

Randolph Water/Wastewater Advisory Committee

Meeting Minutes – June 9, 2016

Randolph Town Hall – 7 Summer Street

Present: Members Suzanne Pickett, Jerry Ward (arrived at 8:07 am), John Lutz, Mary Hardy and Don Maynard, Water/Wastewater Superintendent Elizabeth Walker, Utility Billing Accountant Monique Sanders, Town Engineer Mardee Sanchez and Public Steve Ploesser (Pomerleau Real Estate/Central Vermont Shopping Center, LLC).

Vice Chair Lutz called to order: 8:04 AM.

1. **Public to be heard** - None
2. **Minutes to approve**

Maynard/Lutz moved to approve the minutes of March 25, 2016 as written. The motion passed 4-0-0.

3. **Central Vermont Shopping Center** – Determination of need for connecting 71 VT Route 12S (Wiggetts Auto) to wastewater system through the pump station on the adjacent property

Steve Ploesser of Pomerleau Real Estate/Central Vermont Shopping Center, LLC, (CVSC) provided the following information regarding the property at 71 VT Route 12S:

- CVSC purchased the adjacent property about 2 years ago.
- Currently, there is an absorption field for the wastewater from the building.
- All floor drains in the building were plugged because they couldn't find where they went.
- There will only be domestic wastewater. All car washing, if any, will be done outside of the building.
- CVSC is willing to have an easement for the wastewater service connection across the adjacent lot.
- The previous use of the building was retail sales with 4 employees.
- CVCS paid for an 11,000 gallon per day (gpd) wastewater allocation.
- The current use of the property as an auto repair and sales business will have a design capacity of 202 gpd of wastewater.

The Committee discussed the water allocation for the building. Apparently, when the ice cream window went in, there was no review of any need for additional allocations. The building, per the ordinance, is grandfathered for 4 employees (per §404.C.2.a. it is the highest design flow of any use of the structure in the last five years).

Lutz/Ward moved to determine that no additional wastewater allocation is needed for the connection of 71 VT Route 12S to the pump station on the adjacent property with the condition that there be a contractual easement for the use of the pump station and the maintenance of the service connection. A friendly amendment was made by Lutz and accepted by Ward to indicate that no additional wastewater allocation fee is required. The amended motion passed 5-0-0.

4. **American Legion Post #9** – Request for water allocation for Grant Park at 64 South Pleasant Street

No one was present for this application. Sanchez overviewed the situation as outlined in her staff report. This report recommended an allocation of 191 hundred cubic feet per quarter, which equals approximately 150 gpd.

Maynard/Lutz moved to recommend the Selectboard grant a 150-gpd water allocation to the American Legion Post #9 for Grant Park. The motion passed 5-0-0.

5. Clarke and Courtney Collins – Request for wastewater allocation at 12 Hargrace Drive

Sanchez indicated that the Collins’ have withdrawn their request as they will be replacing their leachfield instead of connecting to the public system.

6. Amendment to the ordinances

The Committee reviewed the amendment for ordinance revisions to address billing abatements for damaged structures, made a few minor edits and finalized the language.

Maynard/Ward moved to recommend that the Selectboard adopt the proposed amendments as edited for adoption. The motion passed 4-0-1, with Hardy abstaining as she was not present for some of the previous discussions on the changes.

7. Systems’ Updates

Walker overviewed her handout (attached).

8. Minutes to approve

Lutz/Ward moved to approve the minutes of April 29, 2016 as written. The motion passed 4-0-1, with Hardy abstaining.

9. Old/new business

The next meeting was scheduled for July 22, 2016 at the regular time of 8:30 AM.

10. Adjournment

Lutz/Hardy moved to adjourn. The motion passed 5-0-0 and the meeting ended at 8:57 AM.

Respectfully submitted,

Approved: as written as edited

Mardee Sanchez

on _____