

Selectboard meeting of January 6, 2009 Unapproved  
At the Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Adelbert Thompson, Joseph Voci, and Stephen Webster

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder), John Clough (Finance Director), Amy Grasmick (Library Director), and Patrick French (Assessor).

Public Attendees: Jeanne Goss, Michael Penrod and Carol Flint of Budget Committee; Gay Gaston, Jenny Davis, Betty Phillips, Chris Lesinski, and Tom Couch of Kimball Library Trustees; Ken Roger Randolph's Representative to White River Valley Ambulance, Julie Iffland of Randolph Area Community Development Corporation, Deb Jones of Randolph Area Chamber of Commerce; and Peg Merrens of Upper Valley Land Trust..

Media: Micah Ross (Video Recorder), M.D. Drysdale (*Herald of Randolph*)

Mr. Webster called the meeting to order 6:00 p.m. Introductions were made.

1. Minutes

**Upon motion (Voci/Townsend) duly adopted, the Board voted to approve the minutes of December 16, 2008 as written. Vote 5-0-0.**

2. Public Comment

Mrs. Grasmick of the Kimball Library and Ms. Iffland of Randolph Area Community Development Corporation announced that they were at the board meeting to offer an explanation of the budgets since both organizations play a vital role in the Randolph Community. Both offered a written explanation of each organizations budget for the board to review.

3. Presentation of FY2010 Budget

Mr. Champy gave an overview of the proposed FY2010 budget and the goal was to level fund the budget and keep the rate at sixty-one cents. It was announced that Capital Budget will take a major hit since it is 100% debt, which would be approximately fourteen cents on the tax rate.

The savings in the proposed budget stems from extra money from the Main Street Bridge Project, cutting the Public Works Director's position and changing the Assessor's position to 50%. Health Insurance is a major cost increase and we are working to reduce these costs.

Discussion ensued among the public attendees and Board outlining: Budgets for Kimball Library, Randolph Area Community Development Corporation, Orange County Sheriff Contract, and White River Valley Ambulance. After a lengthy discussion, the consensus of the Board was conduct a working session to review the proposed FY2010 budget in

Selectboard meeting of January 6, 2009 Unapproved  
At the Technical Academic Room of Randolph Technical Career Center

detail at a Special Selectboard meeting scheduled for January 13, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center.

4. Alternate Town Meeting Date

The Board discussed an alternative date to conduct Town Meeting where there would be the possibility of a larger turn out. Discussion also included a community type Town meeting with the opportunity of a potluck luncheon and community gathering.

5. Draft Town Meeting Warning

The Board reviewed a rough draft of the Town Meeting Warning. A final draft of the warning will be available at the board meeting for January 20, 2009.

6. Highway Certificate

The Board reviewed Town Highway's Certificate to be submitted to the State Agency of Transportation for State Aid.

**Upon motion (Voci/Townsend) duly adopted, the Board voted to approve the Highway Certificate for 2009 as presented with no changes. Vote 5-0-0.**

7. Conservation Land Trust

Mrs. Merrens of Upper Valley Land Trust explained to the Board that she had attended the Conservations Commission requesting funds for the recent acquisition of the Leipmann Property in land conservation. The request is for \$2,500 for permanent easement protection. The Conservation Commission did not have a quorum to act on the request. The consensus of the board was to receive a letter from the Conservation Commission and take action at the January 20, 2009 meeting.

8. Committee Reports

a. Recreation Committee

Mr. Voci reported that the Recreation Committee met and discussed the ice skating rink and tennis programs. The contract with the Boys and Girls Club for programs will expire on June 30, 2009; this will be an item on the Recreation's next meeting.

9. Town Manager's Report

Mr. Champy reported that the box culvert on West Street would not be completed until spring due to the contractor having difficulties getting the rocks into the culvert.

**Upon motion (Voci/Goss) duly adopted, the Board voted to accept the Town Manager's report as written. Vote 5-0-0.**

Selectboard meeting of January 6, 2009 Unapproved  
At the Technical Academic Room of Randolph Technical Career Center

10. Set Public Information Meeting

**Upon motion (Townsend/Voci) duly adopted, the Board voted to set a Public Informational meeting on Tuesday, January 20, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center to discuss the conceptual plans for the Gifford Covered Bridge (CB34). Vote 5-0-0.**

11. Warrants

**Upon motion (Townsend/Goss) duly adopted, the Board voted to approve the warrants as printed. Vote 5-0-0.**

12. Municipal Building

Mr. Champy introduced a memo received from Scot & Partners outlining the next stage in the Municipal Building Renovation project. After reviewing the memo and discussion, it is the consensus of the board to go with option 2b. Option 2b indicates that Scott Partners will solicit a Mechanical/Electrical/Plumbing (MEP). The contract with the MEP will be which Scot Partners and not the town. Option 2b outlines that Scott partners will invite bidders: preselect a group with known ability to perform work at this level and solicit bids.

13. Other Business

The Board continued its discussion of Town Meeting, and Warning.

14. Adjournment

**Upon motion (Townsend/Goss) duly adopted, the Board voted to adjourn at 8:35 p.m. until the next scheduled meeting of January 13, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

**Disclaimer: These minutes are for reference only. To obtain an official copy stop by or contact the Town Clerk's office at 728-5682, Monday through Friday between the hours of 8:00 a.m. and 4:30 p.m. except weekends or holidays.**

Special Selectboard meeting of January 13, 2009  
At Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Adelbert Thompson, Joseph Voci, and Stephen Webster.

Municipal Staff: Cindy Spaulding (Recorder), Gary Champy (Town Manager), John Clough (Finance Director)

Public Attendees: Gay Gaston and Chris Lesinski (Trustees of the Library), Michael Penrod and, Carol Flint (Budget Committee) Marty Strange and Julie Iffland (RACDC), and Lt. William Harkness (Vermont State Police-Royalton).

Media: None

Mr. Webster called the meeting to order at 6:00 p.m. The purpose of this meeting is a working session over the proposed Fiscal Year 2010 budget.

The Board questioned computer costs, compensation pay to elected officers and boards, worker's compensation (Board would like to see separate in each department), unemployment compensation, interest earned, retirement (quarterly basis), OPT-OUT for health insurance, mileage, pay increases, and break out of Town Manager's salary between all departments (place a footnote under each enterprise account of percentage.),

1. Budgets

a. Sewer

Sewer Fund total budget is \$213,690. It was discussed to increase Repairs & Maintenance to \$25,000; decrease Lab supplies to \$1,500 and omit Facility and Systems maintenance and questioned the decrease in Sludge removal from \$65,000 to \$45,000. Mr. Champy and Mr. Coffey (Chief Operator of Water/Sewer Department) will review the decrease.

b. Water

Water fund total is \$616,972. It was discussed to decrease repairs & Maintenance to \$8,000; Legal Expenses \$500 and Operating Supplies \$500; increase Well Cleaning to \$6,000 and change the description to Well/Reservoirs. It was questioned if the water rates should be reduced, Mr. Champy explained that if the rates were reduced it would also increase the amount of money borrowed on the Route 66 Water Project.

c. Police

Police fund total budget is \$478,749. It was discussed that the revenue for VT. Current Use payment to increase to \$1,400; Police PILOT decrease to \$2,200 remove surplus from prior year \$14,000 and questioned "Special Policing" for \$3,000.

Special Selectboard meeting of January 13, 2009  
At Technical Academic Room of Randolph Technical Career Center

Mr. Champy gave an overview of the category "Special Policing" outlining that it was revenue to be used if the Randolph Police Department went outside of the district upon request of the Vermont State Police for emergency service calls. Lt. Harkness Commander of the Vermont State Police Barracks in Royalton explained that VSP officers call upon RPD when there is an Emergency Situation (scene safety) when VSP's response time is 45 minutes or more. He further stated that there is a priority system for all calls received by VSP. He strongly suggested that the Town of Randolph contract with RPD for services.

There is a concern that the village residents are being double taxed for Police Services. It was suggested to review the taxation. An example was given of 60/40 or ratio by .6.

It was discussed under Expenditures to remove Prior Year Deficit of \$14,100; and decrease computer costs to \$6,500.

d. General Fund

➤ Library

Library total budget is \$212,302. Discussion ensued among the members of Budget Committee, Library Trustees, and Selectboard concerning the Library Budget increasing and the fairness to other departments who had worked diligently to decreasing or level funding budgets.

Mr. Voci strongly opposes the library budget, and his concerns were that it had increased the town's portion of the budget by 11% and the Librarian wages by 8% with a 2 year total of 17.1% wage increase.

➤ RACDC

RACDC's line item is \$20,000. It was discussed to keep it in the General Fund and rename it Economic Development. Discussion ensued RACDC representatives and Selectboard concerning the relationship between RACDC and the Town, and contract for services.

The General Fund total budget is \$380,608. It was discussed under revenue to increase Fire Services Contract to \$54,888; and questioned VTC Contract in the amount of \$1,200. Mr. Champy will look into the VTC contract further. Under expenses it was discussed: Town Assessor increase to 75%; add \$1000 for Listers' Training; questioned Special Appropriations for Randolph Chamber of Commerce and Garden Club Baskets; omit Green-up Day from Special Appropriations and put in Highway Fund.

e. Capital Budget

Mr. Champy reported that there is no capital expense as it is debt services.

Special Selectboard meeting of January 13, 2009  
At Technical Academic Room of Randolph Technical Career Center

f. Highway

Highway fund total budget is \$1,372,168. It was discussed to increase Crack Sealing to \$8,000 and to decrease Sidewalk Curb Caulking to \$2,000.

2. Employment Matters

This executive session involves contract negotiations and its relationship to employment and budgetary process.

**Upon motion (Townsend/Goss) duly adopted, the Board voted to go into executive session at 9:32 p.m. to discuss employment matters. Vote 5-0-0.**

**Upon motion (Townsend/Thompson) duly adopted, the Board voted to return to open session at 10:02 p.m. Vote 5-0-0.**

*Action:* No Action taken.

3. Adjournment

**Upon motion (Goss/Townsend) duly adopted, the Board voted to adjourn at 10:03 p.m. until the next scheduled meeting of January 20, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

Selectboard Meeting of January 20, 2009 at 6:00 p.m.  
In the Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Adelbert Thompson, Joseph Voci and Stephen Webster

Municipal Staff: Cindy Spaulding (Recorder), Gary Champy (Town Manager), John Coffey (Chief Operator Water/Wastewater); and John Clough (Finance Director)

Public Attendees: Jeanne Goss, Wayne Elliott and Jason Booth (Forcier, Aldrich and Associates), Julie Iffland (Randolph Area Community Development Corporation.), and Chuck Goodling (DuBois & King).

Media: Micah Ross (Camera Operator), and M.D. Drysdale (*Herald of Randolph*)

*Public Information Meeting*

Mr. Webster called the Public Hearing to order at 6:00 p.m. Mr. Champy gave an overview of the funding from Historical Preservation for the Gifford Covered Bridge. The conceptual plans were reviewed. Question: Once construction complete—will the town still own and maintain the bridge? Yes, the town will still maintain the bridge as outlined in the agreement with the State.

Mr. Webster closed the informational meeting at 6:04 p.m.

*Regular Selectboard Meeting*

Mr. Webster called the regular meeting to order at 6:05 p.m. Introductions were made.

1. Minutes

- a. January 6, 2009

**Upon motion (Townsend/Goss) duly adopted, the Board voted to approve the minutes of January 6, 2009 meeting as written. Vote 5-0-0**

- b. January 13, 2009 (Special)

**Upon motion (Voci/Townsend) duly adopted, the Board voted to approve the minutes of January 13, 2009 Special meeting as amended. Vote 5-0-0.**

2. Public Comment No Public Comment

3. Route 66 Waterline Project Presentation

Mr. Elliot gave to the Board a project description of the Route 66 Water Project which included permit process, easement needs, cost estimates, available funding, recommended bond amount, water rates current and impacts to residential users, and project schedule. The Board questioned and had concerns of pressure for fire protection, expansion for future development of Route 66, location of waterlines along Route 66 and funding the project with a bond and possible economic stimulus package.

Selectboard Meeting of January 20, 2009 at 6:00 p.m.  
In the Technical Academic Room of Randolph Technical Career Center

4. Review of FY2010 Budget (including Library)/Town Meeting Warning

Mr. Webster announced that he had attended the Orange County budget meeting and reported that there is a surplus. He recommended to decrease the line item for county tax to \$86,000 from \$91,100. Mr. Champy announced that the proposed Landfill budget would be \$56,742. Discussion ensued among the Board concerning the proposed Library budget. Mr. Voci voiced his concerns that the Library budget is \$17,000 higher than last year, and it is not fair to other departments which have been under funded. It was recommended to reduce the town's appropriation to the Library from the amount requested but the reduction is still to be determined. The Board asked Mr. Champy to see if further reductions could be made in the Library budget.

Mr. Champy presented an estimated tax rate for the General Fund, Highway, General Obligation Bond; Library, Cemetery, White River Valley Ambulance and Orange County Sheriff. He also discussed removing Randolph Area Chamber of Commerce, Randolph Garden Club and White River Partnership from the Special Appropriations since the organizations not social services which is the criteria for Special Appropriations.

5. Gifford Covered Bridge

a. Conceptual Design

**Upon motion (Townsend/Thompson) duly adopted, the Board voted to accept the conceptual design of Gifford Covered Bridge as presented. Vote 5-0-0.**

b. Signage

**Upon motion (Townsend/Goss) duly adopted, the Board voted to acknowledge the notice to place appropriate signs at Gifford Covered Bridge. Vote 5-0-0.**

6. Town Manager's Report

Mr. Champy gave an overview of his meeting with Jack Daniels of VTC outlining a possible Conference Center and possibility of classroom discussion for town projects.

**Upon motion (Townsend/Goss) duly adopted, the Board voted to accept the Town Manager's report as presented. Vote 5-0-0.**

7. Emergency Management Pre-disaster Mitigation Adoption

**Upon motion (Voci/Thompson) duly adopted, the Board voted to adopt Randolph's Pre-disaster Mitigation Plan as presented. Vote 5-0-0.**

8. Grants

a. Municipal Building Accessibility

**Upon motion (Townsend/Goss) duly adopted, the Board set a Public Hearing for a grant application to the Vermont Community Development Program for funding the Municipal Building Project for accessibility, February 17, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

Selectboard Meeting of January 20, 2009 at 6:00 p.m.  
In the Technical Academic Room of Randolph Technical Career Center

b. SWIP Implementation Grant 2009

**Upon motion (Townsend/Voci) duly adopted, the Board voted to submit an application for a Solid Waste Implementation Grant to fund the Tri-town Household Hazardous Waste Days. Vote 5-0-0.**

9. Grant Funding Position Contracts

Mr. Champy presented a draft service contract and overview of the Safe Havens Facilitator and Restorative Justice Coordinator positions which were created, when the Town accepted grant agreements. The two positions are funded by the grant and should be treated as service contracts and not employees of the town.

**Upon motion (Voci/Townsend) duly adopted, the Board voted to appoint Kenneth Goss, Loretta Stalnaker and Gary Champy as signatories on service contracts for the Safe Havens Facilitator and Restorative Justice Coordinator Positions, which are grant funded. Vote 5-0-0.**

10. Caterer License (Sambels Restaurant)

**Upon motion (Voci/Townsend) duly adopted, the Board voted to approve Sambel's Restaurant's caterer license for A Snowmobile Raffel at the East Randolph Community Hall on February 20, 2009 between the hours of 5:00 p.m. and 11:00 p.m. Vote 5-0-0.**

11. Liquor and Tobacco Licenses

The Board reviewed renewal licenses for East Garden (Class I), Randolph Village Pizza (Class I); Messier's General Store (Class II & Tobacco) and Floyd's Store (Class II & Tobacco).

**Upon motion (Voci/Townsend) duly adopted the Board voted to approve Class I Restaurant Licenses to sell malt and vinous beverages for East Garden and Randolph Village Pizza; Class II license to sell malt and vinous beverages and Tobacco licenses for Floyd's Store and Messier's General Store. Vote 5-0-0.**

12. Corporate Resolution Peoples United Bank dba: Chittenden

The Board reviewed a resolution from Joyce Mazzucco, Town Clerk and Treasurer, who recently hired Linda Michalek as Assistant Town Clerk and Treasurer. The resolution is for Mrs. Michalek to conduct her duties as Assistant Town Clerk and Treasurer.

**Upon motion (Townsend/Voci) duly adopted, the Board voted to approve the resolutions appointing Linda Michalek to the People's United Bank (dba: Chittenden) for the purpose of banking transactions on behalf of the town. Vote 5-0-0.**

Selectboard Meeting of January 20, 2009 at 6:00 p.m.  
In the Technical Academic Room of Randolph Technical Career Center

Document as follows:

Bank PEOPLE'S UNITED BANK DBA CHITTENDEN Deposit Services  
Branch # 95 RESOLUTION

The powers granted in this Resolution [Must check one box]:  
[  ] shall apply to all deposit accounts of the Company, or  
[  ] are restricted to one or more of the following accounts:  
Account Number(s): \_\_\_\_\_

The undersigned, certify that TOWN OF RANDOLPH  
(the "Company") is organized and existing as a MUNICIPAL AFFILIATED ENTITY under and by  
virtue of the laws of the State of VERMONT with its offices at RANDOLPH and is duly authorized to transact  
business in the State of VERMONT.

Trade Names. The following is a complete list of all trade names under which the Company is authorized to do  
business: TOWN OF RANDOLPH

The undersigned further certify that at a meeting of the governing body of the Company, duly called and held on January 20, 2009 at  
which the required number of persons were present and voting, or by other duly authorized action or agreement in lieu of a meeting, the following  
resolutions were adopted:

Resolved that PEOPLE'S UNITED BANK DBA CHITTENDEN ("Bank") is hereby designated as a depository of this company with authority  
to accept at any time, for the credit of this Company, deposits, by whomsoever made, of funds in whatever form and in whatever manner endorsed.

Resolved that the following named person(s) acting singly are hereby authorized, on behalf of Company:

1. To pay or otherwise honor or apply, without inquiry and without regard to the application of the proceeds thereof, checks, drafts, notes, bills of exchange, acceptance, undertakings and other instruments or orders of the payment, transfer, or withdrawal of money for whatever purpose and to whomsoever payable;
2. To contract for and/or request commercial services from the Bank to include, without limitation, wire and automated clearing house (ACH) transfers, reconciliation services, telephone transfers, electronic banking, and safe deposit services;
3. To execute and deliver all instruments and documents required by the Bank in connection with any of foregoing matters;
4. (Sole Proprietors Only) to cash or negotiate checks or drafts payable to the above Trade Name(s);
5. To initiate, change and/or terminate special instructions affecting one or more of the Company's accounts;
6. To designate and/or remove other employees of the Company as authorized signors on one or more of the Company's deposit accounts.

13. Warrants

**Upon motion (Thompson/Townsend) duly adopted, the Board voted to approve the warrants as presented. Vote 5-0-0.**

14. Other Business

The Board received a letter in its packet commending the Wastewater Treatment Facility staff for their professionalism during a recent tour of the facility by the VTC civil & environmental technology program.

Mr. Champy and Mr. Coffey informed the Board that they have been looking into a machine called a PUG. The machine compresses contaminated soils into a product that can be used as a road base on the back roads. They also informed the board that the town had been approached by an individual interested in using a portion of the landfill for Bio-mass which would be alternative energy.

Mr. Thompson asked if the town could look into using a couple of classrooms at the Elementary School as an alternative place for town office staff during the Municipal Building Renovations.

**Upon motion (Townsend/Voci) duly adopted, the Board voted to enter into executive session at 8:25 p.m. to discuss status of union negotiations as they relate to the budget preparation. Vote 5-0-0.**

**Upon motion (Townsend/Goss) duly adopted, the Board voted to return to open session at 8:50 p.m. Vote 5-0-0.**

*Action: No Action taken*

Selectboard Meeting of January 20, 2009 at 6:00 p.m.  
In the Technical Academic Room of Randolph Technical Career Center

15. Adjournment

**Upon motion (Townsend/Goss) duly adopted, the Board voted to adjourn at 8:51 p.m. until next scheduled meeting of January 22, 2009 at 6:00 p.m. in the Municipal Building. Vote 5-0-0.**

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

These minutes are for reference only. For an official copy, contact the Town Clerk's office at 728-5682.

REFERENCE ONLY

Special Selectboard Meeting of January 22, 2009  
Municipal Building Conference Room, 7 Summer Street

Selectboard: Kenneth Goss, Larry Townsend, Joseph Voci and Stephen Webster. Absent:  
Adelbert Thompson

Municipal Staff: Gary Champy (Town Manager) and John Coffey (Water/Wastewater Chief  
Operator)

Public Attendees: Michael Viani and Todd Deuso of Casella Solid Waste Management

Mr. Webster Called the Meeting to Order at 6:10 p.m. and introductions were made.

1. Landfill/Transfer Station

The Board asked representatives of Casella Solid Waste Management about recycling and the cycle of increase costs. Representatives of Casella explained the company is for profit and occasionally must increase its costs.

**Upon motion (Townsend/Goss) duly adopted, the Board voted to enter into executive session at 6:11 p.m. for the purpose of contract negotiations. Vote 4-0-0.**

**Upon motion (Goss/Townsend) duly adopted, the Board voted to return to open session at 7:31 p.m. Vote 4-0-0.**

*Action: No action taken.*

*Discussion in open session: Prior to Town meeting, the Selectboard will schedule a Public Informational Meeting in February to provide information to the public of the proposed contract with Casella and changes in service. Contract is scheduled to be signed by March 1, 2009.*

2. Adjournment

**Upon motion (Townsend/Goss) duly adopted, the Board voted to adjourn at 8:06 p.m. until its next scheduled meeting of January 26, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 4-0-0.**

Respectfully submitted,

*/s/Gary Champy*

Gary Champy  
Town Manager

GC:css

These minutes are for reference only. For an official copy, contact the Town Clerk's office at 728-5682
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Special Selectboard Meeting of January 26, 2009  
Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Joseph Voci, and Stephen Webster. Absent: Adelbert Thompson.

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder), John Clough (Finance Director) and Amy Grasmick (Library Director)

Public Attendees: Gay Gaston, Chris Lesinski and Bonnie Willett (Library Trustees), Michael Penrod and Carol Flint (Budget Committee), Sara Penrod, Tamara Morgan, and Tom Morgan.

Mr. Webster called the meeting to order at 6:01 p.m.

1. Review Proposed FY2010 Budget

a. Library

Ms. Lesinski and Mrs. Gaston expressed their dismay over the this year's budget process: Discussion ensued amongst the public attendees and Selectboard with concerns of the Budget process, budget reporting, open communications with administration, fund raising to offset higher projected revenue, health care cost, cost of insurance on building, heating the building, and comparison of wages.

**Upon motion (Voci/Townsend) duly adopted, the Board voted to approve the town's appropriation for the Library Budget in the amount of \$148,000. Vote 3-1-0 (Townsend opposed).**

*Discussion: Mr. Townsend asked if the Library could function on \$148,000. The Trustees stated that they would have to review the services provided and may have to cut a few or short hours of operations.*

2. Warning

The Board reviewed the proposed Town Meeting Warning and made various changes: Change wording on majority of Articles "Will the town vote to" change "expenditure" to "sum".

Articles removed under Special Appropriations were: Central Vermont Adult Basic Education and Vermont Center for Independent Living.

**Upon motion (Townsend/Voci) duly adopted, the Board voted to keep Central Vermont Adult Basic Education on the ballot with an expenditure of 3,000. Vote 1-3-0 (Voci, Townsend and Goss opposed)**

*Discussion: The Board discussed the Special Appropriations requirements that all special appropriation requests must follow the policy. Since CVABE's petition did not have the required signatures, it was the consensus of the Board that it should not be placed on the Town Meeting Warning.*

**Upon motion (Voci/Townsend) duly adopted, the Board voted to approve the warning as edited. Vote 4-0-0.**

Special Selectboard Meeting of January 26, 2009  
Technical Academic Room of Randolph Technical Career Center

3. Budget (continued)

Mr. Webster explained that additional county budget surplus will allow an additional \$5,000 reduction in our county tax and suggested that \$81,000 be the final figure under Orange County Tax.

Mr. Champy explained the changes in the Police Department Budget with Special policing reimbursement in the revenues. The purpose of this line item is to offset expenses when RPD responds outside of the police district. This will also eliminate the Police District being double taxed for services outside of the police district.

Mr. Champy announced there was some surplus for the Capital Budget. It was suggested that an article be placed on the Town Meeting Warning asking the voters to transfer the surplus to the Capital Budget.

The Board scheduled a Special Meeting for January 28, 2009 at 6:00 p.m. in the Municipal Building to finalize the FY2010 budget and Town Meeting Warning.

4. Energy Grant

Mr. Champy explained that the state offers an Energy Efficiency Grant. The Grant is very competitive. Mr. Champy recommended that the town submit an application for the East Randolph Community Hall and Tennis Court lights.

**Upon motion (Townsend/Goss) duly adopted, the Board voted to submit an application to the State for an Energy Efficiency Grant up to \$12,000 to fund the East Randolph Community Hall and Tennis Court lighting. Vote 4-0-0.**

5. Adjournment

**Upon motion (Goss/Townsend) duly adopted, the Board moved to adjourn at 8:38 p.m. until the next scheduled meeting of January 28, 2009 at 6:00 p.m. at the Municipal Building Conference Room. Vote 4-0-0.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

These minutes are for reference only. For an official copy, contact the Town Clerk's office at 728-5682.

Special Selectboard Meeting of January 28, 2009  
at the Municipal Building, 7 Summer Street

Selectboard: Kenneth Goss, Adelbert Thompson, Lawrence Townsend, Joseph Voci, and Stephen Webster

Municipal Staff: Gary Champy, Town Manager

Public Attendees: No public attendees

Mr. Webster called the meeting to order at 6:05 p.m.

1. Warning

The Board reviewed the warning presented. A correction in the Police District section; the amount needs to be corrected from \$431,810 to \$431,817. Mr. Webster recommended arranging the budgets in order of the warning.

**Upon motion (Townsend/Goss) duly adopted, the Board voted to approve the FY2010 Town Meeting warning as amended. Vote 5-0-0.**

2. FY2010 Budget

**Upon motion (Voci/Townsend) duly adopted, the Board voted to approve the FY2010 Budget as presented. Vote 5-0-0**

3. Adjournment

**Upon motion (Goss/Townsend) duly adopted, the Board voted to adjourn at 6:25 p.m. until the next scheduled meeting of February 4, 2009 at 6:00 p.m. in the Technical Academics room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

/s/Gary Champy

Gary Champy  
Town Manager/Recorder

These minutes are for reference only. For an official copy, contact the Town Clerk's office at 728-5682.

Selectboard Meeting of February 4, 2009  
At the Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Joseph Voci, and Stephen Webster.  
Absent: Adelbert Thompson

Municipal Staff: Cindy Spaulding (Recorder), Gary Champy (Town Manager)

Public Attendees: Jeanne Goss, Daniel Sidman, and Marcus Potter

Mr. Webster called the meeting to order at 6:01 p.m. Introductions were made.

1. Minutes

**Upon motion (Voci/Townsend) duly adopted, the Board approved the minutes of January 20, January 22, January 26 and January 29 as written. Vote 4-0-0.**

2. Public Comment- No Public Comment

3. Discussion of Municipal Planning Grant

Mr. Champy presented an overview of the Municipal Planning grant and recommended amending the scope of work, as there was no need for a full rewrite of the Town Plan, but an update. He further explained the process and required public hearings

Questions from the Board:

Q: How does the Town Plan fit with the recent submission for Exit 4 Zoning?

A: The Exit 4 Zoning needs to be processed first then a short rewrite in the Town Plan.

Q: Are there many areas in the regional plan that do not fit with Randolph?

A: This is unknown at this time. Information will be acquired on Monday.

Q: How long is the Town Plan in effect?

A: It is in effect for five years.

Q: Can the Town Plan be amended in a year or so?

A: Yes, the Town Plan can be amended.

Mr. Townsend suggested to resolve the Exit 4 issue then move forward with updating the Town Plan with two public forums one in the Center/East Randolph and one in the Village.

**Upon motion (Voci/Townsend) duly adopted, the Board voted to scale back the scope of work for the Municipal Planning Grant in order to update the Town Plan as recommended by Mr. Champy. Vote 4-0-0.**

4. Closeout of the Structures Grant

The Board reviewed documentation to close out the Town Highway Structures Grant for the Palmer Road Bridge Project.

Selectboard Meeting of February 4, 2009  
At the Technical Academic Room of Randolph Technical Career Center

**Upon motion (Voci/Townsend) duly adopted, the Board voted to submit final claim to the Agency of Transportation under THS4009-201 Grant in the amount of \$21,543.56 for the rehabilitation of the Palmer Bridge. Vote 4-0-0.**

The Board extended their thanks Mr. Champy and Mr. Thompson for their efforts to get the Palmer Road Bridge completed at substantially reduced cost. Mr. Champy gave an overview of the process for the Palmer Road Bridge Project.

5. Town Manager Report

Mr. Champy presented highlights from his report:

◆ Chandler Music Hall

The possibilities of \$100,000 preservation grant for the Chandler music Hall, which would require that the town share title of the Chandler with the Preservation Trust of Vermont. It was the consensus of the Board that they did not want to relinquish the town's rights to the Chandler Music Hall. Mr. Champy reported that the Chandler Expansion project has decreased in cost.

◆ Municipal Building Project

Possible locations to temporarily move the municipal offices and staff, access to town's safe. Locations for consideration are Skating Rink Warming Hut, DuBois& King building, and basement of the United Church

◆ Other highlights include proposed Bio-Mass at the Landfill and Route 66 Water project including an option for fire protection.

**Upon motion (Townsend/Goss) duly adopted, the Board voted to accept the Town Manager's report as written. Vote 4-0-0.**

6. Conflict of Interest Policy

Mr. Champy presented an example of the VLCT Conflict of Interest model and item 3A 4. *No employee of the town can serve as a Selectboard member nor shall a family member of an employee run for public office.* This document will be presented to the Board at a future meeting, once research has been conducted concerning Section 3A.4

7. Amend Union Contract Insurance and wages

Mr. Champy gave an overview of the health insurance options and the substantial savings to the Town. The employees were in favor of the health insurance. He also reported that the Union wanted to negotiate wages. The document for health insurance and wages will be available at a later date. More changes to the Union contract are still in negotiations and are forthcoming. The Union contract expires June 30, 2009. The Union wanted to negotiate insurance and pay. Wage is 1% plus 40 cents. Union is drafting the document. More changes to the Union contract forthcoming.

Selectboard Meeting of February 4, 2009  
At the Technical Academic Room of Randolph Technical Career Center

8. Energy Grant

The Board had approved the Town submitting a grant application for Climate Change grant for the East Randolph Community Hall and Tennis Court lighting. No action needed.

9. Licenses

Mr. Webster provided an overview of caterer, festival, Liquor, and Tobacco licenses presented to the Board for approval.

**Upon motion (Goss/Townsend) duly adopted, the Board voted to approve the following licenses to sell malt and vinous beverages and tobacco: Northeast Organic Farming (festival), Pond Village Restaurant (caterer), Langdon Street Café Collective (caterer), Champlain Farms (Second Class/Tobacco), Valley Bowl (Second Class), Bob's M& M (Second Class) and RiteAid (Second Class/Tobacco). Vote 4-0-0.**

10. Warrants

**Upon motion (Townsend/Goss) duly adopted, the Board voted to approve the warrants as presented. Vote 4-0-0.**

11. Other Business

Mr. Champy presented the Selectboard a memo from the E-911 Coordinator recommending road names for private roads located in East Randolph.

**Upon motion (Townsend/Goss) duly adopted, the Board voted to approve road names Second Branch Lane and Left Branch Lane in East Randolph. Vote 4-0-0.**

Mr. Champy presented an advertisement for the upcoming Planning Committee and Development Review Board expiring terms. The Board commented that all letters of interest are to go directly to the Town Manager as outlined in the appointee policy.

Mr. Townsend reminded the Board that Legislative Day at the State House would be on February 18<sup>th</sup>.

11. Adjourn

**Upon motion (Townsend/Goss) duly adopted, the Board voted to adjourn at 7:06 p.m. until the next scheduled meeting on Tuesday, February 17, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 4-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

Public Hearing of February 17, 2009  
at the Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Joseph Voci and Stephen Webster. Absent:  
Adelbert Thompson

Municipal Staff: Gary Champy (Town Manager)

Public Attendees: Jeanne Goss, Marty Strange and Julie Iffland

Mr. Webster called the Public Hearing to order at 6:00 p.m.

Mr. Webster explained that the purpose of the public hearing was for the town to apply for a \$50,000 in Vermont Community Development Program Grant, which will be used to accomplish accessibility modifications to the Municipal Building located at 7 Summer Street and to bring the building up to ADA standards.

Mr. Webster closed the public hearing at 6:03 p.m.

Respectfully submitted,

Gary Champy  
Town Manager/Recorder

GC:css

REFERENCE ONLY

Selectboard Meeting of February 17, 2009  
at the Technical Academic Room of Randolph Technical Career Center

Selectboard: Kenneth Goss, Lawrence Townsend, Joseph Voci, and Stephen Webster. Absent: Adelbert Thompson

Municipal Staff: Gary Champy

Public Attendees: Jeanne Goss, Marty Strange and Julie Iffland

Mr. Webster called the meeting to order at 6:04 p.m.

1. Approval of Minutes

**Upon motion (Voci/Townsend) duly adopted, the Board voted to approve the minutes of February 4, 2009 as written. Vote 4-0-0.**

2. Public Comment

There was no public comment

3. Grants

a. Community Development Block Grant (RACDC)

Ms Iffland of Randolph Area Community Development Corporation gave an overview of the Salisbury Square Project, of which the next phase for funding the project is to apply for a Community Development Block Grant. In order to apply for the grant, a Public Hearing is required; she requested that the Board schedule a Public Hearing.

The Board had concerns of tax credit equity, mortgages as a financial method, RACDC's responsible for the grant, town will have no obligation of taking over sidewalks or road as part of the project or grant, water and sewer allocation fees will need to be paid, right-of ways for water and sewer lines.

**Upon motion (Townsend/Goss) duly adopted, the Board voted to schedule a Public Hearing on March 10, 2009 at 6:00 p.m. at Randolph Technical Career Center for the purpose of the Town apply for a Community Development Block Grant on behalf of Randolph Area Community Development Corporation for the Salisbury Square Project. Vote 4-0-0.**

b. Municipal Planning Grant

**Upon motion (Townsend/Goss) duly adopted, the Board voted to approve the Municipal Planning Grant for the Town Plan in the amount of \$6,858. Vote 4-0-0.**

c. Accessibility Modification Grant

**Upon motion (Townsend/Goss) duly adopted, the Board voted to submit a Accessibility Modification Grant in the amount of \$50,000 through the Vermont Community Development Program for the purpose of funding handicap accessibility of the Municipal Building Project. Vote 4-0-0.**

Selectboard Meeting of February 17, 2009  
at the Technical Academic Room of Randolph Technical Career Center

4. Water and Sewer Allocations

The Board reviewed a memo from Mardee Sanchez outlining recommendations from the Water & Sewer Committee for Summit Distributing, LLC.'s (dba: Rinker's Mobil) additional sewer allocation for additional gas pumps and construction at 1917 Vermont Route 66 and Chandler Music Hall's water allocation.

