

RANDOLPH VILLAGE WATER and/or SEWER DISTRICTS

Application for Construction Permit

Date

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Application No.

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Parcel No.

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APPLICANT INFORMATION

Property Location (street address) _____

Property Owner's Name _____

Mailing Address _____

Preferred daytime contact: phone _____

email _____

Applicant's Name (IF NOT PROPERTY OWNER) _____

Mailing Address _____

Preferred daytime contact: phone _____

email _____

DESIGNER AND CONTRACTOR INFORMATION

Designer/Engineer _____

(incl. company name, if any) _____

Mailing Address _____

Preferred daytime contact: phone _____

email _____

Contractor _____

(incl. company name, if any) _____

Mailing Address _____

Preferred daytime contact: phone _____

email _____

DESCRIPTION OF WORK

Request (check all that apply) New Replacement Water service connection

Sewer service connection Other _____

Is the proposed project to be constructed in phases? No Yes. If so, submit a phasing schedule.

REQUIRED SUBMITTALS

- ① Application fee - \$100 for major permit, \$50 for minor permit.
- ② A phasing schedule if phasing of the project is proposed.
- ③ Proof of current liability insurance of the contractor to perform the work.
- ④ Minor permits - a sketch showing, at a minimum, the subject property, the structure to be serviced, the use of the structure, proposed sizes of lines and general utility layout.
- ⑤ Major permits - At least two complete sets of detailed construction plans and specifications, and any other information requested by the Superintendent. Such plans may be required to be signed and sealed by a professional engineer registered in the State of Vermont.

CERTIFICATION of PROPERTY OWNER and APPLICANT

PROPERTY OWNER(S): The undersigned property owner(s) hereby certifies that the information on this application and all supplemental materials are true and accurate and I/we consent to its submission. Further, I/we have read and understand the general provisions below, I/we authorize the applicant, if any is so named on this application, to represent me/us in any and all proceedings related to this application, and I/we authorize the Superintendent or his or her designee access to the property for the purpose of inspecting the work related to this

Signature of Property Owner(s)

Date

APPLICANT (if not property owner): The undersigned applicant hereby certifies that ALL the information submitted for this application is true and accurate.

Signature of Applicant

Date

GENERAL PROVISIONS

The general provisions stated below are provided as basic information to an applicant and are not intended to replace any provision or language in the Randolph Village Water District or Randolph Sewer District Ordinances nor to be construed as the only requirements of the Ordinances. The applicant is directed to these Ordinances for specifics on the information below and for other requirements.

1. All subsurface components shall be inspected and accepted by the Superintendent or his or her designee PRIOR to backfilling or covering up. Water and/or sewer service to the building shall not be provided until such acceptance is granted.
2. Major permits - Upon review of construction plans for a major construction permit, the Superintendent may recommend resident inspection. If so recommended, a resident inspector may be required during construction, at the discretion of the Commissioners, for facilities that are proposed to become the property of the District. The resident inspector shall be appointed by the Commissioners. All cost of resident inspection shall be borne by the permittee. It shall be the duty of the resident inspector to assure that all facilities are installed in accordance with the approved plans and specifications for the project. Any divergence from the approved plans must be approved by the Superintendent.
3. Major permits - A certification of project conformance by the resident inspector, if appointed, and the applicant's engineer shall be required in order to obtain permission from the Department to initiate water service for the project.
4. Major permits - Other requirements, such construction bonds, as as-builts, pressure and leakage testing, etc., are required for components of a project that are to become the property of the District. See the Ordinances for specifics.
5. If work is to be conducted within any portion of a public road right-of-way, a road access permit shall also be required.