained that the motor vehicle offenses and violations were three years ago.

**Upon motion (Townsend/Goss) duly adopted the Board approved Ashley's Bar's request for a first class liquor license. Vote 4-0-0.**

9. Continuation of Fluoride Discussion

Dr. DiNicola gave an overview of his pediatric practice and noted that children he has treated have less tooth decay with fluoride in the public water system. There is no scientific data for detrimental use of fluoridation, he said. He further explained a positive medical aspect for fluoride use.

10. Warrants

The Board recessed at 7:08 p.m. to review the warrants, as the documents had not been available at the time of mailing their packets. The Board reconvened the meeting at 7:15 p.m.

**Upon motion (Voci/Goss) duly adopted, the Board approved the warrants as presented. Vote 3-1-0, Voci opposed.**

Discussion: The Board was very concerned that the warrants presented at the meeting did not show a breakdown for each expenditure from each line item. Mr. Voci questioned expenditure to Lenny's Shoes and Apparel in the amount of \$119.XX, since the boot allotment, he thought, is suppose to be \$100 Mr. Webster questioned an expenditure in the amount of \$20,000 to Randolph Area Community Development Corporation; there was no actual bill in the warrant box, only emails. The Board expressed strongly to have the list of invoices available to them prior to the Board meeting in the customary report format.

11. Other Business

Mr. Goss announced that the Fire Services Advisory Board had approved an increase in fee schedule for fire services. This will be placed on the September 2 meeting for action.

Mr. Rotter announced that the request for proposals were out for the construction of West Street.

Mr. Webster announced that Damon Lease and Carol Flint have expressed interested in the Selectboard vacancy. This will be placed on the September 2 meeting for action.

Selectboard Meeting of August 19, 2008  
Technical Academic Room of Randolph Technical Career Center

Mr. Goss reminded the Board about the Town Meeting Survey results and that the Board needs to make a decision prior to Town Meeting.

It was announced that there would be two public meetings of Tri-town to get public input on the Solid Waste Implementation Plan. These meetings will be held on August 28 at 6:00 p.m. in the Technical Academic Room of RTCC and October 2 at 6:00 p.m. in Old Dorm Lounge at VTC.

12. Adjournment

**Upon motion (Townsend/Goss) duly adopted, the Board adjourned at 7:25 p.m. until the next scheduled meeting of Tri-Town Alliance on August 28, 2008 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 4-0-0.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

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Attachment A

RESOLUTION AND CERTIFICATE  
(General Obligation - Planning Advance Loan)  
(Vermont-EPA Local Assistance State Revolving Fund)

WHEREAS, a majority of the Board of Selectmen of the Town of Randolph (herein called the "Municipality") being present and voting, hereby find and determine that the public interest and necessity require certain public improvements, namely, the preliminary and final design engineering of water system improvements; and

WHEREAS, in order to have funds available to conduct preliminary and final design engineering for such public improvements, the Municipality, acting through its Board of Selectmen has applied to the Vermont Agency of Natural Resources for a planning advance in the form of a loan authorized under 24 V.S.A., Chapter 120; and

WHEREAS, pursuant to powers vested in them under 24 V.S.A. §4756(e), the said Board of Selectmen has accepted the terms of an Approval of Loan Application from the Vermont Agency of Natural Resources and the Vermont Municipal Bond Bank and is about to enter into a Loan Agreement (Exhibit A) on behalf of the Municipality with the Vermont Municipal Bond Bank respecting a loan from said Bank in the amount of \$38,800.00 repayable without interest, as follows:

<u>Payment Due</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
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*As per Exhibit B attached.*

AND WHEREAS, the Note to be given by the Municipality to the Vermont Municipal Bond Bank at the time of receiving the proceeds of said loan shall be substantially in the form attached hereto, as Exhibit C;

THEREFORE, be it resolved that the Board of Selectmen proceed forthwith to cause said Note to be executed and delivered to the Vermont Municipal Bond Bank upon the price and terms stated, and be registered as the law provides; and

BE IT FURTHER RESOLVED, that said Note when issued and delivered pursuant to law and this Resolution shall be the valid and binding obligation of the said Municipality, payable according to law and the terms and tenor thereof from unlimited ad valorem taxes on the grand list of taxable property of said Municipality as established, assessed, apportioned and provided by law; and

BE IT FURTHER RESOLVED, that in addition to all other taxes, there shall annually be assessed and collected in the manner provided by law each year until this Note, or any note, bond or bonds issued to consolidate, refund or replace the same, is fully paid, a tax, charge or assessment sufficient to pay such Note or replacement instruments as the same shall become due; and

Selectboard Meeting of August 19, 2008  
Technical Academic Room of Randolph Technical Career Center

BE IT FURTHER RESOLVED, that execution of the above-referenced Loan Agreement between the Municipality and the Vermont Municipal Bond Bank is hereby authorized, the Chairman of the Board of Selectmen and Treasurer of the Municipality being directed to execute said Loan Agreement on behalf of the Municipality and the legislative branch thereof; and

BE IT FURTHER RESOLVED, that the Municipality expressly incorporates into this Resolution each and every term, provision, covenant and representation set forth at length in the above-described Loan Agreement, the Loan Application made by the Municipality to the Vermont Municipal Bond Bank, the list of Federal Laws and Authorities (Exhibit D), and the Arbitrage and Use of Proceeds Certificate (Exhibit E) to be delivered in connection with the issuance and sale of the Note, execution and delivery of each of which is hereby authorized, ratified and confirmed in all respects, and the covenants, representations and undertakings set forth at length in said Loan Agreement, Loan Application and Arbitrage and Use of Proceeds Certificate are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that all acts and things heretofore done by the lawfully constituted officers of the Municipality, and any and all acts or proceedings of the Municipality and of its Board of Selectmen in, about or concerning the improvements herein above described and of the issuance of notes, bonds or other evidence of debt in connection therewith, are hereby ratified and confirmed; and

BE IT FURTHER RESOLVED, that in connection with the pending sale of the Municipality's Note in the face amount of \$38,800.00 to the Vermont Municipal Bond Bank, execution and delivery of the Note, this Resolution Certificate, Loan Agreement, Arbitrage and Use of Proceeds Certificate, and incidental documents, all attached hereto, are authorized; and

BE IT FURTHER RESOLVED, that Mark Smith, Senior Accountant for the Facilities Engineering Division, be authorized and empowered to take possession of said documents for delivery to the Vermont Municipal Bond Bank, and to complete said documents by the inclusion of appropriate dates and ministerial changes at the direction of the Board of Selectmen of said Municipality or its designated officer; and to acknowledge receipt of the proceeds of said Note on behalf of the Municipality; and

BE IT FURTHER RESOLVED, that Chittenden Bank in the City of Burlington, Vermont, is hereby designated the Municipality's paying agent with respect to the Note and the Loan Agreement; and

BE IT FURTHER RESOLVED, that the proceeds derived from the sale of said Note be delivered for deposit to Citizens Bank-021313103 (A/C # 4002138517) for disbursement in accordance with the Loan Agreement.

And we, the undersigned officers, as indicated, hereby certify that we as such officers have signed said Note dated August 1, 2008, payable as aforesaid, and reciting that it is issued under and pursuant to this resolution, and we also certify that said Note is duly registered in the office of the Treasurer of the Municipality as prescribed by law.

Selectboard Meeting of August 19, 2008  
Technical Academic Room of Randolph Technical Career Center

And we, the said officers of the Municipality, hereby certify that we are the duly chosen, qualified and acting officers of the Municipality as undersigned; that the Note is issued pursuant to said authority; that no other proceedings relating thereto have been taken; and that no such authority or proceeding has been repealed or amended.

We further certify that no litigation is pending or threatened affecting the validity of the Note nor the levy and collection of taxes, charges or assessments to pay it, nor the works of improvements financed by the proceeds of said Note, and that neither the corporate existence of the Municipality nor the title of any of us to our respective offices is being questioned.

Dated: August \_\_\_\_\_, 2008.

ATTEST:

TOWN OF RANDOLPH

\_\_\_\_\_  
Town Clerk

(Seal)

By:

/s/ Kenneth Goss  
/s/ Lawrence Townsend  
/s/ Joseph Voci  
/s/ Stephen W. Webster

\_\_\_\_\_  
All or Majority of the Board of Selectmen

And By:

\_\_\_\_\_  
Town Treasurer



Selectboard Meeting of August 19, 2008  
Technical Academic Room of Randolph Technical Career Center

This Note is transferable only upon presentation to the Treasurer of the Municipality with a written assignment duly acknowledged or proved. No transfer hereof shall be effectual unless made on the books of the Municipality kept by the Treasurer as transfer agent and noted hereon by the Treasurer with a record of payments provided hereon.

It is hereby certified and recited that all acts, conditions, and things required to be done precedent to and in the issuing of this Note have been done, have happened, and have been performed in regular and due form, as required by such law and vote, and for the assessment, collection and payment hereon of a tax to pay the same when due the full faith and credit of the Municipality are hereby irrevocably pledged.

IN TESTIMONY WHEREOF, the Municipality has caused this Note to be signed by its Treasurer, and a majority of its Board of Selectmen and its seal to be affixed hereto as of August \_\_\_\_\_, 2008.

TOWN OF RANDOLPH

/s/ Kenneth Goss

/s/ Lawrence Townsend

/s/ Joseph Voci

/s/ Stephen W. Webster

\_\_\_\_\_  
All of a Majority of its Board of Selectmen

(Seal)

\_\_\_\_\_  
Town Treasurer

Selectboard Meeting of August 19, 2008  
Technical Academic Room of Randolph Technical Career Center

ARBITRAGE AND USE OF PROCEEDS CERTIFICATE

(Under \$5 million)

(General Obligation)

Vermont-Environmental Protection Agency  
Local Assistance State Revolving Fund - Water Planning Loan

We, the Treasurer and at least a majority of the Board of Selectmen of the TOWN OF RANDOLPH (the "Municipality"), HEREBY CERTIFY and reasonably expect with respect to the issuance of and the use of proceeds of the \$38,800.00 Water Planning Note (the "Municipal Note") of the Municipality, dated August 1, 2008, as follows:

1. We are the officers of the Municipality duly charged and responsible for issuing the Municipal Note. The certifications and expectations set forth in this document are being given pursuant to 26 C.F.R. §1.148-2(b)(2).
2. The dates, maturities, denominations and rates of interest of the Municipal Note are as shown and more fully described in Schedule A-1, attached hereto.
3. The proceeds of the Municipal note will be used to provide funds for the purpose of financing water supply system improvements located in Randolph, Vermont (the "Project"), as shown on Schedule A-1 attached hereto.
4. The Municipality will use the proceeds of the Municipal Note within thirty (30) days of the date hereof to retire any obligations (the "Prior Obligations(s)") which originally financed the Project. The proceeds of the Municipal Note may be invested in the interim at a yield in excess of the yield on the Municipal Note. To the extent there remain any unspent proceeds of the Prior Obligation(s), any and all of such proceeds shall be invested at a yield not in excess of the yield on the Municipal Note.
5. The proceeds of the sale of the Municipal Note do not exceed the amount necessary to retire the Prior Obligation(s) and to complete the project.
6. The Municipality has entered into (or will enter into within six months from the date hereof) a binding commitment for the acquisition, construction or accomplishment of the Project, and the amount of such commitment(s) with respect to the Project exceeds \$3,880.00, which is an amount equal to ten percent of \$38,800.00, the aggregate amount of obligations issued to date for the Project. Work on the acquisition, construction or accomplishment of the Project will proceed with due diligence to the completion thereof.
7. The total proceeds received from the sale of the Municipal Note with respect to the Project do not exceed the total cost of the Project.
8. It is not expected that the Project will be sold or otherwise disposed of in whole or in part.

Selectboard Meeting of August 19, 2008  
Technical Academic Room of Randolph Technical Career Center

9. Principal of the Municipal Note will be paid from taxes and other revenues of the Municipality. The funds used to pay principal on the Municipal Note, whether or not deposited into a segregated debt service fund, will be expended within thirteen (13) months of the date of deposit in such fund or on the payment of debt service on the Municipal Note. Any amounts received from the investment of such fund will be used to pay debt service on the Municipal Note within one (1) year of the date of receipt. The debt service fund, if any, will be used to achieve a proper matching of revenues and debt service and will be depleted at least annually except for a reasonable carryover amount not to exceed one year's earnings on the fund or 1/12 of annual debt service. Amounts deposited into such a debt service fund, if any, may be invested at a yield in excess of the yield on the Municipal Note.

