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**TOWN OF RANDOLPH
ARPA FUNDING COMMITTEE
WEDNESDAY SEPTEMBER 7, 2022
DRAFT MINUTES**

Members Present: Mary Richter (acting Chair); Jeff Grout; Ramsey Papp (via Zoom); Maria Puglisi (via Zoom); Michael Abadi (via Zoom).

Staff Present: Kimberly Grout, Assistant to Town Manager, Mark Rosalbo, Economic Development Director/Zoning Administrator (via Zoom).

Public/other Present: Eric, Matt

Mary called the meeting to order.

There was no public comment.

Michael moved to approve the agenda. Ramsey seconded. The motion passed 4-0.

Mary moved to approve the minutes from the July 2nd meeting. Jeff seconded. The motion passed 4-0.

The committee discussed whether or not to revise the intake form. Michael suggested changing the dollar categories, and adding more. Jeff suggested adding a question on the form regarding the Town Plan. There was more discussion and it was decided to leave the form as is.

Ramsey moved to approve the intake form. Mary seconded. The motion passed 4-0.

Michael moved to approve the criteria for deciding on ARPA projects. Ramsey seconded. The motion passed 4-0.

The committee discussed having a community meeting. Mary suggested having three focus groups, one in each part of Randolph. It was also decided that the message needs be succinct and consistent from all committee members to the residents.

Mary suggested a few preliminary meeting dates; October 8, October 22, and November 5.

Action Items:

1. PowerPoint Presentation to standardize the message – Mary Richter will put together the outline.
 - a. Edit PowerPoint and add content as needed - Ramsey
2. Posters for storefronts
3. Front Porch Forum
4. WRVH article and advertisement.

The next ARPA Committee meeting will be on Thursday, September 15 at 5:30 p.m.

DRAFT

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48 *Maria moved to adjourn. Ramsey seconded. The motion passed 4-0.*