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Kimball Library Trustees Meeting
Thursday, February 18, 2021
5:30 pm

Board members present: Katja Evans, Libbie Pattison, Tamara Morgan, Sally Penrod
Staff present: Amy Grasmick (Director)

1. Public comment - No public present
2. Approve the minutes and approve / ratify the AP warrants

Action: Katja moved to approve minutes and approve/ratify the AP warrants.
Libbie seconded. Unanimously approved

3. Director's report

- a. Website - still working on some suggestions to the website, including the new "cover flow"

Amy proposes that we switch to a different donor button for the website - Donor Box - donations come in through a PayPal account. Amy requests that the trustees open a bank account specific to the PayPal donation account. Discussion around opening new account vs. using existing accounts to link to PayPal.

Action: Tamara moved to use Donor Box as the donation platform for the website and connect the Bar Harbor checking account for deposits from that platform.
Libbie seconded. Unanimously approved

- b. Grant discussion - Preservation Trust Grant - we were not awarded this grant. Vermont Community Foundation - received \$1500 award to purchase new laptops

4. Treasurer's report - Tamara reviewed the submitted Treasurer's report. Vanguard investments are doing fine. Tamara is questioning when to adjust the ratio of equity to fixed costs in the endowment.

Action: Tamara moved to make an adjustment to the equity vs. fixed ratio in the endowment account if the change from the 60/40 is 5% in either direction. Sally seconded. Unanimously approved.

5. Old business

- a. Trustee/ selex relations - Libbie will attend the March Randolph selectboard meeting
- b. Awning - another walk through from Otter Creek Awning, still waiting for the graphics for the awning.
- c. Town meeting - Randolph will hold a virtual informational meeting Monday

2/22 time is either 5pm, Braintree will hold a virtual informational meeting on Saturday 2/27 at 10am

d. Staffing - job posting for adult services will be out soon. Discussion regarding the retirement system for employees.

6. New business

a. White River Time Exchange - Library and BALE have partnered to start this time bank program (an alternate means of exchange - functions on offers and requests). Amy encouraged people to sign up.

b. E-bikes - group is working on bringing some e-bikes into Randolph for one month (mid-April to mid-May) and they are looking for a location where the bikes can be stored, charged, and loaned out. Amy recommends the library hosts the bikes.

Action: Sally moved to approve the library offer to host the e-bikes. Tamara seconded. Unanimously approved.

c. ALA Transforming Communities grant - application is due March 4th - Amy does not feel the application does not tie us to a particular project, \$3000 award and training.

Action: Katja moved to approve Amy's application to this grant. Sally seconded. Unanimously approved.

d. Little Free Art Gallery - it is built and currently being painted and having a solar light installed. Amy will check with the Randolph zoning administrator if there are places we are not allowed to place it.

e. Annual statistical report to VTTLIB - Amy is compiling the current report to be submitted. Amy needs it to be signed by Robin.

7. Call for the next meeting - March 18th at 5:30pm

8. Adjourn - Libbie moved to adjourn at 6:25pm. Tamara seconded. Unanimously approved.

The public is invited to the meeting and encouraged to attend!
You can join remotely at <https://zoom.us/j/94843373353>.