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**TOWN OF RANDOLPH
ARPA FUNDING COMMITTEE
MARCH 10, 2022
DRAFT MINUTES**

****NOTE: THIS MEETING WAS HELD REMOTELY ONLY; ALL ATTENDEES LISTED
WERE ON ZOOM***

*****This draft is intended for open meeting law compliance only, and will be revised to include additional details.***

Members Present: Perry Armstrong, chair; Ramsey Papp; Mary Richter; Maria Puglisi; Michael Abadi; Matt Murawski; Jeff Grout.

Staff Present: Trevor M. Lashua, Town Manager

Public/other Present: Larry Satcowitz (Selectboard); Jon Kaplan.

Perry called the meeting to order.

There was no public comment.

A motion was made to approve the agenda, and seconded. The motion passed 7-0.

There was a correction noted for the minutes of 2/17/22, related to one of the motions recorded. The attribution will be corrected.

A motion was made to approve the minutes as amended, and seconded. The motion passed 7-0.

The committee discussed project intake methods and forms, the need to mix “new” and “old” methods (digital plus in person), how to collect and archive submissions, whether or not to include information on submission parameters, and what a general timeline for intake, review, and prioritization would look like.

Various follow up tasks were assigned, such as communication with TRORC and building out the language on the website.

There was a brief discussion on the final rule, with the intent to schedule a presentation and discussion with VLCT ARPA coordinator Katie Buckley. That will be scheduled for another time in March (*editor’s note: Tuesday, March 29th, at 5:30 p.m.*).

The next meeting date will be the meeting with the VLCT ARPA coordinator (*see the editor’s note, line 37*).

A motion was made to adjourn, and seconded. The motion passed 7-0.

DRAFT