10. Except for the debt service fund described herein, if any, the Municipality has not created or established, and does not expect to create or establish, any sinking fund or other similar fund which the Municipality reasonably expects to use to pay principal on the Municipal Note, or from which there is a reasonable assurance that amounts therein will be available to pay debt service on the Municipal Note.

11. No portion of the proceeds of the Municipal Note will be invested, directly or indirectly, in federally insured deposits or accounts other than (a) investments of unexpended Municipal Note proceeds for an initial temporary period until the proceeds are needed for the Project; and (b) investment of moneys on deposit in a bona fide debt service fund.

12. The Municipality is an entity with general taxing powers. The Municipal Note is not a "private activity bond" (as defined in Section 141 of the Internal Revenue Code of 1986). At least 95% of the proceeds of the Municipal Note are to be used for local governmental activities of the Municipality. Neither the Municipality nor any agency, instrumentality or political subdivision of the Municipality has issued or expect to issue any tax-exempt bonds or notes during calendar year 2008 other than: (i) the Municipal Note; (ii) short-term notes in an aggregate amount not to exceed the Municipality's maximum anticipated cumulative cash flow deficit, to be issued in anticipation of the receipt of taxes and other revenues of the Municipality; and (iii) current refunding bonds in an amount not to exceed the amount of bonds to be refunded, if any. The aggregate face amount of all tax-exempt bonds or notes (including the Municipal Note) issued or to be issued by the Municipality (and all agencies, instrumentalities and other political subdivisions of the Municipality) during calendar year 2008 is not expected to exceed \$5,000,000.00.

13. The Project is and will be owned by the Municipality and will not be leased to any person who is not a state or local government unit. In addition, the Municipality will not enter into any contracts or other arrangements, including without limitation, management contracts, capacity guarantee contracts, take or pay contracts, or put or pay contracts, pursuant to which such persons have a right to use or make use of the Project on a basis not available to members of the general public.

Selectboard Meeting of August 19, 2008  
Technical Academic Room of Randolph Technical Career Center

14. The Municipality has not received notice that it has been listed by the Commissioner of Internal Revenue as an issuer that may not certify its obligations, nor has it been advised that the Commissioner is contemplating listing the Municipality as a governmental unit that may not certify its obligations. This certification has been delivered as part of the record of proceedings and accompanying certificates with respect to the issuance of the Municipal Note.

15. On the basis of the foregoing, it is not expected that the proceeds of the sale of the Municipal Note will be used in a manner which would cause the Note to be an "arbitrage bond" or "private activity bond" under Sections 103, 141 and 148 of the Code and the Treasury Regulations promulgated thereunder. To the best of our knowledge and belief, there are no other facts, estimates or circumstances that would materially change the foregoing conclusions.

IN WITNESS WHEREOF, we have hereunto set our hands on behalf of the Municipality this \_\_\_\_\_ day of August, 2008.

TOWN OF RANDOLPH

BY: /

/s/ Kenneth Goss

/s/ Lawrence Townsend

/s/ Joseph Voci

/s/ Stephen W. Webster

All or a majority of its Board of Selectmen

And By:

\_\_\_\_\_  
Its Treasurer/Assistant Treasurer

Tri-town Alliance Meeting hosted by Randolph Selectboard  
August 28, 2008 at 6:00 p.m. at the Technical Academic Room of RTCC

Tri-Town Alliance Attendees: Randolph: Ken Goss, Lawrence Townsend, Joseph Voci, and Stephen Webster; Braintree: Sharon Liebert, and Jocelyn Stohl (Absent: George Gray); Brookfield: Absent: Mike McPhetres, Justin Poulin and John Sprague.

Municipal Staff: Cindy Spaulding (Recorder - Randolph)

Public Attendees: John Rotter

Mr. Webster opened the public hearing at 6:16 p.m.

Mr. Webster explained the public hearing was one of two required to adopt the Solid Waste Implementation Plan (SWIP). He further explained that the purpose of the hearing was to provide information to the public and obtain input from the public on the SWIP.

While Tri-town Alliance waited for possible other public attendees to attend, a discussion ensued among the members addressing the following:

**Process for other municipalities to join the Alliance**

Mr. Voci announced that a Chelsea Selectboard member had approached him a few years ago, while he was employed by the Town, inquiring about the process to join the Alliance. Mr. Voci stated that he had obtained model agreements from other Solid Waste Districts.

**Inter Municipal Agreement (IMA)**

Mrs. Stohl informed the members of the Alliance, that Mr. Moffatt had mentioned to her that the Inter-Municipal Agreement was due to expire shortly as it had a 13.5 year expiration date. Mr. Webster reviewed the clause in the IMA and suggested that the Alliance readopt the current IMA for one year, this would keep the SWIP on track. Mrs. Stohl expressed her concerns that a year might be too long a time to let it go. Mrs. Liebert suggested for the group to readopt the current agreement for a shorter time of six months as it was necessary to update the agreement and it would be priority.

Mr. Voci suggested that the new Town Manager in Randolph review the concept of a governing body for the Tri-Town Alliance using models of other Solid Waste Districts and bring a proposed IMA back to the group.

Mrs. Stohl mentioned that Braintree Selectboard had started reviewing the current IMA, and noticed many flaws that need to be researched and taken care of.

At the end of the discussion each Selectboard will readopt the current IMA independently at their next scheduled board meetings. Randolph will take action to readopt on September 19. Brookfield's and Braintree's action will be announced at a later date.

**SWIP Information/Public Input**

No other members of the public attended the Public Hearing to provide input on the SWIP.

**Close Public Hearing/Adjournment**

Mr. Webster closed the public hearing at 6:39 p.m.

**Upon motion (Townsend/Goss) duly adopted, the Tri-town Alliance adjourned at 6:40 p.m. Vote 6-0-0.**

The second public hearing will be held on October 2, 2008 at 6:00 p.m. in Old Dorm Lounge at Vermont Technical College Campus in Randolph Center.

Respectfully submitted,

Cindy Spaulding  
Recorder for Randolph

REFERENCE ONLY

Special Selectboard Meeting of September 2, 2008 at 3:30 p.m.  
At Technical Academic Room of Randolph Technical Career Center

Selectboard Members: Kenneth Goss, Lawrence Townsend, Joseph Voci and Stephen Webster  
Municipal Staff: Bert Moffatt (Interim Town Manager)  
Public Attendees: Candidate A & Candidate B for Town Manager interviews

Mr. Webster called the meeting to order at 3:32 p.m.

1. Interview Candidate A for Town Manager Position

**Upon motion (Townsend/Goss) duly adopted, the Board voted to go into executive session at 3:33 p.m. to interview Candidate A for the Town Manager position. Vote 4-0-0.**

**Upon motion (Goss/Townsend) duly adopted, the Board returned to open session at 4:45 p.m. Vote 3-0-0.**

*No Action taken*

2. Recess

**Upon motion (Townsend/Goss) duly adopted, the Board recessed the Special Selectboard meeting to commence the regular Board meeting at 4:54 p.m. Vote 4-0-0**

**Mr. Webster reconvened the Special Selectboard meeting at 7:40 p.m.**

3. Interview Candidate B for Town Manager Position

**Upon motion (Townsend/Goss) duly adopted, the Board voted to go into executive session at 7:45 p.m. to interview Candidate B for the Town Manager position . Vote 4-0-0.**

**Upon motion (Townsend/Goss) duly adopted, the Board returned to open session at 9:25 p.m. Vote 4-0-0.**

*No Action taken*

4. Adjournment

**Upon motion (Townsend/Voci) duly adopted, the Board adjourned at 9:26 p.m. until next scheduled Special Selectboard meeting of September 4, 2008 at the Stage Coach Conference Room on L Street. Vote 4-0-0.**

Respectfully submitted,

Lawrence Townsend  
Clerk

Selectboard Meeting of September 2, 2008  
At Technical Academic Room of Randolph Technical Career Center

Selectboard Members: Kenneth Goss, Lawrence Townsend, Joseph Voci and Stephen Webster  
Municipal Staff: Bert Moffatt (Interim Town Manager) and Cindy Spaulding (Recorder)  
Public attendees: Patrick French, Damon Lease, Jeanne Goss, Carol Flint and Jeff Tolbert.

Mr. Webster called the meeting to order at 5:03 p.m.

1. Approval of Minutes

a. August 19, 2008 (Special)

**Upon motion (Goss/Townsend) duly adopted, the Board approved the minutes of August 19, 2008 Special Meeting as written. Vote 4-0-0.**

b. August 19, 2008 (Regular)

**Upon motion (Voci/Townsend) duly adopted, the Board approved the minutes of August 19, 2008 regular meeting as written. Vote 4-0-0.**

c. August 28, 2008 (Tri-Town)

**Upon motion (Voci/Townsend) duly adopted, the Board approved the minutes of August 28, 2008 Tri-Town Alliance Public Hearing as written. Vote 4-0-0.**

Introductions were made.

2. Public Comment

There was no public comment.

3. White River Valley Ambulance Representative

Mr. Webster explained that the WRVA representative Ken Roger would be present at the September 16 meeting. He further explained that Mr. Roger has been very active with reviewing the finances of WRVA with the Board of Directors and staff.

4. Set Property Tax Rate

Mr. French announced that documentation for setting the property tax rate would be available for the September 16 meeting.

5. Review of Special Appropriation Policy

Mr. Webster presented a second draft of the Special Appropriations Policy for the Board to review. The document defines social service programs acceptable for funding. Discussion ensued among the Board outlining: procedures, criteria requirements for

Selectboard Meeting of September 2, 2008  
At Technical Academic Room of Randolph Technical Career Center

social service/non-profit agencies (provide a report on how funds are spent, financial report and attend the informational meeting prior to Town Meeting) and for the town to have more control of funding.

**Upon motion (Voci/Goss) duly adopted, the Board approved the Special Appropriations Policy as presented. Vote 3-1-0 (Townsend opposed)**

6. Reimbursement Fee Schedule for Fire Equipment/Manpower

**Upon motion (Goss/Townsend) duly adopted, the Board approved the Reimbursement Fee Schedule for Fire Equipment/Man power as presented. Vote 4-0-0.**

7. Appoint Delegate for VLCT Business Meeting at Town Fair

**Upon motion (Townsend/Goss) duly adopted, the Board appointed John Clough, Finance Director, as Randolph's delegate at the Vermont League of Cities and Towns Annual Business Meeting to be held on Thursday, October 2, 2008 at Killington Grand Hotel. Vote 4-0-0.**

Mr. Webster recessed the meeting at 5:53 p.m. for the purpose of a short break.  
Mr. Webster reconvened the meeting at Recessed at 6:03 p.m.

8. Update on ECFiber.net

Mr. Webster gave an overview of the ECFiber.net meeting of August 12 and documents presented to the Board for review. The Board asked the following questions for reassurance:

Q: Will the towns be held financially responsible in any way?

A: If the lease was terminated, there is no financial responsibility. The only downfall is that the credit rating for the town could be affected.

Comment: The documents are being adopted by all towns, but if no one subscribes in Randolph, the town is not required to make up the money.

Q: What is the period for seeing revenue?

A: The projection is approximately five years. (Gave example of Burlington at 4.5 years)

Q: Is there a requirement for preregistration?

A: There is no requirement for preregistration, but currently 15% of the population of Randolph is pre-registered.

**Mr. Townsend moved (seconded by Mr Goss) that the Selectboard on behalf of the Town of Randolph, approve the form and content of the Interlocal Contract**

Selectboard Meeting of September 2, 2008  
At Technical Academic Room of Randolph Technical Career Center

**Definitive Version as of September 8, 2008 presented to this meeting, and that the Chair be authorized to execute and deliver the same. Vote 4-0-0.**

9. Selectboard Vacancy

The Selectboard will schedule interviews with the candidates for the Selectboard vacancy at a later date.

