

Kimball Library Trustees Meeting
Thursday, December 16, 2021
Minutes

Meeting called to order at 5:35 PM

Present: Katja Evans, Tamara Morgan, Robin Goodall, Sally Penrod, Director Amy Grasmick

Public comment: no public present.

1. Approve the minutes and approve/ratify the AP warrants: Robin moved, Tamara seconded, unanimously approved.
2. Director's report: Courtney has been invited to participate in the VT Early Literacy Initiative peer-to-peer trainings in 2022, in recognition of the quality of her work with community members. She is also holding weekly storytime at the town offices at least through December. Kellie delivered 50 notes of appreciation to the American Legion for distribution to area veterans. VTLIB statistical report nearly complete. FY21 narrative for town report accepted as written. New window shades installed; bill less than expected.
3. Treasurer's report: funds moved, stock/bond ratio now 63.7:36.1 ratio; Tamara will monitor; all accounts doing well. Sally moved, Robin seconded, unanimously accepted.
4. Policy Review
 - a. First reading: 7.Bulletin boards; 8.Meeting space
 - b. Second reading: 15.Social media – change 15.A to read, "...Library reserves the right to remove posts for the following reasons, including but not limited to:..." Robin moved, Tamara seconded, unanimously approved with change. Note: Amy has not had an opportunity to solicit examples of forms to request reinstatement.
5. Old business
 - a. Trustee recruitment – Chris Rohan was expected at this meeting, but did not attend. Katja will remind him and James Dwinell that if they are interested in running for one of the positions, they need to get a petition from the Town Clerk's office. Petitions can be posted on bulletin board in foyer. Since we do not know if either of them is truly interested, we need to work on recruiting others. Amy will send a press release to the Herald, blurb to FPF, will see that same is posted to the website and newsletter. Katja will reach out to Randolph schools to try to reach parents. Petitions due to Town Clerk by end of January. All trustees are to actively solicit candidates.

- b. Annual fundraising letter – as of 12/11, 82 contributions totaling \$10,840; last year same time frame 93 contributions, \$10,873. Similar amount of money this year, from fewer people.
- c. Term length – Katja has not heard back from other libraries about how they handle term lengths with 5-member boards. She posed the idea of a minimum of 3 members from Randolph, 1 from Braintree, 1 that could be either Randolph or Braintree. Discussion about potential legalities, state requirements, etc.; also how to stagger terms, vary term lengths. To be continued. Katja will invite Jackson Evans to the January meeting to explain his chart showing how staggered terms lengths could be implemented.

6. New business

- a. Service provision vis-à-vis COVID19: 93% of VT libraries are open now. Colleges going remote, Omicron strain combined with Delta could push further shutdowns. We should be talking about what reopening would look like for us, when we might consider opening. No guidance or executive order from our governor. We do not have ventilation and cannot open windows until Spring. Can we plan to correct ventilation issue before next Winter? ARPA money specifically targeted to water waste and broadband, but not toward ventilation.

A general discussion ensued about Library closure. Tamara feels that VT's experience of Covid is not what more densely populated areas are seeing, and is not convinced we should be closed; wants to move discussion of ventilation to highest priority. Amy stated information about air quality and ventilation is expected from the state. Monitors will be available. All staff is stressed and worried about Covid, must be considered in any decisions trustees make about opening. Everyone wants the Library to be open; we need to have a plan and to make whatever changes we can to be prepared.

- b. VT Division for Historic Preservation grant: the select board was not at all receptive to this grant, think other grants available that we "should" look into; Select board chair volunteered to be involved. Amy will follow up. We can anticipate that we will never get a positive vote from that person, although the other members may be persuaded. If we get the grant, but the town does not make capital funds available, the possibility exists that we might have to return the money. Amy and Robin will attend select board meeting in January.

7. Call for the next meeting: Thurs., Jan 20, 5:30.

8. Tamara moved, Sally seconded, unanimously approved to adjourn at 6:59.