**Upon motion (Townsend/Goss) duly adopted, the Board voted to approve Summit Distributing's sewer allocation and Chandler Music Hall's water allocation as presented. Vote 4-0-0.**

5. Union Contract Amendment: Insurance & Wages

**Upon motion (Voci/Townsend) duly adopted, the Board voted to approve the amendment to the Union Contract for Insurance and Wages as presented. Vote 4-0-0.**

6. Boys & Girls Club

Mr. Voci gave an overview of the Boys & Girls Contract emphasizing on the town's obligations and certain powers given to the Recreation Advisory Committee without input from the Town Manager. He mentioned that since the town has a Town Manager form of government, the Town Manager should oversee the Boys and Girls Club contract and suggested amending the contract to reflect this.

**Upon motion (Townsend/Goss) duly adopted, the Board voted to amend the Boys and Girl Contract to reflect the Town Manger shall oversee it. Vote 4-0-0.**

7. Banner Request

**Upon motion (Voci/Townsend) duly adopted, the Board voted to approve the March of Dimes' request to place a banner over Main Street for the April 26, 2009 Walk-a-Thon. Vote 4-0-0.**

*(Banner request will be forwarded on to the Randolph Chamber of Commerce, who owns the guide wire above Main Street.)*

8. Municipal Building Contract

Mr. Champy presented the Scott & Partner's contract for the Municipal Building Contract. Mr. Townsend questioned if there was a penalty if the project was not on time Mr. Champy explained that the penalty would be on the construction phase and the contractor's responsibility.

**Upon motion (Townsend/Goss) duly adopted the Board voted to approve Scott & Partners contract in a lump sum of \$86,500 for the Municipal Building Project and appointed Gary Champy as signatory. Vote 4-0-0.**

9. Merchants Row Assembly

**Upon motion (Townsend/Goss) duly adopted, the Board voted to close Merchants Row on April 26, 2009 between the hours of 10:00 a.m. and 4:00 p.m. for the purpose of a street dedication. Vote 4-0-0.**

10. Property/Equipment Resolution

The Board reviewed a resolution agreement between the Randolph Center Area Fire Association and the Town for Fire equipment and Fire Station to be turned over to the town for one dollar in the event the association ceases to be a fire company.

**Upon motion (Townsend/Goss) duly adopted, the Board voted to approve the resolution agreement between Randolph Center Area Fire Association and the Town for fire equipment and fire station. Vote 4-0-0.**

11. Liquor/Tobacco Licenses

The Board reviewed license renewals applications for Brockton Corp.: dba Shaw's Beer & Wine (Second Class License & Tobacco License), Vermont Technical College (First Class License) and Fenix Fine Foods, LLC. (Second Class License).

**Upon motion (Townsend/Goss) duly adopted, the Board voted to approve Brockton Corp.: dba Shaw's Beer & Wine (Second Class License & Tobacco License), Vermont Technical College (First Class License) and Fenix Fine Foods, LLC. (Second Class License). Vote 4-0-0.**

12. NewTech Variance Request for 11 Hedding Drive

The Board received notice that NewTech has submitted an application for a variance from a set back on the northerly side of its property located at 11 Hedding Drive for a proposed facility designed to receive and dewater septage, discharge the separated liquid directly to the Randolph Wastewater Treatment Facility, and dispose of the separated solids at a certified landfill.

**Upon motion (Goss/Townsend) duly adopted, the Board voted to submit a letter directly to Ernest Kelly of Residuals Management Section of the Agency of Natural Resources and appointed Mr. Webster, Chair as signatory. Vote 4-0-0.**

13. Warrants

**Upon motion (Goss/Townsend) duly adopted, the Board voted to approve the warrants as presented. Vote 4-0-0.**

14. Town Manager's Report

**Upon motion (Townsend/Goss) duly adopted, the Board voted to accept the Manager's report as written. Vote 4-0-0.**

Selectboard Meeting of February 17, 2009  
at the Technical Academic Room of Randolph Technical Career Center

15. Other Business

**Upon motion (Goss/Townsend) duly adopted, the Board voted to appoint Gary Champy as authorized representative on the Route 66 Water Project and John Clough as the alternate representative. Vote 4-0-0.**

16. Adjournment

**Upon motion (Goss/Townsend) duly adopted, the Board voted to adjourn at 8:15 p.m. until the next scheduled meeting of February 19, 2009 at 6:00 p.m. in Old Dorm Lounge at Vermont Technical College. Vote 4-0-0.**

Respectfully submitted,

Gary Champy  
Town Manager/Recorder

REFERENCE ONLY

Public Informational Meeting of February 19, 2009  
in Old Dorm Lounge at Vermont Technical College

Selectboard: Kenneth Goss, Joseph Voci and Stephen Webster. Absent: Adelbert Thompson and Lawrence Townsend

Municipal Staff: Gary Champy (Town Manager) and John Coffey (Water/Wastewater Chief Operator).

Public Attendees: Todd Deuso, Patricia Geoffroy, Bob Nichols and Phil Leno of Casella Solid Waste Management, Steve Hull, Jim Tucker, Michael McPhetres, Joanne Litchfield, Duane Litchfield, John Monie, Robert Nichols, Phil Leno, Cory Hagggett, Justin Poulin, Tom Anderson, Perry Hodgdon, Carol Hodgdon, Dennis Brown, Greg Nazarau, Susan Reid, Madison Boyce, Jocelyn Stohl, Sharon Leibert and Larry Richburg.

Mr. Webster opened the Public Information meeting at 6:03 p.m. Mr. Champy gave an overview of the changes in the recycling market. He also explained that Randolph has negotiated a new contract with Casella Solid Waste Management, which will also include recycling costs.

Mr. Champy then introduced Todd Deuso of Casella Solid Waste Management. Mr. Deuso's presentation included the recycling market and the cost to collect garbage and transport it to an out of town facility.

Questions and Comments:

- ◆ Is it possible to separate high-end recyclables such as aluminum?
- ◆ Is it possible to recycle high agricultural plastics and other agricultural recyclables?
- ◆ Is there an incentive to recycle given the proposed rates?
- ◆ Why make people pay more for trash, if the person does not recycle? We are trying to maintain requirement or goal at 40% and we have provided recycling.
- ◆ How much revenue will come from recycling fees?
- ◆ Tri-Town Alliance may agree to subsidize in grant list costs for recycling
- ◆ What will this do to the process, if people crush and compact glass. We watch the bag/bin to keep trash out.
- ◆ Tri-Town Alliance will be included with the contract
- ◆ 14 gallon bin will cost about \$6.00
- ◆ Three Phase Power would allow for a second compactor

Mr. Webster closed the Public Information meeting at 8:15 p.m.

Respectfully submitted,

Gary Champy  
Town Manager

GC:css

Selectboard Public Informational Meeting of March 2, 2009  
Chandler Music Hall

Selectboard: Ken Goss, Adelbert Thompson, Joseph Voci, and Stephen Webster. Absent:  
Lawrence Townsend

Municipal Staff: Gary Champy (Town Manager), John Clough (Finance Director) and John Coffey (Chief Operator for Water and Wastewater)

Public Attendees: Linda Sivret, Robert "Bud" Sivret, Pauline Barnes and John Rotter

Mr. Webster opened the Public Informational Meeting at 6:10 p.m. He explained the purpose of the Public Informational meeting was to give the residents the opportunity to review and voice their opinions of the proposed FY2010 budget.

County Tax: It was explained that there would be approximately \$900 less in expenses for the County Tax.

Health Insurance: it was explained that the insurance expenses are a cost savings of \$70,000. It is about one-third savings for this year. It was also questioned many are employed by the town? The answer is about 30 employees.

Police Department: it was explained that the town budgeted \$3,000 for reimbursement of the Police District for calls outside of the district.

Special Appropriations: it was questioned how Special Appropriations were accountable. Petitions are required for all special appropriations and are not just allocated, and ask to provide a report for the town report.

Water & Sewer: it was explained that the decrease in revenues for both the Water and Sewer District is due to the closing of ClearSource and VTC is now reading its' water meters instead of estimating.

Other Information: It was explained that there is a process to take contaminated soils and pug the soils to make road materials. Water System project will be \$1.9 million for repairing the water line on Route 66, which will increase the much-needed water pressure up Route 66.

Mr. Webster closed the public hearing at 6:50 p.m.

Respectfully submitted,

Gary Champy  
Town Manager

GC:css

Selectboard Meeting of March 4, 2009 (Unapproved)  
Technical Academic Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci and Stephen Webster.

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Kenneth Goss, John Rotter and Marty Strange.

Media: Jeff Tolbert (Camera)

Mr. Webster called the meeting to order at 6:00 p.m. and directed the Board to the election of Chairman.

1. Election of Officers

a. Chair

**Following nomination by Mrs. Flint, seconded by Mr. Brown, the Board elected Larry Townsend as Chair of the Selectboard. Vote 4-1-0 (Voci opposed)**

Mr. Townsend extended his thanks to Mr. Goss and Mr. Thompson for their service on the Selectboard, Mr. Champy for stepping up and speaking at Town Meeting, and Mr. Webster for Chairing the Selectboard this past year. He also welcomed Mrs. Flint and Mr. Brown to the Board.

b. Clerk

**Following nomination by Mr. Voci, seconded by Mrs. Flint, the Board elected Stephen Webster as Clerk of the Selectboard. Vote 5-0-0.**

2. Minutes

**Upon motion (Voci/Webster) duly adopted, the Board voted to approve the minutes of February 17, 2009 Public Hearing as written. Vote 3-0-2 (Brown and Flint abstained).**

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the minutes of February 17, 2009 Regular meeting as written. Vote 3-0-2 (Brown and Flint abstained).**

*Note: Meeting minutes of February 19, 2009 (Public Information Meeting on Transfer Station & Recycling and minutes of March 2, 2009 (Public Informational Meeting for Town Meeting will be put in Selectboard minute book as unapproved as there was not a quorum of the Board to approve.)*

3. Public Comment

Mr. Goss spoke from the audience congratulating Mr. Brown and Mrs. Flint to the Selectboard and thanked the residents and Selectboard for allowing him to serve on the Selectboard for the past two years. He has offered his expertise and services to the Selectboard.

4. Appoint of Officers

**Upon motion (Voci/Brown) duly adopted, the Board appointed Gary Champy as Delinquent Tax Collector. Vote 5-0-0.**

Selectboard Meeting of March 4, 2009 (Unapproved)  
Technical Academic Room of Randolph Technical Career Center

**Upon motion (Webster/Brown) duly adopted, the Board voted to appoint: Anne ‘Milo’ Cutler as Animal Control Officer and Enforcement Officer; Richard Warner as Animal Control Officer; Ken Goss as Emergency Management Director; Cindy Spaulding as Emergency Management Coordinator; Lorraine Peirce as Health Officer; Gary Champy as Deputy Health Officer; John Daly as Inspector of Lumber, Shingles & Wood, Weigher of Coal; Cindy Spaulding and Ken Goss as representatives to Local Emergency Planning Committee; Kevin O’Donoghue as co-representative to Local Emergency Planning Committee; Robert Mollica (d.b.a: Randolph Animal Hospital) as Pound Keeper; and Mardee Sanchez as Sign Officer. Vote 5-0-0**

**Upon motion (Brown/Flint) duly adopted, the Board voted to appoint Greg Nazarow as representative to the Stage Coach. Vote 5-0-0.**

**Upon motion (Webster/Flint) duly adopted, the Board voted to appoint David Barnard as Superintendent of Cemeteries; Mardee Sanchez as Town Engineer and Tree Warden. Vote 5-0-0.**

**Upon motion (Flint/Townsend) duly adopted, the Board voted to appoint Dennis Brown as representative to Tri-Town Solid Waste Alliance. Vote 5-0-0.**

Discussion ensued among the Board concerning the landfill, transfer station contract and draft Tri-Town Alliance Agreement.

**Upon motion (Brown/Townsend) duly adopted, the Board voted to appoint Kenneth Hafner as representative to Two Rivers-Ottawaquechee Regional Planning Commission; Mardee Sanchez as representative to Two Rivers-Ottawaquechee Regional Commission’s Transportation Advisory Committee; Carol Flint as Town Service Officer; Ken Roger as representative to White River Valley Ambulance; and Stephen Webster as alternate to White River Valley Ambulance. Vote 5-0-0.**

**Upon motion (Webster/Voci) duly adopted, the Board voted to appoint Gary Champy as Acting Zoning Administrator for a term to expire 2010. Vote 5-0-0.**

5. Advisory Committees

Mr. Townsend questioned the procedure for a committee that has completed its mission such as the Municipal Building Committee. Mr. Voci commented that the Municipal Building Committee has done its job as a committee and there was nothing more to review since the project is moving forward. He also thanked the Municipal Building Committees for their dedication over the years.

a. Municipal Building Committee

**Upon motion (Webster/Voci) duly adopted, the Board voted to disband the Municipal Building Committee and thanked the members for years of service. Vote 5-0-0.**

b. Ancient Roads Review Committee

**Upon motion (Flint/Brown) duly adopted, the Board voted to appoint Ken Goss as Chair to the Ancient Roads Review Committee. Vote 5-0-0.**

Selectboard Meeting of March 4, 2009 (Unapproved)  
Technical Academic Room of Randolph Technical Career Center

Discussion ensued among the board expressing their concern that the Committees are advisory only and must report directly to the Town Manager. It was the consensus of the board to enforce this with all committee and to provide a written report of the Committee's activities to the Town Manager.

**Upon motion (Webster/Voci) duly adopted, the Board voted to appoint Alan Campbell, Lisa Dyer, Jeanne Goss, Kenneth Hafner, Peter Magoon and Maria Puglisi as members of the Ancient Roads Review Committee. Vote 5-0-0.**

c. Budget Committee Liaison

**Upon motion (Webster/Voci) duly adopted, the Board voted to appoint Carol Flint as exofficio to Budget Committee. Vote 5-0-0.**

d. Capital Planning & Capital Budget Committee

**Upon motion (Webster/Voci) duly adopted, the Board voted to appoint Lawrence Townsend as Chair and Gary Champy as Co-Chair and members: Timothy Angell; Harvie Porter; Larry Richburg and Marty Strange to the Capital Planning and Capital Budget Committee. Vote 5-0-0.**

e. Chandler Center for the Arts, Liaison

The Board questioned having an exofficio to the Chandler Center for the Arts Board of Trustees and asked Mr. Champy to review the Chandler's by-laws concerning a Selectboard member as a representative. Mr. Voci and Mr. Brown reported that they have received several calls concerning the lack of heat at the Chandler Music Hall during Town Meeting.

f. Citizens Advisory Board

**Upon motion (Webster/Townsend) duly adopted, the Board voted to appoint Ken Goss as Liaison to the Citizens Advisory Board and Madison Boyce, William Bohnyak, Ann Fielder, Nika Graci, Bonnie Kawecki, Rose Lucenti, Arnie Spahn, Cil Spahn, Loretta Stalnaker, Jeff Tolbert, Evan Zimit and Carol Flint as members. Vote 5-0-0.**

g. Composting Committee

**Upon motion (Webster/Voci) duly adopted, the Board voted to disband the Composting Committee. Vote 5-0-0.**

h. Conservation Commission

**Upon motion (Voci/Brown) duly adopted, the Board voted to table Conservation Commission appointees until March 17, 2009 meeting. Vote 5-0-0.**

Discussion: due to the lack of members to the Conservation Commission, Mr. Champy suggested merging the Conservation Commission with the Forest Committee since the Forest Committee is an active advisory group. Mr. Champy will contact members of the Conservation Commission.

Selectboard Meeting of March 4, 2009 (Unapproved)  
Technical Academic Room of Randolph Technical Career Center

i. Energy Committee

**Upon motion (Webster/Voci) duly adopted, the Board voted to appoint Lawrence Townsend as liaison to Energy Committee and John Becker, Tim Caulfield, Patrick French, Martha Hafner, Joan Richmond Hall, Susan Mills, Joshua Plavin, Jennifer Phipps, Frank Reed and Larry Richburg as members. Vote 5-0-0**

*Note: Original listing had Gary Champy as staff member this name was omitted.*

j. Fence Viewers

**Upon motion (Webster/Flint) duly adopted, the Board voted to appoint Tim Angell, Mitch Harness and Kermit LaBounty as Fence Viewers. Vote 5-0-0.**

k. Forest Committee

**Upon motion (Flint/Webster) duly adopted, the Board voted to table appointments of Forest Committee members until the March 17, 2009 meeting. Vote 5-0-0**

l. Fire Advisory Liaison and Chair

**Upon motion (Webster/Brown) duly adopted, the Board voted to appoint Ken Goss as Liaison and Kermit LaBounty as Chair to the Fire Advisory Board. Vote 5-0-0.**

m. Highway Committee

**Upon motion (Webster/Voci) duly adopted, the Board voted to disband the Highway Committee. Vote 5-0-0.**

n. Kimball Library Board of Trustees Exofficio

**Upon motion (Webster/Flint) duly adopted, the Board voted to dispense with the Exofficio to the Kimball Library Board of Trustees. Vote 5-0-0.**

o. Police Advisory Committee

**Upon motion (Webster/Voci) duly adopted, the Board voted to appoint Dennis Brown as Chair of the Police Advisory Committee and Dominic Delia, Rita Hull, James Krakowiecki, Priscilla Smith, George Trask and Allen Wright as members. Vote 5-0-0.**

p. Recreation Committee

**Upon motion (Webster/Voci) duly adopted, the Board voted to place the all membership to the Recreation Advisory Committee as vacant until Mr. Voci and Mrs. Flint can review a direction of the committee. Vote 5-0-0.**

*Discussion: Mr. Voci voiced his concerns that the Recreation Advisory Committee had been micro managing the Boys and Girls Club. Mrs. Flint expressed her concerns that the Committee's focus was in the village and not the entire town.*

**q. Riverside Forest/Recreation Sub-Committee**

**Upon motion (Webster/Flint) duly adopted, the Board tabled appointments to the Riverside Forest/Recreation Sub-committee until such time the Forest Committee and Recreational Committees can be resolved. Vote 5-0-0.**

**r. Town History**

**Upon motion (Brown/Webster) duly adopted, the Board voted to appoint Polly Frankenburg, Harriet Chase and Miriam Herwig as members of the Town History Committee. Vote 5-0-0.**

**s. Water and Sewer Committee**

**Upon motion (Webster/Brown) duly adopted, the Board voted to appoint Joseph Voci as Chair to the Water and Sewer Committee and Mary Hardy, John Lutz, Don Maynard as voting members. Vote 5-0-0.**

*Note: Mardee Sanchez, John Coffey, and Gary Champy are staff member to the Water and Sewer Committee.*

**t. Official Newspapers**

**Upon motion (Webster/Brown) duly adopted, the Board voted to appoint *The Herald of Randolph, The Times Argus* and *Valley News* as the Town's official newspapers. The latter two are only to be used when necessary. Vote 5-0-0.**

**u. East Valley Planning Commission**

**Upon motion (Voci/Webster) duly adopted, the Board voted to appoint Carol Flint as Liaison to the East Valley Planning Committee. Vote 5-0-0.**

**v. Planning Commission**

**Upon motion (Voci/Webster) duly adopted, the Board voted to table appointing members to the Planning Commission until the March 17, 2009 meeting.**

Discussion ensued among the Board concerning members of the Planning Commission and the Commission's focus of opposing development. It was suggested to possibly expand the Commission back to nine members for more of a balance. Mr. Webster expressed his experience and discouragement of the proposal to Interchange District (known as "Exit 4"). Mr. Voci expressed his opposition of a member of RACDC being on the Planning Commission, while that person garners wages from the town through taxpayer funds for economic development. His opposition is also based upon the fact that the executive director of RACDC develops low to moderate-income housing and pursues zoning that benefits housing and not job creation. Mrs. Flint disagreed.

Selectboard Meeting of March 4, 2009 (Unapproved)  
Technical Academic Room of Randolph Technical Career Center

w. Development Review Board

**Upon motion (Brown/Voci) duly adopted, the Board voted to appoint Krista Rumrill and Frank Reed to the Development Review Board with a term expiring in 2012 and Scott Berkey as alternate with a term to expire 2011. Vote 5-0-0.**

Discussion: Mr. Webster expressed his embarrassment how the Development Review Board treated Mr. Kevin Blakeman during the process for permitting his property located on Sunset Hill. Mr. Voci noted there is a member of the Development Review Board, which is also an alternate to the Planning Commission and questioned if a person could serve on both. (The member in question is not up for reappointment this year.)

6. Conflict of Interest

Mr. Champy gave an overview the Conflict of Interest Policy and trying to update all town policies.

**Upon motion (Webster/Voci) duly adopted, the Board voted to adopt the Conflict of Interest Policy as written. Vote 5-0-0.**

7. Bridge Inspection Acknowledgement

The Board reviewed the Structures Report from the Agency of Transportation for Covered Bridge 38 located on Town Highway 64 (known as "Braley Covered Bridge").

**Upon motion (Voci/Flint) duly adopted, the Board voted to acknowledge the Structures Inspection Report to be submitted to the Agency of Transportation for Covered Bridge 38 on Town Highway 65 (known as Braley Covered Bridge). Vote 5-0-0.**

8. Manager's Report

Mr. Champy gave the Manager's report verbally, outlining a required bond vote for Route 66 Water Project, update for Municipal Building Project, Tennis Team annual league for June through August, RFP for Randolph Center Fire Station roof, Green Mountain Economic Development Corporation; trucking of leachate from landfill to sewer treatment plant, Salisbury Square Project, problem with Safe Havens Grant, and Casella's contract for operating the transfer station. Mr. Voci voiced his concerns that the Transfer Station is not easily accessible on Saturdays, due to commercial haulers. He suggested having the facility open later on Saturdays and limiting commercial usage in order to allow residents to take full advantage of the Transfer Station.

**Upon motion (Webster/Brown) duly adopted, the Board voted to accept the Town Manager's report as written. Vote 5-0-0.**

9. Licenses (Liquor & Tobacco)

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve two Tobacco Licenses and Second Class Liquor Licenses for Rinkers Interstate Service and Randolph Smart Shop. Vote 5-0-0.**

Selectboard Meeting of March 4, 2009 (Unapproved)  
Technical Academic Room of Randolph Technical Career Center

10. Warrants

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the warrants as printed. Vote 5-0-0.**

11. Other Business

Mr. Champy presented to the Board that it is the recommendation of the Fire Advisory Board to have a fire road behind the Chandler Music Hall for emergency purposes. This may be difficult since the entrance of the fire road would be from Prince Street and this section of road has been under a lease agreement between the town and James Lumbra, Jr. since June 2004.

**Upon motion (Voci/Webster) duly adopted, the Board voted to go into executive session at 8:10 p.m. to discuss contract negotiations. Vote 5-0-0.**

**Upon motion (Webster/Brown) duly adopted, the Board voted to enter into open session at 8:35 p.m. Vote 5-0-0.**

No Action taken

12. Adjournment

**Upon motion (Webster/Voci) duly adopted, the Board voted to adjourn at 8:36 p.m. until March 10, 2009 Public Hearing at Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

These minutes are for reference only. To obtain an official copy, please contact the Town Clerk's office at 728-5433.

Selectboard Public Hearing/Special Selectboard Meeting of March 10, 2009  
At Technical Academic Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci and Stephen Webster

Municipal Staff: Cindy Spaulding (Recorder), Gary Champy (Town Manager), and John Coffey (Water/Wastewater Chief Operator).

Public Attendees: Kenneth Goss, Charles Leif, Julie Iffland, Marty Strange, Justin Vextrateur and John Benson (RACDC representatives), Doris Sherman, Fay Sherman, Patrick French, Del Thompson, Pam Thompson, Letitia Rydjeski, William Kevan, Perry Armstrong, Patsy French, Joel Tillberg, John Joy, Paul Rea, Jack Cowdrey, Shirley Huang, Jim Tucker, Deb Jones (Randolph Area Chamber of Commerce), Ty Handy, Barbara Angell, Sheila Jacobs, David Badger, Larry Richburg, and Al Floyd.

Media: M.D. Drysdale (*Herald of Randolph, The*)

Mr. Townsend called the Public Hearing to order 6:00 p.m. and introductions were given.

Mr. Townsend explained that the town on behalf of Randolph Area Development Corporation was considering applying to the State for a \$590,000 grant under the Vermont Community Development Program to fund the Salisbury Square Project. RACDC is proposing to redevelop the former Ethan Allen property into a housing project, which will have 14 rental apartments, and 22 condominium units with a total of 107 bedrooms. The purpose of the public hearing was to obtain the views of the citizens on the proposed project.

Ms. Iffland gave an overview of the Salisbury Square Housing project outlining: solicitation of VCDP funds will help with the cost for demolishing existing outbuildings on the job site, upgrading the water and sewer infrastructure, providing background information of the Ethan Allen plant, process for correcting brownfields and the environmental risks, explanation of the recycling of the contaminated soils into a "PUG" product and an explanation for qualifications of low-moderate income families.

Mr. Champy and Mr. Coffey explained the process of the "PUG" product would be made from oil-contaminated soils and the product would be used as a sub-base for road surfacing or surfacing of parking lots. It was also explained that producing this new material may be an added revenue source for the town.

#### Comments and Questions

C: Randolph does not need more housing, what is needed are jobs.

Q: Has RACDC conducted a housing needs assessment in Randolph?

A: Yes, the assessment has been conducted and there is a 3.7% vacancy in Randolph.

Q: How much of the project will be done?

Selectboard Public Hearing/Special Selectboard Meeting of March 10, 2009  
At Technical Academic Room of Randolph Technical Career Center

A: The project will be built in phase. The first phase will be rental apartments this is more cost effective.

The Selectboard heard from the public attendees, criticism of against the project, the pros, and cons to support the Salisbury Square Project proposed by RACDC:

- ◆ New rentals will be competing with rental property owners who have vacancies
- ◆ Concern for renters of Salisbury Square having their rents subsidized by the State (known as Section 8 Housing)
- ◆ Shortage of housing for seniors—This project is not designed for senior housing
- ◆ Shortage of housing for VTC professionals
- ◆ Challenges of density requirements on proposed building site
- ◆ Environmental Impact of Brownfields
- ◆ Water and Sewer Infrastructure (concern the current ratepayers to pay for project)
- ◆ Funding for Water and Sewer Allocations, where will it come from
- ◆ Concern if the Siphon pipes crossing the White River will be able to handle the extra sewage
- ◆ Concern of Fire Services (Will the ladder truck be able to maneuver)
- ◆ Concern that RACDC will ask for an exemption of property taxes
- ◆ Responsibility to maintain the extension of Salisbury Street (It was stated that the town will not be responsible for the extension of Salisbury Street, it would be RACDC's responsibility.)
- ◆ Questioned if other funding available for the project
- ◆ Usage of property for housing verses commercial
- ◆ Strain on Public Safety Services and Schools
- ◆ Cost of project 7.7 million over time, first phase projected cost 3 million
- ◆ Use of Tax Incremental Finance (TIF)—this did not seem appropriate
- ◆ Grant Administration (The town will administer the grant if awarded)
- ◆ Types of commercial/industrial now for housing redevelopment spots: Branchwood, Weston Street, Gelatin factory, L Street and Foundry area
- ◆ Project's For-Sale Housing will compete with current housing market
- ◆ Town does not have the capacity to maintain new sidewalks

Mr. Thompson former Selectboard member commented the proposed project area was valuable industrial/commercial land located along the railway for a off loading area.

Mr. Townsend closed the Public Hearing at 8:15 p.m.

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

These minutes are for reference only. To obtain an official copy, please contact the Town Clerk's office at 728-5433.

Selectboard Public Hearing/Special Selectboard Meeting of March 10, 2009  
At Technical Academic Room of Randolph Technical Career Center

Mr. Townsend called the Special Selectboard meeting to order at 8:23 p.m.

1. Salisbury Square Grant Application

**Upon motion (Brown/Flint) duly adopted, the Board voted to support the VCDP Grant application in the amount of \$590,000 for Salisbury Square Project to be submitted by the Town on behalf of Randolph Area Community Development Corporation. Vote 3-2-0 (Voci and Webster opposed).**

Discussion: Mr. Townsend asked each Board Member to voice their thoughts on the project. Mr. Brown stated the project would add to the town's tax base and create a moderate sized homes and new neighborhood. Mrs. Flint stated that the project would be beneficial to the town. Mr. Voci requested that Mr. Brown would recuse himself from voting on the motion since he was a past member of RACDC.

Mr. Champy did not recommend the grant at this time; stating the town needs to review the grant application prior to submission along with grant conditions, which have not been reviewed as of time of presentation. He stated his concerns on the project budget, water and sewer allocations, as well as the town being the grant administrator. Mr. Champy was also concerned this project may not make it past the local Development review board, given the comments tonight. There were many concerns that the project as proposed exceeded local density requirements and should be reviewed. There was no reason to hold up this funding for other towns at the local level, if it has not passed the permit stage and would be ready for a later funding cycle.

2. Adjournment

**Upon motion (Webster/Voci) duly adopted, the Board voted to adjourn at 8:35 p.m until the next scheduled meeting of March 17, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

These minutes are for reference only. To obtain an official copy, please contact the Town Clerk's office at 728-5433.

Selectboard Meeting of March 17, 2009  
At Technical Academics Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend (Chair), Joseph Voci, and Stephen Webster (Clerk)

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Kenneth Goss, Letitia Rydjeski, William Kevan, and Hugo Liepmann,

Media: Micah Ross (Camera)

Mr. Townsend called the meeting to order at 6:00 p.m. and introductions were made.

1. Approval of Minutes

a. March 4, 2009

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the minutes of March 4, 2009 as printed. Vote 5-0-0.**

b. March 10, 2009

**Upon motion (Flint/Brown) duly adopted, the Board voted to approve the minutes of March 10, 2009 Public Hearing and Special Selectboard meeting as printed. Vote 4-0-1 (Flint abstained)**

2. Public Comment

Mr. Liepmann requested that the Board waive a formal application and authorize the expenditure of \$2,500 from the Conservation fund for the purpose of a stewardship obligation to the Upper Valley Land Trust for land he donated late last year. He voiced his concerns that the Board had not acted on the request in January, instead the Board had tabled it and referred Upper Valley Land Trust to the Conservation Commission for review, and at the time, the Conservation Commission did not have a quorum to meet. Mr. Champy explained the procedure for obtaining funding from the Conservation Fund. The Board asked that Upper Valley Land Trust submit an application to the Conservation Commission and in the absence of a quorum, the Board will also review the application.

Mr. Liepmann expressed his opinion of the Board's statements towards the Exit 4 process and the Planning Commission. He also stated that there is a lack of communication between the Commission and the Selectboard and suggested a joint meeting.

Mr. Kevan voiced his concerns of RACDC's fiscal responsibility and fiduciary duties pertaining to taxpayer risk of private enterprises, especially the Salisbury Square Project grant application. He provided his questions in writing to the Selectboard. (see attached).

Selectboard Meeting of March 17, 2009  
At Technical Academics Room of Randolph Technical Career Center

Discussion ensued among the Board and Mr. Kevan outlining concerns of RACDC managing the Revolving Loan Fund, conflict of interest as RACDC owns property, which has used the RLF such as 28 North Main Street (known as DuBois & King), proposed new Memorandum of Understanding, and possibility of the town managing the RLF in-house.

3. Committee Reports

Mr. Champy reported that the Fire Advisory had met on March 10<sup>th</sup> and questioned the status of the FCC license for relocating the dispatching center from Hartford to Barre. R&R Communications has been contacted and will get back to the town.

Mr. Champy requested the Sewer Commissioners to abate a sewer bill for \$10,290 for 36 Central Street/Estate of I. Washburn. Mr. Champy explained that there was a water leak in January, which did not go through the sewer system.

**Upon motion (Voci/Brown) duly adopted, the Board, acting as Sewer Commissioners, voted to abate a sewer bill in the amount of \$10,290 for 36 Central Street/Estate of I. Washburn. Vote 4-0-1 (Webster abstained)**

4. Bond Warning

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the Bond Warning for Town of Randolph and Randolph Water District in the amount of \$1.9 m (one million, nine hundred thousand) for the purpose of funding the Route 66 Water Project. Vote 5-0-0.**

*Note: Public Information meeting will take place on April 20 at 7:30 p.m. in the Technical Academic Room of Randolph Technical Career Center. The articles will be voted on at the Chandler Cultural Gallery on April 21, 2009 between the hours of 7:00 a.m. and 7:00 p.m.*

5. Water and Sewer Abatement Policy

**Mr. Voci moved (seconded by Mr. Brown) that the Board voted to approve the Water and Sewer Abatement Policy as presented.**

*Discussion: The meaning of Section III A was questioned.*

**Mrs. Flint moved (seconded by Mr. Voci) that the wording in Section III A be amended to read: Any person requesting an abatement of his or her water and/or sewer bill shall provide such a request in writing within 30 days from the due date of the bill. The motion to amend passed (Vote 5-0-0).**

**The board then voted to pass the amended motion. (Vote 5-0-0).**

6. Transfer Station Contract

Mr. Champy presented an overview of the two years Operations Agreement of the Transfer Station with Casella Waste Management. It was discussed that if a holiday falls on a day the Transfer Station would otherwise be open, then there should be an alternate day for opening. The transfer station should be open three days a week.

**Upon motion (Webster/Voci) duly adopted, the Board voted to appoint Mr. Champy as signatory of the Operations Agreement of the Transfer Station with Casella Waste Management, with changes such as an alternate open day in placement of holiday and review of Schedule D (Price list). Vote 4-0-1 (Flint abstained).**

7. Rapid Response Plan

**Upon motion (Webster/Brown) duly adopted, the Board voted to approve Randolph Rapid Response Plan to be submitted to Vermont Emergency Management as amended. Vote 5-0-0.**

8. Liquor and Tobacco Licenses

**Upon motion (Brown/Webster) duly adopted, the Board voted to approve Tobacco Licenses for Bob's M&M Beverage of Randolph and Cumberland Farms #8003; First Class Restaurant License: Patrick's Place, LLC; Second Class License Cumberland Farms #8003 and First Class Cabaret License: Ashley's Inc as presented. Vote 5-0-0.**

9. Lumbra Lease Agreement

The Board reviewed the lease agreement for land on Prince Street with Jim Lumbra. Discussion included the need for a fire road to the back of the Chandler for fire protection. The entrance would be from Prince Street. It has been proposed to offer money to dissolve the agreement with Mr. Lumbra, Chandler offered \$15,000, Lumbra donate land valued at \$5,000 and the town add an additional \$5,000.

