



TOWN OF RANDOLPH, VERMONT

Town Hall – 7 Summer Street
802.728.5433

ARPA COMMITTEE MEETING MINUTES

Thursday, September 15, 2022

This was a Hybrid meeting on-line and in-person meeting held at the Randolph Town Hall, Conference Room A.

****This initial draft is intended for open meeting law compliance; a more detailed version may replace this draft after Committee review.**

Members Present: Mary, Maria, Ramsey, Matt, David, Jeff

Municipal Staff: Kimberly Grout

Public Attendees:

1. **Call to Order:** Called the Meeting to order at 5:34 pm
2. **Public Comment:** There was no public comment.
3. **Approval of Agenda:** Vote to approve Agenda passed unanimous 6-0.
4. **Approval of Previous 9/7/2022 Meeting Minutes:** Vote to approve passed 6-0.
5. **New Business**
 - Discussion and vote on Acting Chair and Secretary.
Voted on Mary Richter to be acting Board Chair. passed unanimously 6-0
Voted on Jeff Grout to be ARPA Secretary. passed unanimously 6-0
 - Discussion of Standing Committee meetings; First Thursday each month from 5:30-6:30.
Voted and passed unanimously 6-0
 - Discussion of Action Items from the Sep 7th meeting.
 - WRVH advertisements are expensive. Ramsey and Matt will talk to their contacts and see about getting an article written describing the ARPA process, funds available and meeting locations.

- Discussion of Proposed Outreach Informational Dates and Venues.
 - Discussion: 2 meetings seem ideal. One in the Randolph village and 1 at VTC to cover Randolph Center and East Randolph. Discussion to set dates for this community outreach. Anyone can attend either or both meetings, no matter where they live.
 - Saturday morning in Randolph Village October 15 at 10 am at the Town Hall.
 - Thursday evening at VTC in Randolph Center October 20 at 7 pm.
 - Made motion to pass the above. Passed unanimously 6-0.

- Sub-group report on Community Meeting Timeline and Outreach Planning.

Ramsey mentioned there is no need to have a graphic designer and she would work on a poster pulling information already available. Maria volunteered to post them around town.

- Sub-group report on Intake and Evaluation Criteria.
 - Basic project input form considered complete for first round.
 - Second round will be much more detailed similar to a grant application. Cost, time, resources, ...etc. May require a form.
 - All applications for Phase 1 with open window for intake form From October 15 to December 31. Date may be extended if community requires. Passed unanimously 6-0.
 - PowerPoint document was tabled until next meeting to be held on October 6th.
 - A PowerPoint Subgroup: Matt, Mike and Mary will review and amend the presentation.

6. Other Business

None.

7. Adjournment:

Made a motion to adjourn the meeting. All members voted in favor. The meeting adjourned at 6:40 pm.

The ARPA Committee's next regularly scheduled meeting will be Thursday October 6 at 5:30 pm at the Randolph Town Hall.

Respectfully submitted: