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**TOWN OF RANDOLPH
ARPA FUNDING COMMITTEE
FEBRUARY, 17, 2022
DRAFT MINUTES**

Members Present: Perry Armstrong, chair; Ramsey Papp; Mary Richter; Maria Puglisi; Michael Abadi; Matt Murawski; Jeff Grout.

Staff Present: Trevor M. Lashua, Town Manager

Public/other Present: None.

Perry called the meeting to order. Perry and Trevor were at the Town Offices, while other members participated via Zoom.

There was no public comment.

Ramsey moved to approve the agenda. Mary seconded. The motion passed 7-0.

The committee reviewed the scope of work and timeline as adopted by the Selectboard in 2021. There was discussion of a need to adjust the closing date originally estimated, with April 2022 an unlikely target for a variety of reasons.

The committee reviewed the Town's expected ARPA funding, which is nearly \$1.4 million. Half of the funds were received in 2021, with the second half expected in August 2022.

The committee discussed the summary of the Final Rule of the US Treasury Department, which will govern how ARPA funds may be spent. The guidance from VLCT was also discussed.

Questions that were asked included, but are not necessarily limited to:

- What's the deadline for the obligation and use of funds in 2024 and 2026 – the calendar year, fiscal year, or federal fiscal year?
- What should public engagement look like?
- What type of information or access to it is needed to support effective public engagement?
- How to consider full system costs and timing for the use of funds – for example, a programmatic use that is new may require additional time and resources to be operational in time for the funds to be used?
- Can a revolving loan fund be set up using ARPA funds?
- How would business-focused uses of the funds work, if they could/should?
- How to ensure that the funds meet the Board's goals to use them in a way where there's broad benefit throughout Randolph?
- How/If the Town's committee should engage with other communities also working through ARPA funding considerations?

DRAFT

47 Links were discussed and shared for VLCT's ARPA information, the National League of Cities
48 ARPA Tracker, and the Town of Jericho's ARPA section of its website.

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50 There was discussion about the open meeting law, and how it guides discussions (the when,
51 where, and how).

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53 The committee discussed a next meeting date, and landed on Thursday, 3/10 at 5:30 p.m.

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55 *Mary moved to adjourn. Ramsey seconded. The motion passed 7-0.*