**Upon motion (Voci/Townsend) duly adopted, the Board voted to approve \$5,000 to be taken from the Economic Development line item in FY2010 budget in order to fund dissolving the lease agreement with Mr. Jim Lumbra for the property of Prince Street (known as the Chase Property). Vote 5-0-0.**

Selectboard Meeting of March 17, 2009  
At Technical Academics Room of Randolph Technical Career Center

10. Warrants

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the warrants as presented. Vote 5-0-0.**

11. Town Manager's Report

The Board and Mr. Champy reviewed the Town Manager's with discussion ensuing on plan to repair road infrastructure and proposed composting project at the Landfill.

**Upon motion (Webster/Voci) duly adopted, the Board voted to accept the Town Manager's report as written. Vote 5-0-0.**

12. Other Business

The Board and Mr. Champy discussed the candidates for the Planning Commission appointees. It was recommended to schedule a Special Selectboard meeting for Monday, March 23 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Agenda items would Interview Process, Open dialogue with Planning Commission.

The Board also considered the possibility of a retreat in April to discuss their goals for the year.

13. Adjournment

**Upon motion (Flint/Brown) duly adopted, the Board voted to adjourn at 8:15 p.m. until the next scheduled meeting of March 23, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

**RANDOLPH SELECTBOARD**  
**MEETING MINUTES**  
**Monday, March 23, 2009**

Randolph Technical Career Center – 17 Forest Street

PRESENT

**SELECTBOARD:** LARRY TOWNSEND, DENNIS BROWN, JOE YOCI, CAROL FLINT AND STEVE WEBSTER (LEFT AT 6:53P).

**PLANNING COMMISSION:** ED LINCOLN, KEN PRESTON (LEFT AT 6:45P), JULIE IFFLAND, HUGO LIEPMANN AND JENNY CARTER.

**CANDIDATES FOR PLANNING COMMISSION:** MICHAEL TRAGNER, PERRY ARMSTRONG AND ALAN HEATH.

**OTHERS:** GARY CHAMPY (TOWN MANAGER; LEFT AT 6:45P), MARDEE SANCHEZ (ZONING ADMINISTRATOR) AND DICK DRYSDALE (THE HERALD).

CHAIR TOWNSEND CALLED THE MEETING TO ORDER AT 6:03P.

1. Communications with Planning Commission.

TOWNSEND INDICATED THAT BROWN WOULD NOT PARTICIPATE IN THE MATTER, AS HE IS EMPLOYED BY A MAJOR LANDOWNER OF PROPERTY AT THE INTERSTATE INTERCHANGE. HE ALSO INDICATED THAT PLANNING COMMISSION APPOINTMENTS LIKELY WOULD NOT TAKE PLACE (SEE ITEM #3 ON AGENDA), AS WEBSTER CANNOT STAY FOR THE ENTIRE MEETING.

THE SELECTBOARD AND THE PLANNING COMMISSION DISCUSSED SEVERAL TOPICS, INCLUDING THE MAKE-UP OF THE COMMISSION, A 7-YR. 9-MEMBER COMMISSION, THE PROPOSED INTERCHANGE DISTRICT ZONING AMENDMENT (A.K.A. "EXIT 4"), THE APPOINTMENT PROCESS, HOW THE COMMISSION FUNCTIONS, ETC.

2. Candidates for Planning Commission

CHAMPY HAD HANDED OUT AN OVERVIEW OF THE FIVE CANDIDATES FOR THE TWO COMMISSION OPENINGS. THE CANDIDATES ARE ALAN HEATH, PERRY ARMSTRONG, MICHAEL TRAGNER, PAUL REA AND HOLLY SANDERS, ALL EXCEPT THE LATTER TWO WERE PRESENT. EACH ADDRESSED THE SELECTBOARD ABOUT THEMSELVES AND THEIR INTEREST IN SERVING.

3. Potential Appointments to Planning Commission (POSSIBLE EXECUTIVE SESSION)

THIS ITEM WAS TABLED UNTIL THE NEXT SELECTBOARD MEETING ON APRIL 7<sup>TH</sup>.

4. Adjournment

TOWNSEND ADJOURNED THE MEETING AT 7:19P.

RESPECTFULLY SUBMITTED,

MARDEE SANCHEZ

APPROVED:  AS WRITTEN  AS EDITED

ON \_\_\_\_\_

Selectboard Meeting of April 7, 2009 REFERENCE ONLY  
at Technical Academics Room of Randolph Technical Career Center

Selectboard: Lawrence Townsend, Stephen Webster, Joseph Voci, Carol Flint and Dennis Brown

Municipal Staff: Gary Champy, (Town Manager), Cindy Spaulding (Recorder) and John Coffey (Water/Wastewater Chief Operator)

Public Attendees: Harriet Chase, Pati Braun, Arnold Spahn and Linda Chambers (Clara Martin Center), Lee Moore, Julie Iffland, Jack Daniels and Ted Manazin (Vermont Technical College), , Barbara Meaney, F.J. Meaney, Kelly Green, Patrick French, Frank Reed, David Palmer, Richard Squire, Patsy French, Steve Boma, Dana Dean, Carol LaLumia, Miriam Herwig, George Wilson, Ken Goss, Jim Tucker, Paula Russell, Christopher Recchia, Erin Wright, Don McCormick (Carbon Harvest), Matt Poirier (Sanborn & Head), Jill Wheatley, Betty Edson, Dr. Daniel Sax, Joan Sax, William Rice, Ken Preston, Paul Rea, Joan Richmond-Hall and Irene Schaefer.

Media: M.D. Drysdale and Sandy Vandrask Cooch (*Herald of Randolph, The*), Jeff Tolbert and Micah Ross (camera)

Mr. Townsend called the meeting to order at 6:01 p.m. and introductions were made.

1. Approval of Minutes

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the minutes of March 17, 2009 as written. Vote 5-0-0.**

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the minutes of March 23, 2009 Special Meeting as written. Vote 5-0-0.**

2. Public Comment

Mr. Champy expressed that he was perturbed with an article that was recently published in the *Herald of Randolph*. He felt the meeting was inappropriately reported and had defamed his character and it has hurt the Randolph Community. (The article printed in the April 2, 2009 issue pertains to the Salisbury Square Public Informational meeting conducted by Randolph Area Community Development Corporation.) He requested the *Herald of Randolph* to make an amends by donating \$500 to the Randolph Food Shelf, which serves the Randolph community.

The Board took testimony and comments from public attendees addressing the accuracy versus inaccuracy of the article on Salisbury Square Informational meeting.

3. Committee Reports

Mr. Champy reported that the Budget Committee met last Thursday and the focus of the next meeting would be on the budget process for the next fiscal year.

4. VTC Red School House Project

Mr. Champy gave background of the Red School House Project. Mr. Daniel requested authorization to build an exterior staircase on town owned land and gave an overview of the new project to restore the schoolhouse. Discussion ensued between the attending residents of Randolph Center and the Board outlining: concerns of historical aesthetics of the Red School house as a whole and the proposed pellet project.

**Upon motion (Voci/Townsend) duly adopted, the Board voted to table the Vermont Technical College's Red School House Project until April 21, 2009 meeting. Vote 4-1-0 (Webster opposed).**

Selectboard Meeting of April 7, 2009 REFERENCE ONLY  
at Technical Academics Room of Randolph Technical Career Center

5. Lease Agreement for Radio Station

Mr. Champy gave an overview for the temporary relocation of municipal office personnel and departments from 7 Summer Street to the former Radio Station at 62 Radio Drive, during the renovations of the Municipal Building. The neighbors of Radio Drive expressed their concerns about traffic flow, parking, and customer service at the Radio Station. The consensus of the Board is to consider concerns and try to accommodate them.

**Upon motion (Webster/Townsend) duly adopted, the Board voted to ratify the lease agreement between Great Eastern Radio, LLC. and the Town of Randolph at 62 Radio Drive for the purpose of temporarily relocating the Municipal Staff and services. Vote 5-0-0.**

6. Ratify Lease Agreement with Lumbra for Prince Street

Mr. Champy gave an historic overview of the lease agreement between Jim Lumbra and the town on Prince Street, since there needs to be a roadway leading to the back of the Chandler Music Hall of its expansion project then the road would be used as a fire access.

**Upon motion (Webster/Flint) duly adopted, the Board voted to ratify to the agreement to dissolve the lease with Jim Lumbra for the Prince Street parking area as outlined Vote 5-0-0.**

The Board questioned who would be responsible for the winter maintenance of the road. It was suggested, because it is a tenant/landlord agreement, that the Chandler Center for the Arts be responsible for the winter maintenance of the road, since it would be a burden on the town's Highway Department during snow storms.

7. Approve Contract with Restorative Justice Coordinator

Mr. Champy gave an overview of the Restorative Justice Coordinator's contract, which will be a model for contractual services in the future.

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the service contract for Randolph Restorative Justice Coordinator with minor changes and appointed Mr. Champy as signatory. Vote 5-0-0.**

8. Grants

a. COPs Grant

Mr. Champy announced that the Police Department would like to apply for two grants: one for equipment in the amount of \$15,000 and a COPs Grant (three year grant funded/fourth year paid by the department). He requested the Board's approval.

**Upon motion (Webster/Brown) duly adopted, the Board voted to authorize the Police Department to submit a grant application for equipment in the amount of \$15,000 and a COPs Grant. Vote 5-0-0.**

Discussion: The Board was concerned with history of past COPs Grants and funding for the four year.

b. Class 2 Highway

**Upon motion (Flint/Webster) duly adopted, the Board approved applying for a Class 2 Highway Grant for the Ridge Road. Vote 5-0-0.**

c. Structure Grant

**Upon motion (Voci/Webster) duly adopted, the Board voted to apply for a Structures Grant for the Tunbridge Road Bridge (TH#9/Bridge 5). Vote 5-0-0.**

9. Proposed Projects at Landfill

Carbon Harvest (Mr. McCormick) and Sanborn & Head (Mr. Poirier) gave a PowerPoint presentation proposing a Randolph Green Landfill Project. The presentation outlined developing sources of renewable energy from methane gas, aquaponics, algaculture, agricultural integrations, in order to create a viable and replicable business that enhances the town, creates opportunities for business development, site management and pollution prevention, carbon footprint reduction. Carbon Harvest Energy Team: Sanborn & Head, Carbon Harvest Energy, NativeEnergy, VEIC-New Generation; Milton CAT, and University of Vermont. Clean energy Development fund awarded Carbon Harvest a grant for the project. Mr. McCormick announced that Carbon Harvest has received a grant award for the project under the Clean Energy Development fund. The grant is based upon development of the project in phases and must be under contract prior to receiving funds. He requested a letter of commitment from the Board.

The consensus of the Board is that they want to review the contents of the proposed project and have the Energy Committee review it.

**Upon motion (Brown/Webster) duly adopted, the Board voted to write a letter of interest for the proposal Randolph Green Landfill Project and to have the project further reviewed by the Selectboard and Energy Committee. Vote 5-0-0.**

10. Liquor, Caterer & Tobacco License

**Upon motion (Voci/Webster) duly adopted, the Board approved First and Second Class Liquor Licenses: Montague Golf Course; Class 1 Restaurant License: China Jade; Second Class Liquor License and Tobacco License: Tewksbury Store. Vote 5-0-0.**

**Upon motion (Voci/Webster) duly adopted, the Board approved an outside consumption liquor license for the Montague Golf Course. Vote 5-0-0.**

**Upon motion (Webster/Voci) duly adopted, the Board approved a Caterer's License to sell malt and vinous beverages for Aramark. Vote 5-0-0.**

**Upon motion (Voci/Webster) duly adopted, the Board approved a First Class Restaurant License for the Three Stallion Inn. Vote 5-0-0.**

Selectboard Meeting of April 7, 2009 REFERENCE ONLY  
at Technical Academics Room of Randolph Technical Career Center

11. Town Manager's Report

Mr. Champy gave an overview of his written Manager's report. Majority of the items in the report were warned action items.

**Upon motion (Webster/Flint) duly adopted, the Board voted to accept the Town Manager's Report as written. Vote 5-0-0.**

12. Warrants

The Board reviewed the warrants presented in their packets. There were questions about the legalities of the payroll warrants. (Mr. Champy will investigate it with the Secretary of State's office.)

**Upon motion (Webster/Brown) duly adopted, the Board voted to approve the warrants as presented. Vote 5-0-0.**

13. Other Business

Mr. Champy announced that Tom Harty would like to be appointed to the Police Advisory Committee. The Board requested a letter of interest be submitted as outlined in their Appointee Policy.

14. Planning commission Appointees (Continuation)

The Board discussed the concept of changing the Planning Commission's membership from seven to nine. The consensus of the Board was to keep the membership to seven; this means that there are only two vacancies. Mr. Brown announced that he would recuse himself from voting on these appointments, because his employer is an owner of properties at Exit 4. The Chairman opened the floor for nominations for appointment of Planning Commission vacancies.

**Mr. Webster nominated Paul Rea and Perry Armstrong for appointment to the Planning Commission. Mr. Voci seconded those nominations.**

**Mrs. Flint nominated Alan Heath and Michael Tragner for appointment to the Planning Commission. Mr. Townsend seconded those nominations.**

Discussion ensued among the Board with regards to the nominees, Planning Commission process, and conflict of interest. The Board decided that a show of hand vote would be appropriate for the nominations.

There being no further nominations Mr. Townsend called for the vote, upon a show of hands Paul Rea and Perry Armstrong were appointed to the Planning Commission for a four-year term to expire in 2013.

Vote results by show of hands: Paul Rea 4-0-1 and Perry Armstrong 3-1-1 (Flint opposed)

Selectboard Meeting of April 7, 2009 REFERENCE ONLY  
at Technical Academics Room of Randolph Technical Career Center

15. Executive Session

**Upon motion (Voci/Townsend) duly adopted, the Board voted to enter into executive session at 10:19 p.m. to discuss a personnel issue. Vote 4-1-0 (Webster opposed).**

**Upon motion (Voci/Flint) duly adopted, the Board voted to return to open session at 10:44 p.m.. Vote 5-0-0.**

Action: None taken

16. Adjournment

**Upon motion (Flint/Voci) duly adopted, the Board voted to adjourn at 10:45 p.m. until next scheduled meeting of April 20, 2009 at 7:30 p.m. in the Technical Academics Room of Randolph Technical Career Center for the purpose of a Bond Warned Informational Meeting. Vote 5-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

REFERENCE ONLY

Special Selectboard Meeting of April 20, 2009- REFERENCE ONLY  
at Technical Academic Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci, and Stephen Webster

Municipal Staff: Gary Champy (Town Manager)

Public Attendees:

Mr. Townsend opened the meeting at 7:30 p.m.

1. Informational Meeting on Bond vote for the Water Project

Mr. Champy explained that *The Herald of Randolph* did not publish the Bond Warning for the required three consecutive weeks as directed and that because of this does not qualify for the Bond vote to take place on April 21, 2009.

Mr. Townsend asked to have Mr. Champy provide material on a spreadsheet on the Municipal Building Project costs including engineering, rent for relocation and other costs related to the project.

**Upon motion (Brown/Webster) duly adopted, the Board voted to postpone the Bond vote for a future date. Vote 5-0-0.**

2. Adjournment

**Upon motion (Brown/Webster) duly adopted, the Board voted to adjourn at 8:00 p.m. until the next scheduled meeting of April 21, 2009 at 6:00 p.m at the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

Gary Champy  
Town Manager/Recorder

Selectboard Meeting of April 21, 2009- REFERENCE ONLY  
Technical Academic Room of Randolph Technical Career Center

Selectboard: Carol Flint, Dennis Brown, Lawrence Townsend, Joseph Voci, and Stephen Webster

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder),  
John Coffey (Water/Wastewater Chief Operator)

Public Attendees: Eva Zimet (Justice Center), Kenneth Goss, Ann Feidler (Restorative Justice Coordinator), Jack Daniels (Vermont Technical College), George Wilson (Vermont Technical College), Don McCormick (Carbon Harvest), and Patrick French (Town Energy Committee),

Media: Jeff Tolbert (Camera), Sandy Vondrasek (*Herald of Randolph, The*)

Mr. Townsend called the meeting to order at 6:09 p.m. and introductions were made.

1. Approval of Meetings

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the minutes of April 7, 2009 as printed. Vote 5-0-0**

2. Public Comment- No public comments

3. VTC Project

Mr. Jack Daniels gave background concerning the VTC project for building a stair tower (enclosed fire escape) directly out from the east end of the former Red School House in Randolph Center and requested a letter of permission for the staircase. (The town owns the land that the former schoolhouse stands on.). Discussion ensued concerning a request to rotate the staircase 90 degrees. It was explained that Historic Preservation had approved the stairwell the way it was proposed.

**Upon motion (Voci/Brown) duly adopted, the Board voted to approve the staircase project at the former Red School House as proposed by Vermont Technical College and endorsed by the Vermont Historical Preservation. Vote 5-0-0.**

Mr. Wilson offered his concern about the safety of playground usage. He said the building's addition would create shadowed areas, which could be hiding places for child predators or vagrants.

4. Questions and Answer Landfill Project

Mr. Champy gave an overview of the project and that the town endorses the project with review from the Energy Committee. Mr. McCormick explained the system of the proposed Green Landfill Project, which is self sustaining as necessary. He also explained the Energy Committee is actually reviewing the proposed project. Discussion ensued explanation of "green house structures". Mr. Townsend requested a development timeline and budget for both the town and Carbon Harvest. Mr. Voci reported that there was a study conducted several years ago for the Beanville Road area which included an estimate of the cost to bring water and wastewater to the landfill area. (Tabled until May 5<sup>th</sup> meeting).

Selectboard Meeting of April 21, 2009- REFERENCE ONLY  
Technical Academic Room of Randolph Technical Career Center

5. Restorative Justice Coordinator Presentation

Ann Feidler the Restorative Justice Coordinator, gave a brief overview of the Community Justice Center, program is funded, services with direct referral from law enforcement or alternative cases, statistics, and the future of the program. Mr. Webster asked about the Reparative Board versus the Citizens Advisory Board. Mrs. Flint asked about the type of victim services.

Mr. Goss announced that two youths are interest in serving on the Citizens Advisory Board. Mr. Townsend asked that the individuals submit a letter or email of interest to the town manager as outlined in the appointee policy.

6. New Tech Presentation Composting at the Landfill

Mr. Paul Taylor presented that New Tech is proposing to compost Biosolids at the landfill. He explained that the Biosolids would be sludge. He explained that it would benefit the town as composting \$85 a ton for biosolids from the Wastewater treatment facility; composting undercover in a building, finished composting to be used in projects or resold, truck traffic would be minimal. Questions what would happen to the materials once completed. Idea is to process and use on a local level, can be mixed with sand as a topsoil, state and federal rules allow the topsoil to be used to grow vegetables. Discussion ensued concerning State and Federal Regulations for composting biosolids, possible liability of compost on town land, odor issues, control of state sludge, and metals testing.

**Upon motion (Webster/Voci) duly adopted, the Board voted to deny NewTech's proposal to compost biosolids at the Landfill. Vote 3-0-2 (Brown and Flint abstained).**

7. Inter-municipal Agreement with Braintree & Brookfield

Mr. Champy gave an overview of a draft Intermunicipal Agreements with Braintree and Brookfield for usage of the Transfer Station and household hazardous waste days.

8. Ground Water Mapping

Mr. Champy gave background of the Ground Water Mapping and presented a memorandum of understanding for Aquifer and Aquifer Recharge.

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the Aquifer and Aquifer Recharge Mapping Memorandum of Understanding and authorized the Selectboard Chair as signatory. Vote 5-0-0.**

9. RACDC Water/Sewer

Mr. Voci explained the recommendation from the Water and Sewer Committee on RACDC's request for additional water and sewer allocations Salisbury Square at 25 Salisbury Street and 34 School Street. Memo outlines contingencies (water) acceptance of construction plans and easements for water lines and (sewer) removal storm water contribution to the Price Street overflow manhole.

**Upon motion (Voci/Webster) duly adopted, the Board voted to grant RACDC 10,978 gpd water allocation contingent upon approved construction plans and easements. Vote 5-0-0**

Selectboard Meeting of April 21, 2009- REFERENCE ONLY  
Technical Academic Room of Randolph Technical Career Center

**Upon motion (Voci/Flint) duly adopted, the Board voted to grant RACDC 7,325 gpd sewage allocation contingent upon removal 7,325 gpd of storm water contributing to the Prince Street overflow manhole per the State of Vermont Combined Sewer Overflow policy with the cost of remediation action, up to but not exceeding \$36,525 shall be credited towards the required allocation fee and the remaining balance of payment to go to the sewer improvement fund and contingent upon approved construction plans and easements. Vote 5-0-0**

Discussion ensued that the town would follow the Sewer Ordinance; anything beyond the ordinance would place a liability on the town:

10. Conservation Forest Committee

**Upon motion (Flint/Brown) duly adopted, the Board voted to appoint the following to the Conservation Commission: Lyn McNamara for term 2011; Sidney McLam term 2013; Ian Blackmer Term 2012 and David Crosby Term 2012. Vote 5-0-0**

**Upon motion (Flint/Brown) duly adopted, the Board voted to merge the Forest Committee into the Conservation Commission with the responsibilities as outlined in Title 24 VSA Chapter 118. Vote 5-0-0**

11. Sewer Line Relocation

Mr. Champy gave an overview of relocating the sewer line at the Municipal Building Project and requested to use Capital Improvement fund.

**Upon motion (Brown/Webster) duly adopted, the Board voted to expend the necessary funds not to exceed \$20,000 from the Sewer Capital Improvement Fund to relocate the sewer line at the municipal Building project. Vote 5-0-0**

12. Town Manager's Report

The Board reviewed Mr. Champy's report with an explanation contracting to sweep the streets of downtown Randolph. The Board commended the Highway Department cleaning the sidewalks. Mr. Champy highlighted item 8 concerning covenants on the Ellis property near the North Reservoir; liability/safety of the chimney at Branchwood property.

**Upon motion (Webster/Voci) duly adopted, the Board voted to authorize the Town Manager to contract out to have the brick chimney removed from the Branchwood property. Vote 5-0-0.**

**Upon motion (Brown/Webster) duly adopted, the Board voted approve the Manager's report as written. Vote 5-0-0**

Selectboard Meeting of April 21, 2009- REFERENCE ONLY  
Technical Academic Room of Randolph Technical Career Center

13. Warrants

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the warrants as printed. Vote 5-0-0**

Discussion: Mr. Voci voiced his concern that the Herald failed to print the bond warning for three weeks as requested. Mr. Voci asks the Town Manager tally up the hours and costs for the Bond Vote.

14. Other Business

- Quarry

Mr. Champy announced that the Sprague quarry on Ridge Road Project is coming before Development Review Board.

- Payroll

Mr. Champy explained that the payroll process.

**Upon motion (Webster/Brown) duly adopted, the Board voted to authorize any three Selectboard members to review and sign payroll warrants when necessary between Board meetings. Vote 5-0-0.**

- Municipal Building (775,000)

Mr. Champy gave an overview of the bids for the Municipal Building Project with the low apparent bidder cost at \$775,000. Mr. Voci presented an explanation of the current and anticipated costs for the Municipal Building Project. Costs include Site work, Building Renovations, Building Additions and soft costs.

**Upon motion (Webster/Brown) duly adopted, the Board voted to authorize Gary Champy and Joe Voci as signatories on the notice to proceed for the Municipal Building Project. Vote 4-0-1 (Voci abstained).**

- Caterer License

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve Valley Bowl's Caterer License for request for a license to cater an event at the Kimball House on May 22, 2009. Vote 4-0-1 (Brown abstained).**

Selectboard Meeting of April 21, 2009- REFERENCE ONLY  
Technical Academic Room of Randolph Technical Career Center

- Budget

The Board received a packet with budget process for Fiscal Year 2011.

**Upon motion (Voci/Flint) duly adopted, the Board voted to enter into executive session 8:47 p.m. to discuss a personnel matter. Vote 5-0-0**

**Upon motion (Webster/Voci) duly adopted, the Board voted to return to open session at 9:05 p.m. Vote 5-0-0.**

*Action: No action taken*

15. Adjournment

**Upon motion (Brown/Webster) duly adopted, the Board voted to adjourn the meeting at 9:06 p.m. until next scheduled meeting of May 5, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

REFERENCE ONLY

Special Selectboard Meeting of April 27, 2009-REFERENCE ONLY  
Red Clover Room of Gifford Medical Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend and Joseph Voci. Absent: Stephen Webster

Municipal Staff: Gary Champy (Town Manager)

Media: M.D. Drysdale (*The Herald of Randolph*)

Mr. Townsend called the meeting to order at 5:20 p.m.

1. Bond Warning

Mr. Champy and Mr. Voci explained the water infrastructure along Route 66 is in dire need to be upgraded, as there is a lack of water pressure and the possibility of infrastructure failure, which may cause water to run back down the hill.

**Upon motion (Brown/Flint) duly adopted, the Board voted to approve the Bond Warning for Town of Randolph and Randolph Water District in the amount of \$1.9 m (one million, nine hundred thousand) for the purpose of funding the Route 66 Water Project. Vote 4-0-0.**

*Note: Mr. Webster had reviewed and signed bond warning prior to meeting.*

2. Review Construction Costs

The Board reviewed updated construction costs for the Municipal Building Project. Mrs. Flint asked to have the interest shown on the documents. Further discussion ensued concerning furnishings for the new building, a new location for Selectboard meetings with a shared conference room, the furniture will be part of the project costs; phone System Request for proposal, and the proposed contract to be awarded. A copy of the contract will be provided to each Board member at the May 5<sup>th</sup> meeting.

**Upon motion (Voci/Brown) duly adopted, the Board voted to award the Municipal Building Contract to NECCO contingent that there are no objections from the Board and appointed Lawrence Townsend, Chairman of the Board as signatory. Vote 3-0-1 (Townsend abstained).**

*Note: Mr. Townsend abstained from vote due to being appointed as signatory.*

3. Adjournment

**Upon motion (Brown/Flint) duly adopted, the Board voted to adjourn at 6:00 p.m. until the next scheduled meeting of May 5, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 4-0-0.**

Respectfully submitted,

Gary Champy  
Town Manager/Recorder

Randolph Selectboard of May 5, 2009-REFERENCE ONLY  
Technical Academic Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci, Stephen Webster

Municipal Staff: Gary Champy (Town Manager), John Coffey (Water/Wastewater Chief Operator) and Cindy Spaulding (Recorder).

Public Attendees: Frank Reed and Patrick French of Energy Committee, Betty Phillips, Chris Lesinski and Amy Berkey of the Kimball Library Trustees, and Don McCormick of Carbon Harvest

Media: Micah Ross (Camera)

Mr. Townsend called the meeting to order at 6:00 p.m. Introductions were made.

1. Approval of Minutes

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the minutes of April 20, 2009 Special meeting and April 21, 2009 regular meeting as written. Vote 5-0-0.**

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the minutes of April 27, 2009 Special meeting as written. Vote 4-0-1 (Webster abstained).**

2. Public Comment

There was no public comment

3. Energy Committee Report

Mr. Reed gave an overview of the Energy Committee's review of Carbon Harvest's proposal for a Green Landfill Project in the Landfill. Carbon Harvest has rewritten the memorandum of agreement. The committee questioned what the energy means to the town to reduce the carbon footprint.

Discussion ensued concerning the memorandum of understanding, usage of greenhouses, leachate removal, potable water and septage, methane gases, future expansion of water and sewer infrastructures, question of the purpose or role of the Energy Committee, process of selling electricity to large utilities which is proposed in legislation, permitting process, and possible grant funding.

Mr. McCormick stated that Carbon Harvest is not looking to just generate electricity. Carbon Harvest wants to move forward with proposed project.

Mr. Townsend directed that the Energy Committee to review the energy efficiency of the proposal. Carbon Harvest to work with Mr. Champy, Mr. Coffey and Mr. Voci on the basic infrastructure for electricity, water and sewer on the proposed site at the Landfill. Mr. Reed spoke on behalf of the Energy Committee, that the committee will not be able to give a recommendation if it can not review the entire project.

Randolph Selectboard of May 5, 2009-REFERENCE ONLY  
Technical Academic Room of Randolph Technical Career Center

Board members expressed their concerns about Carbon Harvest's proposal. Mr. Brown stated that he thinks the project is good for Randolph, but needs more information about the costs related to water, sewer and power and how those improvement would be funded. After discussion of the Board opinions, it is the consensus to pursue researching Carbon Harvest's proposal for Green Landfill Project and the Energy Committee to review later.

4. Library Request

Library Trustees, Betty Phillips, Chris Lesinski, and Amy Berkey came before the Selectboard to request funding for carpet replacement and repairs to concrete to be taken out of the Capital Budget about \$49,000 less East Randolph Community Hall renovations (\$13,000). In addition, we need to deduct about \$20,000 for the Randolph Center Fire Station, which the request for proposal is due May 15. The Board requested how much was in the Capital Budget for projects. Mr. Champy gave an overview of the funds available in the Capital Budget Building Repair fund. The Board requested updated bids for the proposed repairs.

5. Municipal Building Project

Mr. Champy gave an overview of the Municipal Building Project and the VCDP grant to fund the elevator as required by ADA.

a. Contract Award-not available

b. Clerk of the Works

Mr. Champy presented to the Board with a proposed contract for the Clerk of the Works with an explanation of a company overseeing the project versus an individual. It was recommended to go with an individual. This Individual will be working 20 hours a week for 21 weeks at \$25.00 per hour. It was recommended by the Board to go with \$23.00 per hour and provisions no benefits.

**Upon motion (Webster/Voci) duly adopted, the Board voted to appoint Mr. Champy as signatory and hire the Clerk of Works as a town employee under contract. Vote 5-0-0**

6. School Tax Transfer

**Upon motion (Voci/Brown) duly adopted, the Board voted to transfer school tax funds collected to the Randolph School District in the amount of \$1,052,660.95. Vote 5-0-0**

**Upon motion (Voci/Flint) duly adopted, the Board voted to transfer school tax funds in the amount of \$1,210,148.43 to the Randolph Union High School. Vote 5-0-0**

7. Credit Card Signatory

**Upon motion (Brown/Webster) duly adopted, the Board voted to remove Barbara Stearns, Linda K. Nissl and Richard Schnaedter as authorized signatories on the Randolph National Bank Master Card account as their employment with the town has been terminated and replace the names with Gary Champy, Joyce Mazzucco and Linda Michalek Vote 5-0-0.**

Discussion: The Board questioned how much the line of credit was on the credit card and expressed that it should not exceed the amount authorized in the purchasing policy.

8. Youth Appointment

**Upon motion (Voci/Flint) duly adopted, the Board voted to appoint Amanda Gilman as a youth representative to the Citizen's Advisory Board. Vote 5-0-0.**

9. Selectboard Meeting Schedule

The Board discussed the possibility of changing the Selectboard meeting days to the first and third Wednesday starting June.

**Upon motion (Brown/Webster) duly adopted, the Board voted to change its meeting to the first and third Wednesdays of the month at 6:00 p.m. starting in June. Vote 5-0-0.**

10. Caterer License

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve North Branch Vineyards (Vermont Grape & Wine Council) request for a caterer License to cater an event at the Three Stallion Inn on May 20, 2009. Vote 5-0-0.**

11. Sale of Cemetery Plot

**Upon motion (Webster/Brown) duly adopted, the Board voted to authorize the sale of two grave space to Arnold and Elaine Chase in Randolph Center Cemetery and a two grave space to Cynthia Chase in Pleasant View Cemetery and appointed Lawrence Townsend as agent to sign the deeds. Vote 5-0-0**

12. Manager's report

Mr. Champy presented his manager's report with highlights: sewer line replacement at the Municipal Building Project with the Crabapple tree, Cemetery Department, volunteers or community service vs. liability, patch on Route 12 South in front of South End Auto, water/sewer leak on School Street, Summer Project Schedule, status of paving projects, Salisbury Square Project, job description for the Finance Director and draft MOU with RACDC.

**Upon motion (Webster/Voci) duly adopted, the Board approved the Town Manager's report as written. Vote 5-0-0.**

13. Warrants

**Upon motion (Voci/Brown) duly adopted, the Board voted to approve the warrants as presented. Vote 5-0-0.**

14. Other Business

a. Bond Vote

Mr. Townsend announced that there would be a Bond Vote on May 27 for the purpose the water infrastructure upgrade along Route 66 and that the Public Hearing will be conducted on May 19, 2009 at 6:00 p.m. prior to the regular Selectboard meeting. He and Mr. Champy strongly urged all legal voters to vote, as it was critical for this upgrade.

b. Orange County Sheriff

Mr. Champy announced that Orange County Sheriff would be sent a letter, putting the department on notice for the amount of money left for patrolling outside of the Police District.

c. Executive Session

**Upon motion (Voci/Webster) duly adopted, the Board voted to enter into executive session at 8:20 p.m. to discuss a labor contract negotiations. Vote 5-0-0.**

**Upon motion (Webster/Brown) duly adopted, the Board voted to return to open session at 8:58 p.m. Vote 5-0-0.**

Action: No action was taken.

15. Adjournment

**Upon motion (Brown/Flint) duly adopted, the Board voted to adjourn at 8:59 p.m. until the next scheduled meeting on May 19, 2009 at 6:00 p.m. in the Technical Academic room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding, Recorder

Public Hearing of May 19, 2009-REFERENCE ONLY  
Technical Academic Room at Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci, Stephen Webster

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder), John Coffey (Water/Wastewater Chief Operator), and John Clough (Finance Director)

Public Attendees: William Bohnyak (Orange County Sheriff), Wayne Elliott (Forcier & Aldrich), Leaha Finkle, Douglas Finkle, Kiara Senecal, Heather Finkle, Jessical Senecal, Tasha Owen, Patrick French, Rose Bent, Rose Huntley, Aleasha Finkle, Casey O'Brien, Trisaia Junior, Chris Bent, Douglas Finkle, Jr., Tara Bent, Rita Hull, John Lutz, and Jeremy Vorce.

Media: Micah Ross (Camera), M. D. Drysdale (*Herald of Randolph*)

Mr. Townsend called the Public Hearing to order at 6:00 p.m.

Mr. Champy gave background of the Route 66 Water Project for \$1.9 million dollars. Hopefully, it will receive stimulus funding if the bond vote passes. Mr. Elliot gave an overview of the project which includes the Project description, purpose and needs cost estimates, funding sources and schedule for construction with the possibility of stimulus funding.

Mr. Elliot took questions concerning the service and pressure along Harlow Hill, Ledgewood Drive, and Windover Road, the white flags that are currently along Route 66, and fire protection to extend up to Harlow Hill only. In addition, he addressed the additional cost for fire protection that would be beyond Harlow Hill.

Mr. Townsend closed the public hearing at 6:25 p.m. and urged the voters of the water district to vote on May 27, 2009.

