

Randolph Water and Sewer Advisory Committee

Meeting Minutes – July 9, 2015

Randolph Town Hall – 7 Summer Street

Present: Members, Mary Hardy, John Lutz, Don Maynard, Suzanne Pickett, Tom, Schersten Chief Operator: Elizabeth Walker; Town Staff: Monique Sanders (Mardee Sanchez was absent); Public: Sarah Scully (Vermont Natural Sheepskins, LLC) and Bob Eccher (Clifford Properties).

1. Chair Schersten called the meeting to order at 8:30 am.
2. First item to be considered was the draft Discharge Agreement between the Town and Vermont Natural Sheepskins. Applicant Scully described the tanning process they plan to implement along with they likely water requirements. Chief Operator Walker had a series of questions about planned testing schedules. Described was a rigorous initial testing schedule with an evolving schedule of lengthened intervals if test results showed clear patterns. Ms. Walker also mentioned that she would be looking for the presence of metals in discharges. BOD levels and the presence of metals would affect wastewater treatment and plant processes.

At the end of this discussion, member Maynard made the following motion, **“That the Selectboard approve the Discharge Agreement as revised by the Committee on 7/9/2015.”** Member Pickett seconded the motion. The motion passed 5-0-0.

3. Next the draft Discharge Agreement between the Town and New England Precision, Inc (NEPI) was discussed. Applicant representative Eccher informed the Committee on the evolving changes that were taking place at NEPI. To allow for future expansion, NEPI wants to move from its present use of a septic system to a connection with the Town’s wastewater treatment line. Eccher presented Chief Operator Walker with a summary sheet of test results. Several of the substances would be new to the Town’s wastewater Treatment Plant and Ms. Walker said she would need to learn how the new Treatment Plant would cope with these materials. She asked that the Selectboard be asked to approve an appropriation (to be determined, but estimated at perhaps \$5,000) for professional help in determining specifications.

Member Maynard made the following motion: **“That the Selectboard authorize the engagement of engineering assistance to determine the maximum component concentrations for the new SBR System.”** Schersten seconded the motion and it was approved 5,0,0.

The passing of this motion made premature any Advisory Committee approval of the presented Discharge Agreement.

4. Next the Committee reviewed the written revisions made to a few last portions of the evolving Water and Wastewater Ordinances. A few very minor word changes were made and the Committee members indicated that its consideration of the Ordinances was complete, and a motion was made (Lutz) **“That the Ordinances should now be presented to the Selectboard for adoption.”** Maynard seconded the motion which was passed 4,0,1 (Pickett abstaining).

5. The request for rate revisions was discussed. The difference between budgeted and actual revenue amounts for both water and wastewater were noted. A factor that needs to be further considered is the extraordinary costs of the past winter season. Member Hardy moved **“That the discussion new rates be tabled until the next Water and Sewer Advisory Committee meeting.”** Maynard seconded the motion which passed 5,0,0.

6. Chief Operator Walker gave some additional details to her submitted report of Projects and Systems Updates.

The next Water and Sewer Advisory Committee meeting is scheduled for **Thursday, August 13, 2015** at 8:30 am in Conference Room A, Randolph Town Hall.

Meeting notes recorded by member John Lutz