

**Fire Service Advisory Committee**  
Tuesday, August 14, 2018 at 7:00 p.m.  
Randolph Village Fire Station, 2 Central St

Members Present: Kermit LaBounty (Chair), Jay Collette (RVFD), Larry Thurston (RVFD), Mike Hildenbrand (Liason), Tim Angell (RCFD), Dana Williams (RCFD), Tim Caulfield (Braintree Rep), Kevin Wheatley (BFD), Keven Taylor (ERFD), Paul Campbell (ERFD)

Municipal Staff: Adolfo Bailon (Town Manager)

Public Attendees: Perry Armstrong

**AGENDA**

1. Call to Order  
Kermit called the meeting to order at 19:03
2. Approval of Minutes
  - a. Minutes from June 12 and July 10, 2018
    - i. Tim A. and Kevin W. first and seconded the motion to approve the June 12 minutes
    - ii. Jay and Dana first and seconded the motion to approve the July 10 minutes
3. Emergency Management Tabletop Exercise
  - a. Mr. Bailon spoke about the State organized Tabletop Scenario Exercise
  - b. Everyone present was in favor of taking part in the tabletop exercise; to be planned
4. Alcohol and Drug Policy
  - a. FSAB to have a special meeting in regards to the "Alcohol and Drug Policy" issues; Sept 17 at 7:00pm at the Randolph Village Fire House
5. Communications
  - a. All going well with Orange County Sheriff's Department dispatching
  - b. Adolfo to invite OCS dispatchers to attend the September 11<sup>th</sup> meeting to familiarize them with the fire departments dispatching policies
  - c. Members requested that Adolfo ask Barre to test communications equipment once a month
6. Fire Reports
  - a. Members of RCFD and ERFD were reminded to provide monthly run reports for monthly meetings
7. Apparatus and Equipment
  - a. Tim A. mentioned that all fire departments are to have their ladders tested in September; exact date to be determined
  - b. Discussion on total amount of ladders to be tested
  - c. RCFD would like to purchase a new step ladder via the internet; step ladder that follows NFPA standards will be estimated at \$500.00; purpose of step ladder is for access to attics
  - d. ERFD pumper to be repaired in the near future, and RCFD will provide coverage during those repairs
8. Other Business
  - a. Perry Armstrong discussed the construction of a new ski tow on property he recently purchased from the Palmers; location of a former ski tow owned and run by Harrold Farr

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- b. ERFD new pumper purchase was discussed; East Randolph to re-exam the previous proposal to be presented at a later date
9. Adjournment
- a. Meeting adjourned at 20:30
  - b. Tim A. and Larry made a motion to adjourn