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

Selectboard Meeting of May 19, 2009-REFERENCE ONLY  
Technical Academic Room of Randolph Technical Academic Room

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci, Stephen Webster

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder), John Coffey (Water/Wastewater Chief Operator), and John Clough (Finance Director)

Public Attendees: William Bohnyak (Orange County Sheriff), Wayne Elliott (Forcier & Aldrich), Leaha Finkle, Douglas Finkle, Kiara Senecal, Heather Finkle, Jessical Senecal, Tasha Owen, Patrick French, Rose Bent, Rose Huntley, Aleasha Finkle, Casey O'Brien, Trisafa Junior, Chris Bent, Douglas Finkle, Jr., Tara Bent, Rita Hull, John Lutz, and Jeremy Vorce.

Media: Micah Ross (Camera), M.D. Drysdale (*Herald of Randolph*)

Mr. Townsend called the board meeting to at order 6:26 p.m. and introductions were made.

1. Minutes

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the minutes of May 5, 2009, as written. Vote 5-0-0.**

2. Public Comment

There was no public comment made.

3. Orange County Sheriff

Sheriff Bohnyak presented the contract for FY2010 and gave an overview of the current year and the reason the department was over budget. He stated the reasons were due to the Bennett investigation in July 2008 and a bomb threat at the school in March 2009.

Discussion ensued with concerns on the current year's revenue vs. expenses for Orange County Sheriff, and the appropriate line item to fund the remainder of the Sheriff's law enforcement contract. Mr. Voci voiced his concerns as to the proper accounting practice in paying the sheriff department for work done within the boundaries of the Police District.

**Upon motion (Flint/Brown) duly adopted, the Board voted to provide \$750 to Orange County Sheriff Department to extend its law enforcement services for the remainder of the Fiscal Year 2009 and the expenses to be posted to the General Fund. Vote 4-1-0. (Voci opposed).**

Discussion ensued on the following items: there would be a flat rate charged next year; history of the budget for law enforcement decreasing each year; OCS retaining revenue for writing tickets (*OCS is opposed to having revenue from the tickets*); and contract presented and tabled to a future meeting.

#### 4. Canine Complaints

Mr. Champy gave an overview of the incident of two dogs (Zeus –rottweiler mix and Cardea-pitbull mix) destroying two chickens on May 13<sup>th</sup>; this was the second time this type of incident had occurred. The first incident was with a neighbor, where restitution was paid directly and no further action was taken at the time. He also elaborated that there have been several complaints over the years with dogs from 10 Dudley Street being allowed to run at large, which are very aggressive towards the community members. Aggressive dogs, unlicensed and running at large, have resulted in outstanding tickets for violating the town's dog ordinance. He provided options to resolve this issue: ask the State's attorney to review the case and prosecute, release the dogs once the owner has paid all outstanding tickets and past/present boarding fees at Randolph Animal Hospital, or terminate current ownership of the dogs and allow them to be adopted out through an animal rescue organization.

The Board then received testimony from Tasha Owen on behalf of the entire Finkle family, explaining the dogs (Zeus and Cardea) belonged to her children and not to Mr. Finkle, although they live in Finkle's house. She further explained their passive behavior around her own children/grandchildren; she defended the breeds' (rottweiler and pitbull) instinctive nature to be territorial and prey driven and attempted to arrange restitution to the owners of chickens in the recent incident. She also presented the solution of having a kennel enclosure on the property to keep the dogs from running at large and presented a picture on her digital camera.

Mr. Finkle mentioned that the enclosure dimensions for the dogs would be an 8' x 10' x 48'. He also expressed his concerns about unfairness; the outstanding tickets mentioned were received six months after the fact. Ms. Cutler explained that it took time to investigate and to get the appropriate voluntary notarized statements from the complainants. She also advised that under the State Statute the Board had the authority to have the dogs permanently muzzled or euthanized, due to the nature and history of the dogs in custody.

The main concern for the Board is the public safety of the community. The Board is extremely concerned that if the dogs are released to Finkle's custody they (dogs) would be allowed to run at large again. Board members voiced their opinions regarding adopting the dogs, or release the dogs to the Finkle's custody.

*Mr. Voci moved (seconded by Mr. Webster) that the board place the dogs, Zeus and Cardea, owned by Doug Finkle and Tara Bent out for adoption. Motion failed: Vote 2-3-0.*

*Mr. Voci made the motion to have Mr. Finkle pay all outstanding municipal tickets. The motion was withdrawn as it was discussed the town has no control over tickets in the Judicial System.*

**Upon motion (Flint/Brown) duly adopted, the Board voted to release the dogs (Zeus & Cardea) to Mr. Doug Finkle contingent on payment of all animal boarding fees past and present plus payment of ticket 62661 (\$175). Proof of payment must be provided prior to the Town's sending a formal release to the Randolph Animal Hospital.. Vote: 5-0-0.**

The Board strongly expressed that there would be zero tolerance for the dogs running at large. If it happens, again they would be impounded immediately since the dogs have a history of being aggressive. They strongly urged that the dog owners be responsible.

5. Cemetery Department

Mr. Champy gave the background of the budget process pertaining to cutting the cost of salaries for the Cemetery Department. Mr. Barnard expressed his concerns about cutting the costs and provided his concerns in writing. It was suggested combing the Cemetery and Recreation Departments.

6. Schedule Public Hearing for PG for Salisbury Square

**Upon motion (Webster/Flint) duly adopted, the Board voted to schedule a public hearing to close out the Salisbury Square Planning Grant on Wednesday, June 17, 2009, at 6:00 p.m. in Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

7. Contract Signing with NECCO

Not available at the meeting

8. Liquor Licenses

**Upon motion (Brown/Flint) duly adopted, the Board voted to approve a First Class Restaurant License to the Bare Mexican Restaurant. Vote 5-0-0.**

9. Water & Sewer Allocations and Report

The Water/Sewer Committee reviewed allocation request for water and wastewater from George Rich/Video Vault and Central Vermont Shopping Center. It also reviewed a presentation from Forcier, Aldrich and Associates for a proposed Wastewater Treatment Facility.

**Upon motion (Voci/Webster) duly adopted, the Board voted to approve Gary Hull/George Rich (Video Vault) allocation for 29 N. Main Street at 288 gpd of water and 256 gpd for sewer allocation contingent upon the roof storm drains being removed from the sanitary sewer system. Any balance of the remaining sewer allocation fee would go towards the sewer improvement fund. Vote 5-0-0.**

10. Town Manager's Report

Mr. Champy highlighted his manager's report: Finance Director job description, 4<sup>th</sup> of July events, Municipal Building Project, Carbon Harvest

**Upon motion (Webster/Voci) duly adopted, the Board voted to close Merchant's Row on July 4<sup>th</sup> for the events. Vote 5-0-0.**

**Upon motion (Webster/Flint) duly adopted, the Board voted to accept the Town Manager's report as printed. Vote 5-0-0.**

11. John Clough's Financial Report

Mr. Clough gave an overview of the town's year to date for reserve funds, surplus/deficits and balances in the bank and financial institutions.

12. Warrants

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the warrants as presented. Vote 5-0-0.**

13. Other Business

◆ Grants

Mr. Champy announce two grant opportunities for the town.

**Upon motion (Voci/Brown) duly adopted, the Board voted to approve an application for a Community Development Block Grant through the State of Vermont Housing, Commerce and Community Affairs in the amount of \$25,000 for the mapping of Water/Wastewater Infrastructure throughout the Town. Vote 5-0-0.**

**Upon motion (Brown/Flint) duly adopted, the Board approved and application for a Homeland Security Grant (VCOMM) through the State of Vermont in the amount of \$5,000 for each Fire Department to obtain ten pagers. Vote 5-0-0.**

(Note: The grant is for \$5,000 total for each department —broken down \$4,000 HSU and \$1,000 local match).

Selectboard Meeting of May 19, 2009-REFERENCE ONLY  
Technical Academic Room of Randolph Technical Academic Room

◆ Vendor

Mr. Voci reported that area business owners are concerned that there is a food vendor taking business away from the restaurants. The Town Manager will research the Vendor's Ordinance and report back to the Board

◆ RACDC

Mr. Voci expressed his concern about RACDC's failure to provide a financial report this month they agreed in writing with the town. He felt it is a conflict of interest to have the Revolving Loan Fund being managed by RACDC, since the organization is the largest recipient of RLF loans.

◆ Miscellaneous

Mrs. Flint questioned whether the appropriations to the appraisal funds were excessive. It was mentioned that there actually is not enough going in.

Mrs. Flint expressed her opinion that there should be a zero tolerance for dog running at large and requested a review of the Dog Ordinance. Mr. Voci questioned Mrs. Flint's zero tolerance approach to dog ordinance enforcement, as she had not held that approach earlier in the evening during the first motion on the Finkle complaint to place the Finkle dogs up for adoption.

◆ Executive Session

**Upon motion (Voci/Webster) duly adopted, the Board voted to go into executive session at 8:55 p.m. to discuss a contractual matter. Vote 5-0-0.**

**Upon motion (Webster/Voci) duly adopted, the Board voted to enter into open session at 9:27 p.m. Vote 5-0-0.**

*Action: none taken*

14. Adjournment

**Upon motion (Voci/Flint) duly adopted, the Board voted to adjourn at 9:28 p.m. until its next scheduled meeting of June 3, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

/s/Cindy Spaulding

Cindy Spaulding  
Recorder

Selectboard meeting of June 3, 2009 REFERENCE ONLY  
Technical Academic Room at Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Joseph Voci and Stephen Webster Absent: Lawrence Townsend (Chair; at Legislative Session)

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder), John Coffey (Water/Wastewater Operator),

Public Attendees: Don McCormick (Carbon Harvest), Jeremy Lesniak, Julie Iffland, Laura Ranker, Pam Stafford, Marty Strange, Patrick French, William Johnson, and Carolyn Tonelli (Randolph Area Community Development Corporation), Sharon Rives, Janet Watton, Rebecca McMeekin, and Larry Richburg (Chandler Center for the Arts), William Bohnyak (Orange County Sheriff) and Rita Hull.

Media: Micah Ross (Camera), M.D. Drysdale (*Herald of Randolph*)

Mr. Webster, Board Clerk, called the meeting to order 6:01 p.m. and introductions were made.

1. Minutes

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the minutes of May 19, 2009 Public Hearing and May 19, 2009 regular meeting. Vote 4-0-0**

2. Public Comment

Ms. Hull asked on the status of the environmental court case against Doug Finkle at 10 Dudley Street for the solid waste violation as this case has been on going for eight years. The Board discussed having Mr. Nowlan attend the June 17<sup>th</sup> meeting.

3. Chandler Music Hall Project Report

Ms. Watton read a letter from Deb Jones of the Randolph Chamber of the Commerce describing the benefits to the Randolph economy of the Chandler Center for the Arts. Ms. Rives gave an overview of the progress on the Chandler Centennial Project, highlighting the ability the Chandler to offer more programming and more services. She also described the status of Chandler's fund raising.

Mrs. Flint asked the status of the historic preservation easement. Ms. Rives explained the historic easements. Mr. Voci asked if the historic easement would be part of the deed and requested a copy of the easements a head of time. Mr. Webster asked for an example to be presented at the June 17 meeting.

**Upon motion (Voci/Flint) duly adopted, the Board voted to adopt the resolution and authorize the Municipal Bond for the Chandler Music Hall as presented. Vote 4-0-0**

Selectboard meeting of June 3, 2009 REFERENCE ONLY  
 Technical Academic Room at Randolph Technical Career Center

**Resolution and Certificate of Bond Below:**

**RESOLUTION AND CERTIFICATE**  
 (General Obligation)

WHEREAS, at a meeting of the Selectboard of the Town of Randolph (herein called the "Municipality") at which all or a majority of the members were present and voting, which meeting was duly noticed, called and held, as appears of record, it was unanimously found and determined that the public interest and necessity required certain public improvements herein described by reference to Exhibit A attached, and it was further found and determined that the cost of making such public improvements, after application of available funds and grants-in-aid from the United States of America and/or the State of Vermont, would be too great to be paid out of ordinary annual income and revenue, and that a proposal for providing such improvements and the issuance of bonds of the Municipality to pay for its share of the cost of the same should be submitted to the legal voters at a meeting thereof, and it was so ordered, all of which action is hereby ratified and confirmed, and

WHEREAS, pursuant to the foregoing action, a meeting of the Municipality was warned and held at the place and time appointed therein, submitting an article(s) of business to be voted upon by ballot between the hours stated in the Warning, all as appears by reference to Exhibit A attached hereto, and

WHEREAS, the said Warning was duly recorded, published and posted, and said meeting was duly convened and conducted, and was subsequently validated in the manner provided by law, all as appears of record, and which proceedings are hereby ratified and confirmed in all respects, and

WHEREAS, immediately upon closing of the polls and after counting of the ballots cast, the results as set forth in Exhibit B, hereto, as declared by the moderator, all as appears of record, and pursuant to which the Municipality is carrying forward the authorized improvements and pursuing the same diligently to completion; and

WHEREAS, pursuant to powers vested in them by law the said Selectboard is about to enter into a Loan Agreement (Exhibit B) on behalf of the Municipality with the Vermont Municipal Bond Bank respecting a Loan from said bank in the amount of \$750,000 repayable, with interest, as follows:

Payment Due	Principal Amount	Interest Rate
As per Exhibit C attached.		

AND WHEREAS, the Bond to be given by the Municipality to the Vermont Municipal Bond Bank at the time of receiving the proceeds of said Loan shall be substantially in the form attached hereto as Exhibit D, which Bond has been duly awarded and sold to the Vermont Municipal Bond Bank at a price of par and accrued interest.

THEREFORE, be it resolved that the Selectboard proceed forthwith to cause said Bond to be executed and delivered to the Vermont Municipal Bond Bank upon the price and terms stated, and be fully registered as the law provides, and

BE IT FURTHER RESOLVED, that said Bond, when issued and delivered pursuant to law and this Resolution, shall be valid and binding general obligation of the said Municipality, payable according to law and the terms and tenor thereof from unlimited ad valorem taxes on the grand list of all taxable property of said Municipality as established, assessed, apportioned and provided by law; and

BE IT FURTHER RESOLVED, that in addition to all other taxes, there shall annually be assessed and collected in the manner provided by law each year until this Bond, or any bond or bonds issued to refund or replace the same, and the interest thereon, are fully paid, a tax, charge or assessment sufficient to pay the interest on each Bond or bonds and such part of the principal as shall become due; and

BE IT FURTHER RESOLVED, that execution of the above-referenced Loan Agreement between the Municipality and the Vermont Municipal Bond Bank is hereby authorized, the presiding officer of the Selectboard of the Municipality being directed to execute said Loan Agreement on behalf of the Municipality and the Selectboard thereof; and

BE IT FURTHER RESOLVED, that the Municipality expressly incorporates into this Resolution each and every term, provision, covenant and representation set forth at length in the above-described Loan Agreement, the Loan Application made by the Municipality to the Vermont Municipal Bond Bank (Exhibit B), and the Tax Certificate (Exhibit F) to be delivered in connection with the issuance and sale of the Bond, execution and delivery of each of which is hereby authorized, ratified and confirmed in all respects, and the covenants, representations and undertakings set forth at length in said Loan Agreement, Loan Application and Tax Certificate are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that all acts and things heretofore done by the lawfully constituted officers of the Municipality, and any and all acts or proceedings of the Municipality and of its Selectboard in, about or concerning the improvements heretofore described and of the issuance of bonds) or other evidence of debt in connection therewith, are hereby ratified and confirmed.

BE IT FURTHER RESOLVED, that in connection with the pending sale of the Municipality's Bond in the face amount of \$750,000 to the Vermont Municipal Bond Bank, execution and delivery of the Bond, this Resolution Certificate, Loan Agreement, Tax Certificate, and incidental documents, all attached hereto, are authorized, and

BE IT FURTHER RESOLVED, that McKee, Gillian & Cleveland, bond counsel to the Municipality, be authorized and empowered to take possession of said documents for delivery to the Vermont Municipal Bond Bank, and to complete said documents by the inclusion of appropriate dates and other material changes at the direction of the Selectboard of said Municipality or its designated officer; and to acknowledge receipt of the proceeds of said Bond on behalf of the Municipality; and

BE IT FURTHER RESOLVED, that, to the extent it is necessary for the Municipality to comply with the covenants, undertakings, representations and conditions of the certifications set forth in the above-referenced Tax Certificate, the Municipality

Treasurer and its bond counsel are authorized to order for purchase by the Municipality out of the proceeds of its Bond such federal and state obligations as may be required to limit or restrict investment yield on such Bond proceeds, thereby avoiding rebate payments to the United States, and

BE IT FURTHER RESOLVED, that to the extent proceeds derived from the sale of the Bond will be used to reimburse the Municipality for capital expenditures previously made for the improvements described in Exhibit A, such Bond shall thereby serve as a declaration of official intent under Section 1.150-2 of the Treasury Regulations (or a repudiation of any previously made declaration of official intent to effect a reimbursement in an amount not to exceed the total of all previous capital expenditures; and

BE IT FURTHER RESOLVED, that the proceeds derived from the sale of said Bond be delivered to the following for deposit:

Citizens Bank, 4910031152

And we, the undersigned officers, as indicated, hereby certify that we as such officers have signed said Bond dated as of July 1, 2009, payable as aforesaid, and reciting that it is issued under and pursuant to the provisions hereinafter mentioned, and we also certify that said Bond is duly registered in the office of the Treasurer of the Municipality as prescribed by law.

And we, the said officers of the Municipality, hereby certify that we are the duly chosen, qualified and acting officers of the Municipality as aforesaid, that the Bond issued pursuant to said authority, that no other proceedings relating thereto have been taken, and that no such authority or proceeding has been repealed or amended.

We acknowledge that information the Municipality has furnished the Vermont Municipal Bond Bank and others will be relied upon in the public offering of securities for sale. We represent that all information the Municipality has provided in connection with the Loan, the Bond, the Loan Agreement and all certifications, statements, representations and records identified or referred to therein are true, accurate, complete to the best of our knowledge. We further represent that the Municipality has disclosed to the Vermont Municipal Bond Bank and other interested parties all material to the Loan, and the public offering of securities by the Vermont Municipal Bond Bank, and has not failed to disclose any information it deems material for such purpose.

We further certify that no litigation is pending or threatened affecting the validity of the Bond nor the levy and collection of taxes, charges or assessments to pay it, nor the works of improvement financed by the proceeds of said Bond, and that neither the corporate existence of the Municipality nor the title of any of its duly respective officers is being questioned.

Dated June 3, 2009

ATTEST: TOWN OF RANDOLPH  
 By: *[Signature]*  
 (Seal)  
 All signed and attested in presence of the Selectboard of the Municipality.  
 Attest by: *[Signature]*  
 In Testimony:

No. R-1 UNITED STATES OF AMERICA \$750,000  
 STATE OF VERMONT  
 TOWN OF RANDOLPH  
 GENERAL OBLIGATION BOND

The Town of Randolph (hereinafter called the "Municipality"), a body corporate and a political subdivision of the State of Vermont, promises to pay to the Vermont Municipal Bond Bank, or registered assigns, the sum of Seven Hundred Fifty Thousand Dollars (\$750,000) in installments on the date specified in each year as set forth below, with interest on each installment at the rate per annum set forth below opposite the year in which the installment becomes due:

Year	Principal Amount	Interest Rate	Year	Principal Amount	Interest Rate
2009	\$ 0.	%	2025	\$35,000	%
2010	\$40,000	%	2026	\$35,000	%
2011	\$40,000	%	2027	\$35,000	%
2012	\$40,000	%	2028	\$35,000	%
2013	\$40,000	%	2029	\$35,000	%
2014	\$40,000	%	2030	\$ 0.	%
2015	\$40,000	%	2031	\$ 0.	%
2016	\$40,000	%	2032	\$ 0.	%
2017	\$40,000	%	2033	\$ 0.	%
2018	\$40,000	%	2034	\$ 0.	%
2019	\$40,000	%	2035	\$ 0.	%
2020	\$35,000	%	2036	\$ 0.	%
2021	\$35,000	%	2037	\$ 0.	%
2022	\$35,000	%	2038	\$ 0.	%
2023	\$35,000	%	2039	\$ 0.	%
2024	\$35,000	%			

The interest rate of each installment shall run from the date of the original delivery of this Bond to the Vermont Municipal Bond Bank and payment thereof until payment of each installment and such interest shall be payable semi-annually on December 1 and June 1 of each year. Both principal and interest on this Bond are payable in lawful money of the United States at The Bank of New York Mellon Trust Company, N.A., in the City of Boston, State of Massachusetts, or at its successor as Trustee under the General Bond Resolution of the Vermont Municipal Bond Bank. Final payment of the interest and principal of this Bond shall be made upon surrender of this Bond for cancellation at the bank or trust company at which this Bond is then payable.

This Bond is issued by the Municipality for the purpose of financing public building improvements under and by virtue of Chapter 53 of Title 24, Vermont Statutes Annotated, the vote of its legal voters duly passed on March 6, 2007, and resolutions duly adopted by its Selectboard.

This Bond is transferable only upon presentation to the Treasurer of the Municipality with a written assignment duly acknowledged or proved. No transfer herein shall be effectual unless made on the books of the Municipality kept by the Treasurer as transfer agent and noted herein by the Treasurer with a record of payments as provided herein.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuing of this Bond have been done, have happened, and have been performed in regular and due form, as required by each law and vote, and for the assessment, collection and payment hereon of a tax to pay the same when due the full faith and credit of the Municipality are hereby irrevocably pledged.

IN TESTIMONY WHEREOF, the Municipality has caused this Bond to be signed by at least a majority of its Selectboard and its Treasurer and its seal (if it has a seal) to be affixed hereto on July 1, 2009. (Absence of a seal hereon means that the Municipality has no seal and so seal is required.)

TOWN OF RANDOLPH  
 Mayor: *[Signature]*  
 Treasurer: *[Signature]*  
 All of a Majority of the Selectboard:  
*[Signatures]*  
 In Testimony:  
*[Signature]*

Selectboard meeting of June 3, 2009 REFERENCE ONLY  
Technical Academic Room at Randolph Technical Career Center

The representatives of the Chandler Center for the Arts commended and thanked the Board, Town Manager, and the residents of Randolph their support.

4. Report of Randolph Area Community Development Corporation Regarding its Revolving Loan Fund

Mr. Webster gave background of RACDC's taking over the town's Revolving Loan Fund. Ms. Iffland gave direction of each tab in the report with a brief explanation of the content of each and gave a detailed description of the Revolving Loan Fund going to RACDC and the creation of *Heart of Vermont Enterprise Revolving Fund*.

The Board asked RACDC representatives about the town borrowing against itself and its use. The Board asked questions concerning the loan fund, usage, fund availability, purpose of the loans and conflict of interest policy. The Board accepted the RACDC financial report to take place in July of each year.

**Upon motion (Flint/Brown) duly adopted, the Board voted to accept RACDC financial report as presented. Vote 4-0-0**

5. Grants

a. Carbon Harvest (Implementation VCDP09 Cycle I)

Mr. Champy gave the Board an overview of the Carbon Harvest project at the Landfill area. Mr. McCormick reported that he has spoken with the ANR for potable water and on-site septic and three phase power cost difference, and funding sources with USDA. Mr. Champy requested Board approval to apply for funding VCDP Implementation Grant and a USDA-RD grant.

**Upon motion (Brown/Flint) duly adopted, the Board voted to authorize concurrent CBDG and USDA-RD applications for a grants not to exceed \$100,000 for the purpose of infrastructure development. Vote 4-0-0.**

b. Modification for Municipal Building (VCDP08 Cycle III)

Mr. Champy gave an overview of the Access Modification grant for the elevator. The contractor NECCO has broken the elevator cost into a contract. There will be two contracts for the Municipal Building Construction Project.

**Upon motion (Voci/Brown) duly adopted, the Board voted to authorize Larry Townsend as signatory for both contracts with NECCO for Municipal Building and elevator. Vote 4-0-0.**

6. Discussion and Next Step for Exit 4

Mr. Champy gave an overview of the Exit 4 document with the Selectboard take make some changes. Mr. Voci suggested that Mr. Champy and Ms. Sanchez take the comments of Exit 4 and compile for the Board. Mr. Webster stated that his concern are the safety of vehicular traffic near Exit 4 and the unfairness of extend the new zoning too far down the hill. His concern about safety extends to the northwesterly quadrant, also.

**Upon motion (Voci/Flint) duly adopted, the Town Manager and Zoning Administrator are authorized edit draft Exit 4 and collect comments from the Selectboard and others, with the deadline of June 12. Vote 4-0-0.**

7. Committee Policy

The Board reviewed the Committee policy and asked that a list of Committees that the policy applies to be included.

8. FairPoint Pole & Wire Location Request

**Upon motion (Brown/Voci) duly adopted, the Board voted to authorize FairPoint's request for Utility Work on Davis Road. Vote 4-0-0.**

9. Banner Placement

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the Chamber of Commerce request for a Banner Placement across the Main Street. Vote 4-0-0**

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the Chamber of Commerce t 4<sup>th</sup> of July assembly permit. Vote 4-0-0.**

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the Randolph Village Fire Department's assembly permit for fireworks on the 3<sup>rd</sup> of July. Vote 4-0-0.**

10. Manager's Report

The Board reviewed the Town Manager's report with discussion of White River Valley Ambulance budget format, potholes on Thayer Brook Road and Tunbridge Rd, and dead trees along town roads with an explanation of the unwritten procedure, frequent car washes at Fire Station and the safety of young people. The Randolph Police Department won the Challenge once again,

**Upon motion (Brown/ Flint) duly adopted, the Board voted to accept the Town Manager's report as written. Vote 4-0-0.**

11. Warrants

**Upon motion (Flint/Brown) duly adopted, the Board voted to approve all five warrants as presented. Vote 4-0-0.**

Comment on Budget for period 11 request for the percentage on the report.

12. Other Business

No other business to report.

13. Executive Session

**Upon motion (Brown/Voci) duly adopted, the Board voted to enter into executive session at 8:28 p.m. to discuss contractual and personnel issues. Vote 4-0-0**

**Upon motion (Voci/Flint) duly adopted, the Board voted to return into open session at 10:02 p.m. Vote 4-0-0.**

*Action: No action taken*

14. Adjournment

**Upon motion (Brown/Voci) duly adopted, the Board voted adjourn at 10:03 p.m. until the next scheduled meeting of June 17, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 4-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

Public Hearing of June 17, 2009-DRAFT UNOFFICIAL  
Technical Academic Room of Randolph Technical Career Center

Selectboard: Lawrence Townsend, and Stephen Webster. Absent: Dennis Brown, Joseph Voci and Carol Flint

Municipal Staff: Cindy Spaulding (Recorder), Gary Champy (Town Manager)

Public Attendees: Amanda Tallman, Julie Iffland (RACDC), Christopher Recchia (BERC), Jen Philips, Leticia Rydjeski, Leigh Wright, Rita Hull, Linda Morse, Patrick French, Karen Eddy, David Russo, Larry Richburg, Marty Strange. *(There were two unidentified individuals from Dudley Street who attended.)*

Media: M. D. Drysdale *Herald of Randolph*

1. Public Hearing

Mr. Townsend opened the public hearing at 6:00 p.m. and explained that the public hearing is conducted on behalf of RACDC concerning a Planning Grant in the amount of \$30,000. The funds were obtained through Vermont Community Development Program for the Salisbury Square Project.

Ms. Iffland reported that this is a follow up to close out the Planning Grant and to explain how the grant funds were spent. The following services were acquired: traffic studies (onsite and offsite), engineering, an historian to review the boiler building and chimney, and architecture design.

Mr. Wright asked for a break down of the cost for the three studies.

Ms. Iffland provided the following breakdown verbally: engineering \$13,500; traffic study on site \$9,650 and off site \$5,000, historian \$4,100 and architecture design \$5,907.

Mr. Wright asked if RACDC has a policy for hiring locally. Ms. Iffland explained that there is an intense procurement process and it does allow for hiring locally.

Mr. Wright then questioned whether the Randolph Historical Society had been consulted for the historic research of Salisbury Square property. Ms. Iffland stated that a local historian was used during the research.

Mr. Townsend closed the public hearing at 6:10 p.m.

Respectfully submitted,

Cindy Spaulding  
Recorder

Selectboard Meeting of June 17, 2009-Notes UNOFFICIAL  
Technical Academic Room of Randolph Technical Career Center

Selectboard: Lawrence Townsend, and Stephen Webster. Absent: Dennis Brown, Joseph Voci and Carol Flint

Municipal Staff: Cindy Spaulding (Recorder), Gary Champy (Town Manager)

Public Attendees: Amanda Tallman, Julie Iffland (RACDC), Christopher Recchia (BERC), Jen Philips, Leticia Rydjeski, Leigh Wright, Rita Hull, Linda Morse, Patrick French, Karen Eddy, David Russo, Larry Richburg, Marty Strange. *(Two residents from Dudley Street attended but did not identify themselves.)*

At 6:10 p.m. Mr. Townsend informed the public that the Selectboard meeting would be rescheduled for action items since there was no quorum of the Board. The attending board members would hear any public comment and a presentation on Brownfields.

1. Public Comment

a. Biomass Heating Project

Mr. Recchia reported that the Bio-Mass feasibility study would be available soon and requested to be on the July 1 meeting agenda. He then announced there was a federal announcement (opportunity grant for a potential heating facility). The grant would be a 50/50 match and the minimum funding request is \$10 million. He stated that the grant may require a financial commitment on the town's part; this could be in-kind; he will research private investment for a proposed pellet plant.

b. Environmental Court Case

Mrs. Hull asked for an update of the Environmental Court case against the certain residents of 10 Dudley Street. Mr. Champy reported the courts had ruled the clean up of the property. Since the property clean-up was not completed properly, the town has filed a second motion for contempt. The town is waiting for a contempt hearing date. Other options are being reviewed to speed up the process.

c. Energy Committee

Mr. Reed of the Energy Committee reported that the Energy Committee endorses the Bio Mass Energy Project. He presented correspondence to the Board highlighting the energy committee's progress to several energy related opportunities proposed for Randolph, renewable energy and concerns regarding the future of advisory committees' role in local government. See the letter below introduced for details:

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Randolph Energy Committee  
Drawer B  
Randolph, Vermont 05060

Larry Townsend, Chair  
Randolph Select Board  
Drawer B  
Randolph VT 05060

16 June 2009

Dear Mr. Townsend,

We are writing to you and the select board to apprise you of several energy related opportunities that are currently proposed in Randolph. Each of these proposals offer some merit, based on what we currently know about them. Taken together these put Randolph on the brink of becoming a sustainable and renewable energy hub in Vermont. These projects include:

1. Carbon Harvest's proposal to tap the old landfills for a methane-to-electricity project. With the newly adopted "standard offer" this project could certainly be very cash flow positive for the developer. That said, we are concerned with the costs to the town and the lack of any articulated benefits to Randolph. At the same time, it appears the select board has decided to refrain from asking us for any further review of this project.
2. RACDC's feasibility study for wood-fired district heating facility benefiting the hospital, several businesses and numerous village residences. The most recent data provided by the Biomass Energy Resource Center at a public meeting in April showed this to be a very positive project in terms of local energy supply and use, providing local jobs, and being a long-term economic success. We have recently been updated on this proposal and the potential for implementation is becoming clearer.
3. Vermont Tech's feasibility study of a methane biodigester to heat the campus and generate renewable electricity. The digester would be powered by local manure and food scraps. The feasibility study will be completed this fall, and funding for the next phase of the project looks promising.

If technically and economically viable, each of these projects would operate to reduce greenhouse gas emissions and our dependence on fossil fuel. When coupled with existing green energy projects like the wood-chip heating system at RUHS, the soon-to-be installed biomass pellet boiler at Vermont Tech's Red School House, and Vermont Tech's plans to install photovoltaic solar trackers to produce up to 57,000 kWh of electricity annually, completion of most of these proposed projects would make Randolph the center of Vermont's renewable energy future as well as the geographical center of the State.

Add to this the numerous smaller efforts the committee has fostered and that are reducing energy consumption in Randolph. These include: the purchasing policy for new stationary equipment adopted by the Select Board; the renovations to Chandler Music Hall; the proposals of the Kimball Library; the efforts to insulate and air seal the East Randolph Community Hall; and the effort to replace the heating system in the Randolph Center Fire Station.

Selectboard Meeting of June 17, 2009-Notes UNOFFICIAL  
Technical Academic Room of Randolph Technical Career Center

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So, Randolph is in the enviable position of becoming the statewide leader in renewable energy. However to make this potential a reality, proposed projects need the support of the community of greater Randolph: citizens, businesses, interested organizations and the officials of state and local government.

As volunteer committee members, we have tried to find all the time necessary to deal with these projects: time to listen, read, think, analyze, comment, question and recommend. Each of us brings a different level of expertise to the table when it comes to energy-related issues. Many have professional experience and expertise in energy and efficiency. We believe strongly in the value, and values, of community and we each volunteer our time for a number of boards and committees. We are very pleased to donate time and energy when we feel that it is valued or needed. Each of us has enjoyed spending time helping Randolph think about town energy consumption, energy efficiency and the potential for applying renewable energy technologies.

We applaud the select board's and manager's willingness to consider renewable energy proposals and hope that these projects will be financially viable and of benefit to the town and people of Randolph.

In 1996, the select board formed committees in order to reach out to the community of greater Randolph and take advantage of the expertise and time offered by its citizens. At that time, select board members served as active liaisons with committees, attending meeting and reporting back to the select board on a monthly basis. It is sad that this level of communication was abandoned.

At this time we don't believe the town manager, or members of the select board, either wish or require the services of an energy committee or possibly any other committees. Over the past few months we have learned, first-hand, that the select board was surprised to discover that the town had an energy committee. And, we have recently learned that the town manager seems interested in becoming the sole member of the energy committee. We are puzzled and disappointed by recent actions and statements of the town manager, and by the apparent apathy of the board. We see managers and leaders as enthusiastic life-long learners who help their community identify potential areas of progress, who encourage input and dialog, and who champion the concept of working together to build a stronger town and community. However, Mr. Champy has told several of us that he "didn't [sic] need to learn anything to make a decision". It's clear to us that the town manager doesn't value either information or advice, and that he believes that he alone knows what's needed to manage the business of town of Randolph.

As noted in the last issue of the Herald, there is a proposal to limit and constrain the functions and abilities of Randolph's town committees and to require implementation of protocols without input or consultation from any committees as far as we know. This has reinforced our belief that the town manager places little value on the input of these committees or the citizens and community groups of Randolph.

We sincerely hope the board will address this issue directly and soon.

With regards,

Randolph Energy Committee

d. Dudley Street

Several residents from Dudley Street voiced their concerns to their personal safety and safety of others who are in the neighborhood. They further elaborated on driveways and the street being blocked, alleged illegal activities (drugs), domestic violence, brandishing of firearms, threats with firearms, conducting commercial business in a residential zoned area (salvage) and as well as several people squatting on a vacant lot (Albert Lunde's property). The residents would like to see a safer neighborhood and are very surprised that this type of activity is occurring in Randolph. The residents did commend the Police Department for prompt responses to complaints in the area.