10. Warrants

**Upon motion (Townsend/Goss) duly adopted, the Board approved the warrants as printed. Vote 4-0-0.**

11. Other Business

There was no other business to announce.

12. Adjournment

**Upon motion (Townsend/Goss) duly adopted, the Board adjourned the regular meeting at 6:23 p.m. to reconvene the recessed Special Selectboard meeting. Vote 4-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

Special Selectboard Meeting of September 4, 2008 at 3:30 p.m.  
At Technical Academic Room of Randolph Technical Career Center

Selectboard Members: Kenneth Goss, Lawrence Townsend, Joseph Voci and Stephen Webster

Municipal Staff: Bert Moffatt (Interim Town Manager)

Public Attendees: Candidate C & Candidate D for Town Manager interviews

Mr. Webster called the meeting to order at 3:34 p.m.

1. Interview Candidate C for Town Manager Position

**Upon motion (Townsend/Goss) duly adopted, the Board voted to go into executive session at 3:34 p.m. to interview candidates for the Town Manager position. Vote 4-0-0.**

During executive session, Candidate C's interview ended at 5:00 p.m. and Candidate D's interview commenced at 5:30 p.m.

**Upon motion (Goss/Townsend) duly adopted, the Board returned to open session at 6:55 p.m. Vote 4-0-0.**

*No Action taken*

2. Adjournment

**Upon motion (Townsend/Voci) duly adopted, the Board adjourned at 6:59 p.m. until next scheduled meeting of September 16, 2008 at the Technical Academic Room of Randolph Technical Career Center. Vote 4-0-0.**

Respectfully submitted,

Lawrence Townsend  
Clerk

Selectboard Meeting of September 16, 2008  
At Technical Academics Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Joseph Voci, and Stephen Webster  
Municipal Staff: Bert Moffatt (Interim Town Manager), Cindy Spaulding (Recorder), Patrick French (Assessor), and Paul Easton (Media)  
Public Attendees: Jeanne Goss, Ken Roger, John Rotter, Carol Flint, Peter Nowlan, and M.D. Drysdale (*Herald of Randolph*)

Mr. Webster called the meeting to order at 5:30 p.m.

1. Approval of Minutes

a. September 2, 2008 (Special)

**Upon motion (Voci/Goss) duly adopted, the Board approved the minutes of September 2, 2008 Special meeting as written. Vote 4-0-0.**

b. September 2, 2008 (Regular)

**Upon motion (Goss/Townsend) duly adopted, the Board approved the minutes of September 2, 2008 Regular meeting as written. Vote 4-0-0.**

c. September 4, 2008 (Special)

**Upon motion (Townsend/Goss) duly adopted, the Board approved the minutes of September 4, 2008 Special meeting as written.**

2. White River Valley Ambulance Representative

Mr. Roger presented the Board an overview of his experience as White River Valley Ambulance Representative for Randolph. He has met with the new Executive Director and reviewed the budget process,. Discussion ensued among the Board and Mr. Roger on the needs of replacement schedule and funding of ambulances. He was welcomed aboard and thanked for comments.

3. Town Manager Selection Process

Mr. Webster explained that the Board had interviewed four candidates for the Town Manager's position.

**Upon motion (Townsend/Goss) duly adopted, the Board moved to go into executive session at 5:45 p.m. for the purpose of discussing the Town Manager selection process. Vote 4-0-0.**

**Upon motion (Goss/Voci) duly adopted, the Board voted to return to open session at 6:10 p.m. Vote 4-0-0.**

**Upon motion (Townsend/Voci) duly adopted, the Board moved to offer Gary Champy the Town Manager's position under terms of contract to be approved by**

**both parties by September 29, 2008. Mr. Champy's effective date of employment will be October 13, 2008. Vote 4-0-0.**

3. Additions to Grand List & Set Property Tax Rate

Mr. French presented a memo from the Listers recommending to the Board corrections to the 2008 Grand List.

**Upon motion (Townsend/Voci) duly adopted, the Board approved corrections to the Grand List as presented. Vote 4-0-0**

Mr. French presented the Randolph Tax Rate summary for FY2009. He further explained how the tax rate is set for homestead and non-residential. Mr. Moffatt presented an alternate proposal to cut the municipal tax by two cents due to a surplus of \$83,036 (General Fund and Highway Fund). Mr. Webster proposed to keep the rates the same as last year.

Mrs. Flint gave an historic overview of the Budget Committee's process and goals.

**Upon motion (Townsend/Goss) duly adopted, the Board set the municipal tax rate at .611 and Police District tax rate .2731 and local agreement tax rate of .001. Vote 4-0-0.**

4. Tri-Town Alliance Inter-Municipal Agreement Readoption

Mr. Webster explained the Intermunicipal Agreement expires on September 24, 2008 and suggested to readopt it for six months.

**Upon motion (Voci/Townsend) duly adopted, the Board moved to extend the Intermunicipal Agreement between the Towns of Braintree, Brookfield and Randolph for six months through March 23, 2009 to expire March 24, 2009, all other conditions to stand. Vote 4-0-0.**

5. Committee Reports

No Committee Reports.

6. Warrants

Mr. Webster requested again a copy of the actual warrants with payroll to be included in all Selectboard packets. Mr. Moffatt will address this issue.

**Upon motion (Townsend/Goss) duly adopted, the Board approved the warrants which includes expenditures and payroll as presented. Vote 4-0-0.**

Selectboard Meeting of September 16, 2008  
At Technical Academics Room of Randolph Technical Career Center

7. Caterer License

**Upon motion (Goss/Townsend) duly adopted, the Board approved Sambel's Restaurant & Catering's request to cater malt and vinous beverages and spirituous liquors at the Snowmobile Raffle held on October 17, 2008 between the hours of 6:00 p.m. and Midnight in the East Randolph Community Hall. Vote 4-0-0.**

8. Other Business

- Correspondence received  
Letter from Peter Nowlan representing the Baumanns concerning property on Hollyhock Hill Road/James Dwinell's request for a right of way;  
Letter from Mrs. Sjobeck concerning the vandalism on the mural located at the intersections of Elm, Forest, and Central Streets;  
Letter from Mr. Kevan addressing the town's fiscal spending
- Documents presented by Bert Moffatt, no motion made  
Alternate Authorized Representative for Revolving Loan on Route 66 Water Line. The consensus of Board is the Town Manager is to be the signatory on all documents; and  
Requisition for payment on Town Highway Grant: TR4008-030 Paving of the East Bethel Road. The amount requisitioned is \$49,661.16.

9. Public Hearing: Economic Development Tax Stabilization Agreement  
RE: Trident, LLC. d.b.a. ClearSource, Inc.

Mr. Webster opened the Public Hearing at 7:00 p.m., the purpose of the public hearing is to take testimony for possible violation of a Tax Stabilization Agreement between the Town and Vermont Pure Springs, Inc, now Trident, LLC.

Mr. Nowlan called Mr. French, Tax Assessor to give testimony. Mr. Webster swore Mr. French in. Mr. Nowlan asked Mr. French to identify Exhibits 1-15. After confirmation of Exhibits 1-16, they were offered into evidence and accepted.

Mr. Webster asked if there were any representatives from Trident, LLC in the audience to give testimony. No one came forward.

In closing, Mr. Nowlan presented the Board with a Request for Findings of Facts against Trident, LLC. dba: ClearSource (also known as MicroPack and Vermont Pure Springs).

**Upon motion (Voci/Townsend) duly adopted, the Board adopted the Findings of Facts in the form and substance presented by Mr. Nowlan against Trident, LLC (dba: ClearSource, Inc) with interest on the unpaid taxes to continue to accrue at the rate of \$582.01 per month until payment is received. Vote 4-0-0**

Selectboard Meeting of September 16, 2008  
At Technical Academics Room of Randolph Technical Career Center

Mr. Nowlan will prepare a formal decision. Mr. Webster closed the public hearing at 7:34 p.m.

11. Other Business continued.

- West Street Project

Mr. Rotter gave an overview of the status on the West Street Reconstruction Project.

**Upon motion (Townsend/Goss) duly adopted, the Board approved awarding the West Street Reconstruction contract to J. A. MacDonald in the amount of \$1,077,345.50, subject to this amount receiving FEMA approval the Interim Town Manager is authorized to make minor adjustments after notification to the Board. Vote 4-0-0**

- Chandler Music Hall

Mr. Voci requested that the Selectboard review the Chandler lease agreement and proposed a compromise of cost sharing. This will be on the October 7 meeting agenda.

- Theme

Mr. Goss asked if the theme of the Town Report could be the Covered Bridges in East Randolph. Mr. Townsend mentioned that he reviewed the covers of previous years' town reports and East Randolph has not been represented. It is the consensus of the Board that the Covered Bridges in East Valley be on the cover of the Town Report.

10. Adjournment

**Upon motion (Townsend/Goss) duly adopted, the Board moved to adjourn at 7:55 a.m. until the next scheduled meeting of October 2, 2008 at 6:00 p.m. at Old Dorm Lounge, the boards acting as representatives of the Tri-town Alliance. Vote 4-0-0.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

*Note: These minutes are for reference only. To obtain an official copy, contact the Town Clerk's office at 728-5682 between 8:00 a.m. and 4:30 p.m., Monday through Friday, except weekends and holidays.*

Public Hearing of Tri-town Alliance  
October 2, 2008 Old Dorm Lounge Vermont Technical College

Randolph Selectboard: Ken Goss, Joseph Voci, and Stephen Webster. Absent: Lawrence Townsend  
Braintree: Sharon Liebert and George Gray. Absent: Jocelyn Stohl  
Brookfield: Michael McPhetres and Justin Poulin. Absent: John Sprague  
Municipal Staff: Cindy Spaulding (Recorder)  
Public Attendees: Tom Anderson of Brookfield

Mr. Webster called the meeting to order at 6:00 p.m.

Mr. Webster explained that the purpose of the Public Hearing was to take public comment on the Solid Waste Implementation Plan (SWIP) prior to adoption by the Tri-Town Alliance and submission to the Vermont State Agency of Natural Resources.

Mr. Anderson, as a concerned private citizen, expressed his concern that the SWIP did not cover a future vision for disposal of solid waste in the towns. The proposed draft needs to meet the needs of residents, take action on education goals and incentive strategies to increase diversion composting. He also pointed out many inconsistencies with the document. Outlining: Introduction, District vs. Alliance, Solid Waste Advisory Committee, Biosolids, Composting, Disposal and Recycling Education, Siting Criteria and Casella operation of the Transfer Station.

Discussion ensued among the Alliance and Mr. Anderson concerning outlined subjects. Mr. Anderson will provide the Alliance with examples of other SWIPs to be used as a guide for amending the Alliance's SWIP at a future time. A copy of Mr. Anderson's concerns will be included with these minutes.

Mr. Poulin voiced his concern of agricultural silage bags not accepted as recyclable material in the Tri-town area at this time. Mr. Anderson referenced that the Northeast Kingdom Solid Waste District has developed a recycling program for such material. He provided contact information to this.

Mr. Webster closed the public hearing at 7:50 p.m.

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

*Note: These minutes are for reference only. To obtain an official copy, contact the Town Clerk's office at 728-5682 between 8:00 a.m. and 4:30 p.m., Monday through Friday, except weekends and holidays.*

Selectboard Meeting of October 7, 2008  
Technical Academics Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Joseph Voci, and Stephen Webster

Municipal Staff: Cindy Spaulding (Recorder), and Paul Easton (Media)

Public Attendees: Joe Hicks (Central Vermont Community Action), Linda Morse (Chandler Center for the Arts), Julie Iffland (RACDC), Jeff Tolbert (EC Fiber), Jeannie Goss, Randy Garner (Chandler Center for the Arts), M.D. Drysdale (*Herald of Randolph*), Steve MacKenzie (DuBois & King), Charles Goodling (DuBois and King), Del Thompson and John Rotter

Mr. Webster called the meeting to order at 6:02 p.m.

1. Approval of Minutes

a. September 16, 2008

**Upon motion (Voci/Townsend) duly adopted, the Board approved the minutes of September 16, 2008 as written. Vote 4-0-0.**

b. October 2, 2008

**Upon motion (Goss/Voci) duly adopted, the Board approved the minutes of October 2, 2008 Tri-Town Alliance Public Hearing as written. Vote 3-0-1 (Townsend abstained)**

2. Public Comment

There were no public comments.

