

Randolph Water/Wastewater Advisory Committee

Meeting Minutes – March 26, 2015

Randolph Town Hall – 7 Summer Street

Present: Members John Lutz, Mary Hardy, Don Maynard and Tom Schersten, Chief Operator Elizabeth Walker (briefly), Staff Accountant/Utility Billing Monique Sanders, Town Engineer Mardee Sanchez and Public Jerry and Emily Tucker (via speakerphone), Bob Eccher (Clifford Properties/New England Precision), Steve Quenneville, and Suzanne Pickett (NewTech).

Chair Schersten called to order: 8:30 AM

1. **Election of Officers**

Hardy/Maynard moved to have the current officers continue to serve (Schersten as Chair and Lutz as Vice Chair). The motion passed 4-0-0.

2. **Public to be heard** – None.

3. **Systems' Update**

Walker briefly stopped in and answered a few questions from Committee members.

4. **Rob Dimmick d/b/a Dimmick Wastewater Service** – Request for additional wastewater allocation and metering out-going water at 11 Hedding Drive

Allocation request - Ms. Pickett indicated that the building never obtained a state water/wastewater permit for its municipal connection and will get one once the Town has granted the allocation.

Maynard questioned the quality of the effluent from the building, concerns for which first arose around 2005 and which resulted in the agreement between the Town and NewTech. Pickett indicated that aerators were installed several years ago and that the high BOD counts seen on a regular basis in the past rarely happen anymore. She also indicated that the polymer that is added goes out with the solids and not the liquid effluent that goes to the wastewater treatment plant.

In the handout provided by Pickett, the 5 consecutive peak effluent flows in 2014 occurred in early December for a total of 37,500 gallons. Pickett stated that if that gallonage was discharged over 7 days, the average flow would have been 5,100/day. She asked that the Town first decide whether the facility could discharge 24/7 and then decide on the appropriate allocation amount.

Lutz/Maynard moved to recommend that the facility be allowed to discharge 24/7 with the conditions that a flow recorder be installed and that the Committee review the daily recordings in 24 months. The motion passed 4-0-0.

It was noted that at the last meeting Walker did not seem to have any issue with 24/7 operation and Sanchez indicated that, if allowed, it would be included in the amended agreement. Pickett, Sanchez and the state engineer will then get together to decide what the required allocation should be and bring that back for the next meeting.

Separate metering request – Pickett explained how the internal water system could be separately metered so that municipal water that leaves the facility could be metered and that amount

deducted from the wastewater bill. Sanchez indicated that §2.13(1) of the Sewer Ordinance does allow for atypical bases for wastewater billing (e.g. not based on water metering).

Lutz/Maynard moved to recommend to the Water and Wastewater Superintendent approval of a separate water meter, to be purchased from the Town, of water that leaves the facility. The motion passed 4-0-0.

5. **Steven Quenneville** – Request for water and wastewater bill abatements for 5 Dudley Street
Mr. Quenneville explained that there was a broken pipe and that the high usage was not related to having to run water to prevent freezing.

Maynard/Hardy moved to recommend abatement of Quenneville’s wastewater bill as indicated on the staff report. The motion passed 4-0-0.

6. **Clifford Properties, LLC** – Request for reduction in approved additional water allocation at 315 Beanville Road

Mr. Eccher, Plant Engineer, provided his log of daily readings of water usage at the facility since he has implemented new procedures for the operation of the equipment. This log indicated a peak usage of 3,500 gpd with a 3,100 and 2,600 gpd reading on either side of it. He requests that his allocation be reduced from 6,000 to 3,500 gpd, as that will be sufficient for the foreseeable future.

Maynard/Hardy moved to recommend that the Selectboard amend the water allocation approval to 3,500 gpd with the requirement that a daily metering/usage log be kept and that, on a monthly basis, it be submitted to the Town Engineer, and that the Committee review the usage in a year or sooner, if warranted. The motion passed 4-0-0.

Eccher proceeded to overview an upcoming wastewater allocation request and the quality issues – primarily lead content - that have to be settled before the request is made.

7. **John Lutz** – Request for wastewater bill abatement at 3 Elm Street

Lutz did not participate in this matter.

Maynard/Hardy moved to recommend abatement of Lutz’s wastewater bill as indicated on the staff report. The motion passed 3-0-1, with Lutz abstaining.

8. **Clarence and Emily Tucker** – Request for additional water and wastewater allocation for a single-family dwelling at 3 Greenhouse Avenue

The Tuckers participated via speakerphone, asking questions about how the allocation numbers are derived, etc.

Maynard/Lutz moved to recommend additional water and wastewater allocations of 337 and 150 gpd, respectively, for replacement of a travel trailer with a single-family dwelling. The motion passed 4-0-0.

Lutz left the meeting after this vote.

9. **Discussion revisions to ordinances**

Sanchez indicated that the annotated drafts of the ordinances will be available at the next meeting.

10. **Minutes** – tabled.

11. **Old/new business**

- A. The next meeting was scheduled for Friday, April 17, 2015.
- B. In light of the David Palmer request from last month, Sanders sought input on proposed language in the Town's payment plan agreement with respect to assessing penalty and interest on delinquent accounts. Some changes were suggested.
- C. Sanchez stated that the official name of the committee has been changed to Water/Wastewater Advisory Committee.

12. **Adjournment**

Schersten/Maynard moved to adjourn. The motion passed 3-0-0 and the meeting ended at 9:55 AM.

Respectfully submitted,

Approved: as written as edited

Mardee Sanchez

on _____