Mr. Champy explained it is difficult for the Police Department conduct law enforcement when they do not see the incidents occur. He suggested that the residents sign affidavits to any reported activities for Police Department to investigate. The residents are reluctant to submit a signed affidavit due to fear retaliation.

2. Brownfields Presentation from TRORC

Sally Hull from TRORC described the services and resources that Two Rivers Ottawaquechee Regional Commission offers in its Brownfield Program. She gave an example of Salisbury Square Phase I and II assessments. Mr. Townsend recalled two properties: one along the Landfill Road/Beanville Road and the property at the corner of Howard Hill and Route 12. Ms. Hull will review of other petroleum sites in the town.

3. Adjournment

Mr. Townsend ended taking public comment at 7:00 p.m. and announced there would be a Special Selectboard meeting with date, time, and location to be announced.

Respectfully submitted,

Cindy Spaulding  
Recorder

Special Selectboard Meeting of June 24, 2009-REFERENCE ONLY  
At Technical Academic Room of Randolph Technical Career Center

Selectboard Members: Lawrence Townsend, Joseph Voci and Carol Flint. Absent: Dennis Brown and Stephen Webster

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder) and Patrick French (Assessor)

Public Attendees: Linda Morse (Chandler Center for the Arts), Rita Hull, Amanda Tallman, Kermit LaBounty, David Russo, Frank Reed, and Joan Richmond-Hall.

Media:

Mr. Townsend called the meeting to order at

1. Minutes

Mr. Townsend requested to place the June 3, 2009 meeting minutes on the next agenda as there is not a quorum of the attendees present to approve. He also explained that the June 20 Public Hearing for VCDP Closeout Grant and the notes of public comment will be entered into the minute book as unofficial documents.

2. Public Comment

The residents of Dudley Street were given an update on the Environmental Court case and status of the dogs from Finkle's residence continues to run at large in the neighborhood. Mr. Champy explained the courts are being asked to appoint a master for the clean up at 10 Dudley Street. We hope by requesting a master this will speed up the court hearing date. The complaints filed for the dogs running at large, the town is awaiting legal advice on the zero tolerance on vicious dogs. The Dudley Street residents expressed their concerns of the public safety with the street being narrowed by visitors parking in the street.

3. Dry Hydrant

Mr. Champy explained the Fire Department has requisitioned to purchase a dry hydrant to be constructed in Braintree and he was not comfortable using Randolph taxpayer's funds to pay for a dry hydrant in Braintree. He further elaborated that we understand the concept that Braintree pays 100% of its grand list for fire service.

Mr. LaBounty confirmed that the Fire Advisory views the dry hydrant in Braintree as part of its requirement for fire services for Braintree. Placement of a hydrant in the area may cut the response time to fight a fire and save wear and tear on fire apparatus. He further explained the current practice for purchase and placement of the dry hydrant. (The fire department purchases the dry hydrant and oversees its placement and the financial cost of placement is the property owners.

Mr. Townsend asked if this practice will continue or is the purchase one-time. Mr. LaBounty explained that Fire Advisory will pursue anytime that there is a pond placed at a residence.

Mr. Voci comment to promote the partnership between Randolph and Braintree, if it will be saving a structure as dry hydrants benefit all.

Special Selectboard Meeting of June 24, 2009-REFERENCE ONLY  
At Technical Academic Room of Randolph Technical Career Center

**Upon motion (Voci/Flint) duly adopted, Board voted to authorize the Town Manager to expend funds for the purchase of a dry hydrant to be placed in Braintree. Vote 3-0-0**

*Discussion: Mrs. Flint asked about procedure of who reviews dry hydrant placement. Fire Advisory reviews the placement plus advisement from the fire district chief. The dry hydrant purchases will be reviewed at the next budget process.*

4. Extension request for the Grand List

**Upon motion (Voci/Flint) duly adopted, the Board voted to authorize an extension to Grand List. Vote 3-0-0.**

5. Orange County Sheriff

Mr. Champy reported the Orange County Sheriff had submitted an amendment to the law enforcement contract to include all minor investigations (quality of life). Discussion ensued with the concerning quality of life and minor investigations. It is consensus of the Board to take this subject up at the July 1<sup>st</sup> meeting.

6. Setting Public comment Hearings for VCDP Funds

Mr. Champy stated he received comments from VCDP indicating the town may need to conduct an income-survey for the mapping of waster/wastewater infrastructures and the Carbon Harvest project is eligible for \$200,000 funding. He provided an overview of the Chandler Center for the Arts grant highlighting that it was a backup. He suggested a public hearing for all three-grant requests, incase one of the town's priority projects need to be pulled. If the town submits three grant applications to VCDP, the grants compete against one another and the town may not receive funding for either. It was highly unlikely a town will receive three grants in one cycle.

**Upon motion (Voci/Flint) duly adopted, the Board voted to schedule a public hearing for July 15, 2009 at 6:00 p.m. in the Technical Academic Room at RTCC the purpose of the public hearings for \$50,000 for Infrastructure Mapping of Water/Wastewater, \$200,000 for Carbon Harvest Project and \$50,000 for the Chandler Center for the Arts. Vote 3-0-0.**

Mr. Champy requested that Mrs. Morse provide the early notification form to the town as a requirement of VCDP.

7. Town Manager's report

The Board reviewed the Town Manager's written report without questions.

**Upon motion (Voci/Flint) duly adopted, the Board voted to accept the Town Manger's report as written. Vote 3-0-0**

8. Warrants

**Upon motion (Flint/Voci) duly adopted, the Board voted to accept the warrants as presented. Vote 3-0-0.**

Special Selectboard Meeting of June 24, 2009-REFERENCE ONLY  
At Technical Academic Room of Randolph Technical Career Center

9. Other Business

- Town Report Dedication

**Upon motion (Townsend/Flint) duly adopted, the Board voted to dedicate the 2009 Annual Report in memory of Stephen Metcalf. Vote 3-0-0.**

- Bulletin Board

Mr. Champy presented a draft letter in support to place the bulletin board in front of Rite Aid. (The structure will be built and placed by the school)

**Upon motion (Flint/Voci) duly adopted, the Board voted to endorse the construction and setting of the bulletin board on Main Street. Vote 3-0-0.**

- Committees/Zoning Regulations

The Board discussed the kind of directions/purposes to give advisory committees, communications of newly adopted policies, re-establishment of a few disband committees, rules and procedures for Planning Commission, updating the zoning regulations and highlights from previous night's Development Review Board meeting.

10. Personnel Matter

**Upon motion (Voci/Flint) duly adopted, the Board voted to enter into executive session at 8:25 p.m. to discuss a personnel matter. Vote 3-0-0.**

**Upon motion (Flint/Voci) duly adopted, the Board voted to return to open session at 8:57 p.m. Vote 3-0-0.**

*Action: No action was taken.*

11. Adjournment

**Upon motion (Voci/Flint) duly adopted, the Board voted to adjourn at 8:58 p.m. until the next scheduled meeting of July 1, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 3-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

Selectboard Meeting of July 1, 2009 at 6:00 p.m. REFERENCE ONLY  
Technical Academic Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci and Stephen Webster.

Municipal Staff: Cindy Spaulding (Recorder), Gary Champy (Town Manager) and Joyce Mazzucco (Town Clerk/Treasurer)

Public Attendees: Julie Iffland, Chris Recchia, and Adam Sherman of BERC, Amanda Tallman, Frank Reed, Tim Maker (Vision PowerWA), Larry Richburg, Joan Goldstein (GMEDC), Patrick French, Don McCormick (Carbon Harvest), Rita Hull, David Russo, Joan Richman-Hall, and Mallys Eddy,

Media: Micah Ross (Media) and M.D. Drysdale (*Herald of Randolph*)

Mr. Townsend called the meeting to order at 6:00 p.m. and introductions were made

1. Approval of Minutes

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the minutes of June 3, 2009 as written. Vote 4-0-1 (Townsend abstained)**

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the minutes of June 24, 2009 Special meeting as amended. Vote 3-0-2 (Brown and Webster abstained).**

2. Public Comment

There was no public comment

3. Energy Presentation from BERC

Ms. Iffland, Director of RACDC introduced Chris Recchia, Adam Sherman, and Tim Maker with BERC presented a power point presentation includes partnership with RACDC/BERC/VTC, Study Focus, Biomass heating-which is not new to Randolph Community Benefits, introduction to VT Energy Bill of 2009, pricing graphs with historic oil vs. woodchip, conceptual images of a heating district through out Randolph, fuel supply study findings, concept potential boiler placement site, analysis of three main woodchip fired district, options of capital costs financial structure, and economic feasibility study findings.

See presentation, memo and pre-feasibility study for proposed project.

The Board asked various questions highlighting, pipe placement within the town, affects with wildlife habitat with the Agency of Natural Resources, revenue projections, redundancy for critical loads such as hospitals, membership paying back debt, privately owned facility, alternative fuel source, and job creation.

Mr. Voci asked, what is BERC requesting from the town? Ms. Iffland responded with a slide, that BERC is requesting a letter of support from the Selectboard for Federal DOE 50% grant funds; Request letter of interest from the Town for the State of Vermont Pilot Program, Apply for grants, build town and community for support of the project, pursue further detailed feasibility and engineering work, initiate community stakeholder group

Mr. Champy asked who would be the applicant for the grant. Mr. Recchia and Ms. Iffland stated that RACDC/BERC would be the applicants. BERC/RACDC are requesting for the Selectboard to submit a letter of support for the Federal DOE 50% grant and a letter of interest to the State of Vermont Pilot

Selectboard Meeting of July 1, 2009 at 6:00 p.m. REFERENCE ONLY  
Technical Academic Room of Randolph Technical Career Center

Program. There would be not commitments with money at this time just the desire for the town to be supportive.

Mr. Voci asked who would be financing the project. The response, was BERC/RACDC is not looking to the town to finance the project at this time. BERC/RACDC wished to leave an open door for the town to finance the project and potentially own the system.

Mr. Champy asked how would BERC partner with other companies interested in provide the same heating /power process concept? No answer.

Mr. Voci asked if BERC/RACDC has secured the property for the proposed site. Ms. Iffland stated that they are waiting for a letter of intent from the property owner, who is very interested in the project.

Mr. Voci asked if two projects such as Bio-Mass's proposal for a Pellet Heating Plant and Carbon Harvest's project be able to run in the town together. The answer is not at this time.

The Energy Committee to recommend a support letter for BERC/RACDC for the project.

**Upon motion (Flint/Brown) duly adopted, the Board voted to submit a letter of interest for BERC/RACDC to the State of Vermont Pilot Program and letter of support for the Federal DOE 50% grant. Vote 3-2-0**

Mr. Voci commented that he wanted to ensure that Randolph taxpayers money was not going to finance the project. Representatives of BERC/RACDC commented that it is up to the town for financial, but not requesting for bonding at this time. Mr. Champy asked if there would be a door-to-door survey. There was no answer.

Mr. Webster and Mr. Voci explained the reason for their opposition. It was explained that the letter support is not binding to the town. Mrs. Flint stated the letters of support should not reflect any commitment from the town. Letters of support are just that to allow projects to start.

#### 4. Clerk's Fee Increases

Mrs. Mazzucco gave an overview that the legislature passed a bill to enact increases to town clerk's to collect for recording documents. She requested that the Selectboard to earmark \$2.00 increase to the "Records Restoration and Computerization Reserve Fund." Mr. Webster explained the State Statute and recommended to place the article on the Town Meeting Warning to be retroactive back to July 1<sup>st</sup>.

#### 5. Carbon Harvest Update

Mr. Champy presented an overview of the VCDP process. Ms. Goldstein from Green Mountain Economic Development Corporation explained the grant funding process and that Carbon Harvest's project does not meet the USDA rural option. Mr. McCormick gave a brief update that the project is sustainable but there is a need of additional funding as Carbon Harvest needs to fill the gap in funding for utility infrastructure.

Discussion ensued highlighting a written business plan, project budget; and questioning the town's legal right to entering into a long term 20-year lease agreement for the project site at the Land fill,

Selectboard Meeting of July 1, 2009 at 6:00 p.m. REFERENCE ONLY  
Technical Academic Room of Randolph Technical Career Center

benefits of a Green Landfill project, working with CVPS for three phase power; and readiness of the project for grant funding in Cycle I of the Vermont Community Development Program.

It was the consensus by the Selectboard and Mr. McCormick to remove Carbon Harvest's project from the current round of VCDP funding until the project is ready. The scheduled Public Hearing for Carbon Harvest's project on July 15 will be cancelled.

6. RACDC Memorandum of Understanding (Discussion Only)

The Board reviewed its current memorandum of understanding with RACDC. Highlights of the discussion include viewing the MOU as a retainer of services, RACDC's services for economic development which includes investigation, grant funding through the Downtown Program, economic development benefits to the town; procurement/contractual policy; clarification of communications; and past audit findings of municipality funding RACDC. It was discussed that the MOU not be tied to automatic funding, because there are other agencies interested in performing services.

Mr. Champy outlined the town should follow its procurement policy for economic development services in which the town should solicit a request for proposal in the upcoming year. Mr. Voci suggested that the town take control and oversee its economic programs.

A meeting will be scheduled between the town (Mr. Townsend/Mr. Champy) and RACDC (Ms. Iffland/Mr. Strange) to discuss some of the highlights of the discussion.

Mr. French provided history that RACDC was established by the town during the rebuild of the downtown after the fires in the 1990s.

7. Contract with Orange County Sheriff

The Board reviewed the addendum which was proposed by Sheriff Bohnyak. Discussion ensued concerning the original contract, amended contract, revenues from tickets, the board's law enforcement. Omit the addendum.

**Upon motion (Brown/Voci) duly adopted, the Board voted to approve Orange County Sheriff's Contract for FY2010, increase contract to \$8,000 and declined the amendment proposed on investigations as proposed in writing by Sheriff Bohnyak. Vote 5-0-0.**

8. Upper Valley Land Trust

The board reviewed correspondence from the Conservation Commission recommending funding \$2,500 for the Leipmann property in land conservation.

**Upon motion (Webster/Brown) duly adopted, the Board voted to approve \$2,500 to Upper Valley Land Trust for maintenance costs on the Leipmann property for development rights. Vote 4-1-0 (Voci opposed)**

Mr. Voci voiced his concerns of the use of tax payer's money going towards a property that was in land trust and it would be on the grand list at a lesser value. It was explained that placing the property in land trust and limiting the developmental rights only increases the value of the surrounding properties.

Selectboard Meeting of July 1, 2009 at 6:00 p.m. REFERENCE ONLY  
Technical Academic Room of Randolph Technical Career Center

9. Committees (Discussion only)

- Recreation

Mr. Champy gave an update of recreation programs and commented that the relationship with the Boys and Girls Club was going very well. The Board discussed the need for a Recreation Committee for the entire town. Mr. Voci suggested that Mrs. Flint to coordinate the committee's purpose. Mr. Champy recommended a written charge for the new Recreation Committee, for direction for individuals wishing to serve on the committee. Mr. Champy will give an example to Mrs. Flint.

**Upon motion (Brown/Flint) duly adopted, the Board voted to establish a Recreation Committee and solicitation of members. Vote 5-0-0**

- Energy

Mr. Voci voiced his concerns for the direction of the Energy Committee, which may be a liability to the town on recommendations to the private sector or energy efficiency. Discussion ensued between the Board and audience participants on the purpose of the Energy Committee and support to allow education within the town.

- Committee Missions

The Selectboard commented that it was very supportive of all the committees and would review each committee's purpose and mission.

10. Bid Award for Randolph Center Fire Station Heating System

Mr. Champy gave an overview of the bid results for the Randolph Center Fire Station Heating System. There were three companies at the pre-bid meeting, but only two bids submitted. There was concern that the bids may not be energy efficient as directed in the request for proposal. The consensus of the board is for the Town Manager and the Energy Committee to evaluate the submitted bids prior to approval.

11. Burial Plot

**Upon motion (Webster/Brown) duly adopted, the Board voted to approve the sale of a two grave burial plot in the Randolph Center Cemetery to Christian Scheindel and authorized Lawrence Townsend as signatory. Vote 5-0-0**

12. Selectboard Meeting

Due to scheduling issues, the board discussed the scheduling of its meetings.

**Upon motion (Webster/Brown) duly adopted, the Board voted to move its meetings to the first and third Tuesdays of the month at 6:00 p.m. in the Technical Academic Room or Randolph Technical Career Center, effective August 2009. Vote 3-0-1 (Flint abstained) (Voci did not vote).**

13. Last Mile Request

The board reviewed a request from Gifford Hospital to place a banner over Main Street for its “Last Mile” Event. It questioned when the banner the timing to place the banner.

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve Gifford Medical Center’s request to place the “Last Mile” banner over Main Street, contingent that it be placed no more than twenty days prior to the event. Vote 4-0-1 (Voci abstained)**

For discussion, Mr. Voci explained that the Last Mile. Event is a fund raiser for patients that are terminally ill.

14. Canine Complaint (Finkle’s Dog)

Mr. Champy gave an overview of complaints on Finkle’s dogs are still allowed to run at large, after the Board had deemed them “vicious”. He explained that the town has submitted an injunction in the court systems to take possession of the canine. Board action on the canine situation is pending the outcome of the courts decision.

15. Manager’s Report

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the Town Manager’s report as written. Vote 5-0-0.**

16. Warrants

**Upon motion (Webster/Brown) duly adopted, the Board voted to the warrants as printed. Vote 5-0-0.**

17. Other Business

a. Caterer License

**Upon motion (Voci/Brown) duly adopted, the Board voted to approve McGillecoy’s Caterer license for an event to take place on July 18, 2009. Vote 5-0-0.**

b. Restorative Justice Coordinator Contract

Mr. Champy announced that the Department of Corrections has authorized grant funding in the amount of \$15,000 to fund the Restorative Justice Coordinator contract for another year.

**Upon motion (Brown/Flint) duly adopted, the Board voted to renew the Restorative Justice Coordinator’s contract with Ann Feidler and appointed Gary Champy as signatory. Vote 5-0-0.**

Selectboard Meeting of July 1, 2009 at 6:00 p.m. REFERENCE ONLY  
Technical Academic Room of Randolph Technical Career Center

c. Personnel Matter

**Upon motion (Flint/Brown) duly adopted, the Board voted to enter into executive session at 10:10 p.m. to discuss a personnel matter. Vote 5-0-0.**

**Upon motion (Brown/Voci) duly adopted the Board voted to return to open session at 10:58 p.m. Vote 5-0-0.**

Action: No action was taken.

18. Adjournment

**Upon motion (Webster/Voci) duly adopted, the Board voted to adjourn at 10:59 p.m. until its next scheduled meeting of July 15, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

/s/Cindy Spaulding (REFERENCE ONLY)

Cindy Spaulding  
Recorder

REFERENCE ONLY

Public Hearings of July 15, 2009  
At Technical Academics Room of Randolph Technical Career Center

Selectboard: Carol Flint, Lawrence Townsend; Joseph Voci and Stephen Webster. Absent: Dennis Brown

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder), and Joyce Mazzucco (Town Clerk/Treasurer)

Public Attendees: Linda Morse (Chandler Center for the Arts), Tim Caulfield, Hugo Leipmann, Jen Phipps, Patrick French, Larry Richburg, Marty Strange and Al Floyd.

Media: M.D. Drysdale (*Herald of Randolph*)

Mr. Townsend called the public hearings to order at 6:00 p.m.

It was explained the Board would conduct three Public Hearings to obtain public input on grant applications through Vermont Community Development Program.

A. Carbon Harvest (\$200,000)- 6:00 p.m.

The public hearing for Carbon Harvest to submit for \$200,000 under the Implementation Grant was cancelled due to project needs for further research of funding options and financing of utilities.

B. Mapping of Infrastructure Water/Wastewater Districts (\$50,000)- 6:05 p.m.

The public hearing for Infrastructure Mapping of Water/Wastewater Districts to submit for \$50,000 under the Planning Grant was cancelled due to requirements to conduct an income survey based on the VCDP guidelines.

C. Chandler Music Hall- 6:10 p.m.

It was explained that Chandler Center for the arts would be submitting for \$50,000 under the Accessibility Modifications grant for the purpose of bring the Chandler Music Hall at 71-73 North Main Street to ADA compliance. The work would consist of installation of an elevator to serve three floors of the building and removal/repositioning of the wheelchair lift to serve the entrance to the Gallery portion of the building.

Mr. Champy noted that although notification of the Public Hearing was published in the *Herald of Randolph* on July 2, 2009, the fifteen-day requirement was not satisfied by that. He was pleased to report, however, that VCDP staff members determined that the notification of the public hearing did qualify since the announcement was published on the town's website and physically posted at the Town Clerk's office, Floyd's Store, Messier's General Store, and East Randolph Post office on June 30, 2009.

Discussion ensued among the Board and attendees concerning whether ADA modifications would have occurred even if not funded by the grant. They also reviewed break down of costs to bring the building up to ADA compliance and the town's bond of \$750,000.

Mr. Townsend closed the Public Hearing at 6:12 p.m.

Respectfully submitted,

Cindy Spaulding  
Recorder

Selectboard Meeting of July 15, 2009  
At Technical Academics Room of Randolph Technical Career Center

Selectboard: Carol Flint, Lawrence Townsend; Joseph Voci and Stephen Webster. Absent: Dennis Brown

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder), and Joyce Mazzucco (Town Clerk/Treasurer)

Public Attendees: Linda Morse (Chandler Center for the Arts), Tim Caulfield, Hugo Leipmann (Chair, Planning Commission), Jen Phipps, Patrick French, Larry Richburg, Marty Strange and Al Floyd.

Media: M.D. Drysdale (*Herald of Randolph*)

*Immediately following the Public Hearings*

Mr. Townsend called the Regular Selectboard meeting to order at 6:13 p.m.

1. Minutes

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the minutes of July 1, 2009 as amended. Vote 4-0-0.**

2. Public Comment

No public comment at this time.

3. HAVA Grant

Mrs. Mazzucco provided the Board with a memo requesting submission of an application for funding through the Help America Vote Act (HAVA). She is requesting to apply for \$700.00 to purchase another Microsoft Access license for the Assistant Town Clerk and to pay for training on the software. She then gave historic purchases through the HAVA grant highlighting that she purchased a laptop computer in 2004 and a printer in 2006.

**Upon motion (Voci/Webster) duly adopted, the Board voted to approve submitting a grant application through the Help America Vote Act in the amount of \$700.00 to secure an additional license for Microsoft Access Software and training to use the software. Vote 4-0-0.**

4. Exit 4 Discussion

Mr. Townsend asked Mr. Champy to provide options: adopt proposed Exit 4 as presented, petition from 5% of the voters within 60 days from July 17<sup>th</sup>, adoption of an interim document or to allow the proposal to die and revert back to the original or continue with the modification to be presented to the board and hold a public hearing.

**Mrs. Flint moved (seconded by Mr. Webster) that the Board adopt the Interchange Districts zoning amendment proposal (Exit 4) as presented by the Planning Commission. The motion failed on a vote 2-2-0 (Roll call: Flint/Webster for and Voci/Townsend against).**

Discussion ensued concerning the options, the process to adopt the Exit 4, affecting the property owners. Mrs. Flint commented that the Board should adopt as is and move forward. Mr. Webster asked whether the document would affect the VTC building off of Route 66. Mr. Townsend asked whether would affect Mr. Sammis' develop in the area. Mr. Voci commented that the

Selectboard Meeting of July 15, 2009  
At Technical Academics Room of Randolph Technical Career Center

board is not honoring the property owners in the area and he does not support the document as it stands. Mr. Leipmann, speaking as a resident, questioned whether the Sammis development plan could be allowed even under the current zoning. Mr. Leipmann provided further comments with background of the Exit 4 zoning amendment.

**Mr. Voci moved (seconded by Mr. Townsend) the Board voted to refer the Interchange Districts zoning back to the Planning Commission. The motion failed on a vote 2-2-0 (Voci/Townsend for and Flint/Webster against).**

Mr. Voci explained that there were more residents against the proposal at the Public Hearing in September and stand alone retail stores in the proposed area. Mr. Townsend not in favor of the current document since there should be further amendments. Mr. Floyd comment he had no problem with the stand alone retail.

**Mrs. Flint moved (seconded by Mr. Webster) that the Board adopt the Interchange Districts zoning amendments as interim in accordance to State Statute 24 Section 4415. The motion failed on a vote 1-3-0 (Townsend, Voci and Webster opposed)**

Mrs. Flint explained the process of an interim zoning amendment process. Mr. Voci asked for a legal opinion to the process under Title 24 Section 4415. Further interim bylaws shall be limited two year from the date of action.

5. VCDP Grant Resolution

The Board reviewed the resolution for the Chandler's Accessibility Modification Grant through VCDP Grant program.

**Upon motion (Flint/Webster) duly adopted, the Board vote to adopt the VCDP Resolution for an accessibility modification grant for the Chandler Music Hall. Vote 4-0-0.**

Ms. Morse reported that the Historic easement is being amended and brought before the Selectboard at its next meeting. Question are there strings attached to the historical easement. The board requested highlights of the easements and the long-term leases.

6. New World Festival

The Board reviewed the Chandler Center for the Arts' request to place banners/flags and liquor license for the New World Festival, will be held on Sunday, September 6, 2009 from noon until midnight.

a. Banner/Flag Request

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the Chandler Center for the Arts' request to place six banners in the vicinity of the Vermont Conference UCC office building, and Kimball Library and hang six flags on the day of the festival.. Vote 4-0-0.**

b. Liquor License

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the New World Festival Liquor License. Vote 4-0-0.**

Selectboard Meeting of July 15, 2009  
At Technical Academics Room of Randolph Technical Career Center

7. Chandler Music Hall Heating Oil (Discussion only)

The Board reviewed the current Heating Oil Cost Sharing for the Chandler Music Hall. It was suggested to revise the language to include the Town pay 95%. Mr. Voci suggested that over a period to amend the lease agreement to move the cost of heating the building back to the Chandler Center for the Arts. He would like the Chandler Center for the Arts to be more self-supporting instead of a burden on the taxpayers. It was asked whether the building renovations would increase the oil usage. It was stated that the addition to the Chandler Music Hall should not cause a substantial increase since it is being insulated to be more energy efficient.

8. Inter-municipal Agreement

Mr. Champy explained the Intermunicipal Agreement is a replacement document to the current Tri-town Alliance. The proposed agreement omits Braintree and Brookfield in the decisions of the Transfer Station, which the Town of Randolph owns, operates and is financially responsible for. The Board asked Mr. Champy to present the draft agreement to Braintree and Brookfield selectboards for input.

9. Randolph Center Fire Station Heating System Recommendation

Mr. Richburg on behalf of the Energy Committee recommended re-advertising the request for proposal for the heating system. There was only one bid submitted and the second bid received was after the bid deadline. Mr. Richburg stated there would be revised specifications for the heating system. Town Manager, Energy Committee, and Randolph Center Area Fire Association will work together to develop the new specifications.

10. Water/Sewer Allocation

a. Allocation

Mr. Champy gave an overview of the Tom and Lisa Jacobs' request for additional water and sewer allocations for the conversion of office space into a barber shop at 33 North Main Street, this also included stormwater mitigation.

**Upon motion (Flint/Webster) duly adopted, the Board voted to approve the Jacobs' request for water allocation of 315 gallons per day (gpd) in the amount of \$834.75 and sewer allocation of 280 gpd in the amount of \$1,400. Vote 4-0-0.**

**Upon motion (Voci/Webster) duly adopted, the Board moved to approve additional allocations of 315 and 280 gallons per day (gpd) for water and sewer, respectively, with allocation fees of \$834.75 and \$1,400, respectively, to Tom and Lisa Jacobs (d/b/a: T&L Property, LLC.) for the barbershop on the first floor of 33 North Main Street. However, if the Jacobs wish, they may install at their own cost, a meter to monitor usage for 6 months and, if the usage is less, the difference will be refunded. The sewer allocation approval is with the condition that the stormwater from the roof drain of that building which currently enters the public sewer shall be removed from the sewer system by October 15, 2009. All plans for the separation work shall be reviewed and found acceptable by the Chief Water and Sewer Operator prior to commencement of any of the work. The work, upon completion, shall be found acceptable by the Operator. The cost associated with the stormwater separation work shall be credited against the sewer allocation fee and, if the**

Selectboard Meeting of July 15, 2009  
At Technical Academics Room of Randolph Technical Career Center

**cost does not exceed the allocation fee, the remaining balance shall be due; and Mr. Townsend was appointed as signatory. Vote 4-0-0.**

Mr. Voci suggested that the Stormwater mitigation be included in the draft sewer ordinance. He will bring it before the Water and Sewer Committee.

b. NewTech

Mr. Champy and Mr. Voci explained that NewTech is applying for a solid waste permit. NewTech has not met the parameters required by the town to discharge into the town's wastewater treatment facility. Mr. Voci provided background on NewTech and the process of septage including influent and effluent allowed. He strongly suggested enforcing the parameters of discharge coming from the NewTech facility at 11 Hedding Drive.

**Upon motion (Voci/Webster) duly adopted, the Board voted to submit a formal request to the State of Vermont Agency of Natural Resources for a public hearing on NewTech. NewTech, Inc.'s draft wastewater certification and appointed Mr. Townsend signatory. Vote 4-0-0.**

Discussion ensued concerning NewTech current discharges to the town's wastewater Facility and an update to the proposed new Wastewater Treatment facility and the infrastructure upgrades to include a siphon.

11. Recreation Committee Mission

The Board reviewed a draft mission statement provided by Mr. Champy and vacancies for the committee will be advertised.

12. Town Manager's Report

The Board reviewed the Town Manger's report with a highlight on hairline cracks in the concrete of the basement floor of the Municipal Building. (Mr. Voci asked whether will be a holdback on payment if the cracks were to continue.).

**Upon motion (Webster/Flint) duly adopted, the Board voted to accept the Town Manager's report as presented and appointed Mr. Townsend as signatory. Vote 4-0-0.**

13. Warrants

**Upon motion (Webster/Flint) duly adopted, the Board moved to approve the warrants as presented. Vote 4-0-0.**

14. Other Business

- ◆ **Conservation Commission**  
**Upon motion (Webster/Flint) duly adopted, the Board moved to extend the Conservation Commission membership to one additional member and appointed Annette Higby to the commission. Vote 4-0-0.**

◆ **Opening Highway Project Randolph BRF 0241 (29)**

**Upon motion (Webster/Flint) duly adopted, the Board moved to open North Main Street Bridge, beginning at a point [in Main Street (Vermont Route 12) approximately 0.05 mile north of the intersection of Vermont Route 12 and School Street; said point being station 13+64 on the established centerline of Highway Project Randolph BRF 0241 (29)]; thence extending approximately 0.116 mile northerly along Main Street Vermont Route 12) and crossing the Third Branch White River for 0.08 miles to a point at station 19+80 on said established center line. Vote 4-0-0.**

Re: Randolph BRF 0241 (29)  
Certificate of Opening Highway

SELECTBOARD, TOWN OF RANDOLPH  
CERTIFICATE OF OPENING HIGHWAY  
FOR PUBLIC TRAVEL  
IN THE TOWN OF RANDOLPH, VERMONT

Under the provisions of 19 V.S.A. §715, this is to certify that the following described section of Town Highway, Main Street (Vermont Route 12) in the Town of Randolph, and County of Orange, is OPEN TO PUBLIC TRAVEL:

Beginning at a point [in Main Street (Vermont Route #12) approximately 0.05 mile north of the intersection of Vermont Route #12 and School Street, said point being at station 13+64 on the established centerline of Highway Project Randolph BRF 0241 (29)];

thence extending approximately 0.116 mile northerly along Main Street (Vermont Route #12) and crossing the Third Branch White River for 0.08 miles to a point at station 19+80 on said established centerline;

and as shown on the COPY OF THE SURVEY of Highway Project Randolph BRF 0241 (29) as filed on the 22nd day of August, 2002, and on any revisions thereto subsequently filed therein.

Dated at Randolph, Vermont, this 15 day of July, 2009.

SELECTBOARD  
TOWN OF RANDOLPH

*[Signatures: Stephen W. Webster, John Flint, and others]*

Randolph, VT Town Clerks Office  
Reviewed for record  
July 16, 2009 A.D. 2009  
11:00 minutes 9:38  
and Recorded in Book 175 Page 467  
of the Highways and Highways  
Attest: *[Signature]* Town Clerk

VERMONT

Recorded document

◆ **Grader**

Mr. Champy announced that the large grader has a blown engine; he and Mr. Runnals are compiling information for a new grader and requested permission to order a new John Deere Grader. Discussion ensued highlighting financial option, other heavy equipment needs; total assessment needs to refurbish the large grader

**Upon motion (Webster/Flint) duly adopted, the Board moved to authorize Mr. Champy to order a John Deere 672 grader and research funding sources. Vote 4-0-0.**

Selectboard Meeting of July 15, 2009  
At Technical Academics Room of Randolph Technical Career Center

◆ Union Negotiations

Mr. Voci mentioned to the Board that he and Mr. Champy will speak with Mrs. Flint for guidance on Union Negotiations.

15. Adjournment

**Upon motion (Webster/Flint) duly adopted, the Board moved to adjourn at 8:45 p.m. until the next scheduled meeting of August 4, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 4-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

REFERENCE ONLY

Selectboard Meeting of August 4, 2009- REFERENCE ONLY  
Technical Academics Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci and Stephen Webster.

Municipal Staff: Cindy Spaulding (Recorder), Gary Champy (Town Manager) and Joyce Mazzucco

Public Attendees: Gay Gaston, Liz Pritchett, Karen Freeman and Elizabeth Egan (Vermont Housing Conservation Board), Linda Morse and Sharon Rives (Chandler Center for the Arts), John Lutz (Fiddlehead Festival and ECFiber.NET), Julie Iffland (RACDC), Ken Preston (Planning Commission), Gary Dir, Steve Grace, Pat French, Karen Ruben, and Karen Delaney.

Mr. Townsend called the meeting to order at 6:02 p.m. and introductions were made

1. Approval of Minutes

July 15, 2009 Public Hearing and Regular

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the minutes of July 15, 2009 Public Hearing and Regular meeting as written. Vote 4-0-1 (Brown abstained.)**

2. Public Comment

Mrs. Gay Gaston read a letter, voicing her opinion of Herald article of July 30 with description of her experiences of vehicle traffic along Route 66 near McDonalds and Rinker's Gasoline Station. Mrs. Gaston supports retail at Exit 4.

3. Chandler Music Hall

a. Historic Preservation Easement

Mr. Champy gave an overview of the \$100,000 grant for Historic Preservation and an easement on the Chandler Music Hall, and said that the lease agreement needs to follow proper procedure for conveyance of land.

Ms. Rives presented a progress report of the Centennial fundraising Ms. Morse gave an overview of the summary for Historic Preservation Easement for the Chandler Music Hall and Gallery. The summarization outlines: Parties to the easement; purpose of the easement; protection of significant features; public access; Changes to significant features; maintenance and repairs; insurance; ownership changes; enforceability of the easement; term of the easement and annual inspections.