3. Status of EC Fiber Financing

Mr. Tolbert gave a brief overview of the ECFiber documents that the Board had received for review. He reminded the Board of three public hearings to be conducted by the ECFiber Board of Directors and the deadline to sign the documents is October 24, 2008. The Board will review the documents and take action at the October 21, 2008 meeting.

4. Review Agreement of Chandler Music Hall

Mr. Voci voiced his concerns of the Chandler lease agreement and heating expenses. Ms. Morse presented documents of improvements, repairs, and upgrades made to the Music Hall and Gallery Building from 2000 to 2008, and gave background history of the Chandler Music Center for the Arts. Discussion ensued among the Board and representatives of the Chandler concerning the maintenance of the Chandler Music Hall and cost sharing expenses.

Ms. Morse verbally proposed for the Chandler Trustees to pay for heating expenses above the 2002 level of fuel consumption when the agreement was signed. Mr. Voci suggested that the town share in rental fees of the Chandler. Mr. Goss as liaison to the

Selectboard Meeting of October 7, 2008  
Technical Academics Room of Randolph Technical Career Center

Chandler Trustees will follow up. This will be on the October 21, 2008 meeting for further discussion.

5. Resolution & Subgrant Agreement: RE Salisbury Square

Ms. Iffland gave background of the VCDP Grant for planning of Salisbury Square project.

**Upon motion (Voci/Townsend) duly adopted, the Board accepted the VCDP Grant Agreement #0711-PG-II-2007 Randolph Town-00025 resolution (attached) for the Salisbury Square Project and appointed Gary Champy or Stephen Webster as signatory and Grant Administrator. Vote 4-0-0.**

Forms, Policies and Resolutions

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**GRANT AGREEMENT RESOLUTION - SINGLE GRANTEE** Form PM-1

WHEREAS, the (check one)  Town  City  Village of Randolph  
has applied for funding under the Vermont Community Development Program, as provided for in 10 VSA Ch. 29, and has received an award of funds under said provisions; and

WHEREAS, the Agency of Commerce and Community Development has tendered a Grant Agreement # 0711-PG-II-2007 Randolph Town-00025 to this municipality for said funding:

Now, THEREFORE, BE IT RESOLVED as follows:

- 1) that the legislative body of this municipality accepts and agrees to the terms and conditions of said Grant Agreement;
- 2) that (Name) Gary Champy/Stephen Webster Title Town Manger/Selectboard Chair is hereby designated as the person with overall Administrative responsibility for the VCDP activities related to this Grant Agreement; and
- 3) that (Name) Gary Champy/Stephen Webster Title Town Manger/Selectboard Chair who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, hereby designated as the Authorizing Official (AO) to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

Passed this 7 day of October, 2008.

**LEGISLATIVE BODY**

(Typed Name)	(Signature)
<u>Kenneth Goss</u>	/s/ Kenneth Goss
<u>Lawrence Townsend</u>	/s/ Lawrence Townsend
<u>Joseph Voci</u>	/x/ Joseph Voci
<u>Stephen Webster</u>	/s/ Stephen Webster

**For Agency Use:**  
Processed By: \_\_\_\_\_ Date: \_\_\_\_\_

Chapter 3-15

Selectboard Meeting of October 7, 2008  
Technical Academics Room of Randolph Technical Career Center

6. Request to Sponsor Application to VCDP on behalf of Central Vermont Community Action.

Mr. Hicks, representative of CVCAC, gave an overview of CVCAC's Tangible Assets program, which was funded four years ago by a VCDP Grant. He invited the Board to participate as Orange County's representative in the joint consortium for an upcoming grant round. Washington County representative is Barre Town and will take the lead on the grant application. The representative of Lamoille County will be Wolcott.

**Upon motion (Townsend/Goss) duly adopted, the Board agreed to be a representative with Barre Town and Wolcott to support Central Vermont Community Action's grant application to Vermont Community Development Program and to hold a public hearing for the purpose of funding Individual Development Accounts (known as tangible assets). Vote 4-0-0. (Public Hearing date, time and location to be announced)**

7. Consultant for WWTF Planning Study

Mr. Voci read a memo from Mardee Sanchez recommending awarding the Wastewater Treatment Plant Planning Study to Forcier, Aldrich, and Associates at a fixed cost of \$13,800.

Mr. MacKenzie of DuBois & King expressed disappointment that the recommendation went to Forcier, Aldrich and Associates and not DuBois & King. He further mentioned that he felt that the D&K's proposal was strong, responsive, and comprehensive to the criteria outlined in the request for proposal. He also indicated that D&K's proposal cost was \$7,500. He respectfully requested that the board review the recommendation of the committee.

It was the consensus of the board to review the proposals submitted by D&K and FAA.

**Upon motion (Townsend/Voci) duly adopted, the Board moved to table action on the Consultant for the Wastewater Treatment Facility until the October 21, 2008 meeting. Vote 4-0-0.**

8. Water/Sewer Allocations (Commissioners)

- a. Backhaus

**Upon motion (Townsend/Voci) duly adopted, the Board approved Ronald and Lucille Backhaus' request for 405 water gpd and 210 gpd sewer allocations for a single family dwelling at 108 Mariah Lane. Vote 4-0-0.**

b. Habitat for Humanities

**Upon motion (Townsend/Goss) duly adopted, the Board approved Habitat for Humanities request of allocations for 405 water gpd and 210 gpd sewer at 4 Friend Street. Vote 4-0-0.**

9. Sale of Burial Plots

**Upon motion (Townsend/Goss) duly adopted, the Board approved the sale of cemetery lots to Arthur Owen and Merle Camp and authorized Stephen Webster as Selectboard Chair to sign documents. Vote 4-0-0.**

*Discussion: Mr. Goss mentioned that there are several residents concerned with the sale of burial plot to non-residents of the town. Mr. Townsend informed the Board that this has been brought up at past meetings. Mr. Webster will check with the Town Clerk, if there are any restrictions to sell to non-residents.*

10. Caterer License: re: McGillicoy's Irish Pub

**Upon motion (Goss/Townsend) duly adopted, the Board approved McGillicoy's Irish Pub request for a caterer license to sell malt and vinous beverages and spirituous liquors on October 18th between 3:00 p.m. to 11:00 p.m. at 59 Lake Champagne in Randolph Center for a Wedding Reception. Vote 4-0-0.**

11. Warrants

**Upon motion (Goss/Townsend) duly adopted, the Board approved the warrants as printed. Vote 4-0-0.**

12. Other Business

Mr. Rotter gave an update of West Street Reconstruction Project, they are moving forward, and Randolph's portion should be done this week. The target date for West Street to be open is December 12.

13. Selectboard Vacancy (possible executive session)

Mr. Webster gave an overview of the three candidates interested in the Selectboard vacancy. He had asked Mr. Thompson to attend the Board meeting much like the other two candidates had previously. Mr. Thompson gave a brief overview of his experience as a Board member and service he could provide to the town.

**Upon motion (Voci/Goss) duly adopted, the Board voted to go into executive session at 7:50 p.m. for discussing a personnel matter. Vote 4-0-0.**

Selectboard Meeting of October 7, 2008  
Technical Academics Room of Randolph Technical Career Center

**Upon motion (Goss/Townsend) duly adopted, the Board voted to open session at 8:01 p.m. Vote 4-0-0.**

Action:

Mr. Webster explained that the discussion in executive session was to appoint a successor to a vacancy left after the unexpected death of James Hutchinson.

**Upon motion (Goss/Voci) duly adopted, the Board appointed Adelbert Thompson to fill the vacancy of the Selectboard after the sudden death of James Hutchinson. Vote 4-0-0.**

14. Adjournment

**Upon motion (Goss/Townsend) duly adopted, the Board moved to adjourn at 8:05 p.m. until the next scheduled meeting of October 21, 2008 at 6:00 p.m. in the Technical Academic room of Randolph Technical Career Center. Vote 4-0-0.**

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

Disclaimer: These minutes are for reference only. To obtain an official copy, notify the Town Clerk's office at 728-5682 or e-mail: Clerk@municipaloffice.randolph.vt.us

Randolph Selectboard meeting of October 21, 2008  
Technical Academic Room of RTCC

Selectboard: Kenneth Goss, Lawrence Townsend, Stephen Webster, Joseph Voci, and Adelbert Thompson

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder), John Coffey (Chief Operator for Water & Wastewater), and Mardee Sanchez (Zoning Administrator)

Attendees: Robert Dimmick (NewTech), Paul Taylor (NewTech), Linda Morse (Chandler), Randy Garner (Chandler), Michael Penrod (Budget Committee), Carol Flint (Budget Committee), Judith Soule (Budget Committee), Brad Aldrich (Forcier, Aldrich and Associates), Joe Duncan (Forcier, Aldrich and Associates), Chuck Goodling (DuBois & King), Steve MacKenzie (DuBois & King), Kevin Geiger (Two Rivers Ottauquechee Regional Planning Commission), Alan Heath (Planning Commission) and John Rotter (Project Manager for West Street).

Media: M.D. Drysdale (*Herald of Randolph*) and Paul Easton

Mr. Webster called the meeting to order at 7:00 p.m. and introductions were made.

1. Approval of Minutes

**Upon motion (Voci/Townsend) duly adopted the Board approve the minutes of October 2, 2008 as written. Vote 4-0-1 (Thompson abstained)**

2. Public Comment

There was no public comment presented.

3. Composting Presentation

Mr. Dimmick of NewTech presented to the board the concept of opening a composting facility at the closed landfill. The type of composting includes an area for sludge composting and organic composting. Discussion ensued among the Board members and NewTech concerning location, odors from composting piles, scrubbing systems, permit process/responsibilities, lease agreement, other sites for private ownership, partnership option with Casella Solid Waste Management, financial incentives to the host town, sludge removal program, location areas of composting pile, and source protection. The current proposed site also has a benefit for future railroad projects.

**Upon motion (Voci/Townsend) duly adopted, the Board requested that NewTech develop a more comprehensive proposal and submit it to the Town Manager and work with him to develop it. Vote 5-0-0.**

Comment: Would like to see an offer of lease agreement and composting.

4. EC Fiber Financing Phase

Mr. Webster gave an overview of ECFiber and read the resolution setforth:

**Upon motion (Goss/Townsend) duly adopted, the Board authorize the signing of ECFiber Resolution as presented. Vote 5-0-0.**

**RESOLUTION AUTHORIZING AGREEMENTS AND THE EXECUTION AND DELIVERY THEREOF FOR THE MAKING OF CERTAIN CAPITAL IMPROVEMENTS THROUGH THE ISSUANCE OF NOT TO EXCEED \$106,000,000 EAST CENTRAL VERMONT COMMUNITY FIBER CERTIFICATES OF PARTICIPATION SERIES 2008**

WHEREAS, the Town of Randolph (the "Town"), with other Participants, has entered into an Interlocal Contract, dated September 8, 2008 (the "Interlocal contract"), with respect to a Proposed Undertaking regarding the construction and operation of a System involving communications plants for the delivery of communications services (each of which capitalized terms being defined in the Interlocal Contract); and

WHEREAS, under the provisions of 24 V.S.A. §§ 1789, 1911, 1914 and 4901-4902, the Town and the other Participants have associated and organized themselves as an unincorporated association under the name East Central Vermont Community Fiber ("ECF"); and

WHEREAS, ECF, on behalf of and for the benefit of the Town and the other Participants, will enter into a Design-Build and Operating Agreement with ValleyNet, Inc., dated as of December 1, 2008, (the "DBO Agreement"); and

WHEREAS, ECF directly, and in cooperation with ValleyNet, Inc. under the DBO Agreement, has entered, and from time to time will enter, into various contracts and arrangements for the design, permitting, licensing, financing, construction, equipping, management and operation of the System; and

WHEREAS, the Participants have determined that it is prudent and appropriate to provide funds to construct the System, fund capitalized interest during the construction period, and for initial working capital of the System through a public offering involving the issuance and sale of Certificates of Participation in the Master Lease Agreement, referenced below (the "Certificates of Participation"); and

