

Selectboard Meeting of June 9, 2016
Town Hall Conference Room B, 7 Summer Street

Selectboard: Trini Brassard, Michael Hildenbrand and Jerald Ward, M.D.
Absent: Ross Evans and Marjorie Ryerson

Municipal Staff: Melvin E. Adams (Town Manager), Cindy Spaulding (Recorder), William Morgan (Facilities/Highway Ops Manager)

Public Attendees: Brendan Barden, Zac Freeman, Greg Russ, Morgan Easton, Matt Murawski, John Race, Robert Runnals and Patrick French (invited to Executive session)

Media: Dave Crosby (*Herald of Randolph*) and Hannah Warren (ORCA)

1. Call to order

Mrs. Brassard called the meeting to order at 5:45 p.m.

2. Public Comment

No public comment

3. Approve Agenda

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board approved the agenda with the following:

Move item 5b. Update by the Listers on the Morgan Orchard appeal of assessment under item 7 b. Other Business Executive session, remove Wastewater Allocation for 12 Hargrace Drive and remove Economic Development Funding Request. Vote 3-0-0.

4. Consent Calendar (Agenda)

On motion by Mr. Hildenbrand, seconded by Dr. Ward, the Board approved the consent calendar as amended, removing minutes of May 8, 2016. Vote 3-0-0.

a. Meeting Minutes

~~b. May 8, 2016 (site visit)~~

c. May 12, 2016 (regular)

d. Banner Request from the White River Valley Chamber of Commerce "July 4th"

e. Banner Request from Stagecoach Transportation "40th Anniversary"

f. Banner Request from Gifford Medical Center "Last Mile Ride"

g. Sale burial plots to Martin Strange & Annette Higby, Merrill & Sharron Upham, John & Deborah Boldt

h. Warrants

5. New Business

a. Town Forest Trail Presentation

Selectboard Meeting of June 9, 2016
Town Hall Conference Room B, 7 Summer Street

Brendon Barden of the Conservation Commission and Zac Freeman of Rochester/Randolph Area Sports Trail Alliance (RASTA), provided an overview of the trail maintenance and trail levels on the Ellis property.

- Marking the trails in accordance to level
- Non-motorized trails
- Place caution tape on trails indicating “Use at Own Risk”
- Collaborated a Memorandum with James Dwinell to extend connection trails on his property (separate from town)
- Hung a trail map on the kiosk
- Request to have the town mow a small area for parking near the picnic area and to plow it in the winter
- Move the kiosk to the picnic area
- Mr. Adams announced that the town is looing for a new water supply on the Ellis Property

b. Update by the Listers on the Morgan Orchard appeal of assessment (moved to 7 b)

c. Design Change for the Removal Dam in Third Branch of the White River

Mr. Murawski and Mr. Russ provided an overview of the Main Street Dam Removal. There will be a change in the dam removal as it has come to light that there is a sewer siphon 400’ above the dam. Discussion ensued regarding:

- Sewer Line
- Design Change with details
- Permanent Sewer line Fix
- Dam Removal Funding and Schedule

Murawski and Russ will present updates on the project at the July 14, 2016 meeting.

d. Economic Development Funding Request removed

e. Grant Agreement 013520-1374, Amendment 1 with Dept of Corrections (ratify)

On motion by Mr. Hildenbrand, seconded by Dr. Ward, the board ratified its vote to accept grant agreement 013520-1374, Amendment 1 with the Department of Corrections for additional \$35,000, if funding and extension of one year. Vote 3-0-0

f. Award Design Build for 45 South Main/Potential Randolph Police Station

Mr. Adams provided an overview of the Police Design Committee’s recommendation and the expense would come out of the Police District until the bond vote in November.

DEW would prepare a design concept for the community meetings for the bond vote for a fee of \$7,500.

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board approved the Police Design Committee's recommendation to hire DEW as its Architect/Design Building company for the potential Police Station at 45 South Main Street. Vote 3-0-0.

Mr. Hildenbrand questioned if there is additional fee for DEW to attend the meetings, Mr. Adams stated it was part of the proposal.

- g. Policies for Law Enforcement: Biased Base Incidents; Persons with Disabilities; Early Intervention System; Internal Affairs; and Recording Law Enforcement Incidents: Home Search (Search & Seizure of Dwellings); Traffic Safety Check Point

Mrs. Brassard recommended to send back to committee the "Internal Affairs/Citizens Complaints" to include language for complaints against the chief and discussion further discussion regarding status of Cellular Phone Policy.

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board approved the following Law Enforcement Policies: Biased Base Incidents; Persons with Disabilities; Early Intervention System; Recording Law Enforcement Incidents: Home Search (Search & Seizure of Dwellings); and Traffic Safety Check Point. Vote 3-0-0

- h. Town Hall Building Usage Policy

On motion by Mr. Hildenbrand, seconded by Dr. Ward, the Board approved the Town Hall Building Usage Policy as presented. Vote 3-0-0.

- i. Economic Development Public Comment Policy

Mr. Adams presented to the board the Economic Development Council's request to adopt a Public Comment Policy for the council. The Board reviewed the Economic Development Public Comment Policy presented, with discussion that all advisory committees follow a policy adopted by the Board. This will be placed on the July 14, 2016 meeting for a draft Public Comment Policy

- j. Orange County Sheriff Contract FY2017

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board approved the Board approved the Orange County Sheriff's Departments Law Enforcement Services for Fiscal year 2017 in the amount not to exceed \$8,000 as outlined in the agreement including the omission of Section 5.. Vote 3-0-0.