Karen Freeman from VHCB explained the historical preservation easement and benefits to the municipality. Elizabeth Egan further explained the standards and benefits for the Chandler Music Hall and the financial obligation would be the Chandler Center for the Arts.

The Board expressed concerns about restrictions imposed by the historic easement and lease agreement with the Chandler Center for the Arts The Selectboard also felt the town and citizens were capable of protecting the building into the future.

**Upon motion (Flint/Brown) duly adopted, the Board voted to schedule a special meeting for August 12, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center for the purpose of reaching a consensus of lease negotiations and historical preservation easement on the Chandler Music Hall. Vote 4-1-0 (Webster opposed.)**

b. Heating

The Board reviewed cost share heating agreement between the Chandler Center for the Arts and the town.

**Upon motion (Flint/Brown) duly adopted, the Board voted to include the heating agreement in the agenda for the special board meeting of August 12, 2009. Vote 5-0-0.**

Selectboard Meeting of August 4, 2009- REFERENCE ONLY  
Technical Academics Room of Randolph Technical Career Center

4. EC Fiber Requests for Support

Mr. Lutz gave an overview of the status of ECFiber financing, and requested a letter of support from the Town.

**Upon motion (Webster/Brown) duly adopted, the Board approved to submit a letter of support for ECFiber. Vote 5-0-0.**

5. Salisbury Square VCDP Grant Public Agent

Mr. Champy gave an overview of the resolution to designate a public agency form PM-4 for the VCDP Grant IG-III-Randolph-00017 (Salisbury Square).

The definition of "Public Agency" is not defined in referenced law 42 USC 503-1 seq. This will be researched further and the definition will be provided to the Board.

**Upon motion (Brown/Flint) duly adopted, the Board voted to approve resolution for the IG-III-2008-Randolph-00017 (Salisbury Square) appointing Randolph Area Community Development Corporation as Public Agency to the grant. Vote 5-0-0**

6. Exit 4 Draft Proposal and petition

*Prior to discussion, Mr. Brown recused himself from discussion.*

Mr. Champy provided background on the Exit 4 proposal and presented a petition that was received on July 29, 2009. The petition's question: *Pursuant to 24 VSA 4442(d) we the undersigned 5% of the voters of the municipality of Randolph petition for a meeting of the municipality of Randolph to consider the bylaw amendments entitled PROPOSED ZONING AMENDMENTS OF 2008 (AKA Exit 4 or Proposed Interchange District Zoning Amendment, as presented to the Selectboard by the Randolph Planning Commission) to be duly warned for the purpose of acting by Australian ballot upon the bylaw amendment(s).* Discussion ensued concerning the proper process for holding a public vote, question of the referenced state statute being correct, and legal opinion from the Secretary of State to change the question.

**Upon motion (Flint/Webster) duly adopted, the Board moved to table the Exit 4 discussion for a Special Meeting of the Board on August 10, 2009 at 8:30 p.m. in the Maple Leaf Room of Gifford Medical Center. Vote 4-0-1 (Brown abstained).**

7. HAVA Grant purchase (ratify)

Ms. Mazzucco explained the reason for modifying the HAVA Grant was for the additional purchase of a computer.

**Upon motion (Webster/Flint) duly adopted, the Board ratified the amended HAVA Grant to include a desktop computer. Vote 5-0-0.**

8. VLCT Delegate

**Upon motion (Voci/Webster) duly adopted, the Board voted to appoint Gary Champy as the town's delegate to the business meeting at the VLCT Town Fair in October. Vote 5-0-0.**

**Upon motion (Voci/Flint) duly adopted, the Board appointed Lawrence Townsend as signatory on document. Vote 5-0-0.**

9. Traffic, Parking and Speed Ordinance

The document will go to Police Advisory Committee for review. It was requested that if the board had any comments on the draft ordinance, to direct them to Mr. Brown.

Selectboard Meeting of August 4, 2009- REFERENCE ONLY  
Technical Academics Room of Randolph Technical Career Center

10 Appraisal Service Software Agreement

**Upon motion (Webster/Brown) duly adopted, the Board authorized the Chair to sign the computer appraisal software service contract with the Vermont Tax Department. Vote 5-0-0.**

11. Town Manager's Report

The Board reviewed the written Town Manager's report. Mr. Champy highlighted the Municipal Building project status, down payment options for the purchase of a new grader, and request for proposal for the heating system at the Randolph Center Fire Station.

**Upon motion (Voci/Flint) duly adopted, the Board authorized Mr. Champy to place \$100,000 as a down payment for the purchase of a new grader. Vote 5-0-0.**

**Upon motion (Webster/Voci) duly adopted, the Board voted to accept the Town Manager's report with the omission of Item 6 and authorized Lawrence Townsend to sign the release. Vote 5-0-0.**

12. Warrants

**Upon motion (Flint/Webster) duly adopted, the Board voted to approve the warrants as presented. Vote 5-0-0.**

13. Other Business

a. Skate Park/Warming Hut usage for Benefit Dance

Mr. Champy reported the town had received a request to use the Warming Hut for a fundraising benefit dance.

**Upon motion (Voci/Flint) duly adopted, the Board approved the use of the Warming Hut/Skating Area for a fundraising benefit dance with contingencies of \$50.00 facility fee, \$100 security/clean up (returnable), provide law enforcement and a certificate of liability or event bond of \$1,000,000. Vote 5-0-0.**

b. Last Ride Route

The Board reviewed the last mile ride route with concerns of a cycle race-taking place on the same date.

c. Coin Drop

The board reviewed the coin drop and declined to act for safety reasons.

d. Fiddlehead Festival

The Conservation Commission submitted a recommendation for the Fiddlehead Festival.

**Upon motion (Flint/Brown) duly adopted, the Board authorized the expenditure of \$500 from the Conservation Fund for the Fiddlehead Festival as recommended by the Conservation Commission. Vote 5-0-0.**

Discussion: Mr. Lutz gave an overview of the Fiddlehead Festival progress and the Conservation Commission fund.

e. WHIP Grant

**Upon motion (Flint/Brown) duly adopted, the Board appointed Lawrence Townsend as signatory for the WHIP Grant. Vote 5-0-0.**

Selectboard Meeting of August 4, 2009- REFERENCE ONLY  
Technical Academics Room of Randolph Technical Career Center

f. Resignation

Ken Goss tendered his resignation.

**Upon motion (Webster/Flint) duly adopted, the Board accepted with regret Mr. Goss's resignation as Emergency Management Director, Liaison to Fire Advisory Committee and Restorative Justice Committee. Vote 5-0-0.**

14. Contract Review

The Board and Mr. Champy discussed the lack of negotiations with the union. By default; the Collective Bargaining Agreement of 2006–2009, as amended, is still in effect for one year.

**Upon motion (Brown/Voci) duly adopted, the Board voted to enter into executive session at 8:43 p.m. to discuss a personnel matter.**

**Upon motion (Brown/Flint) duly adopted, the Board voted to return to open session at 9:19 p.m. Vote 5-0-0.**

No action taken.

15. Other Business (continued)

The Board discussed reviewing the existing lease agreement with the Chandler Center for the Arts prior to the August 12 meeting.

16. Adjournment

**Upon motion (Brown/Voci) duly adopted, the Board voted to adjourn at 9:10 p.m. until the Special Selectboard meeting of August 10, 2009 at 8:30 p.m. at the Maple Leaf Room of Gifford Medical Center. Vote 5-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

Special Selectboard Meeting of August 12, 2009 – REFERENCE ONLY  
at Technical Academics Room of Randolph Technical Career Center

Selectboard Member: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci and Stephen Webster

Municipal Staff: Gary Champy (Town Manager)

Public Attendees: Linda Morse and Sharon Rives (Chandler Center for the Arts)

Mr. Townsend called the meeting to order at 6:01 p.m.

1. Chandler Center for the Arts
  - a. Lease Agreement and Cost Share Heating

Ms. Rives announced that the Chandler Center for the Arts will turn down the \$100,000 grant due to the historic preservation easement.

The Chandler Center for the Arts provided the Board with a copy of its legal opinion on the lease agreement between the town and Chandler. Chandler's legal opinion will be by the town's attorney.

Mr. Webster provided an overview of how the town obtained the Chandler Music Hall. Discussion ensued concerning the paying for the heating cost to when using the building one time a year; grant funding under the town should be partnered; last year's fuel usage (2009 heating season was 8,112 gallons/14% from last year); reduction of winter events; and heating the large building to be offset by additional insulation.

**Upon motion (Flint/Voci) duly adopted the Board moved to table review of the lease agreement between the Chandler and the Town. Vote 5-0-0.**

It was discussed to possibly for Gifford Medical Center, School District and the Town partner in the bidding for heating oil next season.

**Upon motion (Brown/Flint) duly adopted, the Board moved to approve the cost sharing agreement for heating with amendments made and appointed Lawrence Townsend and Gary Champy as signatories. Vote 5-0-0.**

2. Set Date, Time, and Location for Australian ballot vote for Interchange District

It was suggested to hold the Public Information meeting at the Maple Leaf Room at Gifford Medical Center at 6:00 p.m.

**Upon motion (Webster/Flint) duly adopted, the Board moved to set the Public Information meeting on September 15, 2009 at 6:00 p.m. in the Maple Leaf Room at Gifford Medical Center or at the Technical Academics Room of Randolph Technical Career Center and to hold the Australian ballot vote on September 16 2009 between the hours of 7:00 a.m. and 7:00 p.m. at the Murray Auditorium in the Randolph Union High School. Vote 5-0-0.**

Special Selectboard Meeting of August 12, 2009 – REFERENCE ONLY  
at Technical Academics Room of Randolph Technical Career Center

3. Special Warrant

**Upon motion (Webster/Voci) duly adopted, the Board moved to approve the Special Warrant as written. Vote 5-0-0.**

4. Adjournment

**Upon motion (Brown/Voci) duly adopted the Board moved to adjourn at 6:55 p.m. until the next scheduled meeting of August 18, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

/s/Gary Champy

Gary Champy  
Town Manager/Recorder

REFERENCE ONLY

Selectboard Meeting of August 18, 2009- REFERENCE  
At the Technical Academics Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci, and Stephen Webster

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Amy Grasmick, Chris Lesinski, Gay Gaston, and Betty Phillips (Kimball Library), and Chuck Webb

Media: Micah Ross (Camera) and M. D. Drysdale (*Herald of Randolph*)

Mr. Townsend called the meeting to order at 6:01 p.m. and introductions were given.

1. Approval of Minutes

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the meeting minutes of August 4, 2009 (regular) and August 12, 2009 (special). Vote 5-0-0.**

2. Public Comment

Mr. Webb expressed his concerns about the lighting at the Tennis Courts/Basketball courts. He described a sequence of events which involve problems with the light timers at the Tennis Courts/Basketball Courts, electrician installing a third timer box, conversations between the electrician and himself, and emails between the town manager and himself. Discussion ensued with background information regarding the Tennis Court project; the lighting situation has been addressed and corrected.

3. Library Capital Budget Request

Mr. Champy provided the Board with the Library's request for proposal with specifications sheet for carpeting the Library. The Library received three quotes; Ms. Grasmick explained her research on standards/specifications of the carpeting. It was recommended to award to Green Mountain Flooring. Discussion ensued about the type of carpeting, moving expenses, and possible moisture issues which may require mold remediation

**Upon motion (Webster/Townsend) duly adopted, the Board authorized the Town Manager to transfer up to \$17,000 from the Capital Improvement fund for the Library project, the funds to be released at his discretion . Vote 5-0-0.**

4. Municipal Building Furniture

Mr. Champy presented an overview of the request for proposal for the office furniture for the renovated municipal building. He further explained that the town was able to obtain two fire proof file cabinets from the State Annex, which was a cost savings of \$6,000. The file cabinets were in the bids provided to the Board.

**Upon motion (Flint/Webster) duly adopted, the Board voted to accept W.B. Mason's bid for office furniture as presented minus the two fire proof file cabinets for the Lister. Vote 4-0-1 (Voci abstained.)**

Selectboard Meeting of August 18, 2009- REFERENCE  
At the Technical Academics Room of Randolph Technical Career Center

Discussion ensued highlighting an open house when the municipal building is complete, for the public to tour. This could also include a ribbon cutting. Further details are forthcoming.

5. Roof/Cupola Police Station/Historical Society

Mr. Champy gave an overview of the issue with the cupola on the Police Station/Historical Society and the process of the request for proposal.

**Upon motion (Webster/Brown) duly adopted, the Board voted to award Brookfield Roofing the contract for repairing the Roof/Cupola of the Randolph Police Station/Historical Society. Vote 4-0-1 (Flint abstained.)**

6. Set Public Hearing Date NewTech State NPDES Discharge Permit

**Upon motion (Webster/Voci) duly adopted, the Board voted to schedule a Special Selectboard meeting on September 22, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center, to coincide with the State's Public Hearing on NewTech Inc.'s application for certification of a septage management facility at 11 Hedding Drive. Vote 5-0-0.**

7. Unlicensed Dogs

The Board reviewed a memo from Mrs. Mazzucco handing over a warrant to impound and destroy unlicensed dogs. It was the consensus of the board, to send a second notice out before threatening the owners.

**Upon motion (Brown/Flint) duly adopted, the Board voted to have the Town Clerk send a follow-up letter to owners of unregistered dogs. Vote 5-0-0.**

8. New World Festival Permit

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the Chandler Center for the Arts' New World Festival assembly permit. Vote 5-0-0.**

*Note: New World Festival event is September 6, 2009.*

9. Closeout Ancient Roads Grant (ratify)

**Upon motion (Webster/Brown) duly adopted, the Board voted to appoint Gary Champy and Larry Townsend as signatories on the Ancient Roads Grant: 0135/07AR2. Vote 5-0-0.**

10. Buildings & Grounds Maintenance Manager

Mr. Champy presented the Board with a draft job description for a Buildings and Grounds Maintenance Manager.

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve of the concept to create a Buildings and Grounds Maintenance Manager Position. Vote 5-0-0.**

Discussion: The board would like to see salary and benefits for the position.

Selectboard Meeting of August 18, 2009- REFERENCE  
At the Technical Academics Room of Randolph Technical Career Center

11. Appointments to the Randolph Community Recreation Advisory Committee

**Upon motion (Brown/Flint) duly adopted, the Board appointed Jon Kaplan and Chuck Webb to the Randolph Community Recreational Advisory Committee. Vote 5-0-0.**

12. Town Manager's Report

Mr. Champy highlighted the outcome of the prebid meeting for the Randolph Center Fire Station.

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the Town Manager's report as written and authorized the Chair as signatory for release. Vote 5-0-0.**

13. Warrants

**Upon motion (Flint/Brown) duly adopted, the Board voted to approve the warrants as printed. Vote 5-0-0.**

14. Executive Session Personnel

**Upon motion (Brown/Voci) duly adopted, the Board voted to enter into executive session at 7:45 p.m. to discuss a personnel matter. Vote 5-0-0.**

**Upon motion (Brown/Voci) duly adopted, the Board voted to return to open session at 8:03 p.m. Vote 5-0-0.**

*No action taken.*

15. Adjournment

**Upon motion (Brown/Flint) duly adopted, the Board voted to adjourn at 8:04 p.m. until the next scheduled meeting on September 1, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center.**

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

Selectboard meeting of September 1, 2009 REFERENCE ONLY  
at the Technical Academics Room of Randolph Technical Career Center

Selectboard: Stephen Webster, Joseph Voci, and Carol Flint. Absent: Lawrence Townsend and Dennis Brown.

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder), and Patrick French (Assessor),

Public Attendees: Rita Hull, Amanda Tallman, Karl Czapla, Karen Eddy, David Russo, and Larry Richburg.

Media: M.D. Drysdale (*Herald of Randolph*)

Mr. Webster called the meeting to order at 6:00 p.m.

1. Minutes

**Upon motion (Flint/Voci) duly adopted, the Board voted to approve the minutes of August 18, 2009 as printed. Vote 3-0-0.**

2. Public Comment

Several residents of Dudley Street attended the board meeting asking about the status of the Environmental Court case against Doug Finkle of 10 Dudley Street, conducting commercial salvage yard. They expressed their frustration that several years have passed without a resolution to the junkyard violation. Mr. Champy explained that there has been a judgment of contempt and that motions will be filed with the courts. He also reported the Agency of Natural Resource Enforcement Division would like to work with the town on resolving the problem.

It was also reported to the board by the attending residents of Dudley Street that driveways are still being blocked and parking on Dudley Street narrows the travel lane to one lane traffic. They feel that there is retaliation when they report this to the Police Department and gave an example of verbal threats and brandishing of a gun. They expressed that there is lawlessness on Dudley Street.

3. Randolph Center Fire Station Heating System

Mr. Champy presented the Energy Committee's recommendation for the Randolph Center Fire Station Heating System bid to be awarded to Randolph Heating and Plumbing. There would be other costs for the removal of a 1,000 gallon oil tank, installation of a 275 gallon tank, purchase of sheet rock tape to seal up the wall seams and installation of a on demand hot water system.

**Upon motion (Flint/Voci) duly adopted, the Board voted to accept the bid of Randolph Heating and Plumbing for the \$18,680 to install a new oil fired furnace in the Randolph**

**Center Fire Station with the expenses to be taken out of the Building Improvement Fund. Vote 3-0-0.**

4. Economic Development

Mr. Champy presented a concept to have a round table discussion with stakeholders of the town, including non-profits organizations, on the economic development of the town, the discussion to include economic concerns, community needs, zoning issues, and outlook of the future of the town. The discussion would be facilitated by Green Mountain Economic Development with a speaker from Vermont League of Cities and Towns. The Board asked about the cost to conduct such a round table forum. Mr. Champy will provide the cost at future board meeting.

5. Set the Property Tax Rate

Mr. Champy reported that the grand list went up 1%, and he provided proposal of property tax rates.

**Upon motion (Voci/Flint) duly adopted, the Board voted to adopt the tax rates as presented in a summary by Patrick French and agreed upon by Gary Champy. Vote 3-0-0.**

*Presented document below:*

	Homestead	Non-Residential
1) Municipal tax rate	= .6088	= .6088
2) School statewide tax rate	= 1.2102	= 1.2983
3) Local agreement tax rate	= .001	= .001
4) Total townwide tax rate	= 1.82	= 1.9081
5) Police District tax rate	= .30	= .30
6) Townwide tax rate plus Police District tax rate	= 2.12	= 2.2081

Pat French 9/01/2009

6. Caterer License

**Upon motion (Flint/Voci) duly adopted, the Board voted to approve Blood's Catering & Party Rentals, Inc.'s request for a caterer license to cater a wedding reception at 878 Rand Road in Randolph Center on September 12, 2009 between the hours of 1:30 p.m. and 7:00 p.m. Vote 3-0-0.**

7. Sale of Burial Plot

**Upon motion (Flint/Voci) duly adopted, the Board voted to approve the sale of a single burial plot to the State of Vermont for Ray Delbove and appointed Stephen Webster, Clerk, as signatory. Vote 3-0-0.**

8. Appointee to Randolph Community Recreational Advisory Community

**Upon motion (Voci/Flint) duly adopted, the Board appointed Pastor George Sweet to the Randolph Community Recreational Advisory Committee. Vote 3-0-0.**

9. Water/Sewer Allocation (General Discussion)

The Board discussed the appropriate procedure for an extension on allocation requests. Currently, a request would go before the Water and Sewer Committee to allow an additional year for allocations.

10. Town Manager's Report

The board reviewed the Town Manager's report with highlights on Vermont Village Green Renewable Pilot and the Municipal Building project. Mrs. Flint stated that the Board of Listers requested a joint meeting with the Selectboard. The board discussed having hours of operations posted. A joint meeting will be scheduled at a later date as a Special Meeting of the Selectboard. Mr. Voci asked if the town report can show a rental loss and carrying costs for the Chandler Music Hall. Mr. Champy will speak with the auditors.

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the Town Manager's Report as presented and appointed Stephen Webster, Clerk, as signatory for release. Vote 3-0-0.**

11. Warrants

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the warrants as presented. Vote 3-0-0.**

12. Other Business

The Board reviewed examples of types of evaluation forms for job performance.

Mr. Voci complimented on the excellent work Andrew Wirtz has been doing with the grooming the grounds at the cemeteries in Randolph Center and East Randolph. Mr. Champy will send a letter to Mr. Wirtz.

13. Adjournment

**Upon motion (Flint/Voci) duly adopted, the Board voted to adjourn at 7:57 p.m. until the next scheduled meeting of September 15, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 3-0-0.**

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

REFERENCE ONLY

Public Informational Meeting of September 15, 2009- REFERENCE ONLY  
Cafeteria in Randolph Union High School

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci and Stephen Webster

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder) and Mardee Sanchez (Zoning Administrator)

Public Attendees: Kevin Geiger (Two Rivers Ottawaquechee Regional Commission), Margaret Hammond, Catherine Maynard, Carol Raymond, Peter Kirchhof, Gretchen Linton, Forrest Griffin, John and Pauline Joy, Robin Palmer, Kenneth Preston, Brett Denny, Don Wood, David Lloyd, Cheryl Lloyd, Gary Dir, Wink Willett, Ronald Barnes, Pauline Barnes, Mark Ball, Dawn Fuller-Ball, Ruth Allen, Cynthia Jackson, Priscilla Span, Army Spahn, Bonnie Kawecki, John Doss, Perry Armstrong, Sheila Jacobs, Susan Cliff, Louise Sjobeck, Penny Young, Peter Winslow, Larry Richburg, Marty Strange, Patrick French, Deb Jones, Patsy French, Jerry Ward, Martin Tewksbury, Charlie Sjobeck, Laurie Goldman, Bob McAdoo, Robert Durkee, Debra Burnes, Russ Kinne, Horace Puglisi, Don Sweetser, Carolyn Tonelli, Betty Edson, John Jackson, Tara Bent, Douglas Finkle, Jessica Senecal, Douglas Finkle, Jr., Trisaia Janior, Daniel Sidman, Sue Sancher, Christopher Recchia, Julie Iffland, Annette Higby, Myrtle Edgerton and Betty Ludwig

Media: M. D. Drysdale (*Herald of Randolph*)

Mr. Townsend called the informational meeting to order at 6:15 p.m. He explained that the meeting was to provide information on the Australian ballot vote concerning the zoning amendments for the Interchange District known as "Exit 4." He then introduced Mr. Geiger of Two Rivers Ottawaquechee Regional Commission and Ms. Sanchez.

Mr. Geiger and Ms. Sanchez presented a PowerPoint presentation on the Exit 4 Interchange (INT) District Zoning Regulations. The presentation overviewed the background for the creation of the amendment which included community involvement, Planning Commission and Professional Assistance. The provisions of the amendment were summarized, including the goals, conditional use standards (use related, site design, and building design), coverage and density requirements, specific provision for each of the four INT quadrants, and a comparison to existing regulations was provided. The audience asked questions and raised concerns throughout the presentation.

Mr. Townsend closed the information meeting at 7:43 p.m.

Respectfully submitted,

*/s/Cindy Spaulding – REFERENCE ONLY*

Cindy Spaulding  
Recorder

Selectboard Meeting of September 15, 2009  
At Technical Academic Room of Randolph Technical Career Center

Selectboard: Lawrence Townsend, Dennis Brown, Joseph Voci, Carol Flint, and Stephen Webster.

Municipal Staff: Cindy Spaulding (Recorder), and Gary Champy (Town Manager),

Public Attendees: Julie Iffland (RACDC), Peggy Hammond, Douglas Finkle, Douglas Finkle Jr. Jessica Senecal, Larry Richburg (Energy Committee), Don Sweetser (Lister), Marty Strange (RACDC) and Patrick French (Assessor).

Media: M.D. Drysdale (*Herald of Randolph*)

Mr. Townsend called the meeting to order at 7:55 p.m.

1. Minutes

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the minutes of September 1, 2009 as printed. Vote 3-0-2.**

2. Public Comment

Ms. Iffland announced that RACDC would be hosting an art exhibit called, Art of Action. She presented documentation of the event; the event is a series sponsored by the Vermont Arts Council.

Mr. Finkle expressed his concern pertaining to the allegations made against him by residents of Dudley Street at the September 1<sup>st</sup> Selectboard meeting. He defended himself stating that he did not brandish a firearm against a neighbor nor did he threaten them as was mistakenly reported in *The Herald of Randolph* on Thursday, September 3rd.

Mr. Finkle asked for the necessary requirements to obtain his dog Zeus, which was impounded over the past weekend for running loose throughout town. The Board reminded Mr. Finkle that the dog is deemed vicious and that there were consequences. Mr. Champy gave background of the issue of the dogs running loose. In order to expedite the process the Board expects that all fines in contempt and current tickets be paid in full. The Board requested Mr. Champy to review the situation for a resolution.

Mr. Richburg requested that the Board request that the contractor of the Municipal Building sign off on an Energy Code Certificate prior to final payment being released. Discussion ensued concerning the request was not part of the original contract and that the town could not withhold payment and that there were requirements under the law prior to occupancy of the building.

Selectboard Meeting of September 15, 2009  
At Technical Academic Room of Randolph Technical Career Center

3. Vermont Technical College Building Purchase

Mr. Champy informed the Board that VTC had requested to reserve the action item for a future meeting.

4. CVPS ROW for Prince Street

Mr. Webster said that he had reviewed the documents submitted by CVPS and noticed there were discrepancies in the description of the location of electrical poles. He has contacted CVPS to follow up on this matter. The request has been tabled for a future meeting.

5. Schedule joint meeting with the Board of Listers

**Upon motion (Webster/Flint) duly adopted the Board scheduled a joint meeting with the Board of Listers at October 13, 2009 at 6:00 p.m. in the Technical Academic Room of Randolph Technical Career Center. Vote 5-0-0.**

6. Resolutions

a. Ancient Roads

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the Ancient Roads Grant and appointed Gary Champy as Grant Administrator and Lawrence Townsend as signatory on said document. Vote 5-0-0.**

b. COPs Grant

Mr. Champy gave an overview of the COPs Grant process.

**Upon motion (Webster/Flint) duly adopted, the Board voted to adopt a resolution for the COPs Recovery Grant. Vote 5-0-0.**

7. Ordinances

a. Dog Ordinance

The Board reviewed a draft civil ordinance for dogs.

**Upon motion (Webster/Brown) duly adopted, the Board voted to table the Draft Dog Ordinance to the September 22, 2009 Special Meeting. Vote 5-0-0.**

Selectboard Meeting of September 15, 2009  
At Technical Academic Room of Randolph Technical Career Center

b. Traffic Speed, and Parking Ordinance

Mr. Champy gave an overview of the Traffic, Speed, and Parking ordinance.

**Upon motion (Webster/Brown) duly adopted, the Board voted to adopt the Traffic, Speed, and Parking ordinance as amended. Vote 5-0-0.**

8. Finance Documents for Grader Purchase

**Upon motion (Webster/Flint) duly adopted, the Board voted to appoint Gary Champy as signatory for the financial documents to purchase a new grader with a five year note with the Mascoma Savings Bank. Vote 5-0-0.**

9. Manager's Report

The Board reviewed the Manager's report with highlights on the Municipal Building Project.

**Upon motion (Flint/Brown) duly adopted, the Board voted to approve the manager's report as printed and appointed Lawrence Townsend as signatory for release. Vote 5-0-0.**

10. Warrants

The Board reviewed the warrants presented.

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the warrants with the exception of Ernst Electric. Vote 5-0-0.**

Discussion ensued among the audience concerning the lighting situation at the tennis courts/basketball courts.

11. Town Manager's Review/Evaluation

The Board reviewed the documents for town manager's review and evaluation.

**Upon motion (Flint/Brown) duly adopted, the Board voted to conduct a performance evaluation in executive session on October 6, 2009. Vote 5-0-0.**

12. Other Business

Ms. Iffland requested that the Board provide material on action items that the Board is reviewing at its meeting. This request will be taken under consideration.

Selectboard Meeting of September 15, 2009  
At Technical Academic Room of Randolph Technical Career Center

Ms. Flint announced that the Budget Committee will be meeting on September 24, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Center. The Committee will be reviewing the FY2011 budget process.

Mr. Voci asked about the status of his questions concerning library computers and profit loss statement on the Chandler. Mr. Champy stated he will ask the auditors about the loss report for the Chandler.

13. Adjournment

**Upon motion (Voci/Webster) duly adopted, the Board voted to adjourn at 9:50 p.m. until the next scheduled meeting of September 22, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

REFERENCE ONLY

Cindy Spaulding  
Recorder

REFERENCE ONLY

Special Selectboard Meeting of September 22, 2009 REFERENCE ONLY  
Technical Academics Room of Randolph Technical Career Center

Selectboard Members: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci, and Stephen Webster

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder) and John Coffey (Chief Operator of Water/Wastewater Department).

Public Attendees: Ernie Kelley (Section Chief, Wastewater Division, Agency of Natural Resources), Mary Hardy (Water/Sewer Committee), Robert Dimmick (NewTech) and Paul Taylor (NewTech).

Mr. Townsend called the meeting to order at 6:00 p.m. and introductions were made.

1. Participation in State's Public Hearing on NewTech Discharge Permit

Mr. Townsend explained the purpose of meeting was to participate in the State's Public Hearing on NewTech's Solid Waste Management Facility Permit and provide comment.

Mr. Kelley explained Wastewater Management's oversight of wastewater discharge applications. He explained the need for legal separation between a wastewater discharge permit and a solid waste facility permit. Mr. Kelley then verbally presented an overview of NewTech's permit under the solid waste rules. The Board was informed that the application was received by the town in October of 2008 and delivered by Frank Reed. Mr. Voci asked staff (Secretary and Chief Operator), whether they recalled receiving the application. Both indicated that they did not recall receiving the application.

Mr. Kelley and the Board reviewed NewTech's Draft Solid Waste Management Facility Permit in detail. The Board voiced its concerns regarding the sewer connection from 11 Hedding Drive directly to the Randolph's Wastewater Facility, release of wastewater flow volume, quantity of Biological Oxygen Demand (BOD), enforcement of violation of indirect discharge exceeding Randolph's treatment plant permit capacity, and contaminates with industrial processes (such as heavy metals).

Mr. Kelley requested that the town submit in writing recommendations for modifications to NewTech's Solid Waste Facility Permit. The written recommendations will be submitted by the Selectboard by the end of October. The Board was concerned with BOD loading, one pipe coming into the building with no control to shut off the flow, discharges after hours, volume of discharge not to exceed the current allocation of 4,000 per day.

2. CVPS Right of Way Request behind Chandler Music Hall

Mr. Webster explained that the original draft of the easement deed had some mistakes, which have now been corrected. CVPS has approved the corrections.

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve Central Vermont Public Service Corp.'s request for an easement on the backside of the**

**Chandler Music Hall lot as outlined, the Board appointed Lawrence Townsend as authorized agent to execute the document. Vote 5-0-0.**

3. Review of Draft Dog Ordinance

The draft Dog Ordinances was not available and was tabled for review for one of the meetings in October.

4. Caterer License

**Upon motion (Webster/Brown) duly adopted, the Board voted to approve Sambel's Restaurant's caterer's license to sell malt and vinous beverages at the Snowmobile Raffle at the East Randolph Community Hall on October 16, 2009 between the hours of 6:00 p.m. and 11:00 p.m. Vote 4-0-1(Flint abstained).**

5. Adjournment

**Upon motion (Brown/Voci) duly adopted, the Board voted to adjourn at 7:10 p.m. until the next scheduled meeting of October 6, 2009 at 6:00 p.m. at the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

Randolph Selectboard Meeting of October 6, 2009 –REFERENCE ONLY  
At the Technical Academics Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci and Stephen Webster  
Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Arny Spahn, Priscilla Spahn, Ken Roger (Randolph's WRVA representative), Pat Edwards and Neil Fox of White River Valley Ambulance, Julie Iffland, Patrick French, Marty Strange, and Larry Richburg of RACDC, Betty Phillips and Amy Grasmick of Kimball Library, George Wilson, Nicole Cyr, and Kevin Geiger (TRORC).

Media: Ben Carsten (Camera) and M.D. Drysdale (*Herald of Randolph*).

Mr. Townsend called the meeting to order at 6:05 p.m.

1. Minutes

**Upon motion (Brown/Webster) duly adopted, the Board voted to approve the minutes of September 15, 2009 Public Informational Meeting as printed. Vote 5-0-0.**

**Upon motion (Voci/Townsend) duly adopted, the Board voted to table the minutes of September 15, 2009 regular meeting. Vote 5-0-0.**

**Upon motion (Brown/Flint) duly adopted, the Board voted to approve the minutes of September 22, 2009 Special meeting as printed. Vote 5-0-0.**

2. Public Comment

Mr. Wilson voiced his concerns for the public safety with vehicular traffic on Water Street in Randolph Center. He suggested that the speed limit signs be replaced, a no-parking-on-street sign placed, relocating the street sign at the top of the hill to eliminate a snow bank in the winter time, placement of a stop sign at the driveway of VTC farmstead, lowering the speed limit on the East Bethel Road, and changing the yield sign at the North Randolph Road to a Stop sign.

**Upon motion (Voci/Webster) duly adopted, the Board voted to ask Mr. Champy to look into the traffic safety issues in Water Street and come back to the board with recommendations. Vote 5-0-0.**

Mr. Spahn expressed his views on the upcoming evaluation of the Town Manager.

3. White River Valley Ambulance

Mr. Fox gave an overview of the background of collections at White River Valley Ambulance. He said that a set of Jaws of Life has been relocated to the Bethel Fire Department, and he offered an example of non-transport calls. Mr. Roger presented White River Valley Ambulance's data for 2008 and 2009, which includes actual calls and cost for Randolph. Ms. Edwards explained EMS training and extrication training (using the Jaws of Life). Mr. Townsend asked about the budget process for the ambulance. The Board thanked Mr. Roger and WRVA for improving the finances of the ambulance service. (District 8 is an EMS district within the state of Vermont).

Randolph Selectboard Meeting of October 6, 2009 –REFERENCE ONLY  
At the Technical Academics Room of Randolph Technical Career Center

4. Grants

a. Library

Mr. Champy explained that the Kimball Library board would like to submit applications for two grants. The first grant application would be through the Energy Efficiency and Conservation block grant. The funding would be used to improve the thermal barriers between the main floor and the attic of the library. The guideline details of this grant are not available at this time. Mr. Champy suggested that the town apply for the grant as a whole for three projects, the Chandler Center for the Arts, Kimball Library, and Three Phase Power at the Landfill.

The second grant is to fund a sprinkler system through out the library. This grant funding is available through the Vermont Arts Council Cultural Facilities and is a one to one match. The library will fund the match through bequests already received by the library. Mr. Voci inquired if there were an overage on the project, where the funding would come from. Ms. Grasmick provided assurance that funding for the project overage would be covered by the Library. She requested a letter of support from the Board. With the assurance that project overages would be covered by the library and not the taxpayers of Randolph, Mr. Voci concurred.

