

# Randolph Water and Sewer Advisory Committee

## Meeting Minutes – February 13, 2014

Randolph Town Hall – 7 Summer Street

**Present:** Members Mary Hardy, John Lutz, Tom Davis, Don Maynard and Tom Schersten (arrived a few minutes after start), Chief Operator Elizabeth Walker, Town Manager Mel Adams, Town Engineer Mardee Sanchez, Public Penney Young, Utility Billing Jennifer Baxter and Water and Sewer Dept.'s Roy Fifield, Tony Delgado and Chris Chambers.

Vice Chair Lutz called to order: 8:34

1. **Public to be heard** – None.
2. **Winslow Family LP** – Request for additional water and sewer allocations for ice cream service window at 15 North Main Street.

Penney Young was present to represent the applicant. Hardy questioned whether the scoops have to be in running water. Lutz questioned how the picnic tables would be handled. Young indicated they would be taken in during the evening.

***Maynard/ Lutz moved to recommend approval of the Winslow Family, LP request as presented in the staff report. The motion passed 5-0-0.***

3. **Projects' and Systems' updates** - Walker

Walker briefly indicated there wasn't much to add to her written update. Wastewater treatment plant project will go out to bid end of March. Cold weather not a factor in systems' operations. Issues at Pinnacle won't be addressed until better, warmer weather.

4. **Minutes** – January 15, 2014

*Lutz/Hardy approved to approve the minutes as submitted. The motion passed 5-0-0.*

A discussion ensued regarding the follow-up to the amendment #3 to the wastewater treatment plant contact. Sanchez indicated that the Town Manager was on board with the Committee's concerns and so she discussed them with the state which shared most of them. The state sent an email to Dubois & King with its concerns and Sanchez added a few more. Adams indicated that an amended amendment should be forthcoming.

5. Old/new business

Next meeting is March 6<sup>th</sup>.

6. **Presentation of new metering system by EJ Prescott** (Chris Rogers and Chris Goodrich)

Jennifer Baxter, Roy Fifield, Tony Delgado and Chris Chambers joined the meeting for the presentation about new meters and meter reading options from EJ Prescott.

7. Adjournment

Schersten/Davis moved to adjourn. The motion passed 5-0-0 and the meeting ended at 10:20 AM.

Respectfully submitted,

Approved:  as written  as edited

Mardee Sanchez

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