

# Randolph Water and Sewer Advisory Committee

## Meeting Minutes – January 15, 2014

Randolph Town Hall – 7 Summer Street

**Present:** Members Mary Hardy, John Lutz, Tom Davis, Don Maynard and Tom Schersten, Chief Operator Elizabeth Walker, Town Engineer Mardee Sanchez and Public Michael Penrod.

Vice Chair Lutz Called to order: 8:30 AM

1. **Public to be heard** – None.
2. **Chandler Center for the Arts** – Request for sewer bill abatement at 71-73 North Main Street

Michael Penrod was represented Chandler. In addition to the information on the staff report, Walker indicated her staff said there was a car wash next to Chandler between October and January. No one recalled this but Penrod could check.

Recent meter reading is okay and is reading properly. (Schersten arrived at 8:34 AM)

Penrod explained that he believes the problem was a leaking outside spigot but can't verify right now due to weather. He did say nothing is currently leaking inside the building although members pointed out that that doesn't mean something wasn't leaking during that period. Penrod requested that the Town take up option #1 as outlined in the staff report.

Even though the current usage is comparable to what was registering when there was a properly-sized meter, Walker pointed out that the renovations included very low flow fixtures and that there could be much lower usage than was seen before the renovations.

***Maynard/Hardy moved to table the decision until the potential source of an outside spigot leak can be determined, around April 30, 2014. The motion passed 5-0-0.***

Schersten resumed Chair duties.

3. **Review of 90% cost estimate of wastewater treatment plant project**

The Committee reviewed the cost estimate then discussed the additional \$123k of additional cost to the contract of Dubois & King as outlined in proposed agreement Amendment #3. It was the consensus of the Committee that the following are concerns about the proposed amendment:

### Task 2 - Additional Services to Incorporate ANR-Required Flood Certification and Design Elements

The engineer should have been anticipated this task in the original contract.

### Task 3 – Additional Services for SRB Manufacturer Pre-Selection

- A. It is not clear why pre-selecting the manufacturer should cost much more given the fact that preparation of the specifications and review of the submittals would have been done at some point.
- B. The Town opted for the pre-selection process at the suggestion of the engineer.
- C. Pre-selecting the manufacturer should save time during the design and construction submittal process by making them more efficient.

Task 4 – Asbestos and Lead Paint Survey

The engineer should have been anticipated this task in the original contract.

Tasks 5 & 6 – Rate Schedule Adjustments – Final Design Phase and Construction Phase

- A. Committee was told at the engineer's interview and at another meeting that rates would remain constant.
- B. Didn't need to design septage receiving, which was originally included in the contract, yet there are no design concession cost associated with the deletion of this aspect.
- C. Negotiate lower rates as it was not made aware there would be higher rates and the delays were not entirely of the Town's doing.

Committee also thinks the funding agency reviewing the amendment should be made aware of these concerns if the Selex agree with them.

**4. Projects' and Systems' Updates**

Walker expounded on her update handout. She will invite the EJPrescott folks to do a presentation on new metering systems. ARA is connected to new pump station.

The Town will be undertaking a road improvement project for Summer, Franklin and Salisbury Streets. Some utilities will be included. In particular, the sewer on Summer Street may need to be done.

Will TV School Street because there may be a separation in the sewer line as there is rock and silt in it.

Discussed issues with WWTP project. She has gone over specs. Tom Joslin has gone over plans, both done with a fine toothed comb. No comments yet received from Jon Harries from Rural Development (RD). She also looking into how to deal with solids during construction. She will be meeting with RD to see what equipment is salvageable and then how to deal with it (storage, sale, etc.). She hasn't seen construction schedule (how facility will keep in operation). (Schersten left at 10:03 AM. )

**5. Minutes**

*Maynard/Davis moved to approve the minutes of December 4, 2013 as edited. The motion passed 4-0-0.*

**6. Old/new business**

Next meeting is February 13<sup>th</sup>. EJ Prescott will be on the agenda.

**7. Adjournment**

Hardy/Davis moved to adjourn and the meeting adjourned at 10:11 AM.

Respectfully submitted,

Approved:  as written  as edited

Mardee Sanchez

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