**Upon motion (Voci/Flint) duly adopted, the Board voted to support the Kimball Library's grant application for a sprinkler system through the Vermont Arts Council Cultural Facilities. Vote 5-0-0.**

Discussion: Mr. Webster expressed his concerns that once again a grantee has brought grant request just before the deadline. He requested that in the future all grants come before the Board prior to the grant application deadlines, to give the Board ample time to review the grant. He reminded everyone that there is a grant policy to follow.

b. Better Back Roads Grant

Mr. Champy informed the Board that the town just received grant applications for the Better Back Roads Grant which is due October 30<sup>th</sup>. He gave an overview of two road projects that would fit the criteria of the grant. These projects are the North Randolph Road and Dugout Road. More information will be available at the next board meeting on which road project would be proposed for funding.

c. SWIP Grant

**Upon motion (Voci/Webster) duly adopted, the Board voted to submit a grant application for the 2010 Solid Waste Implementation Grant to fund the 2010 Household Hazardous Waste Days. Vote 5-0-0.**

5. Banner Request

**Upon motion (Webster/Voci) duly adopted, the Board approved RACDC's Art of Action Banner request for a banner to be hung between Monday October 19 and Monday, November 2, 2009. Vote 5-0-0.**

Randolph Selectboard Meeting of October 6, 2009 –REFERENCE ONLY  
At the Technical Academics Room of Randolph Technical Career Center

6. Update on Town Plan

Mr. Champy presented the Board with a draft schedule for reviewing the proposed Town Plan. Discussion ensued concerning the schedule, procedures for the Town Plan Public Hearings and its final adoption. The Board requested that the schedule and draft town plan be placed on the town's website for the public to view and to have reminders sent on scheduled meetings. Mr. Voci asked if there was a way to provide the public with a comparison document which shows changes to the Town Plan.

7. Amendment to the State's ACT 250 Permit for the Veterans Cemetery in Randolph Center

Mr. Champy presented to the Board notice the town had received of a request for an ACT 250 amendment to the Vermont Veterans Memorial Cemetery allowing corpses not to be embalmed as the requirement is no longer necessary through the Vermont Department of Health and Department of Environmental Conservation, Ground Water Management Section. Mr. Webster said that it was not necessary for the Board to comment on the amendment.

**Upon motion (Webster/Voci) duly adopted, the Board voted to forward the Vermont Veterans Memorial Cemetery ACT 250 request on to Randolph Fire District 1 in Randolph Center for comment. Vote 5-0-0.**

8. Cemetery Deed Amendment

**Upon motion (Webster/Voci) duly adopted, the Board voted to rescind the cemetery deed granted to the State of Vermont on September 2, 2009 for Ray DelBove's remains and in lieu thereof to issue a deed for the same lot to JoAnn DelBove. The Board appointed Lawrence E. Townsend, Board Chair, to be agent to execute the new deed. Vote 5-0-0.**

9. Recreational Trail

Mr. Champy recommended that the Randolph Community Recreational Advisory Committee review the idea of a recreation trail between Randolph and Bethel, which was suggested in correspondence from Sam Sammis, III.

**Upon motion (Webster/Brown) duly adopted, the Board voted to request the Randolph Community Recreational Advisory Committee to review the recreational trail suggestion between Randolph and Bethel. Vote 5-0-0.**

10. Manager's Report

The Board reviewed the Manager's report with highlights on item 2 Covered Bridges, item 6 Braintree Pit closure, and item 7 pool and closing of the tennis courts. Item 10, Officer Stalnaker leaving for Afghanistan.

**Upon motion (Webster/Flint) duly adopted, the Board voted to send a letter of thank you to Officer Loretta Stalnaker. Vote 5-0-0.**

Randolph Selectboard Meeting of October 6, 2009 –REFERENCE ONLY  
At the Technical Academics Room of Randolph Technical Career Center

**Upon motion (Voci/Flint) duly adopted, the Board voted to accept the Manager's report as written and appointed Lawrence Townsend as authorized signatory to said document. Vote 5-0-0.**

11. Caterer License

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve Valley Bowl, Inc's request for a caterer's license to sell malt and vinous beverages and spirituous liquors on October 17, 2009 between the hours of 5:00 p.m. and 9:00 p.m. for an Art Show at 2 South Main Street. Vote 5-0-0.**

12. Warrants

**Upon motion (Webster/Brown) duly adopted, the Board voted to approve the warrants as presented. Vote 5-0-0.**

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve Ernst Electric Invoice in the amount of \$1,951.40. Vote 5-0-0.**

13. Randolph Design Review Advisory Commission

Mr. Champy gave an explanation of the Randolph Design Review Advisory Commission. Discussion ensued who would be interviewing the candidates. The conclusion of the discussion is Selectboard will conduct the interviews for Randolph Design Review Advisory Commission candidates since the Board appoints the candidates.

14. Other Business

a. Assembly Permit

Mr. Champy gave an overview of an assembly permit for global warming. He informed the board that Fire Chief Collette denied the permit due to its location and date. It was suggested to change the location.

**Upon motion (Voci/Webster) duly adopted, the Board voted to approve the assembly permit and change the location to the Skating Rink on Prince Street. Vote 5-0-0.**

*Note: Mr. Champy will notify Chief Collette of RVFD concerning the location change.*

b. Donation

Mr. Townsend mentioned that Ellen Simpson Sivret has offered to donate a granite bench in honor of her parents to be placed on the lawn of the new municipal building. The donation and dedication would be scheduled for the spring.

**Upon motion (Flint/Webster) duly adopted, the Board voted to accept the donation of a granite bench from the Simpson family for the Municipal Building in honor of Robert and Nancy Simpson. Vote 5-0-0.**

*Note: Bench Design and contact information will be provided at a later date.*

Randolph Selectboard Meeting of October 6, 2009 –REFERENCE ONLY  
At the Technical Academics Room of Randolph Technical Career Center

c. Budget

Ms. Flint announced that the budget committee has scheduled the FY2011 process and explained the budget process.

d. Jacobs Trailer Park Waterline

Mr. Voci discussed the water line issues at Jacobs Trailer Park and the criteria requirements that RACDC needed to meet before the town would take over the trailer park's waterline. He suggested that RACDC conduct a pressure test throughout the trailer park. He also mentioned placement of required meters, written water easements, and abiding by the water ordinance. Mr. Strange mentioned that RACDC wants to move forward and come to a solution without litigation. The Board asked that Mr. Champy and Mr. Voci work on a solution to this matter.

15. Executive Session

*Present for executive session: Brown, Champy, Flint, Townsend, Voci, and Webster*

**Upon motion (Brown/Flint) duly adopted, the Board voted to enter into executive session at 8:05 p.m. to discuss a matter of litigation. Vote 5-0-0.**

**Upon motion (Webster/Brown) duly adopted, the Board voted to return to open session at 8:25 p.m. Vote 5-0-0.**

*Action: No action taken*

**Upon motion (Webster/Brown) duly adopted, the Board voted to enter into executive session at 8:26 p.m. to discuss a personnel matter. Vote 5-0-0.**

*Attendee Champy left at 8:32 p.m.*

**Upon motion (Voci/Brown) duly adopted, the Board voted to return to open session at 9:16 p.m. Vote 5-0-0.**

*Action: No action taken.*

16. Adjournment

**Upon motion (Webster/Brown) duly adopted, the Board voted to adjourn at 9:16 p.m. until the next scheduled Special Selectboard meeting of October 13, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

Special Selectboard Meeting of October 13, 2009 –  
*Joint Meeting with the Board of Listers*  
at the Technical Academics of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci and Stephen Webster

Municipal Staff: Gary Champy (Town Manager)

Public Attendees: Sheila Jacobs (Budget Committee) Barbara Angell (Board of Civil Authority), Ellen Baker (former Lister), Don Sweetser, Polly Frankenberg, and Linda Nissl (Listers), Michael Penrod (Budget Committee), and Patrick French (Assessor).

Media: M. D. Drysdale (*Herald of Randolph*)

Mr. Townsend called the meeting to order at 6:00 p.m.

1. Listers' Statutory Responsibilities

Mr. Townsend asked Mr. Sweetser to explain the history of why we are here. The purpose is to develop a budget and for the listers to take a more active administrative role.

It was questioned what prompted the request for the listers to take on a more active role. The listers reviewed their responsibilities and the state statutes. ACT 60 and ACT 68 came to make the workload harder. Most candidates for lister seem not to know the duties of the office of lister. Are the candidates for the office of Lister aware of the relationship with the Assessor? The Board of Listers are not aware of the business practices in the office, open meeting laws, budget preparation with the town manager. Training would take about three years to be proficient. Education is the key to the listers' becoming more involved in their roles.

Mrs. Flint asked several questions:

What is the quality of new appraisals and what is the process? It was explained that information is entered into the computer; scenic attributes, size, and quality are used to measure the value. Assessments are based upon recent sale prices of other properties of the same type ("comparables"). She further stated that the public relations work with the board of listers has built positive reactions. Randolph listers have had little training in evaluating sales and comparable properties. The state's equalization study determines the common level of appraisal (CLA) and the coefficient of dispersal (COD). The Assessor has worked with the State Tax Department on the equalization study to benefit the town. Mr. Townsend mentioned that the listers should have the appropriate training if the Board expects them to do more.

The history of moving from lister to an assessor took place in 1982 when Mr. French was a Lister. In 1986, Mr. French became contracted as a half time Assessor and it was increased to be three quarter time in 1997. In 1997, Town Manager Gwen Hallsmith hired Mr. French as assessor as a three-quarter-time town employee. In 2006, the hours were increased to full time status during the reappraisal. Currently, the Assessor's position is two-thirds paperwork and one-third appraisals.

Special Selectboard Meeting of October 13, 2009 –  
*Joint Meeting with the Board of Listers*  
at the Technical Academics of Randolph Technical Career Center

It was questioned why the town was still paying for a full-time assessor after the town had contracted with an outside appraisal company to conduct a town-wide reappraisal in 2006. It was explained that the appraisal company does not do the same paperwork with the computer; it only assists with the properties that it has reviewed. There are 2,100 properties in Randolph. The town receives \$9.50 per property from Act 60 reimbursements. The town receives money from the PILOT Program for state-owned properties; Randolph is the third highest town receiving PILOT money. It was questioned what has to be done each year for the grand list to be accurate. The listers hours will be posted from 10:00 a.m. to 3:00 p.m. The Listers will do the work allowing the Town Clerk to carryout her own responsibilities. It was also explained that the new Municipal Building would be in shut-down mode after normal business hours.

Mr. Webster had an issue on the accountability of the Lister's office, as this is an interface between town government and citizens. In particular, he requested that Listers sign notices that are sent to taxpayers. He pointed out that the amount of money brought in by the assessor doesn't answer the question of how much time is required to do so. The Board expressed that they are accountable to the public and people have questioned the hours of the assessor. Mrs. Flint had some action items for the Board to take up at a future meeting.

The meeting with the Board of Listers ended at 7:50 p.m.

Executive Session

**Upon motion (Webster/Voci) duly adopted, the Board voted at 7:51 p.m. to enter into executive session to discuss a personnel matter. Vote 5-0-0.**

**Upon motion (Flint/Webster) duly adopted, the Board voted to return to open session at 9:14 p.m. Vote 5-0-0.**

Adjournment

**Upon motion (Flint/Webster) duly adopted, the Board voted to adjourn at 9:15 p.m. until the next scheduled meeting of October 20, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center.**

Respectfully submitted,

Gary Champy  
Town Manager

Selectboard Meeting of October 20, 2009-  
Technical Academics Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci and Stephen Webster

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Jon Kaplan, Patrick French, and Marty Strange

Media: Ben Carston (Camera) and M.D. Drysdale (*Herald of Randolph*)

Mr. Townsend called the meeting to order at 6:03 p.m. and introductions were made.

1. Minutes

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the minutes of September 15, 2009 as written. Vote 5-0-0.**

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the minutes of October 6, 2009 as written. Vote 5-0-0.**

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the minutes of October 13, 2009 as written. Vote 5-0-0.**

2. Public Comment

Mr. Kaplan inquired when the sidewalks in the downtown would be repaired. He further described the deterioration of the sidewalks on the west side of Main Street in Randolph Village, from the Main Street Bridge to the railroad crossing. Discussion ensued highlighting the expense of replacing the sidewalks, downtown maintenance line item with \$20,000 in FY2010, Capital Budget and Capital Plan. The Chairman requested that Mr. Kaplan to submit a letter to the Town Manager explaining his areas of concern regarding the sidewalks.

Mr. Kaplan also inquired about the Building & Grounds Maintenance Supervisor Position.

3. Special Selectboard Meeting and Public Hearings for Town Plan

The Selectboard has received the draft Town Plan from the Planning Commission.

**Upon motion (Voci/Flint) duly adopted, the Board voted to schedule a Special Selectboard Meeting on October 27, 2009 at 6:00 p.m. at the Technical Academics Room at Randolph Technical Career Center to discuss the Town Plan and schedule Public Hearings for the public's comment. Vote 5-0-0.**

4. Wastewater Treatment Facility Project Financial Options

The Board reviewed the amendment for the owner and engineer agreement for the Wastewater Treatment Facility and Route 66 Pump Station Evaluation. Mr. Champy gave an overview of the Wastewater Treatment Plant Project funding and anticipated Bond Vote in March 2010.

**Upon motion (Webster/Voci) duly adopted, the Board voted to appoint Gary Champy as authorized signatory to the amended Professional Services Agreement with Forcier, Aldrich and Associates (FAA) for the Wastewater Treatment Facility and Route 66 Pump Station contract contingent that environmental report and documentation for funding assistance is presented by January 4, 2010; not to exceed \$5,900. Vote 5-0-0.**

Selectboard Meeting of October 20, 2009-  
Technical Academics Room of Randolph Technical Career Center

5. Development Review Board Decision

**Upon motion (Webster/Flint) duly adopted, the Board voted to participate in the appeal by the Randolph Center Fire District No. 1 of the Development Review Board's decision regarding the zoning permit application of T-Mobile Northeast, LLC, for installation of a telecommunications facility at the water tower in Randolph Center. The Board appointed Mardee Sanchez as its representative. Vote 5-0-0.**

6. Water/Sewer Committee Recommendations

a. Abatement

Mr. Champy gave an overview of the Water/Sewer Committee's recommendation to decline Barbara and Allen Montgomery's request for a water and sewer abatement. Mr. Webster asked what the marginal cost is to provide water and sewer services. Discussion ensued concerning abatements, water usage, and an explanation water usage to sewer usage.

**Upon motion (Webster/Brown) duly adopted, the Board voted to table the Montgomerys' sewer abatement request until the November 3, 2009 Board meeting. Vote 4-1-0 (Voci opposed).**

b. Allocation

The Board reviewed the Water and Sewer Allocation requested for 49 Central, LLC to convert a single-family dwelling into a duplex with one additional bedroom at 49 Central Street.

**Upon motion (Webster/Brown) duly adopted, the Board voted to approve 49 Central, LLC's request for additional water allocation of 135 gallons per day (gpd) with an allocation fee of \$357.75 and additional sewer allocation of 112 gpd with an allocation fee of \$560. Vote 5-0-0.**

7. Appointee to Conservation Commission

The Board discussed the Conservation Commission request to fill a vacancy. The Board requested further information to ensure that a resignation was received from Ian Blackmer and that the vacancy policy is being followed.

8. Grants

a. Better Backroads

Mr. Champy gave an overview of the North Randolph Road for stream-bank stabilization and requested permission to submit a grant application to fund part of the project.

**Upon motion (Webster/Flint) duly adopted, the Board voted to appoint Gary Champy as the authorized agent to submit a grant application in the amount of \$10,000 through the Better Backroads for the North Randolph Road Streambank Stabilization project. Vote 5-0-0.**

Selectboard Meeting of October 20, 2009-  
Technical Academics Room of Randolph Technical Career Center

b. Clean Energy-Bio Mass

Mr. Champy announced that RACDC did receive the Clean Energy Grant in the amount of \$41,300. A presentation on the feasibility study will be conducted at the second Selectboard meeting in November.

9. Randolph Community Recreational Advisory Committee/Boys & Girls Club Contract

Mr. Kaplan as a member of the Randolph Community Recreational Advisory Committee presented the Board with a Timeline of the Boys and Girls Club Contract. He further elaborated; there were date discrepancies between with the previous/amended current contracts and procurement process for services.

**Upon motion (Voci/Flint) duly adopted, the Board requested a corrected amended Boys and Girls Contract with the appropriate dates of 2009/2010 only. Vote 5-0-0.**

10. Town Manager's Report

Mr. Champy gave an update on the Municipal Building Project. There was a blower test conducted and it was noted that the old building was compromised but can be fixed by putting in some insulation. He also highlighted the town's water and sewer projects, and health insurance.

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the expense up to \$3,200 for additional insulation to improve the Municipal Building. Vote 5-0-0.**

**Upon motion (Voci/Flint) duly adopted, the Board voted to approve the purchase of a 25Kw Emergency Generator in the amount of \$5,000 for the Municipal Building. Vote 5-0-0**

**Upon motion (Webster/Brown) duly adopted, the Board approved the Town Manager's report as written and authorized Lawrence Townsend, Chair, to sign the release of the document. Vote 5-0-0.**

11. Warrants

**Upon motion (Webster/Flint) duly adopted, the Board approved the warrants as presented. Vote 5-0-0.**

12. Other Business

Mr. Townsend inquired on the status of the Ancient Roads Committee research project. Mr. Champy reported that the Ancient Roads Committee is preparing to present its findings and recommendations at a future meeting.

Mr. Webster reported that RACDC is preparing to add gravel to the Jocelyn House parking lot and requested that the town work with RACDC to ensure that the curb cut is also improved.

Mr. Voci requested that Mr. Champy prepare a roads maintenance plan to include the sidewalks. It was explained that the Capital Budget/Capital Planning Committee is required by State Statute to have such a plan in place.

Selectboard Meeting of October 20, 2009-  
Technical Academics Room of Randolph Technical Career Center

Also discussed was the appropriate usage of town owned property. This will be brought up at a future meeting.

13. Adjournment

**Upon motion (Webster/Flint) duly adopted, the Board voted to adjourn at 7:50 p.m. until the next scheduled meeting of October 27, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

REFERENCE ONLY

Cindy Spaulding  
Recorder

REFERENCE ONLY

Special Selectboard Meeting of October 27, 2009  
Technical Academics Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci and Stephen Webster  
Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Hugo Leipmann of the Planning Commission (arrived 8:20 p.m.)

Mr. Townsend called the meeting to order at 6:00 p.m.

1. Town Plan

Mr. Townsend stated the purpose of the Special Meeting was to review and recommend modification/edits to the proposed Town Plan. The Board reviewed the proposed Town Plan pages 3-44 with recommended changes concerning: Census Bureau Data, Water and Sewer issues, update categories of businesses, wetlands, flood plans, all categories under Natural Resources. The board will continue reviewing the proposed Town Plan from Page 44 forward.

**Upon motion (Webster/Brown) duly adopted, the Board voted to schedule a Special Selectboard meeting on November 10, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center to continue reviewing and editing the proposed Town Plan. Vote 5-0-0.**

**Upon motion (Brown/Voci) duly adopted, the Board voted to schedule a Public Hearing on November 24, 2009 at 6:00 p.m. in the Maple Leaf/Red Clover Room of Gifford Medical Center for the purpose of public input on the proposed Town Plan. Vote 5-0-0.**

2. Corrected Boys & Girls Club Contract

Mr. Webster provided the Board with an explanation concerning the Boys and Girls Club Contract, which had been brought up at the last board meeting (October 20). explained that the Boys and Girls Club had initially prepared an MS Word file for a four-year contract. He said he understood that Dawn Butterfield, as a member of the Recreation Advisory Committee, had revised the Word document resulting in a two-year contract. That's the contract that Peter Butterfield, the town manager, signed on November 6, 2007, but it seems that the revision was never returned electronically to the town manager's office.

Last February, when the Selectboard desired to revise the contract to give supervisory authority of the contract to the town manager, the only Word document in the town's computer was the original four-year proposal. By mistake, the 2009 edits were made to that file, leaving much of the four-year language in place. This clerical error was the cause of the confusion in evidence at the October 20 selectboard meeting. Mr. Webster said that on Monday, October 26 he and Gary Champy, the town manager, had reviewed the existing contract line-by-line and given their new edits to Cindy Spaulding, who incorporated them into a new two-year document, which was presented to the board this evening. He further elaborated that the proposal before the Board this evening had been corrected to mimic the original 2009/2010 version with modifications. Following the board's review of the proposal, Mr. Webster provided the Board with additional language to be added near the

Special Selectboard Meeting of October 27, 2009  
Technical Academics Room of Randolph Technical Career Center

beginning of the contract: "This agreement supersedes all prior agreements of this nature between Randolph and the Consultant for any period beginning on or after July 1, 2008."

**Upon motion (Flint/Brown) duly adopted, the Board voted to approve the newly amended contract with the Boys and Girls Club of White River Valley to expire June 30, 2010, with additional language: "This agreement supersedes all prior agreements of this nature between Randolph and the Consultant for any period beginning on or after July 1, 2008." Vote 5-0-0.**

Discussion ensued with suggestions: the future request for proposal should include recreational programs in East Randolph; financial revenues from the Boys and Girls Club are made available and the language of the contract is consistent throughout.

3. Appoint Member to Conservation Commission

Mr. Champy provide an explanation to the Conservation Commission vacancy. It was discussed that vacancies need to be advertised as outlined in the Committee/Appointee Policy. All committees with current vacancies will be advertised. The following have vacancies: Conservation Commission (1), Randolph Community Recreational Advisory Committee (fairly new), and Water/Sewer Committee (1). There is also a vacancy on the Development Review Board which is being advertised separately.

4. Adjournment

**Upon motion (Brown/Flint) duly adopted, the Board voted to adjourn at 8:35 p.m. until the next scheduled meeting of November 3, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

REFERENCE ONLY

Cindy Spaulding  
Recorder

Selectboard Meeting of November 3, 2009  
Technical Academics Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci, and Stephen Webster,  
Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder), John Coffey (Chief Operator for Water and Wastewater Department)

Public Attendees: Brad Aldrich and Joe Duncan of Forcier, Aldrich & Associates, Steve Mackenzie and Chuck Goodling of DuBois & King, Jim Yerrington, Patrick French, Marty Strange of RACDC,

Media: Ben Carstens (camera) and M.D. Drysdale (*Herald of Randolph*)

Mr. Townsend called the meeting to order at 6:00 p.m. and introductions were made.

1. Minutes

a. October 20, 2009

**Upon motion (Voci/Webster) duly adopted, the Board voted to approve the minutes of October 20, 2009, as written. Vote 5-0-0.**

b. October 27, 2009 (Special)

**Upon motion (Flint/Brown) duly adopted, the Board voted to approve the minutes of October 27, 2009, Special meeting as written. Vote 5-0-0.**

2. Public Comment – No Public Comment

3. Prelim Engineering WWTF Design Presentation

Mr. Champy gave an overview of the Wastewater Treatment Facility preliminary evaluation. Mr. Duncan and Mr. Aldrich of Forcier, Aldrich and Associates, presented their preliminary engineering report for the Wastewater Treatment Facility. The presentation included: an explanation of the existing conditions, a recommended plan for the Route 66 Pump Station and a Wastewater Treatment Facility, and a proposed schedule for recommendations. Discussion ensued concerning nitrogen removal, future service demand on the Route 66 Pump Station with any new development along Route 66 and Exit 4, current and future processing of septage, project cost of \$9,750,000, funding source availability for the project (funding sources could include a Rural Development low interest loan and bond vote in March 2010), charges to septage haulers discharging to the WWTF, and review the infrastructure.

4. Update on Jacobs Trailer Park

Mr. Champy and Mr. Voci gave an overview of a proposed amendment to the March 2, 1999 Agreement between the town and RACDC for Jacobs Trailer Park waterlines. Mr. Strange, President, and Julie Iffland, Executive Director of RACDC, will review the document and get back to the Board.

5. Follow-up on Joint Meeting with Board of Listers

The board discussed the rate of pay for Listers both locally and statewide, as well as the hours of operation for the Board of Listers and assessor's position.

Selectboard Meeting of November 3, 2009  
Technical Academics Room of Randolph Technical Career Center

**Upon motion (Flint/Brown) duly adopted, the Board voted to pay the listers at a rate of \$13.50 per hour and the Head Lister at \$14.50 per hour for FY2011. Vote 3-2-0 (Voci and Webster opposed).**

Discussion ensued among the board concerning Board of Listers' rate of pay, funding for listers, concerns about the assessor's being exempt from following the town's personnel policy.

Mr. Townsend asked what Mr. French would like for a schedule. Mr. French stated he would like some flexibility as some of the tasks he does need to be done during non-traditional time. Mr. French also claimed that he had other things to do during the traditional work hours (non-town related items). He did state that he was okay with the Monday through Thursday, 10 a.m. to 3 p.m. as posted hours.

Mr. Webster suggested that Mr. Townsend, Mr. Champy, Mr. Sweetser, and Mr. French review: authorized signatory for assessor's time sheet, paid time off, non-traditional hours, and personnel policy.

6. Discussion of Building Hours/Usage

Mr. Champy gave an overview of how the heating/cooling system will be set up for the Municipal Building during evening after hours and how it would not affect any group using the municipal building for an evening meeting as the meeting rooms will have their own thermostats. The Board discussed the operation of the municipal building for energy efficiency, if a staff member is working in the building during the evening. For example, the assessor's working evenings and weekends would not be energy efficient.

Mr. Townsend called a five minute recess at 7:40 p.m. The board returned to open session at 7:45 p.m. The topic of municipal building hours of operation, evening usage, and energy efficiency will be discussed at a future meeting.

7. New Tech Discharge Permit

Mr. Champy provided a history of the public hearing for the New Tech Permit. He further stated that the 4,000 gallons per day for NewTech to discharge is incorrect. The actual record is 1,953 gallons per day for NewTech to discharge to the Wastewater Treatment Facility. The additional discharge would require working out a new discharge agreement with NewTech. This will come before the Water/Sewer Committee at a future meeting, and a recommendation for the Board's approval will be forthcoming.

8. TRORC Economic Development District

Mr. Champy gave an overview of the proposed Economic Development District and the advantages for other funding sources.

**Upon motion (Flint/Webster) duly adopted, the Board adopted a resolution of support for the creation of a new Economic Development District as presented. Vote 5-0-0.**

9. Update on Water Street Recommendations

Selectboard Meeting of November 3, 2009  
Technical Academics Room of Randolph Technical Career Center

Mr. Champy provided the board with the status of the recommendations for Water Street in Randolph Center that Mr. George Wilson had brought before the board at its October 6<sup>th</sup> meeting. Mr. Champy stated that the speed limit signs have been replaced with new ones, and he will relocate the 25 mph sign on the east side of the East Bethel Road to a point further south from its intersection with the South Randolph Road. The town is unable to provide lighting or a stop sign at the driveway to the Vermont Technical College's farm as this is a private drive and the town has no jurisdiction. The request for no Jake-brake usage or reduction of speed limits will require an ordinance change. The Board agreed that the matters have been addressed to the best of the town's ability.

10. Montgomery Abatement Request

Mr. Champy provided a marginal-cost analysis, and explanation of fixed and variable costs for the water and sewer systems.

**Upon motion (Webster/Flint) duly adopted, the Board voted to deny Montgomery's request for a sewer abatement. Vote 5-0-0.**

11. Cemetery Contract Renewal

The Board reviewed the Cemetery Contract Renewal

**Upon motion (Flint/Brown) duly adopted, the Board voted to approve the cemetery contract with Andrew Wirtz for maintenance of the Randolph Center and East Randolph Cemeteries and authorized Gary Champy to sign the contract. Vote 5-0-0.**

12. 20 Prospect Street Tree Removal

The Board reviewed Mr. Forrest MacGregor's request for reimbursement of the part of the cost of removing three trees; they were removed in 2006. The reimbursement request was for \$1,000 (one-half of the bill).

**Upon motion (Webster/Voci) duly adopted, the Board voted to deny Mr. MacGregor's request for reimbursement for tree removal within the town's right of way in 2006. Vote 5-0-0.**

13. Design Review Commission

The Board reviewed Mardee Sanchez' memo for candidates interested in the Design Review Advisory Commission vacancies. The Board will interview the candidates on November 17<sup>th</sup> starting at 5:30 p.m., in ten minute increments.

14. VLCT Amicus

Mr. Champy explained that the City of Montpelier is appealing burdensome conditions imposed on their Wastewater Treatment Facility. He said that VLCT has requested that the town of Randolph participate in an *amicus* brief to be filed in the Vermont Supreme Court to support the City of Montpelier's position. The memo from VLCT suggested that towns donate \$300 to the VLCT for this effort. Mr. Voci commented that the situation is Montpelier's problem. Apparently, the conditions stem from the fact that Montpelier is in the drainage basin for Lake Champlain.

Selectboard Meeting of November 3, 2009  
Technical Academics Room of Randolph Technical Career Center

**Upon motion (Webster/Flint) duly adopted, the Board voted not to participate in the Vermont League of Cities and Towns' *amicus* brief for the City of Montpelier Wastewater Permit. Vote 5-0-0.**

15. Traffic, Parking, and Speed Ordinance

The Board signed the new Traffic, Parking, and Speed ordinance, which will take effect on November 14, 2009. No action was required.

16. Town Manager's Report

The Board reviewed the Manager's report with highlights concerning White River Valley Ambulance. Mr. Voci extended his thanks to Dan Messier for his years of service in the Highway Department.

**Upon motion (Brown/Flint) duly adopted, the Board voted to accept the Town Manager's report and appointed Mr. Townsend to sign the release. Vote 5-0-0.**

17. Warrants

**Upon motion (Webster/Brown) duly adopted, the Board voted to approve the warrants and ratify the October 27<sup>th</sup> payroll warrants. Vote 5-0-0.**

18. Executive Session

*Attendees of executive session: Brown, Flint, Townsend, Voci, Webster, and Champy*

**Upon motion (Brown/Voci) duly adopted, the Board voted to enter executive session at 8:40 p.m. to discuss a personnel matter. Vote 5-0-0.**

**Upon motion (Flint/Webster) duly adopted, the Board voted to return to open session at 9:12 p.m. Vote 5-0-0.**

**No action taken**

19. Adjournment

**Upon motion (Flint/Webster) duly adopted, the Board voted to adjourn at 9:12 p.m. until the next scheduled Special Selectboard meeting of November 10, 2009 at 6:00 p.m. at the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

DRAFT/UNAPPROVED

Cindy Spaulding  
Recorder

Special Selectboard Meeting of November 10, 2009 Technical Academics Room of Randolph  
Technical Career Center

Selectboard: Carol Flint, Lawrence Townsend, Joseph Voci, and Stephen Webster. Absent:  
Dennis Brown

Municipal Staff: Gary Champy (Town Manager), Cindy Spaulding (Recorder)

Public Attendees: Kevin Geiger of Two Rivers Ottawaquechee Regional Planning Commission.  
Media: None

Mr. Townsend called the meeting to order at 6:00 p.m.

1. Continued Discussion of Town Plan

The Board discussed its strategy to present the Town Plan and the proposed edits. The Natural Resources section has more restrictions and mandates in areas which are under the State Agency of Natural Resources rules and regulations. The overall tone of the Town Plan is very negative and the Board would like to see a more positive tone.

Mr. Voci asked what the town was going to do for the first 44 pages especially concerning Natural Resources. Mrs. Flint commented that the plan is more deficit base instead of asset base. Comment that the town plan is written negative and not written in a positive manner. The tone in Natural Resources is very negative, it needs balance

Mr Geiger and the Board discussed the public hearing process, town plan to be presented to the public, proposed changes to the town plan, report on conformance, planning goals, and dense development.

Mr. Geiger pointed out that the Scenic Resource section on page 34 needed to be reviewed. He suggested that a special study be conducted to map the scenic view resources from public highways and waterways, this study should also include wind turbine standards.

Discussion ensued to include wetlands, flood value and hydrological value; standards for flood plains, zoning recreational areas, PUD mandates, omission of Police District expansion, updates on the Municipal Building section to be more positive since the building has been completed and is now energy efficient and ADA compliant. Mr. Voci suggested that Mr. Coffey and Mr. Champy review the public water, sewer, and storm drain sections.

2. Warrants

**Upon motion (Webster/Voci) duly adopted, the Board moved to approve the warrants as presented. Vote 4-0-0.**

**Upon motion (Voci/Webster) duly adopted, the Board moved to approve the transfer 1<sup>st</sup> half of school taxes in the amount of \$1,683,457.93 to Randolph Union**

**High School and 1<sup>st</sup> half of school taxes in the amount of \$1,094,939.24 to the  
Randolph School District. Vote 4-0-0.**

3. RACDC Jacobs Trailer Park

The Board reviewed the proposed amendment RACDC Jacobs Mobile Home park agreement. Discussion around section 9 that the water meter should belong to the property owner and not the dwelling owner and corrections of minor grammatical errors.

4. VCDP

**Upon motion (Webster/Voci) duly adopted, the Board accepted the VCDP Grant agreement for VCDP Grant 07110-AM-III-2008-Randolph-00007 (Municipal Building elevator purchase) and appointed Gary Champy as signatory. Vote 4-0-0.**

5. Adjournment

**Upon motion (Voci/Flint) duly adopted, the Board voted to adjourn at 8:25 p.m. until the next scheduled meeting of November 17, 2009 at 6:00 p.m. in the Technical Academics Room of Randolph Technical Career Center. Vote 4-0-0.**

Respectfully submitted,

Cindy Spaulding  
Secretary

Selectboard Meeting of November 17, 2009  
Technical Academics Room at Randolph Technical Career Center

Selectboard: Carol Flint, Lawrence Townsend, Joseph Voci and Stephen Webster. Absent: Dennis Brown

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Sally Penrod, Phillip Godenschwager, and Eric Strum (Interviewees for DRAC), Kenneth Goss (Ancient Roads), Terrance Delaney, Brent Anderson, Jim Yerrington, Pam Yerrington, Paul Rea, Kimberly Craney, Ernest Craney and Patrick French.

Media: Ben Carstens (camera) and M. D. Drysdale (*Herald of Randolph*)

Mr. Townsend called the meeting to order at 5:35 p.m.

1. Interview Candidates for Design Review Advisory Commission

The Board interviewed Mrs. Penrod, Mr. Godenschwager and Mr. Strum for the Design Review Advisory Commission vacancies. The board explained that DRAC will be an advisory committee and the appointments will be for 3 three-year term and 2 two-year staggered terms.

**Upon motion (Webster/Flint) duly adopted, the Board voted to appoint Philip Godenschwager and Sally Penrod for a term to expire in March 2011 and Eric Strum for a term to expire in March 2012 to the Design Review Advisory Commission. Vote 4-0-0.**

Mr. Townsend called the regular meeting to order at 6:15 p.m. and introductions were made.