WHEREAS, the Town, acting by and through its Selectboard, hereby finds and determines that it is in the best interest of the Town to proceed with the Certificates of Participation financing and to take such actions as may be necessary in connection therewith; and

WHEREAS, the Town has been and will be required to enter into, or to authorize and direct ECF to enter into for the direct benefit of the Town, certain contracts, agreements and undertakings, and to make and approve certain representations, certifications and commitments regarding the System and the financing thereof, each of which is embodied in the DBO Agreement, and collectively, with the DBO Agreement, the "Financing Documents" namely:

1. The Master Lease Agreement between ECF, on behalf of the Town and the other Participants, and Chittenden Trust Company, together with all Schedules and Exhibits thereto, and the Assignment thereof (the "Master Lease");

2. The Preliminary Official Statement and the Official Statement with respect to the issuance, offering and sale of the Certificates of Participation (together, the "Official Statement");

3. The Certificate Purchase Agreement between ECF, on behalf of the Town and the other Participants, and Oppenheimer & Co., Inc. (the "Purchase Agreement");

4. The Trust and Security Agreement, between ECF, on behalf of the Town and the other Participants, and Chittenden Trust Company, as Trustee (the "Trustee") (the "Trust Agreement");

5. The Continuing Disclosure Agreement between ECF, on behalf of the Town and the other Participants, and the Trustee (the "Continuing Disclosure Agreement.");

6. The Financing Statement naming ECF as Debtor and the Trustee as Secured Party;

7. The Tax Certificate executed by the Town;

8. IRS Form 8038-G Informational Return of the Town relating to the sale of the Certificates of Participation;

9. The Purchase Agreement Representations Certificate and the Certificate Regarding the Official Statement with respect to the offering of the Certificates of Participation for sale under the Official Statement;

10. The Declaration of Official Intent adopted and executed by ECF, on behalf of the Town and the other Participants;

11. The Blanket Letter of Representations addressed to The Depository Trust Company, executed by ECF, on behalf of the Town and the other Participants.

NOW THEREFORE, BE IT RESOLVED by the Board of Selectmen of the Town as follows:

Section 1. The Town hereby approves the DBO Agreement, the Master Lease, the Trust Agreement, the Official Statement, the Purchase Agreement and the Continuing Disclosure Agreement (collectively, the "ECF Financing Documents"), and hereby authorizes and directs ECF to execute and deliver the ECF Financing Documents (with such changes as

the Chair of the Selectboard, with the advice of counsel, may deem necessary or appropriate), in the name of and on behalf of the Town, and upon the due execution of the ECF Financing Documents by ECF and the other parties thereto, the ECF Financing Documents shall constitute the valid, binding, and enforceable obligations of the Town.

Section 2. The Town hereby approves the forms of the Financing Documents (in addition to those Financing Documents listed in Section 2) (the "Town Financing Documents") and authorizes and directs the Chair of the Selectboard to execute and deliver on behalf of the Town the Town Financing Documents and such other documents as said officer, with the advice of counsel, may deem necessary or appropriate for the Town to implement and effect the various and several undertakings, commitments and representations set forth in the Financing Documents, such execution and delivery to be conclusive evidence of authorization and approval thereof by the Town.

Section 3. The Chair of the Selectboard, with the advice of counsel, is authorized and directed to grant, execute and deliver on behalf of the Town, or cause ECF to execute and deliver on behalf of the Town, as the case may be, such other instruments as may be necessary or convenient to secure the Town's obligations under the Financing Documents or to complete, revise, modify, correct and confirm the same.

Section 4. The Town shall adopt and implement such programs and operations as will assure continued compliance by the Town with the terms and conditions imposed upon it by the Financing Documents, the terms of each of which are hereby approved, adopted and incorporated herein.

Section 5. The use and distribution by Oppenheimer & Co., Inc. in connection with the sale of the Certificates of Participation of the Official Statement, together with such changes as the Chair of the Selectboard, with the advice of counsel, may deem necessary or appropriate, as well as the use and distribution of the Financing Documents for such purpose is hereby approved. Evidence of such changes approved by the Chair of the Selectboard shall be conclusive evidence of authorization and approval thereof by the Town. The Preliminary Official Statement, in the form presented to this Selectboard, is hereby deemed final for purposes of Securities Exchange Commission Rule 15c2-12.

Section 6. The Chair of the Selectboard is hereby authorized to do any and all other things and perform any and all other actions necessary to effectuate the issuance, execution and delivery of any and all additional documents and instruments as may be necessary for the implementation of the actions contemplated in this Resolution, and such execution and delivery shall be conclusive evidence of the authorization and approval thereof by the Town.

Section 7. The foregoing actions, authorizations and approvals are provisional and are conditioned upon the issuance and receipt of all permits, licenses and approvals as may be necessary or required by law prior to the issuance and delivery of the Certificates of Participation.

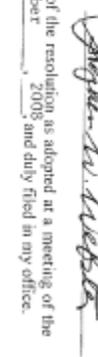
Section 8. The investment of proceeds derived from the sale of the Certificates of Participation, as well as other System revenue, shall be invested as provided in the Trust Agreement.

Section 9. ECF, on behalf of the Town and the other Participants, is authorized to issue the Certificates of Participants in an aggregate principal amount not to exceed \$106,000,000 in the form and upon the terms set forth in the Trust Agreement and the Purchase Agreement, which terms for the purpose are incorporated in this Resolution and made a part hereof; provided, however, that the final interest rates, prepayment premiums, maturity dates, principal amounts and other terms of the Certificates shall be as set forth in the final form of the Trust Agreement and Purchase Agreement, to be approved, executed and delivered by ECF pursuant to Section 1; provided, further that the effective interest rate on the Certificates of Participation shall not exceed nine and one half percent (9.5%) per annum. The aggregate principal amount of the Certificates of Participation authorized hereunder shall be allocated among the Town and the other Participants in the manner provided in the Interlocal Contract.

Section 10. This Resolution shall take effect immediately upon its passage.

Passed this 21 day of October, 2008

LEGISLATIVE BODY

(Typed Name)	(Signature)
Kenneth Goss	
Lawrence Townsend (Clerk)	
Adelbert Thompson	
Joseph Voc	
Stephen Webster (Chair)	

The above resolution is a true and correct copy of the resolution as adopted at a meeting of the Legislative Body held on the 21st day of October, 2008 and duly filed in my office.

IN WITNESS WHEREOF, I hereunto set my hand this 22nd day of October, 2008.

Joyce L. Mazzucco  
 Clerk  
  
 Signature

Randolph Selectboard meeting of October 21, 2008  
Technical Academic Room of RTCC

5. Target Goals for Budget Committee

Mrs. Flint gave an overview of the history of the Budget Committee's role in the budget process. The Selectboard reiterated that the development of the budget would be between Town Manager, Budget Committee and as a Liaison. The goal is try to level fund the FY2010 budget excluding required raises and benefit increase. The bottom line be level funded which will require lowering other line items to accommodate. The consensus of the board is that by State Statute, the Town Manager controls the budget and that he will be working closely with all department heads to prioritize projects to be included in the budget then present it to the Budget Committee.

6. Review Agreement of Chandler Music Hall

Mr. Morse gave an overview from the last meeting and presented to the board a proposal for heating oil cost sharing for the Chandler Music Hall. Discussion ensued among the Board and Chandler representatives questioning cost-cutting methods, usage, review of yearly programming schedule, rentals of the facility, and cost sharing incentives. Ms. Morse will bring another proposal back to the Chandler Board of Directors.

7. Municipal Planning Grant: Town Plan

Mr. Geiger of TRORC presented to the board a proposal for scope of work to rewrite the Town Plan, with the possibility of funding it through a Municipal Planning Grant.

**Upon motion (Voci/Townsend) duly adopted the Board approved a resolution for a Municipal Planning Grant to rewrite the Town Plan. Vote 5-0-0.**

MP-2008-Silver-00040

**FORM 6**  
**RESOLUTION FOR MUNICIPAL PLANNING GRANT**

WHEREAS, the Municipality of \_\_\_\_\_ Town of Randolph \_\_\_\_\_ is applying for funding as provided for in the FY 2008 \_\_\_\_\_ Budget Act and may receive an award of funds under said provisions; and

WHEREAS, the Department of Housing and Community Affairs may offer a Grant Agreement to this Municipality for said funding; and

WHEREAS, the municipality is maintaining its efforts to provide local funds for municipal and regional planning purposes or that the municipality has voted at an annual or special meeting to provide local funds for municipal and regional planning purposes,

**Now, THEREFORE, BE IT RESOLVED**

1. That the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this grant program;

2. That the Municipal Planning Commission recommends applying for said grant;

3a. That (Name) \_\_\_\_\_ Alan Heath \_\_\_\_\_ Title \_\_\_\_\_ (Signature) \_\_\_\_\_  
(Name of Planning Commission Chair) \_\_\_\_\_  
who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is a Select Board Member, the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-Line System, Inquiries, and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

3b. (Appropriate Authorizing Official for redundancy)  
That (Name) \_\_\_\_\_ Title \_\_\_\_\_  
who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or a Select Board Member, the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-Line System, Inquiries, and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

3c. That (Name) \_\_\_\_\_ Gary Chandler \_\_\_\_\_ Title \_\_\_\_\_ Town Manager \_\_\_\_\_  
is hereby designated as the grant administrator, the person with the overall administrative responsibility for the Municipal Planning Grant program activities related to the application, and any subsequent Grant Agreement provisions.

Passed this \_\_\_\_\_ 21 \_\_\_\_\_ day of \_\_\_\_\_ October \_\_\_\_\_, 2008.

10/21/2008

Randolph Selectboard meeting of October 21, 2008  
Technical Academic Room of RTCC

INSTRUCTIONS FOR RESOLUTION FORM

LEGISLATIVE BODY

(Name) \_\_\_\_\_  
Gary Champy \_\_\_\_\_  
Dell Thompson \_\_\_\_\_  
Joseph Voci \_\_\_\_\_  
Lawrence Townsend \_\_\_\_\_  
Steven Webster \_\_\_\_\_  
Ken Goss \_\_\_\_\_

(CEO) \_\_\_\_\_  
(Signature) \_\_\_\_\_

MP-2008-Sharon-00340

A. The Legislative Body of the Municipality must adopt this resolution or one that will have the same effect. This Form may be filled in or the adopted Resolution may be typed on non-official letterhead, filling in the name of the municipality, the Legislative Body (e.g., Board of Selectmen), and the name and title of the Authorizing Official (AO); and the Grant Administrator. (e.g., the Chairman of the Board of Selectmen or a Designee).

B. Following formal adoption, the Resolution must be signed by a majority of the legislative body. The Chair of the Planning Commission must also sign upon endorsement by vote of the Planning Commission.

C. This form must be uploaded or mailed to:

Municipal Planning Grant Program  
Department of Housing and Community Affairs  
One National Life Drive, Sixth Floor  
Montpelier, VT 05620-0501

D. A copy of the form should be placed in your file.

CONSORTIUM APPLICATIONS:

E. For consortium applications, each municipality must complete a separate Resolution form. All municipalities must designate the same Authorizing Official and grant administrator.

8. Safe Haven Grant

Mr. Champy announced to the Board that the Town has been awarded the Safe Haven's Grant for violence against women.

**Upon motion (Voci/Goss) duly adopted, the Board accepted the terms in the Safe Haven Grant agreement. Vote 5-0-0.**

9. Consultant for WWTF Planning Study

Mr. Webster gave a brief overview of October 7, 2008 meeting addressing a consultant for the Planning Study of the Wastewater Treatment Facility and questioning why the RFP for the study was very vague. Ms. Sanchez stated that the RFP was intentionally vague, for the proposals to be more creative. Ms. Sanchez and Mr. Coffey presented their experience with the interview process and how they felt that FAA's interview stood out from the others.

Mr. Aldrich presented the background of Forcier, Aldrich and Associates and overview of the proposal submitted. Mr. Mackenzie of DuBois & King gave an overview of proposal submitted by D&K.