- k. Closing of Streets for July 4th Parade

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board approved closing South Main Street (by Gifford Medical Center), Maple Street, Earl Street, Highland Avenue and North Main Street (junction with School Street) between 9:00 a.m. and 12:30 p.m for the July 4th Parade; alternate traffic route Prince Street, Pleasant Street, South Pleasant Street, and Beanville Road; and close the entrance of Salisbury Street to M & M Beverage and all of Merchant's row for Post Parade events from 7:00 a.m. to 4:00 p.m. Vote 3-0-0.

l. 2016 Series 1 VT Municipal Bond Bank Sale for Paving and Sewer Bonding

The board reviewed the bond documents and discussed the process of a bond.

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board approved the participation of the 2016 Series 1 VT Municipal Bond Sale for Paving and Sewer Bonding in the amount of \$3 million dollars for Paving and Sewer Projects. Vote 3-0-0.

m. Water/Wastewater Allocation

- Water at Grant Park at 64 Pleasant Street – American Legion Post #9

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board approved the American Legions Post 9's water allocation for Grant Park at 64 South Pleasant Street of 150 gallons per day with requisite allocation of \$750.00. Vote 3-0-0.

- ~~Wastewater at 12 Hargrace Drive Clarke & Courtney Collins~~

o. Warrant for Unregistered Canine/Wolf-hybrid

Mr. Adams explained the warrant for unregistered canine/wolf-hybrid process.

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board authorized the Animal Control Officer's warrant for unlicensed dogs and wolf hybrids. Vote 3-0-0.

n. Sole Source Procurement Demolition for Randolph Village Fire House Project

On motion by Dr. Ward, seconded by Mr. Hildenbrand to award the demolition of 1 and 3 Park Street to Hammond Grinding in the amount of \$26,240 as a sole source. Vote 3-0-0.

o. Village Garage Paving

Selectboard Meeting of June 9, 2016
Town Hall Conference Room B, 7 Summer Street

The Board reviewed the proposal from Blaktop to pave the Village Highway Garage yard, expenses will be taken out of the paving reserve fund.

On motion by Dr. Ward, seconded by Mr. Hildenbrand award to Blaktop in the amount of \$29,618.25 to pave the Village Highway Garage at 10 Hedding Drive. Vote 3-0-0.

- p. Approve signing RLF grant application for Water Project

On motion by Mr. Hildenbrand seconded by Dr. Ward to approve the State Revolving Loan program municipal funding application Step I Drinking Water Loan (Feasibility & Planning) in the amount of \$191,000. Vote 3-0-0.

- q. Art of Vermont Art Gallery Application

On motion by Dr. Ward seconded by Mr. Hildenbrand to approve the Art of Vermont's Art Gallery Event on July 16, 2016 between the hours of 4:00 p.m. and 8:00 p.m. Vote 3-0-0.

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board delegated future Art of Vermont DLC Art Gallery one day events on private property for approval by the Town Manager; and all other DLC Gallery to come before the Selectboard for approval. Vote 3-0-0.

- r. Schedule meeting dates for Stage Road Public Hearing and Bond Vote

The board tentatively scheduled the following

July 14, 2016 – Stage Road site visit at 4:30 p.m. with Public Hearing to follow at August 2, 2016 – Public Information Meeting on the Bond Warning for the Randolph Village Fire Station

June 30, 2016 – Special Meeting at 6:00 p.m. for the purpose of awarding Design/Building for RVFD, Award Contract for Wells, Warrants with informational meeting for Ranger Solar Array Project with location to be determined.

6. Old Business

- a. Set Meeting Date for Ranger Solar Project in Randolph Center

Meeting tentatively scheduled for June 30, 2016 at 6:00 p.m. with location to be determined.

- b. Selectboard Rules of Procedure

On motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board adopted the Selectboard Rules of Procedure as presented. Vote 3-0-0.

c. Electronic Communications Policy

The Board reviewed the Electronic Device Communications Policy and the various types of communications. There was a question about legal responsibilities of emails. Tabled to a future meeting.

d. Committee Appointee Listing

It was the consensus of the Board to appoint T.J. Riley to the Conservation Commission for a term to expire 2019.

7. Other Business

Mrs. Brassard expressed concerns about One Main Tap and Grill:

- Extending its outside consumption service area beyond the approved 9 x 30'
- Leaving chains hooked to the trellis after hours of operation
- Moving a park bench, causing it to infringe on pedestrian traffic, causing non-ADA compliance
- Continued written complaints of loud noise levels which the business owners have not complied with
- Renovations on Merchants Row using parking spaces
- No certificate of insurance on file for One Tap & Grill for using town property

7. Other Business

- a. Executive Session pursuant to 1 VSA 313(a)(2) real estate and 1 V.S.A. § 313(a)(1) civil litigation

At 7:00 p.m. on motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board voted to enter into executive session pursuant to 1 VSA 313(a)(2) real estate and 1 V.S.A. § 313(a)(1) civil litigation. Vote 3-0-0.

Attendees for executive session: Brassard, Hildenbrand, Ward, Adams, and French.

At 8:45 p.m. on motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board entered into open session. Vote 3-0-0.

On motion by Mrs. Brassard, seconded by Dr. Ward, the Board approved entering into negotiations a settlement of 100% of delinquent property taxes on Voner property at 12 Howard Hill (Brown fields location), the junction of Route 12 and Howard Hill. Vote 3-0-0.

No action taken for 1 V.S.A. § 313(a)(1) civil litigation

Selectboard Meeting of June 9, 2016
Town Hall Conference Room B, 7 Summer Street

Need motion to come out of session and action if any

8. Adjournment

At 8:50 p.m. on motion by Dr. Ward, seconded by Mr. Hildenbrand, the Board voted to adjourn until its next tentative scheduled meeting on Thursday, June 30, 2016 at 6:00 p.m. with location to be determined. Vote 3-0-0.

Respectfully submitted,

Cindy Spaulding, Recorder

DRAFT