

# RANDOLPH VILLAGE WATER and/or SEWER DISTRICTS

## Application for Allocations

Parcel No.

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Application No.

**WS**

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water  sewer

### APPLICANT INFORMATION

Property Location (street address) \_\_\_\_\_

Property Owner's Name \_\_\_\_\_

Name of Contact/Agent \_\_\_\_\_

Mailing Address \_\_\_\_\_

Preferred daytime contact:  phone \_\_\_\_\_

email \_\_\_\_\_

Applicant's Name (IF NOT PROPERTY OWNER) \_\_\_\_\_

Name of Contact/Agent \_\_\_\_\_

Mailing Address \_\_\_\_\_

Preferred daytime contact:  phone \_\_\_\_\_

email \_\_\_\_\_

### REQUEST INFORMATION

Request (check all that apply)  Water allocation  Sewer allocation

Allocation (connection existing)  Allocation (new connection)  Fire sprinkler system

Other \_\_\_\_\_

Existing use(s) of property:  Undeveloped  Single-family dwelling  Two-or multi- family dwelling

Other \_\_\_\_\_

Proposed use(s) of property:  Same as existing  Single-family dwelling  Two-or multi- family dwelling

Other \_\_\_\_\_

Is the proposed project to be constructed in phases?  No  Yes (attach a phasing schedule.)

### REQUIRED SUBMITTALS

- ① A plan of the entire property accurately showing all proposed and existing buildings and general utility layout of sewer and water lines (with indication of size), septic systems and private wells.
- ② Application fee - \$100 for new connections, \$50 for existing connections.
- ③ A phasing schedule if phasing of the project is proposed.

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**CERTIFICATION of PROPERTY OWNER and APPLICANT**

**PROPERTY OWNER(S):** The undersigned property owner(s) hereby certifies that the information on this application and all supplemental materials are true and accurate and I/we consent to its submission. Further, I/we have read and understand the general provisions below. Lastly, I/we authorize the applicant, if any is so named on this application, to represent me/us in any and all proceedings related to this application and allocation request.

\_\_\_\_\_  
Signature of Property Owner(s)

\_\_\_\_\_  
Date

**APPLICANT (if not property owner):** The undersigned applicant hereby certifies that ALL the information submitted for this application is true and accurate.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**GENERAL PROVISIONS**

**The general provisions stated below are provided as basic information to an applicant and are not intended to replace any provision or language in the Randolph Village Water and/or Sewer Districts' Ordinances nor to be construed as the only requirements of the Ordinances. The applicant is directed to these Ordinances for specifics on the information below and for other requirements.**

1. A one-time allocation fee is assessed upon approval of the application. THIS ACCESS FEE IS NON-REFUNDABLE.
2. The access fee is due upon approval, or, if the Ordinances allows for a payment schedule (this is dependent on the amount of the fee), the first payment is due upon approval. Failure to pay the fee in the described timeframe will be grounds for the forfeiture of any and all fees already paid and, additionally, will relieve the Districts and Town of any further obligation to the applicant.
3. Within 12 months of receiving all approvals and permits required by the Ordinances, a project must either be connected to the system and using water, or paying the quarterly usage charge based on the full allocation of the project, regardless of whether water is being used or whether the project is connected to the system. However, if the project is not connected to the system and using water service within 5 years of receiving the allocation, the allocation shall be forfeited. (this latter requirement is not applicable to phased projects).
4. Once operational, if actual usage by the project exceeds the granted allocation, then the applicant or his assigns must make a new application for additional allocation and must pay the access fee in effect at that time. Any expansion of the existing use may also require additional allocation.
5. All water allocations belong to a building and remain with that building. However, if a building is developed as condominium units or an existing building is converted into condominium units, the allocations belong to a space within the building or condominium unit and remain with that space or unit.
6. A construction permit will be required for and prior to any work performed to any component of the public water system. If such work is to be conducted within any portion of a public road right-of-way, a road access permit shall also be required.

**OFFICE USE ONLY**

*(see application overview sheet for other application information)*

□□ - □□ - □□

Date received

\$ □□□□□□ - □□□□ - □□□□

Fee  paid  deposited

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## Allocation Calculation

Date

-   -

Application No.

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The amount of allocation is measured in gallons per day (gpd) and is dependent on the use or uses within a building. The allocation required for each use is determined by the state Environmental Protection Rules' unitized daily flows. The unitized daily flows for some of the more common uses are based on the number of bedrooms, employees, students and/or seats. Credits in allocation may be given for prior uses within a building, to a limited extent. **USE ADDITIONAL SPACE ON BACK IF NEEDED.**

**Proposed uses of the property** (as listed on the allocation application) \_\_\_\_\_

### RESIDENTIAL USES

**For single-family dwellings:** no. of bedrooms: \_\_\_\_\_

**For two- or multi-family dwellings:** total no. of dwelling units \_\_\_\_\_

No. of 1-bedroom units \_\_\_\_\_ No. of 3-bedroom units \_\_\_\_\_ No. of \_\_\_\_\_ bedroom units \_\_\_\_\_

No. of 2-bedroom units \_\_\_\_\_ No. of 4-bedroom units \_\_\_\_\_ No. of \_\_\_\_\_ bedroom units \_\_\_\_\_

### NON-RESIDENTIAL USES

Please answer the following, as applicable:

- A. No. of employees on max. shift \_\_\_\_\_
- B. No. of shifts per 24 hours \_\_\_\_\_
- B. No. of bedrooms/hotel rooms \_\_\_\_\_
- C. No. of beds (health care facilities) \_\_\_\_\_
- D. Sq. footage (retail space only) \_\_\_\_\_
- E. No. of seats (restaurants, churches, assembly halls) \_\_\_\_\_
- F. No. of meals served per day (i.e. 2 or 3) \_\_\_\_\_
- G. No. of chairs (for dentist offices, hair salons) \_\_\_\_\_
- H. No. of patients/clients per day \_\_\_\_\_
- I. \_\_\_\_\_
- J. \_\_\_\_\_
- K. \_\_\_\_\_

Will there be any discharges of process or non-sanitary waters? If so, describe quantity and quality of discharges.

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