**Upon motion (Voci/Townsend) duly adopted the Board voted to go into executive session at 8:02 p.m. to discuss a contractual issue on the planning study of the Wastewater Treatment Facility. Vote 5-0-0.**

Randolph Selectboard meeting of October 21, 2008  
Technical Academic Room of RTCC

*Invited to stay for discussion: Gary Champy (Town Manager), Mardee Sanchez (Zoning Administrator), and John Coffey (Water/Wastewater Chief Operator).*

**Upon motion (Goss/Townsend) duly adopted the Board voted to return to open session at 8:09 p.m. Vote 5-0-0**

Action:

**Upon motion (Voci/Townsend) duly adopted, the Board awarded the consulting contract for Planning Study of the Wastewater Treatment Facility to Forcier, Aldrich and Associates. Vote 5-0-0.**

10. SWIP

Mr. Champy gave an overview of the SWIP for adoption and recommended adopting the present SWIP with grammatical amendments then work with Mr. Tom Anderson on revisions/amendments that would then be presented at a Public Hearing.

**Upon motion (Townsend/Goss) duly adopted, the Board moved to adopt the Solid Waste Implementation Plan for Tri-Town Alliance with grammatical amendments. Vote 5-0-0.**

11. Dedicate town report

**Upon motion (Townsend/Thompson) duly adopted, the Board moved to dedicate the 2008 Town Report in honor of James Hutchinson, who was a Selectboard member for five years and State Representative for the towns of Braintree, Brookfield, Granville and Randolph for four years. Vote 5-0-0.**

12. Committee reports

Mr. Voci reported that the Recreation Committee had met and reviewed the Boys and Girls Club programming, complaint process, and pool operations. He emphasized that the recent personnel decision of BGC is not the town's responsibility, as BGC is a private contractor. They need to maintain employee and employer relations. The Committee will be watching the operations of the ice rink very closely this season.

Mr. Goss reported that at the Fire Advisory Committee meeting the Randolph Village Fire Department decided to send out a questionnaire for a new fire truck.

Mr. Champy reported that the Water and Sewer Committee recently met and are reviewing a rewrite of the Water and Sewer Ordinances and a pump station alternative at Route 66.

13. Town Manager's Report

Mr. Champy gave his written report verbally outlining: Merchants Row Project, Two hour parking on Merchants Row, Hospital Hill Project, Route 66 Project, Gravel pit supply is exhausted, Palmer Bridge (ROW in field from Braley Bridge to Palmer's property), Gifford Covered Bridge, Budget Process Schedule.

Mr. Voci asked about the Capital Budget Committee; it was determined that the Town Manager would develop the capital budget using the Capital Budget Committee as a resource..

Randolph Selectboard meeting of October 21, 2008  
Technical Academic Room of RTCC

14. Appoint Deputy Health Officer

**Upon motion (Townsend/Thompson) duly adopted, the Board appointed Gary Champy as Deputy Health Officer effective October 21, 2008. Vote 5-0-0.**

15. Warrants

**Upon motion (Voci/Townsend) duly adopted, the Board approved the warrants as printed. Vote 5-0-0.**

16. Other Business

Mr. Webster presented the Town Manager's contract proposal, to be reviewed by the board.

**Upon motion (Townsend/Goss) duly adopted, the Board moved to schedule their first meeting in November to Wednesday, November 5, 2008 at 6:00 p.m. at the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0**

The Board received a memo from John Rotter regarding the West Street project. It was reported that the change in plans for the curve and embankment of West Street has not been reviewed or approved by FEMA. It was reported that the amount for such a change would be approximately \$17,000.

It was reported that Gifford Medical Center had donated \$25,000 for the Hospital Hill Sidewalk project. A Thank you letter was sent to Gifford Medical Center upon receipt of the check.

17. Adjournment

**Upon motion (Goss/Townsend) duly adopted, the Board moved to adjourn at 9:10 p.m. until the next scheduled Public Hearing on October 29, 2008 at 5:30 p.m. in the VIP Kitchen of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

Public Hearing on Proposed Zoning Amendments to the Interchange on October 29, 2008  
At Maple Leaf Room of Gifford Medical Center 44 South Main Street

Selectboard: Kenneth Goss, Adelbert Thompson, Lawrence Townsend, Joseph Voci and Stephen Webster.

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Kevin Geiger (Two Rivers-Ottawquechee Regional Commission), Alan Heath (Chair of Planning Commission), Maria Puglisi, Therron Manning (Gifford Medical Center), Cynthia Liepmann, Hugo Liepmann (Planning Commission), Patrick French, Paul Rea, Julie Iffland, (Planning Commission), Tim Schroeder, Jesse "Sam" Sammis, Mim Herwig, William Rice, Tom MacNair, Jenny Carter (Planning Commission), Chris Recchia (Development Review Board) and Kevin Doering.

Mr. Webster called the Public Hearing to order at 7:30 p.m.

It was explained the purpose of the Public Hearing was obtain public comment for the Proposed Zoning Regulations of the Interchange Districts: INT-NE, INT-SE, INT-NW , and INT-SW (known as Exit 4).

Mr. Heath, Chair of the Planning Commission, presented an overview of Planning Commission's Public Hearing held on July 17, 2008. The outcome of that public hearing was minor changes to: Section 6.9.4.I: Surface water and wetlands protection; Section 6.9.4.G Maximum building and lot coverages; Section 6.9.4 D: Maximum building height; Section 6.9.5 K2: Screening.

Mr. Webster opened the hearing for public comment.

Mr. Sammis verbally discussed his comments that were submitted to the Selectboard by email on October 27, 2008 addressing changes in coverages for buildings, drives, parking, sidewalks, and open property. He also suggested making minor changes in wording from must to shall in the regulations, which would allow a developer more flexibility.

Discussion ensued among the Selectboard and members of the public concerning: process for adopting the proposed regulations with time limitations; various quadrants of the zoning in the area of Route 66 and Exit 4, permitted use vs. conditional use with site plan review, setback requirements, proposed zoning district changes vs. current (i.e.: RU5), ensuring that the proposed changes will not hinder the current building projects along Route 66, economic development in the area, and scenic views.

Mr. Webster closed the public hearing at 9:41 p.m.

**Upon motion (Voci/Townsend) duly adopted, the Board moved to adjourn at 9:43 p.m. until the next scheduled meeting on November 5, 2008 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

Special Selectboard Meeting/Public Hearing of October 29, 2008  
at Technical Academic Room of Randolph Technical Career Center  
Unapproved

Selectboard: Lawrence Townsend, Joseph Voci, Kenneth Goss, Adelbert Thompson, and Stephen Webster

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Mary Niebling (CVCAC representatives)

Public Hearing called to order at 5:36 p.m.

It was explained that the purpose of the Public Hearing was to take public comment on the proposed grant application as a joint consortium with the Towns of Barre and Wolcott to support Central Vermont Community Action Council to give low and moderate income families the opportunity to increase their household financial management skills and knowledge along with the opportunity to save towards the purchase of a major asset.

The Scope of work is for matching Individual Development Savings Accounts to encourage low-income families to save for the purchase of a major asset: the purchase of a home, development of a business, or pursuit of post secondary education or vocational training, coupled with financial literacy training.

Ms. Niebling introduced herself and gave a brief overview of the Individual Development Accounts (IDA) program through Central Vermont Community Action Council. She provided documentation of Central Vermont Individual Accounts, Draft of CVCAC IDA Project with funding from VCDP, and draft final report for VCDP Grant 0192/05IG (02).

The Board asked what their responsibility would be on the grant. Same type of program four-year grant, seventy five participants, \$364,955 Budget, grant would go to Barre Town, Randolph would not be responsible for the funds, Role of Randolph is just to represent Orange County and Randolph is a stakeholder in the grant, pass a resolution and go through the public hearing process. Barre Town will do all the reporting and requisition the funds.

Q: Is there a time period for accounts?

A: Yes. There is a two-year period and the individual can save up to \$500 a year with a 2:1 match. At the end of two years, the individual could save up to \$3,000 total.

Q: Could the period go beyond two years?

A: The individuals have up to four years to withdraw their savings.

Q: What happens if an individual wants to drop out of the program?

A: The individual would forfeit the match.

Q: What banks are involved in the program?

A: A Request for Proposals was sent out and Merchants Bank, Union Bank and Opportunities Credit Union responded. Opportunities Credit Union had the better interest rate at the time. Recently, new accounts have been moved to Community National Bank as they currently have the best interest rates. Other area banks offer special products for people to borrow money in order to build credit scores or literacy training.

Q: How do people find out about the program in heavily populated areas?

A: We do extensive recruiting through out the counties. We have had about 300 IDA holders go through the program.

Special Selectboard Meeting/Public Hearing of October 29, 2008  
at Technical Academic Room of Randolph Technical Career Center  
Unapproved

Mr. Webster closed the Public Hearing at 5:55 p.m. in addition, called the special meeting to order at 5:56 p.m.

1. Resolution for CVCAC

**Upon motion (Voci/Goss) duly adopted, the Board approved a resolution to support CVCAC's grant application to Vermont Community Development Program as part of a joint consortium with the towns of Barre and Wolcott. Vote 5-0-0.**

*Note: Town of Barre represents Washington County and is the lead agency for the grant application. Town of Wolcott represents Lamoille County and Town of Randolph represents Orange County.*

RESOLUTION FOR VCDP GRANT APPLICATION AUTHORITY  
**Participating Applicant of a Consortium**

WHEREAS, the **Town of Randolph, Vermont** (hereinafter "Joint Applicant") does join with the **Town of Barre (Lead applicant), and Town of Wolcott** to apply for a Grant under the Vermont Community Development Program; and

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Vermont.

Now, THEREFORE, BE IT RESOLVED as follows:

1. that Joint Applicant possesses the legal authority as defined in the State Act [10 VSA §683(8)] to apply for the grant and to administer the program; and
2. that Joint Applicant joins with the above named municipalities to apply for a grant under the terms and conditions of said program and agrees hereby to enter into Certifications and Assurances there of; and
3. the Joint Applicant has a duly adopted and current Municipal Plan (Date Adopted: December 21, 2008) and that the project is consistent with said plan; and

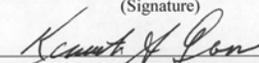
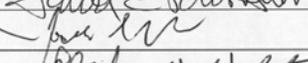
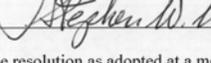
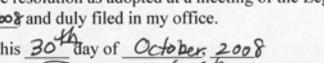
OR

the Joint Applicant has a duly adopted Community Development Plan \_\_\_\_\_ (Date Adopted) and that the project is consistent with said plan; and

4. the Applicant has received documentation from the Regional Planning Commission that the project is consistent with the "Regional Plan; and
5. that Joint Applicant, in so applying, consents to the **Town of Barre** acting in the capacity of Lead Applicant; and
6. that (Name) Carl Rogers Title Town Manager (Town of Barre) who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-line System, Intelligrants;
7. that it is understood that, if the application is funded, the receipt of VCDP funds, as federal funds passed through the State of Vermont, may require that an audit of the Lead Applicant be conducted under the provisions of the Single Audit Act, as amended, and that VCDP funds may be used to fund only a limited portion of the audit cost.

Passed this 29<sup>th</sup> day of October, 2008.

**LEGISLATIVE BODY**

(Typed Name)	(Signature)
Kenneth Goss	
Adelbert Thompson	
Lawrence Townsend	
Joseph Voci	
Stephen Webster	

The above resolution is a true and correct copy of the resolution as adopted at a meeting of the Legislative Body held on the 29<sup>th</sup> day of October, 2008 and duly filed in my office.

IN WITNESS WHEREOF, I hereunto set my hand this 30<sup>th</sup> day of October, 2008

Joyce L. Mazzucco Clerk  
Joyce L. Mazzucco Signature

Special Selectboard Meeting/Public Hearing of October 29, 2008  
at Technical Academic Room of Randolph Technical Career Center  
Unapproved

2. Adjournment

**Upon motion (Townsend/Goss) duly adopted, the Board moved to adjourn at 5:59 p.m. until the next scheduled Public Hearing on Interchange District at 7:30 p.m. on October 29, 2008 in Maple Leaf Room of Gifford Medical Center. Vote 5-0-0.**

Respectfully submitted,

DRAFT

Cindy Spaulding  
Recorder

REFERENCE ONLY

Selectboard meeting of November 5 2008  
Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Stephen Webster, Joseph Voci, and Adelbert Thompson

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder), J

Attendees: Linda Morse (Chandler Center for the Arts), Pamela Neff and Jeanne Goss.

