

Randolph Water and Sewer Advisory Committee

Meeting Minutes – August 7, 2014

Randolph Town Hall – 7 Summer Street

Present: Members John Lutz, Mary Hardy and Tom Schersten (Don Maynard and Tom Davis were as absent), Chief Operator Elizabeth Walker and Town Engineer Mardee Sanchez and Public Pierre LaFrance.

Chair Schersten called to order: 8:41 AM

1. **Public to be heard** – None.
2. **Pierre LaFrance d/b/a Lake Champagne Campground** – Sewer allocation request for connecting 8 campsites

Mr. LaFrance overviewed the project, which entails installing about 40 feet of sewer pipe to serve 8 full hook-up sites at the campground. Walker discussed the need to relocate the water meter to capture readings for these sites.

Hardy/Lutz moved to recommend approval of a 600 gallon per day (gpd) sewer allocation for the campground. The motion passed 3-0-0.

3. **Projects' and Systems' Updates**

Walker elaborated on the items in her handout (see attached) and added the following additional information:

- At Pinnacle wellfield, she wants to replace all the buried electrical lines with conduit/pullboxes and is hoping to have this done next summer.
- At request of property owner, the discontinued springs on Voghell Road will be made safe and inaccessible.
- There still seems to be a significant amount of infiltration into the wastewater system that needs to be assessed and fixed.
- Walker is hoping to put together an RFP for the new meters so that they could be replaced next summer.

Sanchez overviewed the upcoming public informational meetings for the new water and sewer rates.

The Committee discussed being more involved in the budgeting of the water and sewer departments. It requested quarterly budget updates.

4. **Minutes**

Lutz/Hardy moved to approve the minutes of July 3, 2014 as written. The motion passed 3-0-0.

5. **Old/new business**

A. Town Manager Mel Adams briefly joined the meeting to inform the Committee

that the extra funds of \$1.2m for the wastewater treatment plant project is going to be approved by Rural Development, the final details of which (i.e. how much loan and how much grant) will be known either today or tomorrow.

B. The next meeting was scheduled for September 4, 2014.

6. **Adjournment**

Lutz/Hardy moved to adjourn. The motion passed 3-0-0 and the meeting ended at 9:52 AM.

Respectfully submitted,

Approved: as written as edited

Mardee Sanchez

on _____