

**Fire Service Advisory Committee**  
Tuesday, December 11, 2018 at 7:00 p.m.  
Randolph Village Fire Station, 2 Central St

**Members Present:** Kermit LaBounty (Chair), Jay Collette( RVFD), Larry Thurston (RVFD), Tim Angell (RCFD), Tim Caulfield (Braintree Rep), Kevin Wheatley (BFD), Keven Taylor (ERFD), Paul Campbell (ERFD)

**Municipal Staff:** Adolfo Bailon

**AGENDA**

**1. Call to Order**

Kermit called the meeting to order at 19:05.

**2. Approval of Minutes**

**a. October 9, 2018**

Tim C. made a motion, and Larry seconded the motion, to approve the October 9, 2018 meeting minutes.

**b. November 13, 2018**

Keven T. made a motion, and Larry seconded the motion, to approve the November 13, 2018 meeting minutes.

**3. Tabletop Exercise Update**

The November 28, 2018 date was cancelled and the committee will be notified of a rescheduled date.

Adolfo suggested that a plan is created to have an emergency contact list for shelter for residents in Randolph.

**4. Communications**

**a. FirstNet**

Adolfo explained FirstNet and a discussion ensued. Adolfo said that if there is interest from several volunteers, he will arrange for FirstNet training. Adolfo advised committee members to contact him with questions.

Jay is going to contact OCS dispatchers to set up a meeting.

**5. Fire Reports**

All three reports were received from ERFD, RVFD and RCFD.

**6. Apparatus and Equipment**

**a. Apparatus Inventory**

No discussion

**b. Apparatus Station Assignments**

No discussion

**c. East Randolph Fire Truck**

Keven T. introduced possible used chassis' for sale. A discussion ensued about a new East Randolph Fire Truck. Committee members decided to meet separately to write a letter to Adolfo with recommendations for new ER Fire Truck.

**d. SCBA Yearly Maintenance**

This will be performed Jan. 14, 2019. The time of day will be determined.

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**7. Discussion of Howard Hill Dry Hydrants**

Discussion was tabled until the spring after Jay can inspect the fire hydrants.

Kim Hall's pond is now full. The committee asked Kermit to get in touch with Kim regarding water hook-up.

**8. Other Business**

**a. Town Personnel Policy**

Committee was told that this is being worked on, and Jay is revising his own policy.

Committee asked Adolfo to get in touch with the Rochester Fire Chief to see if there is any interest in them applying for a grant for a dry hydrant in Rochester Hall.

Riley Brown does not wish to continue his role as Fire Warden, so the town needs to begin a search for a new Fire Warden.

The committee asked Kermit to find out what the minimum wage is for the state of Vermont in order to work out a new hourly wage for the firemen for 2019. These figures will be voted on at the next meeting.

The committee discussed the North Randolph Road closure starting on 12/17/18 for culvert construction. The committee asked Kermit to speak with Bill Morgan about proper notifications of road closure.

**9. Adjournment**

On motion by Tim A, and seconded by Keven T., the committee adjourned the meeting at 21:12.