Media: Micah Ross (Media),

Mr. Webster called the meeting to order at 6:00 p.m. and introductions were made.

1. Minutes

**Upon motion (Goss/Townsend) duly adopted, the Board approved the minutes of October 21, 2008 as written. Vote 5-0-0**

**Upon motion (Townsend/Voci) duly adopted, the Board approved the minutes of October 29, 2008 CVCAC Public Hearing as written. Vote 5-0-0**

**Upon motion (Voci/Townsend) duly adopted, the Board approved the minutes of October 29, 2008 Zoning Exit 4 Public Hearing as written. Vote 5-0-0**

2. Public Comment

Pam Neff had addressed the board by email her concerns of the solid waste in East Randolph. Tonight she gave examples of excessive junk cars on properties and an abandon trailer. The Board asked her to speak with Mr. Champy of her concerns.

3. Chandler Music Hall

Ms. Morse presented the Selectboard with a proposal for heating oil cost sharing for Chandler Music Hall. The proposal is to share heating oil costs this current heating season (2008/2009) and 2009/2010.

Discussion ensued among the Board and Ms. Morse concerning: the proposal, long-term review of the schedule of performances in 2010, reduction of renting the hall during the heating season, alternative locations for small meetings, how many daily employees and volunteers, Chandler's expansion project. It was the consensus of the board to continue this discussion in July 2009 to include the possibility of amending the lease agreement between the Town and Chandler.

**Upon motion (Voci/Townsend) duly adopted, the Board accepted Part I (Heating Season 2008-09 and Part 2 Heating season 2009/2010; with Part 2 amendable July 2009 as agreed upon by both parties. Vote 5-0-0.**

4. Committee Reports. There were no committee reports presented.
5. Town Manager's Report

Mr. Champy gave his written manager's report verbally outlining the delay in laying concrete on Merchant's Row; Tri-Town SWIP (Solid Waste Implementation Plan) sent to the State for final approval, West Street Project (expenses and revenue), Palmer Road Bridge Project (long term temporary bridge-bridge over a bridge), Water Mapping project to start June 3, 2009, Railroad land for sale, Reduction in road funding from the State, Federal Stimulus package for Capital Projects such as Chandler, Water/Sewer and Highway paving projects, Formal notice to negotiate Union Contract and requested two Board members on the negotiation team

It was determined that Mr. Voci and Mr. Thompson will be the board's representatives for the Union negotiations. Mr. Voci queried about the interest on the municipal bond, given the decline in financial economics. Mr. Champy will research the current municipal bond rates.

6. Adoption of Policies

**Upon motion (Thompson/Townsend) duly adopted the Board adopted the following policies as written: Drug Free Work Place, Fair Housing, Equal Employment Opportunity/Affirmative Action, Code of Ethics for Administration; Use of Excessive Force, and Use of VCDP Funds for Federal Lobbying. Vote 5-0-0.**

7. Highway Aid Resolution

The Board reviewed a proposed resolution from Vermont League of Cities and Towns referring to potential funding cuts in local highway aid programs. The consensus of the board was to decline signing the resolution.

8. Gifford Covered Bridge

**Upon motion (Goss/Voci) duly adopted, the Board accepted the Finance and Maintenance agreement between the State of Vermont and Town of Randolph for Historic Bridge Project: Randolph BHO 1444(53) known as Gifford Covered Bridge). Vote 5-0-0.**

9. Green Mountain Economic Development Corporation

Mr. Townsend explained that GMEDC was taken out of the budget three years ago and were to report to the Board on the progress at a future meeting on what they have done for projects in Randolph. A research of previous board minutes regarding the previous board's discussion and decision was asked.

Selectboard meeting of November 5 2008  
Technical Academic Room of Randolph Technical Career Center

10. Warrants

**Upon motion (Townsend/Goss) duly adopted, the Board approved the warrants as presented. Vote 5-0-0.**

11. Other Business

Mr. Champy mentioned that an individual had offered to donate a 20' Christmas tree.  
Mr. Goss suggested that it could be used at the Skating Rink area.

12. Personnel Issue

**Upon motion (Townsend/Goss) duly adopted, the Board voted to go into executive session at 7:26 p.m. to discuss a personnel matter. Vote 5-0-0.**

**Upon motion (Townsend/Goss) duly adopted, the Board voted to return to open session at 7:46 p.m. Vote 5-0-0.**

As a result of executive session there was no action taken.

13. Adjournment

**Upon motion (Goss/Townsend) duly adopted, the Board moved to adjourn the meeting at 8:04 p.m. until the next scheduled meeting of November 18, 2008 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

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Selectboard Meeting of November 18, 2008  
At Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Adelbert Thompson, Lawrence Townsend, Joseph Voci and Stephen Webster.

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder)

Public Attendees: Jeanne Goss, Ty Handy, Kim Handy, Michael Rutkovsky, Steve Garci, Margaret Hammond, Patrick French, Gay Gaston, Bonnie Willett, Paul Rea, Jim Yerrington, Karen Delaney, Julie Iffland, and John Rotter.

Media: Micah Ross (Media), and M.D. Drysdale (*Herald of Randolph*)

Mr. Webster called the meeting to order at 6:00 p.m.

1. Minutes of November 5, 2008

**Upon motion (Voci/Townsend) duly adopted, the Board approved the minutes of November 5, 2008 written. Vote 5-0-0.**

2. Public Comment

Mr. Graci announced that there would be a holiday tree lighting ceremony on Thursday December 4, 2008 at the Gazebo and extended an invitation to the Selectboard.

Mr. Yerrington requested if the storm drains on Highland Avenue could be marked before winter. Mr. French also asked the same for Randolph Avenue. The requests are due to situations last winter season on the streets. Mr. Champy will look into it. Mr. Voci suggested two options for marking the storm drains.

3. West Street Update

Mr. Champy gave an overview of the West Street Project status and the first change order. The change order includes a \$10,000 charge, which FEMA has approved. Randolph's cost is \$1,000. The project is on schedule to be completed by December 12.

4. Exit 4 Zoning

Mr. Champy advised the Board of the time frame needed to act on the proposed Exit 4 Zoning. He suggested assisting the Board in the process, to have all comments in writing from Board members and concerned citizens. All comments will be sent to Mr. Champy by December 16, 2008.

Discussion ensued among the Board members concerning development along Route 66 near Exit 4 and traffic safety along Route 66.

Comments from the public attendees outlined: concerns about retail businesses on Route 66 being competition to the downtown businesses; Route 66 treacherous in the

Selectboard Meeting of November 18, 2008  
At Technical Academic Room of Randolph Technical Career Center

wintertime and increase in traffic; proposed zoning too restrictive on businesses (limited square footage, height of buildings, accessory retail) and possible job creation.

5. Town Manager's Report

Mr. Champy presented a written Manager's report and verbally outlined the Merchants Row Project. Mr. Webster presented a letter he had received today from Leigh Wright concerning Depot Square and the railroad property for sale on L Street.

6. Warrants

Mr. Voci asked whether if the payment to Mr. Moffatt was his final payment as Interim Town Manager. Mr. Champy will inquire with payroll and report to the Board at the next meeting.

**Upon motion (Voci/Goss) duly adopted, the Board approved the warrants as presented. Vote 5-0-0.**

7. Other Business

Mr. Townsend reported that the Budget Committee had met and had concerns regarding funding East Randolph Fire Department. Mr. Goss reported that the Fire Advisory Committee had met and reviewed East Randolph Fire Department's budget and refused to accept it, as there was no explanation of the increase. Discussion ensued among the Board members regarding East Randolph Fire Department and Fire District.

Mr. Champy reported that the Capital Budget Committee is reviewing options to reduce the Capital Budget by \$200,000. The amount is taken out of the landfill post-closure fund to fund capital projects. Discussion outlined the landfill post-closure fund, type of expenses for the landfill, and capital expenses.

8. Minimum Wage Increase

Mr. Champy provided a memo to the Board informing it of the increase in State minimum wage and the effects on the Fire Departments.

**Upon motion (Townsend/Goss) duly adopted, the Board approved the hourly wage increase for firefighter to Chief for the Fire Departments. Vote 5-0-0.**

9. Approval of Town Manager's Contract

**Upon motion (Voci/Goss) duly adopted, the Board approved the Town Manager's Employment Agreement with Gary Champy. Vote 5-0-0.**

*Discussion: Annual review for Mr. Champy will be conducted in October 2009.*

10. Personnel Issue

**Upon motion (Voci/Townsend) duly adopted, the Board voted to go into executive session at 7:35 p.m. to discuss a personnel matter. Vote 5-0-0**

**Upon motion (Townsend/Thompson) duly adopted, the Board voted to return to open session at 7:42 p.m.**

*Action: No action taken*

11. Other Business Continued

Mr. Webster mentioned that when he had happened to be at the Stowe town clerk's office on Monday, November 17, he asked how Stowe's grandlist is developed. He learned that they have an assessor, Tom Vickery, who works under the listers. It appears that he works under a contract; that is, he is not a town employee. The Stowe grandlist is typically completed by early July, when tax bills have to go out. The Board requested information from VLCT on town's with assessors and their salaries. It was mentioned the assessor needs to have a set schedule for the public during normal business hours/work days.

Mr. Voci informed the Board that the Boys and Girls Club has give Paul Easton the reason for his dismissal. Mr. Voci suggested that the Board look closely at the Boys and Girls Club on their performance and the quality of the programming.

Mr. Goss informed the Board that the Fire Departments are not happy with the Vermont League of Cities and Towns insurance coverage. The Fire Department Chiefs will research and get quotes from other insurance companies to insure the buildings and fire trucks.

Mr. Champy informed the Board that VLCT health insurance is increasing 21 for the lesser/30 for higher deductible. Mr. Webster requested a list of all employees on insurance, which plan they were on and the cost and that the manager will look at alternative coverage for health insurance.

12. Adjournment

**Upon motion (Goss/Townsend) duly adopted, the Board moved to adjourn at 8:05 p.m. until the next scheduled meeting of December 2, 2008 at the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

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Selectboard Meeting of December 2, 2008  
Technical Academics Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Adelbert Thompson, Joseph Voci, and Stephen Webster.

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Sharon Rives (Chandler Center for the Arts), Jeanne Goss, Eric Truran, Jim Yerrington, Diana Salyer, Larry Richburg (Chandler Center for the Arts), Neal Fox (Green Mountain Economic Development Corporation), Ken Roger (Green Mountain Economic Development) and Cathy Bacon.

Media: Micah Ross (Video) and Pam Yerrington (*Herald of Randolph*)

Mr. Webster called the meeting to order at 6:00 p.m. and introductions were made.

1. Approval of Minutes

**Upon motion (Voci/Townsend) duly adopted, the Board approved the minutes of November 18, 2008 as written. Vote 5-0-0.**

2. Public Comment

There was no public comment presented.

3. Committee Reports

a. Budget

Mr. Champy gave an overview of the budget process with the Budget Committee. He explained that they were trying to level fund all departments with the exception of employee salaries and benefits, because of the Union Contract. The Highway budget is the next department to be reviewed on December 4, 2008. Mr. Townsend reported that the Budget Committee does not feel comfortable with the Special Appropriations and the proposed increase of 12-13% for FY2010. The Board would like the Budget Committee to give a recommendation on each request.

4. Chandler Project

Mr. Richburg and Ms. Rives gave an overview of the fund raising for Chandler Music Hall and the expansion project. Discussion ensued among the Board and the representative concerning energy efficiency with the new addition. It was announced that, if the project moves on its current schedule, groundbreaking would be as early as April 2009 and cost would be less than the estimated \$5 million.

5. Green Mountain Economic Development (GMEDC)

Mr. Fox and Mr. Roger presented an overview of the services provided by Green Mountain Economic Development Corporation in Randolph. Mr. Fox presented a few examples of businesses that received assistance with training such as LED Dynamics

Mr. Goss requested that GMEDC provide a report of its activities with businesses within Randolph.