2. Approval of Minutes

a. November 3, 2009

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the minutes of November 3, 2009 as written. Vote 4-0-0.**

b. November 10, 2009 (Special)

**Upon motion (Webster/Voci) duly adopted, the Board voted to table November 10, 2009 (Special) minutes as they were not available. Vote 4-0-0.**

3. Public Comment

Mr. Yerrington informed the Board that he has observed students from the high school trying to use the cross walk on Central Street near the Orange Southwest Supervisory Union office building; he noticed that vehicular traffic is not stopping to allow the

Selectboard Meeting of November 17, 2009  
Technical Academics Room at Randolph Technical Career Center

students to cross. He noted that this is a public safety issue and requested that law enforcement be advised of the issue.

Mr. Voci, in his role as a citizen, voiced his concerns about RACDC's leadership's lack of professionalism in attacking the Town Government and the Town Manager and about RACDC's inability to work in a productive manner with the Town's elected and appointed leaders. He read his concerns to the Selectboard and audience.

4. Ancient Roads Presentation

Mr. Goss provided a report of the Ancient Road Committee. In his presentation he gave an explanation of the ancient roads (Class 4 roads/legal trail) being required to be mapped by the town for the Agency of Transportation under ACT 178. He gave the committee's interpretation of ACT 178, and presented an outline for discontinuance of roads, a letter from Jonathan Croft for a mass discontinuance, a map of present roads with overlays of roads from 1700–1800, a list of roads and recommendations, and a process for discontinuing roads

The board took comments and questions from the audience. Highlights were comments of experience with VAST representatives, the discontinuance process, and effects on property values if the roads increase.

5. VTC Street Light Request

The Board received a letter from Vermont Technical College requesting that a street light be placed on Water Street. Mr. Champy explained that the street light is on private property and not on a town road. It was brought to the board's attention that some residents on Water Street are opposed to more lighting on Water Street.

**Upon motion (Voci/Flint) duly adopted, the Board voted to deny Vermont Technical College's request for placing a street light at the end of Water Street in the College's private driveway to the farmstead. Vote 3-1-0 (Townsend opposed)**

6. RACDC Jacobs Trailer Park Amendment MOU March 1999

The Board reviewed an amendment to the Memorandum of Understanding for the Jacobs Trailer Park Water System. Mrs. Ranker explained that some of the tasks are date-sensitive and would be affected by the on-set winter weather. It was suggested to change the date from December 31, 2009 to June 30, 2010.

**Upon motion (Voci/Webster) duly adopted, the Board voted to accept the amendment to the March 1999 Memorandum of Understanding between the town and Randolph Area Community Development Corporation to take over the water system at Jacobs Mobile Home Park with the following changes: omit from Section 8: *weather permitting, or as soon thereafter feasible*; and replace with: *If repairs are***

**needed to the distribution system, then RACDC shall complete the repair no later than June 30, 2010. Vote 4-0-0.**

**Upon motion (Voci/Webster) duly adopted, the Board appointed Gary Champy as signatory to the amendment to the March 1999 Memorandum of Understanding between the town and Randolph Area Community Development Corporation to take over the water system at Jacobs Mobile Home Park. Vote 4-0-0.**

7. Water and Sewer Commissioners

a. Windsor Holdings Water/Sewer Amendment

Mr. Anderson appealed to the board for abatement of his water/sewer bill in the amount of \$2,500 for 12 Prince Street, Suite #3.

**Upon motion (Webster/Voci) duly adopted, the Board voted to deny Brent Anderson, d/b/a Windsor Holdings, LLC's, request for abatement of his water and sewer bill for 12 Prince Street, Suite 3. Vote 4-0-0.**

b. McDonald's Corporation Sewer Allocation

**Upon motion (Voci/Webster) duly adopted, the Board voted to approve McDonald's Corporation's request for additional sewer allocation of 160 gallons per day (gpd) for four additional seats at 1869 Vermont Route 66. Vote 4-0-0.**

c. Daubenschmidt Water and Sewer Allocation

**Upon motion (Voci/Webster) duly adopted, the Board voted to approve Al Daubenschmidt's request for additional water allocation of 378 gpd with an allocation fee of \$1001.70 and an additional sewer allocation of 336 gpd with an allocation fee of \$1680.00 for a 15-seat restaurant. Vote 4-0-0.**

8. Town Manager's Report

The Board reviewed the Town Manager's written report. Discussion ensued around the Chandler Music Hall Bond, Dudley Street property, Municipal Building Project, RFP for Recreation Programs, and Methane gas at landfill.

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the Town Manager's Report and appoint Lawrence Townsend as signatory. Vote 4-0-0.**

9. Warrants

**Upon motion (Voci/Webster) duly adopted, the Board voted to approve warrants as printed. Vote 4-0-0.**

Selectboard Meeting of November 17, 2009  
Technical Academics Room at Randolph Technical Career Center

10. Other Business

Mr. Champy mentioned that he met with Rural Development, and it is now required to do archeological dig for the Wastewater Treatment Facility.

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the archaeological resource assessment with Hartgen Archeological Associate for the Randolph Wastewater Treatment Facility Upgrade P2009-376 in the amount of \$3,000. Vote 4-0-0.**

11. Adjournment

**Upon motion (Webster/Voci) duly adopted, the Board voted to adjourn at 8:20 p.m. until December 1, 2009 at the Technical Academic Room of Randolph Technical Career Center. Vote 4-0-0.**

Respectfully,

Cindy Spaulding  
Recorder

REFERENCE ONLY

Public Hearing for the Proposed Town Plan on November 24, 2009  
Red Clover Room in Gifford Medical Center

Selectboard members: Lawrence Townsend, Joseph Voci, and Stephen Webster  
Municipal Staff: Cindy Spaulding (Recorder) and Gary Champy (Town Manager)  
Public Attendee: David Deep, Arthur Fisher, Ed Lincoln, Anthony Keller (Braintree resident), Patrick French, and Karen Petersen (Braintree resident)

Mr. Townsend opened the public hearing at 6:00 p.m. and introductions were made.

Mr. Townsend explained that this was the first of two public hearings on the proposed Town Plan. He elaborated that the purpose of the public hearing was to solicit public comment on the proposed plan.

Mr. Keller, a resident of Braintree, explained that he had provided the Planning Commission with suggested language for the proposed town plan during the Planning Commission's rewrite. He noted that his suggestion were not included in the proposed town plan before the Selectboard. He provided the board with suggested language for the goals section of Economic Development. These suggestions will be provided in writing to the Town Manager.

Mr. French asked for an explanation of the differences between the current Town Plan adopted in 2004 and the proposed town plan. Mr. Geiger explained most of the wording from the current plan has been incorporated in the proposed town plan. The section on Natural Resources has been revised sufficiently, as has the Energy Section. There is new wording in the The Economic Development section and the plan has a new part about youth. The Transportation section has additional language about sidewalk maintenance, and the descriptions for the Town Hall and Main Street Bridge have been updated.

Mr. Townsend asked if the new zoning for Exit 4 was integrated in the Town Plan. Mr. Geiger explained that it was included with the proposed districts and the language was updated. The biggest changes will be the processes and studies of Exit 4 Zoning.

Mr. Townsend asked if "Gateway Commercial" was explained in the proposed Town Plan. Mr. Geiger replied that Gateway Commercial was explained on page 46 of the proposed plan. He then gave a brief synopsis of "Gateway Commercial".

Mr. French asked what the thinking was behind changing residential zoning for Harlow Hill and Sunset Hill Roads to Gateway Commercial. He elaborated that he could not understand why commercial zoning would be called for on Harlow Hill Road since that roadway is very steep. He also said that both Harlow Hill Road and Sunset Hill Road are currently used for residential.

Mr. Townsend and Mr. Voci gave an explanation of the Board's process in evaluating and reviewing all suggested changes. The Board was discouraged as to the Public Hearings being conducted during the holidays in November and December. The Board will schedule a joint meeting with the Planning Commission prior to the second public hearing.

Mr. Geiger explained that the proposed land use map drives zoning and elaborated on the Land Use map.

Public Hearing for the Proposed Town Plan on November 24, 2009  
Red Clover Room in Gifford Medical Center

The Board explained their input on some of the sections to include that Wetlands were too strict and did not feel that the town plan should be stricter than the Federal Government. It was also explained that the entire section on Natural Resources needs updating.

**Upon motion (Voci/Webster) duly adopted, the Board voted to close the public hearing at 6:59 p.m. Vote 3-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

REFERENCE ONLY

Selectboard Meeting of December 1, 2009  
Technical Academics Room of Randolph Technical Career Center

Selectboard: Carol Flint, Lawrence Townsend, Joseph Voci and Stephen Webster. Absent: Dennis Brown

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Pam Yerrington, Jim Yerrington, Linda Morse (Chandler Center for the Arts), Wally Caswell, Brenda Caswell, Deonne Myrick, Amy Grasmick (Kimball Library), Larry Richburg, Chuck Goodling (DuBois and King), Katina Cummings (Boys and Girls Club), and Mike Mitchell.

Mr. Townsend called the meeting to order at 6:02 p.m. and introductions were made.

1. Approval of Minutes

- a. November 17, 2009

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the minutes of November 17, 2009 as written. Vote 4-0-0.**

- b. November 24, 2009 (Public Hearing)

**Upon motion (Voci/Webster) duly adopted, the Board voted to approve the minutes of November 24, 2009 Special Selectboard meeting as written. Vote 4-0-0.**

2. Public Comment

There was no public comment.

3. Clover Hill Road (Town Highway 69)

Mr. Champy informed the Board that there was a discrepancy with Clover Hill (Town Highway 69) according to the Ancient Roads research; the road is a legal trail, not a Class 4 Highway. It was properly reclassified as a trail in the 1970s. The discrepancy is on the AOT map, where the road is still classified as Class 4. He also informed the board that Mr. Sammis has requested that the road stay a Class 4 and has offered to place gravel on the roadway to improve it. Discussion ensued concerning the proper procedure to correct the road classification on the AOT map and type of material to be placed to improve the roadway. Mr. Voci is concerned with the liability to the town for an individual improving the roadway. Mr. Townsend asked Mr. Champy to research the liability issue.

4. Schedule Interviews for vacancies

**Upon motion (Voci/Flint) duly adopted, the Board voted to schedule interviews on December 15, 2009 at 5:30 p.m. at the Technical Academics Room of Randolph Technical Career Center for candidates for the Development Review Board and Design Review Advisory Commission. Vote 4-0-0.**

Discussion: Mr. Webster requested that more people be invited to apply for the Design Review Advisory Commission, especially from Randolph Center. Mr. Voci would like to see a more diverse criteria for the Design Review Advisory Committee.

Selectboard Meeting of December 1, 2009  
Technical Academics Room of Randolph Technical Career Center

4. Schedule Joint Meeting with Planning Commission

**Upon motion (Webster/Voci) duly adopted, the Board voted to schedule a Special Selectboard Meeting on December 8, 2009, at 6:00 p.m. in the Randolph Town Hall to review and edit the proposed Town Plan. Vote 4-0-0.**

The consensus of the Board is that they would schedule the joint meeting with the Planning Commission at a later date.

5. Energy Efficiency & Conservation Block Grant (Library and Chandler)

Mr. Champy gave an overview of the Energy Efficiency & Conservation Block Grant. Ms. Grasmick and Ms. Morse gave an overview of their proposed energy efficiency projects, one for Kimball Library and the other for Chandler Music Hall.

**Upon motion (Voci/Flint) duly adopted, the Board voted to support submitting a pre-grant application to the Energy Efficiency & Conservation Block Grant on behalf of Kimball Library and Chandler Center for the Arts and appointed Gary Champy as signatory. Vote 4-0-0.**

6. Wastewater Treatment Facility RFP

Mr. Champy presented the board with a draft request for proposal for the Wastewater Treatment Facility and provided information on the proposed project.

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the Wastewater Treatment Facility request for proposal with a submission deadline of January 15, 2010, at 4:00 p.m. Vote 4-0-0.**

7. Recreation Cost Comparison

Mr. Voci suggested that the Randolph Community Recreational Advisory Committee be tasked to review recreational programs in-house and to identify all costs associated with running a Recreation Department including hiring of staff and programming. Discussion ensued concerning the hostility of members of the previous Recreational Committee towards members of the Boys and Girls Club, communications, understanding the programs, the needs of the community for recreational programming, role of the Boys and Girls Club, the need for a positive friendly atmosphere and the best interest of the children.

**Upon motion (Voci/Townsend) duly adopted, the Board voted to task the Randolph Community Recreational Advisory Committee to come up with a cost analysis for in-house recreational programming using a Recreational Director and programming and to provide the information by January 15, 2009. Vote 3-1-0 (Webster opposed)**

Further discussion highlights: concerning RCRAC tasking for in-house recreational programs, the current RFP, cost comparison, disconnection, provision for citizen input, quality of programming, process of complaints and concerns, and lack of communications between RCRAC and the Town Manager, and a possible joint meeting between RCRAC, Town Manager, Selectboard and BGC.

Mr. Townsend asked if Mrs. Flint would facilitate a meeting with RCRAC. Mrs. Flint announced that RCRAC will be reviewing funding possibilities for Parks and Recreational, Trails Grant and communities without a YWCA or YMCA contract.

Selectboard Meeting of December 1, 2009  
Technical Academics Room of Randolph Technical Career Center

9. Manager's Report

Mr. Townsend asked if an open house for the Town Hall had been scheduled. Mr. Champy suggested having the open house the week of December 14. It was the consensus of the board to schedule the open house on Friday, December 18<sup>th</sup> between 2:00 p.m. and 4:00 p.m.

Mr. Webster voiced a concern regarding the floor support system in the new addition to the Town Hall. In the Town Manager's section there is a deflection issue concerning the floor. The floor vibrates as individuals walk across it. It was explained that the type of bounciness is due to floor span being wide. Mr. Richburg offered to look at the situation.

**Upon motion (Webster/Flint) duly adopted, the Board approved the Town Manager's report as written and appointed Lawrence Townsend as signatory. Vote 4-0-0.**

10. Warrants

**Upon motion (Voci/Webster) duly adopted, the Board voted to ratify the payroll warrants of November 24, 2009. Vote 4-0-0.**

**Upon motion (Voci/Flint) duly adopted, the Board approved the remaining warrants as printed. Vote 4-0-0.**

11. Other Business

Mr. Townsend announced the county budget will be presented to the public on December 7, 2009 at 1:00 p.m. in the Orange County Courthouse.

Other discussion highlights: Ancient Roads meetings, FY2011 Budget presentation, and status on FY2011 budget.

12. Executive Session

**Upon motion (Webster/Voci) duly adopted, the Board voted to go into executive session at 7:44 p.m. to discuss a Union Contract issue. Vote 4-0-0.**

**Upon motion (Voci/Flint) duly adopted, the Board voted to return to open session at 8:26 p.m. Vote 4-0-0.**

**Action: Upon motion (Voci/Webster) duly adopted, the Board voted to schedule a grievance hearing for Monday, December 7, 2009 at 6:00 p.m. in the Municipal Building at 7 Summer Street. Vote 4-0-0.**

**Upon motion (Voci/Webster) duly adopted, the Board vote to go into executive session at 8:27 p.m. to discuss a personnel issue. Vote 4-0-0.**

**Upon motion (Webster/Voci) duly adopted, the Board voted to return to open session at 9:17 p.m. Vote 4-0-0.**

**Action: No action taken.**

Selectboard Meeting of December 1, 2009  
Technical Academics Room of Randolph Technical Career Center

13. Adjournment

**Upon motion (Webster/Flint) duly adopted, the Board voted to adjourn at 9:17 p.m. until its next scheduled meeting of December 7, 2009, at 6:00 p.m. in the Town Hall at 7 Summer Street. Vote 4-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

REFERENCE ONLY

Special Selectboard Meeting of December 7, 2009  
Randolph Town Hall, 7 Summer Street

Selectboard: Carol Flint, Lawrence Townsend, Joseph Voci, and Stephen Webster.  
Absent: Dennis Brown

Municipal Staff: Gary Champy (Town Manager)

Public Attendees: Roy Fifield, Ron Gould and Michael Blair

Mr. Townsend called the meeting to order at 6:14 p.m.

1. Grievance Hearing

Mr. Townsend explained the purpose of the meeting was a grievance hearing and asked Mr. Webster to moderate the meeting.

**Upon motion (Townsend/Voci) duly adopted, the Board voted to enter into executive session at 6:16 p.m. to discuss a personnel issue. Vote 4-0-0.**

**Upon motion (Townsend/Flint) duly adopted, the Board voted to return to open session at 7:21 p.m. Vote 4-0-0.**

**Action: No action taken**

2. Adjournment

**Upon motion (Webster/Flint) duly adopted, the Board voted to adjourn at 7:22 p.m. until the next scheduled meeting of December 8, 2009 at 6:00 p.m. in the Randolph Town Hall**

Respectfully submitted,

Stephen Webster  
Selectboard Clerk

Special Selectboard Meeting of December 8, 2009  
Randolph Town Hall, 7 Summer Street

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend, Joseph Voci, and Stephen Webster

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees: Perry Armstrong

Media: M. D. Drysdale (*Herald of Randolph*)

Mr. Townsend called the meeting to order at 6:02 p.m.

1. Minutes

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the minutes of November 10, 2009 Special meeting as written. Vote 4-0-1 (Brown abstained).**

2. Schedule Meetings

a. Planning Commission

**Upon motion (Voci/Webster) duly adopted, the Board voted to schedule a joint meeting with the Planning Commission on Monday, December 21, 2009 at 7:00 p.m. in the Randolph Town Hall for the purpose of presenting the Selectboard's version of the proposed Town Plan. Vote 5-0-0.**

b. Ancient Roads

**Upon motion (Flint/Webster) duly adopted, the Board voted to schedule a Special Meeting for the Ancient Roads presentation on January 12, 2009 at 6:00 p.m. in the Randolph Town Hall. Vote 5-0-0.**

3. Grants

a. Proposed Grant Funding for Recreation

Mrs. Flint provided an overview of grant funding the Randolph Community Recreational Advisory Committee would like to pursue from the 2010 National Trails Fund of the American Hiking Society. The grant would fund an inventory of existing trails, signage and a brochure. The amount the committee recommends the town apply for is \$3,500 with no match.

She mentioned two other grants, one from the Vermont Department of Forests, Parks and Recreation and a mini grant similar one from the American Hiking Society.

**Upon motion (Flint/Webster) duly adopted, the Board voted to have the town submit a grant application to the American Hiking Society in the amount of \$3,500 for the outlined projects and authorized Town Manager, Gary Champy to submit the online application. Vote 5-0-0.**

4. Warrants

**Upon motion (Brown/Voci) duly adopted, the Board voted to approve the warrants as presented. Vote 5-0-0.**

Special Selectboard Meeting of December 8, 2009  
Randolph Town Hall, 7 Summer Street

5. Town Plan (Continuation)

The Board reviewed and edited the proposed Town Plan from page 44 to end. The Board would like to address with the Planning Commission: Gateway Commercial to exclude Sunset Hill Road and Harlow Hill Road, suggest mapping change to Gateway Commercial to include 200 feet setback, upgrading the Wastewater Treatment Facility to include the potential growth at the Exit 4 Interchange, Recreational areas to include Branchwood and daycare zoning.

6. Adjournment

**Upon motion (Brown/Voci) duly adopted, the Board voted to adjourn at 9:46 p.m. until the next scheduled meeting of December 15, 2009 at 6:00 p.m. at the Technical Academics Room of Randolph Technical Career Center. Vote 5-0-0.**

Respectfully submitted,

Cindy Spaulding  
Recorder

REFERENCE ONLY

Selectboard Meeting of December 15, 2009 – REFERENCE ONLY  
Technical Academics Room of Randolph Technical Career Center

Selectboard: Dennis Brown, Carol Flint, Lawrence Townsend and Stephen Webster.  
Absent: Joseph Voci

Municipal Staff: Gary Champy (Town Manager) and Cindy Spaulding (Recorder)

Public Attendees. Barbara Angell, Tom Malanchuck, Alan Heath, Patsy French, Jerry Ward, Perry Armstrong and Ken Preston (Planning Commission), Patrick French (Assessor), Kenneth Goss (Emergency Management Director), Katina Cummings and Becky Raymond (Boys & Girls Club), Sheila Jacobs, Michael Penrod and Judy Soules (Budget Committee), Doug Nedde (RedStone Real-estate) and Marty Strange (RACDC).

Mr. Townsend called the meeting to order at 5:30 p.m. and introductions were made.

1. Interview Candidates for Vacancies

a. Design Review Advisory Commission

The Board interviewed Patsy French and Alan Heath. Each candidate gave a brief overview of his or her interest in participating on the Design Review Advisory Commission. The consensus of the Board to table appointing members to DRAC until a later date until all board members are in attendance.

b. Development Review Committee

Mr. Champy reported there was a third candidate, Trini Brassard, who was not able to attend the interview process tonight; she is a former Development Review Board member. The Board interviewed Tom Malanchuck and Jerry Ward. Each candidate gave a brief overview of his interest in participating on the Development Review Board. The consensus of the Board to table appointing a member to the DRB until an interview is conducted with third candidate.

2. Minutes

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the minutes of December 1, 2009 (regular) and December 7, 2009 (Special) as written. Vote 3-0-1 (Brown abstained)**

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the minutes of December 8, 2009 (Special) as written. Vote 4-0-0.**

3. Public Comment

There was no public comment.

4. Proposed Amendment to Randolph Community Recreational Advisory Commissions' Mission Statement and Goals

Mrs. Flint presented a proposed amendment to RCRAC's Mission and Goals. The reason for the amendment is more for a development/organization and not management. The Board reviewed the proposed amendment and the adopted mission and goal statement which is posted on the website.

**Upon motion (Webster/Brown) duly adopted, the Board voted to approve the Randolph Community Recreational Advisory Committee's proposed mission statement and goals with amendments. Vote 4-0-0.**

Mission reads:

*The Randolph Community Recreational Advisory Commission proposes, plan, and supports recreational opportunities for the Town of Randolph. It's goals are: affordable recreational opportunities; diverse programs and opportunities to engage broad participation; communication between the community at large and the Town Administration and governance.*

5. Fluoride Update

Mr. Champy reported to the board that there is a change in the fluoride market and it affects the fluoridation program in the Randolph water system. The current fluoride is supplied by China and has a poor track record when it comes to product compliance. The public will be notified immediately.

**Upon motion (Webster/Flint) duly adopted, the Board voted to suspend the introduction of fluoride into the water system until the February 2, 2010 board meeting. Vote 4-0-0.**

6. Sewer Allocation (Transfer to another building)

Mr. Champy explained that there is no action to be taken on the warned sewer allocation at this time.

7. Winter Recreation Rink Fees/Schedules

Ms. Cummings and Ms. Raymond presented to the Board proposed Rink Fees and a winter schedule for the Ice Rink. She gave the highlights of the programs and explained the policy of skate-at-your-own-risk, which will apply when BGC staff is not present.

**Upon motion (Webster/Flint) duly adopted, the Board approved the winter recreational program fees and ice rink schedule as presented. Vote 4-0-0.**

8. Emergency Management

a. Emergency Management Director

**Upon motion (Brown/Flint) duly adopted, the Board voted to re-appoint Ken Goss as Emergency Management Director. Vote 4-0-0.**

Selectboard Meeting of December 15, 2009 – REFERENCE ONLY  
Technical Academics Room of Randolph Technical Career Center

Mr. Goss had stepped down from the position in August 2009 so he could have some personal time.

b. Basic Emergency Operations Plan

Mr. Goss presented to the Board the Basic Emergency Operations Plan for approval. The Board reviewed the BEOP and updated the data.

**Upon motion (Webster/Flint) duly adopted, the Board voted to approve the Basic Emergency Operations Plan as amended. Vote 4-0-0.**

9. Grand List Update

Mr. French presented to the Board corrections in the Grand list for 2009.

**Upon motion (Flint/Brown) duly adopted, the Board approved the changes to the grand list as presented. Vote 4-0-0.**

10. Proposed FY2011 Budget

The Board discussed the FY2011 budget process including expenses, revenues and where to cut expenses.

**Upon motion (Flint/Brown) duly adopted, the Board voted to schedule a Special Meeting on December 29, 2009 at 6:00 p.m. in the Town Hall to review the proposed FY2011 budget. Vote 4-0-0.**

11. Proposed Interim Zoning

The Board received a memo from Mardee Sanchez, Zoning Administrator, suggesting two interim zoning Amendments. The first proposed interim zoning amendment is to modify the uses allowed in the new INT-NE District. The reason for this suggestion is to allow the new owners of the former ClearSource building at Exit 4 three uses that are currently prohibited: storage, distribution and schools/colleges. Mr. Nedde of RedStone Real-estate addressed the Board on his views of the proposed interim zoning. Discussion ensued concerning the difference between permitted use and conditional use. It was determined permitted use would make it easier to encourage businesses to occupy the building.

**Upon motion (Webster/Brown) duly adopted, the Board voted to schedule a Public Hearing on January 5, at 6:00 p.m. with location to be announced for the purpose of interim zoning amendments, with the Zoning Administrator to draft interim INT-NE District to be permitted use. Vote 4-0-0.**

The second proposed interim zoning is to modify §2.4.3 of the Zoning Regulations is a provision that allows the DRB to consider uses that are not included nor contemplated in the

regulations. This is based on a recent Environmental Court decision which states the State Statute does not allow §2.4.3 as written.

**Upon motion (Flint/Brown) duly adopted, the Board voted to table discussion of modifying §2.4.3 of the Zoning Regulations until December 21, 2009 special meeting. Vote 4-0-0.**

12. Landfill Final Payment

Mr. Champy explained the auditors had found a discrepancy in the payment schedule for RACDC's loan payments, which resulted in calculation to resolve differences with the principal and interest. This will require that RACDC make one additional payment.

**Upon motion (Webster/Flint) duly adopted, the Board authorized the additional required payment of \$12,617.64 to be RACDC's final payment for January 9, 2011. Vote 4-0-0.**

13. Town Manager's Report

**Upon motion (Flint/Brown) duly adopted, the Board vote to approve the Town Manager's report as printed and authorized Lawrence Townsend as signatory. Vote 4-0-0.**

14. Warrants

**Upon motion (Flint/Brown) duly adopted, the Board voted to approve the warrants as presented. Vote 4-0-0.**

15. Other Business

a. Open house at Town Hall on December 18 from 2-4

It was announced that there would be an Open House at the Town Hall on December 18 between the hours of 2:00 p.m. and 4:00 p.m. with refreshments.

b. Merchants Row Handicap Access: Ice

Board Members Townsend and Webster had received phone calls from a merchant concerning with the safety of a handicap ramp in front of Phoenix Fine Foods on Merchants Row. The eaves of building drip onto the side walk and land in the slope of the handicap ramp causing a slippery safety hazard. Discussion ensued to review the drainage issue that affects Merchants Row, Pleasant Street and the entrance to Randolph Avenue. The Board asked Mr. Champy to look into a solution.

c. Sale of Burial Plot

**Upon motion (Webster/Brown) duly adopted, the Board voted to approve the sale of a single burial plot to Michael Hildenbrand in the Pleasant View Cemetery and authorize Larry Townsend as signatory. Vote 4-0-0.**

d. Other discussions

Mr. Armstrong and Mr. Preston of the Planning Commission requested guidance to get the members of the Development Review Board to attend Planning Commission meetings during the development of the new zoning regulations. It was reported that it would be in the best interest of both the Planning Commission and Development Review Board as the zoning regulations are a guide line for the DRB. It was suggested that Mr. Champy send a memo to the DRB on behalf of the Selectboard, encouraging their involvement with the Planning Commission in developing the zoning regulations.

16. Personnel Executive Session

**Upon motion (Brown/Webster) duly adopted, the Board voted to go into executive session at 8:20 p.m. to discuss a Union Contract/Personnel matter. Vote 4-0-0.**

**Upon motion (Brown/Flint) duly adopted, the Board voted to return to open session at 8:37 p.m. Vote 4-0-0.**

Action: No action taken

17. Adjournment

**Upon motion (Brown/Flint) duly adopted, the Board voted to adjourn at 8:38 p.m. until the Special Selectboard meeting of December 21, 2009 at 7:00 p.m. in the Town Hall at 7 Summer Street. Vote 4-0-0.**

Respectfully submitted,  
*/s/Cindy Spaulding*

Cindy Spaulding  
Recorder

Special Selectboard of December 21, 2009- REFERENCE ONLY  
Town Hall Conference Room A, 7 Summer Street

Selectboard: Dennis Brown, Lawrence Townsend, Stephen Webster and Joseph Voci.

Absent: Carol Flint

Municipal Staff: Gary Champy (Town Manager) and Mardee Sanchez (Zoning Administrator)

Public Attendees: Perry Armstrong, Ed Lincoln, Julie Iffland, Hugo Leipmann, Marty Strange and Paul Rea of Planning Commission and Kevin Geiger of Two Rivers-Ottawaquechee Planning Commission.

Mr. Townsend called the meeting to order at 6:45 p.m.

1. Interview for DRB opening

The board asked Trini Brassard why was interested and her general experience to serve on the DRB. Ms. Brassard explained her prior experience on the DRB and serving as Chair. She noted her reason to vacate the position and that she is now able to take the time to serve again. She also explained her experiences in the area of operations and permitting with the Agency of AOT. Mr. Voci asked if her position with AOT would create a conflict of interest and not allow her to vote on route 66 or interchange projects. Ms. Brassard mentioned it would not be a conflict, AOT bases decisions on pure data generated by traffic studies and accident reports. The Board will make the appointment to the Development Review Board at their 1/5 meeting.

2. USDA Rural Development Loan/Grant Application

Mr. Champy provided the Board with a copy of the USDA Rural Development grant/ loan application. The USDA program is a first come first serve process and with the Town very far down on the State financial aid priority list it was important to submit a timely application. The grant percentage is still under review and Mr. Voci explained to the Board that there were several wastewater bonds that would be ending between 2012 and 2017.

**Upon motion (Webster/Voci) duly adopted, the Board voted to approve the town submit a grant loan application to the USDA Rural Development grant/loan application for upgrading the Wastewater Treatment Facility and Route 66 Pump Station and appointed Mr. Champy to be signatory. Vote 4-0-0.**

Mr. Champy also informed the Board that we have already applied for the State Revolving Loan financial aid to finance the Route 66 water project, -3% interest. The Bond Bank also requires an application since the loan is secured by a municipal bond held by the Bond Bank.

**Upon motion (Webster/Brown) duly adopted, the Board voted to approve the town to submit an application to the Municipal Bond Bank in the amount of \$2,000,000 bond and appointed Mr. Champy as the signatory. Vote 4-0-0.**

3. Payroll Warrant

Payroll warrant was not available at time of meeting to take action on.

4. Interim Zoning

Ms. Sanchez explained the current section in 2.4.3 was ruled not constitutional in a recent court decision on the proposed quarry off of Ridge Road. The proposed interim zoning regulation would clear up issues around uses that are not specified in our zoning regulations and how they would be preserved as following the conditional use requirements.

**Upon motion (Brown/Voci) duly adopted, the Board voted to approve the interim zoning change in section 2.4.3 as presented. Vote 4-0-0.**

5. Town Plan

The Selectboard discussed the changes they had made to the Town plan that differed from the draft presented to them from the planning commission. Discussions ensued in the areas of general descriptive information, natural resources, energy and economic development. Changes were made and Ms. Sanchez would be providing her changes for the Selectboard to review prior to setting a date for the public hearing.

6. Adjournment

**Upon motion (Brown/Webster) duly adopted, the Board voted to adjourn at 9:56 p.m. until the next scheduled special meeting of December 29, 2009 at 6:00 p. in the Town Hall Conference Room A at 7 Summer Street. Vote 4-0-0.**

Respectfully submitted,  
/s/Gary Champy

Gary Champy  
Town Manager

Special Selectboard Meeting December 29<sup>th</sup> 2009 Town offices at 6:00 p.m.

Selectboard: Lawrence Townsend, Stephen Webster, Joseph Voci, Carol Flint.

Absent: Dennis Brown

Municipal Staff: Gary Champy (Town Manager)

Public Attendees: Marty Strange and Michael Penrod

Mr. Townsend called the meeting to order at 6:07 p.m.

1. Review Manager's proposed 2011 Budget

It was asked if we could call around to area municipalities to see what kind of pay raise were being projected.

Were projected tax revenues based on grand list projected increase along with the estimated tax increase to balance the budgets?

Confirm the salary increase for non-union employees.

Health insurance in Executive Administrative increased conform that it is based on additional employee or change in employee plans.

Board requested a list of funds with balances and estimated balance based on 2011 budget.

Board wished for a listing of the amount the made up the total utility line item (\$9,000) in the recreation department budget.

List out the Chandler cost on a separate page – oil, maintenance, admin, insurances and note of revenues if rent were charged per square foot.

It was determined to have the manager place an RFP for an assessor/appraiser. Manager will notify listers. It was discussed to show the original line items in the lister budget and not a lump sum.

Review the actual lister work hours for the year.

Send library the adjusted budget reflecting the reduction in health insurances and amount to be raised in taxes.

Double check the \$7,000 admin revenue in highway budget to assure this is supported with school contract for mechanic.

The \$0 dollars for administration revenue in highway budget, what is it based on?

Provide the board with a breakdown of highway wages, and will we have 27 pay periods in 2011?

Special Selectboard Meeting December 29<sup>th</sup> 2009 Town offices at 6:00 p.m.

Cross reference the general bonds on page 14 of the 2011 budget with the information in the annual report that provides greater detail.

Can we show the bonds to match the department and or fund for what was voted.

The Sherriff revenue remittance needs to be recalculated based on an \$8,000 line item and adjusted grand list. The same is true for the budget line item if the police are called out of the village.

Provide a fund balance for water & sewer and how funds are or get used.

The water wage of \$49,146 and sewer assistant operator wage of \$49,146 – how is this developed?

Budget Changes:

Page 3 adjust Janitorial fees to reflect RFP and \$500 added to municipal building maintenance.

Page 4 building projects reduced to \$50,000 and fire equipment reserve to \$65,000.

Page 7 telephone expense for certain months are paid by B&G club show revenue Fuel oil Chandler reduce o \$18,000.

Page 13 reduce highway wages overtime to \$35,000 – Increase winter sand to \$60,000 and reduce winter salt to \$60,000. Reduce vehicle fuel to \$150,000 increase downtown maintenance to \$40,000 reduce Gravel class 3 to \$40,000. Make crack sealing \$5,000 and with unspent from last year Beanville and Chelsea Rd.

Page 14 look at photocell for lights on timers, review alternatives to reduce street light bills.

Page 19 use \$0 for on call wages in water dept.

Page 21 use \$0 for on call wages in sewer dept.

Page 22 sampling services to \$6,000 and review reducing leachate , testing and inspection costs.

## 2. Adjournment

**Upon motion (Flint/Webster) duly adopted, the Board voted to adjourn at 9:42 pm Vote 4-0-0.**

Respectfully submitted,

/s/Gary Champy  
Gary Champy  
Town Manager