Selectboard Meeting of December 2, 2008  
Technical Academics Room of Randolph Technical Career Center

6. Committee reports (continued)
  - a. Recreation
    - Program Fees

Mr. Voci reported that the Boys and Girls Club are short \$16,000 to operate the skating rink. Mr. Champy presented a proposal for program fee increases. The Board requested that the proposed fees be presented at its special meeting on December 4, 2008.

7. Town Manager's Report

Mr. Champy presented a written report with emphasis on:  
Item 8-Veteran's Tax Exemption increase from \$20,000 to \$40,000. The Board requested that it be provided with how many Veterans and a review of the veterans' property tax bills; and Item 9 Landfill funding sources for both closure and depreciation are at \$530,000.

8. Palmer Road Bridge

Mr. Champy gave an overview of the Palmer Road Bridge project and the estimated costs from construction companies and grant funded (90/10).

**Upon motion (Voci/Thompson) duly adopted, the Board appointed Gary Champy as signatory on document named *Structures Design for Randolph Bridge 35 on TH#65 (Palmer Road)*. Vote 5-0-0.**

*Note: The Board stressed that it did not want Mr. Champy to sign the documents until the proper signage and barriers were in place on the Palmer Bridge.*

9. Participating in Environmental Court: Freedom Foods

Mr. Truran and Ms Salyer are opposed to having a manufacturing company such as Freedom Foods operation over their residency at 24 Pleasant Street. Ms. Salyer read a written comment outlining the noise levels of Freedom Foods' operations at various hours of the day and night and their experience at the Development Review Board meeting warned as a variance which was switched to a permitted use. The board offered to let Ms. Bacon respond to the concerns brought before the Board. Ms. Bacon declined to comment.

**Upon motion (Townsend/Thompson) duly adopted, the Board voted to participate in the Freedom Foods, LLC appeal in Environmental Court and appointed Mardee Sanchez and Gary Champy, either individually or together, as representatives. Vote 5-0-0.**

Selectboard Meeting of December 2, 2008  
Technical Academics Room of Randolph Technical Career Center

10. Other Business

◆ Fire Departments

Mr. Thompson voiced his concern that the Randolph Fire Departments are being used by the State Police for traffic control and requested to review a process for reimbursement. Mr. Goss suggested that the State Police obtain a list of certified flaggers for traffic control to free up the first responders.

◆ Chandler

Mr. Champy reported that Chris Recchia has offered to review a possible alternative heating source for the Chandler Music Hall.

◆ GMEDC

Mr. Champy reported that he would pursue the Long Trail Brewery with GMEDC. It was requested that GMEDC provide quarterly reports to the Board through the Town Manager.

**Upon motion (Voci/Goss) duly adopted, the Board voted to become a member of Green Mountain Economic Development Corporation for the calendar year 2009 and understands the membership is \$2,500. Vote 5-0-0.**

◆ Municipal Building

Mr. Champy presented four options for the Municipal Building Expansion. The Board will review the options at its Special Selectboard Meeting of December 4, 2008 at 5:00 p.m. in the Maple Leaf Room of Gifford Medical Center.

11. Warrants

**Upon motion (Townsend/Goss) duly adopted, the Board approved the warrants as printed. Vote 5-0-0.**

12. Adjournment

**Upon motion (Townsend/Goss) duly adopted, the Board voted to adjourn at 8:00 p.m. until the next scheduled Special Selectboard meeting of December 4, 2008 at 5:00 p.m. in the Maple Leaf Room of Gifford Medical Center. Vote 5-0-0.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

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Special Selectboard Meeting on December 4, 2008  
in the Maple Leaf Room of Gifford Medical Center, 44 South Street

Selectboard: Kenneth Goss, Adelbert Thompson, Lawrence Townsend, Joseph Voci, and Stephen Webster.

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: William Kevan, Letitia Rydjeski, Michael Penrod and Patrick French.

Mr. Webster called the meeting to order at 5:00 p.m.

1. Recreation Program Fee

The Board reviewed the Boys and Girls Club of White River Valley's proposal for fee increases through out the Recreation Programs.

**Upon motion (Voci/Goss) duly adopted the Board approved the proposed fee increases for Recreational Programs. Vote 5-0-0.**

Fees are as follows:

<b>Randolph Recreation Fees -FY 2009</b>			
<b>Pool</b>	<b>Proposed</b>	<b>Rink</b>	<b>Proposed</b>
Youth Resident Day Pass	\$2.50	Youth Resident Day Pass	\$2.00
Youth Non-Resident Day Pass	\$3.00	Youth Non-Resident Day Pass	\$3.00
Adult Resident Day Pass	\$4.00	Adult Resident Day Pass	\$4.00
Adult Non-Resident Day Pass	\$5.00	Adult Non-Resident Day Pass	\$5.00
		Hockey & Broomball Evening Pass	\$1.50
Family Resident Season Pass	\$75.00	Skate Rental	\$3.00
Family Non-Resident Season Pass	\$95.00	Skate Sharpening	\$6.00
Individual Resident Season Pass	\$40.00	Family Resident Season Pass	\$60.00
Individual Non-Resident Season Pass	\$65.00	Family Non-Resident Season Pass	\$80.00
		Individual Resident Season Pass	\$40.00
Swim Lessons Resident per session	\$30.00	Individual Non-Resident Season Pass	\$50.00
Swim Lessons Non-Resident per session	\$40.00	Hockey & Broomball Pass	\$30.00
		Skating Lessons for Tots	\$20.00
<b>Summer Camp</b>		Other Skating Lessons	\$40.00
Two week session - Resident	\$185.00	Hockey Lessons	\$40.00
(45 paying campers, plus 25 on scholarship)		Skate Rental	\$85.00
Two week session - Non-Resident	\$210.00		

2. Municipal Building Floor Plan Options

Mr. Voci explained the various options for the Municipal Building Expansion Project. After reviewing the options, it is the consensus of the Board for the new Municipal Building to have a full basement and accept the outside footprint of the building.

**Upon motion (Thompson/Goss) duly adopted, the Board approved the proposed outside foot print of the Municipal Building and to have a full basement to be presented to the Development Review Board. Vote 5-0-0.**

*Note: The interior layout of the Municipal Building is **not** the final. It is only a conceptual design.*

Discussion among the Board and Public Attendees ensued concerning energy efficiency air system and lighting, outside landscaping, outside lighting, staff needs space needs, and interior layout of offices. Michael Penrod was asked to review space and vault needs, he was one of the original Municipal Building Committee members.

3. Adjournment

**Upon motion (Townsend/Voci) duly adopted, the Board moved to adjourn at 5:45 p.m. until the next scheduled meeting of December 16, 2008 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

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Selectboard Meeting of December 16, 2008-  
At the Technical Academics Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Adelbert Thompson, Lawrence Townsend, Joseph Voci and Stephen Webster

Municipal Staff: Gary Champy (Town Manager), Patrick French (Assessor) and Cindy Spaulding (Recorder)

Public Attendees: Jeanne Goss, Forrest Griffin, Alan Heath (Planning Commission), Irene Schaefer, Karen Delaney, Steve Graci, Deborah Jones (Chamber of Commerce), David Palmer and Jeanne Ward

Media: Micah Ross (Video), Jeff Tolbert (Video), and M.D. Drysdale (*Herald of Randolph*)

Mr. Webster called the meeting to order at 6:00 p.m. and introductions were made.

1. Approval of Minutes

a. December 2, 2008

**Upon motion (Voci/Goss) duly adopted, the Board approved the minutes of December 2, 2008 as written. Vote 5-0-0.**

b. December 4, 2008

**Upon motion (Goss/Townsend) duly adopted, the Board approved the minutes of December 4, 2008 Special meeting as written. Vote 5-0-0.**

2. Grand List Change

Mr. French gave an overview of changes the Listers have proposed to the Grand List for 2008. The corrections included ten parcels. Six parcels were decreases in property value and four were for increases in property value.

**Upon motion (Voci/Townsend) duly adopted, the Board voted to approve the changes to the 2008 Grand List as presented. Vote 5-0-0.**

3. Committee Reports

a. Budget

Mr. Champy reported that the Budget Committee has completed its review of the departmental budgets and has level funded as much as possible. The proposed FY2010 budget will be presented before the Board on January 6, 2009. He outlined that line items for Randolph Area Community Development Corporation, Library, Orange County Sheriff, and White River Valley Ambulance have been voted out of general fund, and placed in Special Appropriation. These items were findings in previous audits. Mr. Townsend questioned if the Board had approved the change and if the Board really wants to lose control of the line items. Mr. Townsend also reported that he and Mr. Champy had attended the Orange County Budget presentation and reported that the increase throughout the County budget is approximately \$13,000.

Selectboard Meeting of December 16, 2008-  
At the Technical Academics Room of Randolph Technical Career Center

b. Fire Advisory

Mr. Goss reported that the East Randolph Fire Department (ERFD) had submitted its budget and it was approved by the Fire Department. Mr. Champy reported that ERFD has been notified that the department would be treated the same way as the other fire departments when it comes to funding the department.

c. Recreation Committee

Mr. Voci reported that the Recreation Committee has concerns with the safety of the skate park. It was suggested to possibly dismantle the current skateboard park and make alternative plans for another skateboard park in a different location. This subject may be warned on a future Board meeting.

4. Abatement of Water/Sewer Bills

*Board acting as Water Commissioners and Sewer Commissioners*

**Upon motion (Townsend/Goss) duly adopted, the Commissioners voted to deny Erika Brown's request for a water and sewer bill abatement for a single-family dwelling at 39 Jacobs Court. Vote 5-0-0.**

5. Town Manager's Report

Mr. Champy highlighted that the Palmer Road Bridge project has commenced. Mr. Thompson asked question as placing the Sheriff's department and Library under special appropriations. Discussion among the board ensued pros and cons of the special appropriations and loss of control. The Board extended its thank yous to the Public Works Department for fixing the water leak on Route 12S.

6. Public Comment

The Board took verbal testimony from Mrs. Ward, Mr. Palmer, Ms. Jones, Irene Schaefer, Steve Graci, and Forrest Griffin, who commented on supporting the downtown vs. building retail up near Exit 4.

7. Policies

a. Tobacco Use

**Upon motion (Voci/Thompson) duly adopted, the Board voted to adopt the Smoking and Tobacco Use Policy as presented. Vote 5-0-0.**

b. Vacation

**Upon motion (Voci/Townsend) duly adopted, the Board voted to adopt the Vacation Policy as presented. Vote 5-0-0.**

8. Palmer Road Bridge Contract

**Upon motion (Townsend/Goss) duly adopted, the Board voted to ratify its motion to approve the Miller Construction proposal in the amount of \$23,870 to construct a temporary bridge over the existing Palmer Road Bridge and appointed Gary Champy and Joseph Voci as signatories on the document. Vote 4-0-1 (Voci abstained).**

Selectboard Meeting of December 16, 2008-  
At the Technical Academics Room of Randolph Technical Career Center

9. Project Manager for West Street Project

**Upon motion (Townsend/Goss) duly adopted, the Board appointed Gary Champy as Project Manager for the West Street Project from this date forward. Vote 5-0-0.**

10. Transfer Funds from Landfill Depreciation to Landfill Closure

**Upon motion (Goss/Townsend) duly adopted, the Board voted to transfer \$300,000 from the Landfill Depreciation fund to the Landfill Closure fund. Vote 5-0-0.**

11. Sale of Burial Plot: Sitler

**Upon motion (Townsend/Voci) duly adopted, the Board voted to approve the sale of a single burial lot to George Sitler and appointed Mr. Webster as signatory on said document. Vote 5-0-0.**

12. Warrants

**Upon motion (Townsend/Voci) duly adopted, the Board voted to approve the warrants as presented. Vote 5-0-0.**

13. Other Business

Mr. Goss reminded the board of a survey concerning Town Meeting Day and suggested for the board to review it for the Town Meeting warning.

14. Executive Session

**Upon motion (Townsend/Thompson) duly adopted, the Board voted to go into executive session at 7:30 p.m. to discuss a personnel matter. Vote 5-0-0.**

**Upon motion (Thompson/Townsend) duly adopted, the Board voted to return to open session at 8:35 p.m. Vote 5-0-0.**

*No action taken*

15. Adjournment

**Upon motion (Thompson/Townsend) duly adopted, the Board voted to adjourn at 8:37 p.m. until the next scheduled meeting of January 6, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

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